

Work Study Job Description

Job Title	Undergraduate Research Assistant
Department Name	Environmental & Occupational Health Sciences
Job Location	4225 Roosevelt Way NE
Pay Rate	\$9.19 - \$11
Employment Period	Academic Year
Hours Per Week	19 hrs/wk
Contact Supervisor	Meghann Seiler
Phone Number	(206) 897-17
Email Address	mnseiler@uw.edu
Website	http://depts.washington.edu/uwdc/
Box Number	354695

Nature of Organization

The NIH funded UW DISCOVER Center on Cardiovascular Disease and Traffic-Related Air Pollution, in the Department of Environmental and Occupational Health Sciences, currently has an opportunity for a work study Undergraduate Research Assistant.

Duties and Responsibilities

Clerical Duties

- Under general supervision, independently perform a variety duties such as maintaining existing files and written log sheets, data entry, responding to frequent requests for information via email and phone, and making Xerox copies.

Laboratory Duties

- Assist in the preparation of research materials including: compiling information packets for study participants, downloading portable ECG /blood pressure monitors and electronic questionnaires, labeling blood draw tubes and urine containers, cleaning lab equipment and supplies, and maintaining lab inventory.
- Handling and storage of biological samples which will require biosafety training.

Minimum Qualifications

- Current pursuit of Bachelor's degree
- Excellent planning, organizational, analysis and problem solving skills.
- Strong attention to details and accuracy.
- Strong oral, written, interpersonal communication skills.

Educational Benefits
The student in this position will gain first hand experience in an environmental health research environment with access to established leaders in the field of air pollution research.
How to Apply
Please send resume and a cover letter to Meghann Seiler Cheng at mnseiler@uw.edu

Job Number: EOHS14 | Job Class: 0869 | Category: Science & Health | 51% Comp. To Classified: n | Program:
Federal