OFFICE OF STUDENT FINANCIAL AID
UNIVERSITY of WASHINGTON

Work Study Job Description

Job Title	Apparel & Merchandising Production Assistant
Organization Name	Mercer Island Youth & Family Service
Job Location	Mercer Island
Address	2040 84th Ave., SE Mercer Island WA 98040
Pay Rate	$10.75 - $13.00
Employment Period	Academic Year
Hours Per Week	19 hrs/wk
Contact Supervisor	Suzanne Philen
Phone Number	206-275-7753
Email Address	miyfs@mercergov.org
Website	

Nature of Organization
Thrift Shop
Duties and Responsibilities
The Apparel Production and Merchandising Assistant is responsible for maximizing store sales through skilled and efficient handling of all apparel, linens and accessories. task include sorting, pricing, preparing and moving donations to the sales floor. Following production standards for efficiency, quality, pricing and seasonality. Learning merchandising concepts and hanging standards to maintain and organized and consistent sales floor presentation. Summarizing production completion slips and monitoring personal performance and category production reports. Executing the seasonal merchandise storage-to-floor plan as directed by the store management team.
Minimum Qualifications
Ability to lift 50 lbs. Ability to work around allergy aggravating merchandise. A good knowledge of consusmer trends in appaarel, designer names, hallmakrs for quality, and pricing methods in secondary market. Creativity. Good with teamwork.
Educational Benefits

Ideal for students in academic programs such as: clothing and textiles, interior design, business administration, social enterprise, entrepreneurship and management. Student will gain experience in non profit environment , exposure to a diverse work force, managing high volume projects, understanding business metrics and contributing ideas for improvements. Students can increase their hourly rate 1-5% every 300-500 hours worked through continuous skills growth, performance improvement.
How to Apply

Job Number: 70MIYF01 | Category: Office & Administrative | Program: State | Reimbursement Rate: 70%