OFFICE OF STUDENT FINANCIAL AID
UNIVERSITY of WASHINGTON
Division of Student Life

Work Study Job Description

Job Title	Tutor
Department Name	Student-Athlete Academic Services
Job Location	Conibear Shell House
Pay Rate	$11 - $18
Employment Period	Summer, Academic Year
Hours Per Week	19 hrs/wk
Contact Supervisor	Alafiani Washington
Phone Number	206 543-2427
Email Address	icatutor@uw.edu
Website	
Box Number	354070

Nature of Organization

Student-Athlete Academic Services (SAAS) provides academic advising, admissions assistance, financial aid counseling, career guidance and tutorial support services to over 600 student-athletes at the University of Washington. The Tutoring Services Support includes one-on-one and small group tutoring, supervised study table, discipline specific drop-in sessions, faculty liaison classroom support and computer lab.

Duties and Responsibilities

Tutor students in subject areas, report after each session, attend training sessions, create quarterly study plans for students using syllabi. Tutors are also required to communicate with staff via email, phone or in-person about student progress throughout the quarter.

Minimum Qualifications

Tutoring experience is helpful, but we will train you. Must be a patient communicator with ability to both explain material and test for comprehension.
Tutors will need:
1. A minimum 3.3 or higher GPA in courses they would like to tutor
2. Good study skills
3. Professional work ethic and attitude.

Additionally, tutors must be able to balance tutoring with own class schedule; thus completing timely tutor reports is critical. Ability to work with diverse learning populations is also helpful.

Educational Benefits
Some tutors are able to sit in on classes and work with professors. All tutors will gain experience as an educator as well as develop communication and interpersonal skills.
How to Apply
Contact Ali Washington for application materials: icatutor@uw.edu or 206 543-2427.

Job Number: SATH02 | Job Class Code: 0887 | 51% Comp. To Classified: n | State | Open