

Work Study Job Description

Job Title	Student Assistant
Department Name	Gastroenterology
Job Location	Health Sciences
Pay Rate	\$9.19 - \$18.29
Employment Period	Summer, Academic Year
Hours Per Week	19 hrs/wk
Contact Supervisor	Chelle Wheat
Phone Number	2062213338
Email Address	chellew@medicine.washington.edu
Website	
Box Number	356424

Nature of Organization

The Gastroenterology Division is deeply and completely committed to the missions of academic medicine. We provide the highest quality patient care for a wide spectrum of gastrointestinal and liver diseases. The faculty in our five teaching hospitals possesses both depth and expertise in a variety of disorders, including AIDS, inflammatory bowel diseases, liver transplantation, bone marrow transplantation, and cancer of the gastrointestinal tract. Our many innovative and pioneering clinical research programs allow our patients to access highly promising and exciting treatment protocols.

Duties and Responsibilities

Maintain regulatory files/binders, including assisting with filing, faxing, copying, and organization of files
 Assist with study procedures
 Create subject source document binders and prepare study documents for each subject visit
 Assist with data capture and entry
 Perform related duties as required

Minimum Qualifications

Proficiency with research methodology demonstrated by past experience with successful completion of college level basic science courses
 Familiarity with medical terminology
 Familiarity with biological systems and means of healthcare delivery

Educational Benefits

Opportunity to work with a large clinical research group and develop skills such as:

1. Competency with database manipulation and data organization
2. Proficiency with data abstraction through systematic medical chart review
3. Familiarity with treatment strategies for chronic gastrointestinal ailments
4. Exposure to various types of clinical research including clinical trials and clinical outcome assessment
5. Familiarity with compliance standards governing clinical research

How to Apply

Please email Chelle Wheat, Research Manager at chellew@medicine.washington.edu

Job Number: GAST04 | Job Class: 0875 | Category: Science & Health | 51% Comp. To Classified: n | Program:
State