

Work Study Job Description

Job Title	Collection Assistant
Department Name	Henry Art Gallery
Job Location	Henry Art Gallery Collections
Pay Rate	\$13.00 - \$13.00
Employment Period	Summer, Academic Year
Hours Per Week	19 hrs/wk
Contact Supervisor	Judy Sourakli
Phone Number	206-685-3590
Email Address	jdsourak@uw.edu
Website	henryart.org
Box Number	351410

Nature of Organization

The Henry Art Gallery is the art museum of the University of Washington. The Henry provides opportunities for students interested in art history or pursuing work in the museum and art field opportunities to obtain experience in the profession.

Duties and Responsibilities

Student will enhance, size, color correct, and link digital images in MIMSY, the museum's collection database. Some scanning of slides required. Will help to handle art for object documentation photography. Filing of object information and data entry into the database as necessary.

Minimum Qualifications

Must be a graduate student in Museum Studies, Art History, or Architecture. Must have experience working with digital images and Adobe Photoshop.

Educational Benefits

Student will be exposed to MIMSY, a database for museum collection management and the systems to manage both data and digital images. They will learn a system used to enhance, color correct, name, and link digital images. They will gain experience inside a museum.

How to Apply

E-mail Judy Sourakli with a cover letter and resume of pertinent experiences.

Job Number: HART13 | Job Class: 0875 | Category: Arts & Media | 51% Comp. To Classified: n | Program:
State