

## Work Study Job Description

<b>Job Title</b>	Research Assistant
<b>Organization Name</b>	Landesa
<b>Job Location</b>	Seattle
<b>Address</b>	1424 Fourth Avenue, Suite 300 Seattle WA 98101
<b>Pay Rate</b>	\$18 - \$18
<b>Employment Period</b>	Summer, Academic Year
<b>Hours Per Week</b>	Up to 40 hrs/wk, 19 hrs/wk
<b>Contact Supervisor</b>	Diana Rosetti
<b>Phone Number</b>	
<b>Email Address</b>	jobs@landesa.org
<b>Website</b>	<a href="http://www.landesa.org">http://www.landesa.org</a>

### Nature of Organization

Founded as the Rural Development Institute, Landesa has partnered with governments to help provide secure land rights to more than 100 million families since 1967. When families have secure rights to land, they can invest in their land to sustainably increase their harvests and reap the benefits--improved nutrition, health, education, and dignity--for generations. Headquartered in Seattle, with field staff in India, China and Africa, Landesa fosters an environment that values impact, collaboration, respect, dedication, and learning. These traits are the driving force of our success and are inherent in our organizational culture.

### Duties and Responsibilities

The Research Assistant conducts and documents research and supports the research efforts of others on a variety of topics relevant to Landesas work. Duties include:

- Conducts research on a broad range of topics such as rural land rights in developing countries, comparative real property law, commercial law, and world affairs.
- Prepares memoranda or other written work product presenting and explaining research results.
- Edits and cite-checks work product prepared by Landesa professionals.
- Carries out miscellaneous administrative tasks and other duties in support of the Program team, depending upon the needs of the organization.

### Minimum Qualifications

- Minimum BA and 1 year post-graduate education relevant to Landesas work (e.g. law, international development, economics, public affairs, etc.). A JD is highly desired.
- Proficiency using electronic legal and social science research tools, and a commitment to learning new research tools.
- Exceptional ability to communicate in writing and orally in English. Ability to work in another Landesa relevant language is a plus.
- Proficiency with Microsoft software including Word, Excel, and Outlook.

### **Educational Benefits**

Research Assistants will gain valuable work experience in international development, having the opportunity to work with and learn from dedicated attorneys, researchers and other staff, and through providing important input to Landesa's varied programs and projects.

### **How to Apply**

Please send a resume and cover letter to [jobs@landesa.org](mailto:jobs@landesa.org) with the title "RA" in the subject line.

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Job Number: 70LAND01 | Category: Social Services & Research | Program: | Reimbursement Rate: 70%