Description

We want a student instructor to help us develop and lead excellent workshops and online materials, to help UW students, faculty and staff create and work in a digital world.

UW Information Technology is recruiting tech-and-teaching savvy UW students to lead our workshops team. We expect the strongest candidate to be already in the team, but are happy to consider strong external candidates. Both undergraduate and graduate students are eligible. This is an hourly position.

The University of Washington Information Technology (UW-IT) Computing Workshop Program offers five series of computing workshops. These workshops provide a chance to learn valuable computing skills in a fun, casual atmosphere. Series are designed and taught by our student instructors. These workshop instructors belong to a team of student instructors known as the Instructor Team ("The iTeam").

The iTeam develops, coordinates, and instructs computing workshops, online tutorials, customized workshops, and UW-IT student-staff training. These positions provide a rich and rewarding employment experience, especially for (but not limited to) individuals interested in careers in teaching or technology.

Additional information on the Workshop program including individual Workshop descriptions and Workshop curricula is available at http://www.washington.edu/lst/workshops/.

The Position

This position offers opportunities for substantial self-direction, chances to work alone or in groups, and excellent time flexibility. We encourage and support creativity and learning, and are actively seeking to make this instructor team and the online curriculum an award-winning computing help solution. Instructors have opportunities to develop work experience directly applicable to a broad set of fields, and to help produce a portfolio of materials that will be available online for an extended time.

We are currently recruiting individuals who possess intermediate-to-advanced knowledge on the technologies listed below. Qualified candidates do not need to be proficient in all the listed technologies but must be willing and able to learn new technologies. Non-technology skills such as leadership, teaching, writing, and public-speaking will also be evaluated, as they are invaluable to this position.

Required Technical Skills:

- Ability to teach one of the five series we offer (Digital Video; Digital Audio; Graphics and Design; Efficiency and Business; Web Development)
- Ability to manage and lead a team with diverse and strong skills
- Ability to motivate, guide and encourage excellent technology workshops and resources
- Interest in working with digital badges and curriculum

Preferred Technical Skillsets:

- Knowledge of Trumba calendar system
- Knowledge of Wordpress or other CMS
- Interest in working with micro-credentialing/open badges.

Additional skills:

- Interest in innovative teaching and learning practices

- Interest in interactive technology teaching.
- Teaching and instruction skills – leading workshops, developing curriculum.
- Excellent time management skills
- Excellent written communication skills
- Excellent spoken communication skills
- Experience editing web pages.
- The desire to learn and teach the best in how people manage time, information, and resources
- A willingness to continue to develop excellent teaching and technical writing skills
- The ability to teach to diverse audiences with varying degrees of technical aptitude

UW-IT Student Instructors are expected to work 12-19.5 hours per week throughout the quarter (very flexible), including summer. Lead Position makes $14.25 per hour. Additional opportunities to make higher wages do exist on a periodic basis. More details about these higher wages will be provided during the interview.

How to Apply

If you are interested, please upload your resume and a brief letter explaining your interests and how your background qualifies you for an instructor position. Please submit via this Catalyst Dropbox.

Please submit your application by March 21st.

A satisfactory outcome from a criminal background verification will be required prior to hire.

If listed on the Student Jobs page, then we are currently accepting applications for this position.