OFFICE OF STUDENT FINANCIAL AID
UNIVERSITY of WASHINGTON

Work Study Job Description

Job Title	Social Worker Work Study Assistant
Organization Name	DSHS Region 2 / Children's Administrati
Job Location	
Address	3600 South Graham St. Seattle Washington 98118
Pay Rate	$11.00 - $11.00
Employment Period	Academic Year
Hours Per Week	19 hrs/wk
Contact Supervisor	Shearun Faison
Phone Number	206-760-2468
Email Address	shearun.faison@dshs.wa.gov
Website	
EIN	91-6001088CC

Nature of Organization

To improve the quality of life for individuals and families in need. We will help people achieve safe, self-sufficient, healthy and secure lives.ï¿½

* Offer concentrated and coordinated social, health and financial services that meet the unique needs and strengths of individuals and families.

* Work with Washington communities to help
build our mutual capacity to provide local social and h

Duties and Responsibilities

ï¿½ Assist agency Social Workers by transporting clients: supervising parent-child visits; Case Filing; Arranging community-based services for clients; Accompanying Social Worker on home visits & interviews; input info in Famlink (limited), put together packets for SWï¿½s, copying, return calls, observe & attend court, staffing, make referrals for services; Provide emotional support to children and families; Assist in record keeping, case documentation and participate in other similar duties.

Minimum Qualifications

ï¿½ Be at least 18 years of age
ï¿½ High School Diploma
ï¿½ Possess a valid driverï¿½s license when operating a state or privately owned vehicle on official state business. Comply with Washington Stateï¿½s liability laws when operating a privately owned vehicle on official state business
ï¿½ Successful completion and clearance of a Background Check
ï¿½ Provide proof of employment eligibility

Educational Benefits

ï¿½ Understanding and respecting the strengths of the clients including their heritage, cultural beliefs and values, communication and learning styles.
ï¿½ Develop effective partnerships with the family, service providers and others to address primary safety risks and concerns through cultural competency and strength based communication.
ï¿½ Introduced to an organizational environment that encourages creative leadership, teamwork, integrity, accountability, and excellence for all employees.
ï¿½ Work

How to Apply

Email Shearun Faison in the Human Resource Department at shearun.faison@dshs.wa.gov with a letter of interest.

Job Number: 75DSHS03 | Category: Social Services & Research | Program: | Reimbursement Rate: 75%