

## Work Study Job Description

<b>Job Title</b>	Transportation/Visit Supervisor
<b>Organization Name</b>	DSHS/DCFS/CPS
<b>Job Location</b>	Bellevue
<b>Address</b>	805 156th Ave NE Bellevue WA 98007
<b>Pay Rate</b>	\$11.00 - \$
<b>Employment Period</b>	Summer, Academic Year
<b>Hours Per Week</b>	40 hrs/wk, 19 hrs/wk
<b>Contact Supervisor</b>	Rachel Lund
<b>Phone Number</b>	425-590-3076
<b>Email Address</b>	rachel.lund@dshs.wa.gov
<b>Website</b>	

### Nature of Organization

State of Washington, Dept. of Social & Health Services, Division of Children & Family Services, Child Protective Services

### Duties and Responsibilities

**PRIMARY DUTIES:** Be a part of a social work team by transporting and supervising visitation for children who are placed in out of home care due to abuse or neglect. Accurately document your observations of the parent-child interaction for inclusion into the official case file.  
**SECONDARY DUTIES:** Assist social work staff in filing, copying, record organization, etc.

### Minimum Qualifications

Student must be able to work a minimum of 3 hours in any given day. Must have the ability to interact with a variety of different personality types. A valid drivers license and proof of auto insurance are needed. NOTE: A criminal background check is required.

### Educational Benefits

Learn how a large state agency investigates allegations of child abuse and neglect and what happens after a child is placed in out of home care. Learn how Child Protective Services, Child and Family Welfare Services and Family Reconciliation Services try to help families and when and how they decide to involve the Juvenile Court. Learn about community resources available to families. Learn first hand about drug abuse, mental illness, developmental disabilities, and other factors that impact f

**How to Apply**

Contact SHPC, Rachel Lund at 425-590-3076 and/or [rachel.lund@dshs.wa.gov](mailto:rachel.lund@dshs.wa.gov)

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Job Number: 75DSSH06 | Category: Social Services & Research | Program: | Reimbursement Rate: 75%