

## Work Study Job Description

<b>Job Title</b>	Student Assistant
<b>Department Name</b>	Urology
<b>Job Location</b>	HSB I-340
<b>Pay Rate</b>	\$11.25 - \$11.50
<b>Employment Period</b>	Summer
<b>Hours Per Week</b>	40 hrs/wk, 19 hrs/wk
<b>Contact Supervisor</b>	Jessica Maes
<b>Phone Number</b>	206-543-1461
<b>Email Address</b>	maesj@uw.edu
<b>Website</b>	<a href="http://depts.washington.edu/uroweb/">http://depts.washington.edu/uroweb/</a>
<b>Box Number</b>	356510

<b>Nature of Organization</b>
Research Laboratory in campus department.
<b>Duties and Responsibilities</b>
Retrieve specimen samples (ie blood,urine, and tissue) from the clinic and operation room front desk Process blood and possible urine samples Freezer work like checking temperatures, moving and retrieving specimen samples and laboratory boxes, reorganizing and defrosting freezers Data entry Filing paperwork General lab maintenance
<b>Minimum Qualifications</b>
Bright, friendly work study student with an excellent attitude who is detail oriented, accepts responsibilities, works well independently as well as with others. Also, this student will be willing to learn and want an opportunity to participate in the duties of a research laboratory. Working knowledge of Microsoft Office Software, (mainly Excel and Access) is helpful, but not required.
<b>Educational Benefits</b>
Opportunity to get first hand experience in ta major cancer research laboratory.
<b>How to Apply</b>
send email of interest to Jessica Maes, maesj@uw/edu/

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