

## Work Study Job Description

<b>Job Title</b>	Jumpstart Training Assistant
<b>Department Name</b>	Experiential Learning and Diversity
<b>Job Location</b>	171 MGH - Center for Experiential Learning and Diversity
<b>Pay Rate</b>	\$10.10 - \$\$11
<b>Employment Period</b>	Academic Year
<b>Hours Per Week</b>	19 hrs/wk
<b>Contact Supervisor</b>	Sarah Hamilton
<b>Phone Number</b>	206-616-2964
<b>Email Address</b>	sarahh4@uw.edu
<b>Website</b>	
<b>Box Number</b>	352803

### Nature of Organization

Jumpstart recruits and trains college students to work with preschool children in need of help developing their language and literacy skills. As an Americorps program, students are able to volunteer, earn work study and an education award.

### Duties and Responsibilities

?Support Jumpstart Training through the following:

- oPrepare rooms and supplies
- oTrack Corps member training attendance and ensure they receive make-up training
- oPreparing make-up training packets for students
- oLead weekly make-up training sessions
- oEnter Training Feedback data into a database

### Minimum Qualifications

- Strong written and oral communication skills, including presenting in front of small groups.
- Knowledge and understanding of early childhood education training basics
- Ability to work and build relationships with people (especially students) from diverse ethnic, racial, and socioeconomic background.
- Ability to work independently and as part of a team.

### Educational Benefits

- ? Written and verbal communication skills.
- ? Leadership of a service-oriented group of students.
- ? Excellent professional development opportunities including quarterly leadership retreats.

**How to Apply**

Email or call Sarah at 206.616.2964 or sarahh4@uw.edu

---

Job Number: JUMP06 | Job Class: 0875 | Category: Student Services | 51% Comp. To Classified: y | Program:  
Federal