

Work Study Job Description

Job Title	Job Coach / Mentor
Organization Name	WISE
Job Location	Downtown
Address	100 South King St Seattle Washington 98104
Pay Rate	\$10 - \$13
Employment Period	Summer, Academic Year
Hours Per Week	19 hrs/wk
Contact Supervisor	Dan Rutten
Phone Number	2062958818
Email Address	dan@gowise.org
Website	http://gowise.org

Nature of Organization

The Washington Initiative for Supported Employment (WISE) is a not-for-profit technical assistance and consulting agency focused on creating and maintaining inclusive and accessible communities for people with all ability levels, focusing largely on the promotion of independent and supported employment.

Duties and Responsibilities

Provide job coaching and mentoring to youth and adults with developmental disabilities, assisting them to be employed in the community. Work with the individuals, families, support workers, special education program staff, and community organizations, with the intent of helping the individual explore their own self-sufficiency. Assist individuals in the community in a variety of job environments and settings to learn how to do specific tasks as assigned at the job site, collaborate with support team, employers, and WiSe staff. Work in partnership with school districts, nonprofit agencies, and WiSe staff to provide customized, community based support specific to the needs of each individual.

Minimum Qualifications

Qualified State or Federal Work Study Award Dependability Punctuality Ability to work independently and as part of a group Experience working with people of diverse backgrounds Strong written and verbal communication skills Understanding and or willingness to learn about Supported Employment and supporting individuals with disabilities

Educational Benefits

- Expand your understanding of workplace diversity and cultural differences Networking and relationship building opportunities within your field of study Improve your ability to coach, mentor, and provide important feedback to others in a professional setting Exposure to high school and post-high school special needs programs Learn basics of administrative requirements within the human services field

How to Apply

Please submit a letter of interest and cover letter to dan@gowise.org

Job Number: 75WISE03 | Category: Education | Program: Community Service - FED | Reimbursement Rate:
75%