

Work Study Job Description

Job Title	Student IT Support Assistant
Department Name	School of Music
Job Location	Music 12B
Pay Rate	\$12.00 - \$18.00
Employment Period	Summer, Academic Year
Hours Per Week	19 hrs/wk
Contact Supervisor	Colin Todd
Phone Number	206-543-0543
Email Address	cmt@uw.edu
Website	www.music.washington.edu
Box Number	353450

Nature of Organization

The School of Music IT staff provide hardware and software support for the School of Music and maintain School of Music web resources.

Duties and Responsibilities

Assist with hardware and software troubleshooting and installation, maintain equipment inventory, collect audit information and generate reports, monitor system health. Minor software development tasks.

Minimum Qualifications

Excellent written and oral communication skills and ability to provide outstanding customer service. Knowledge of Mac and Windows operating systems, common business applications such as Microsoft Office, and common hardware, software, and networking technologies and standards. Ability to lift 50 lbs. Knowledge of web technologies such as HTML and PHP a plus.

Educational Benefits

Exposure to all facets of working in a complex IT environment. Opportunity to learn web development technologies and standards. Opportunity to learn audio/video production methodology and technologies.

How to Apply

email me your resume and cover letter

Job Number: MUSI07 | Job Class: 0875 | Category: Technology | 51% Comp. To Classified: y | Program:
Federal