

Work Study Job Description

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| Job Title | Collection Assistant |
| Department Name | Henry Art Gallery |
| Job Location | Henry Art Gallery Collections |
| Pay Rate | \$13.00 - \$13.00 |
| Employment Period | Summer, Academic Year |
| Hours Per Week | 19 hrs/wk |
| Contact Supervisor | Judy Sourakli |
| Phone Number | 206-685-3590 |
| Email Address | jdsourak@uw.edu |
| Website | henryart.org |
| Box Number | 351410 |

Nature of Organization

The Henry Art Gallery is the art museum of the University of Washington. The Henry provides opportunities for students interested in art history or pursuing work in the museum and art field opportunities to obtain experience in the profession.

Duties and Responsibilities

Student will enhance, size, color correct, and link digital images in MIMSY, the museum's collection database. Some scanning of slides required. Will help to handle art for object documentation photography. Filing of object information and data entry into the database as necessary.

Minimum Qualifications

Must be a graduate student in Museum Studies, Art History, or Architecture. Must have experience working with digital images and Adobe Photoshop.

Educational Benefits

Student will be exposed to MIMSY, a database for museum collection management and the systems to manage both data and digital images. They will learn a system used to enhance, color correct, name, and link digital images. They will gain experience inside a museum.

How to Apply

E-mail Judy Sourakli with a cover letter and resume of pertinent experiences.

Job Number: HART13 | Job Class: 0875 | Category: Arts & Media | 51% Comp. To Classified: n | Program:
State