

## Work Study Job Description

<b>Job Title</b>	Tutor
<b>Department Name</b>	Student-Athlete Academic Services
<b>Job Location</b>	Conibear Shell House
<b>Pay Rate</b>	\$11 - \$18
<b>Employment Period</b>	Summer, Academic Year
<b>Hours Per Week</b>	19 hrs/wk
<b>Contact Supervisor</b>	Alafiani Washington
<b>Phone Number</b>	206 543-2427
<b>Email Address</b>	icatutor@uw.edu
<b>Website</b>	
<b>Box Number</b>	354070

### Nature of Organization

Student-Athlete Academic Services (SAAS) provides academic advising, admissions assistance, financial aid counseling, career guidance and tutorial support services to over 600 student-athletes at the University of Washington. The Tutoring Services Support includes one-on-one and small group tutoring, supervised study table, discipline specific drop-in sessions, faculty liaison classroom support and computer lab.

### Duties and Responsibilities

Tutor students in subject areas, report after each session, attend training sessions, create quarterly study plans for students using syllabi. Tutors are also required to communicate with staff via email, phone or in-person about student progress throughout the quarter.

### Minimum Qualifications

Tutoring experience is helpful, but we will train you. Must be a patient communicator with ability to both explain material and test for comprehension.

Tutors will need:

1. A minimum 3.3 or higher GPA in courses they would like to tutor
2. Good study skills
3. Professional work ethic and attitude.

Additionally, tutors must be able to balance tutoring with own class schedule; thus completing timely tutor reports is critical. Ability to work with diverse learning populations is also helpful.

<b>Educational Benefits</b>
Some tutors are able to sit in on classes and work with professors. All tutors will gain experience as an educator as well as develop communication and interpersonal skills.
<b>How to Apply</b>
Contact Ali Washington for application materials: icatutor@uw.edu or 206 543-2427.

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Job Number: SATH02 | Job Class: 0887 | Category: Student Services | 51% Comp. To Classified: n | Program:  
State