OFFICE OF STUDENT FINANCIAL AID
UNIVERSITY of WASHINGTON
Division of Student Life

Work Study Job Description

Job Title	Visitor Experience Guide
Organization Name	KidsQuest Children's Museum
Address	4091 Factoria Mall SE Bellevue, Washington 98006
Pay Rate	$9.19 - $9.19
Employment Period	Academic Year
Hours Per Week	19 hrs/wk
Contact Supervisor	Sarah Bigley
Phone Number	4256378100
Email Address	sarahb@kidsquestmuseum.org
Website	https://www.kidsquestmuseum.org
EIN	91-1828830

Nature of Organization

Our mission is to create learning through the power of play and exploration that connects children to their community and the world. KidsQuest encourages whole-family learning and invites you to explore, play, and learn together.

Duties and Responsibilities

•Accurately inform visitors of current museum happenings and future offerings
•Interpret and facilitate exhibits through play
•Perform demonstrations and activities on the museum floor
•Respond to questions and needs in a positive and supportive manner
•Facilitate birthday parties and educational events as needed
•Assist at the Admissions Desk and in the Museum Store with opening and closing cash control duties
•Keep exhibit floor and meeting areas in optimal condition
•Perform other related duties as assigned

Minimum Qualifications

•Experience in a customer service environment & cash handling required
•At least one year retail, customer service, museum, or childcare experience strongly encouraged
•Friendly, outgoing personality
•Thrive on working in a fast-paced environment
•Demonstrated ability to communicate and relate effectively
•Ability to stand for extended periods of time, lift from ground to above shoulder, climb stairs & ladders, bend, stoop, sit, push, pull, & use manual dexterity

Educational Benefits

During your time as a VEG, you will gain skills in:
Time management, multitasking, and organizing
Educational approaches
Child development
Informal education
Non-profit operations
Hospitality
Art & Science activity facilitation
Communicating with a diverse audience

How to Apply

Cover Letter, Resume, & Application (via website) preferred. Email jobs@kidsquestmuseum.org

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Job Number: 75KIDS01 | Community Service - FED 75% | Open