

## Work Study Job Description

<b>Job Title</b>	Quantitative Tutor
<b>Department Name</b>	UW Bothell Quantitative Skills Center
<b>Job Location</b>	UW Bothell UW2-030
<b>Pay Rate</b>	\$11.44 - \$11.44
<b>Employment Period</b>	Summer, Academic Year
<b>Hours Per Week</b>	19 hrs/wk
<b>Contact Supervisor</b>	Amber Parsons
<b>Phone Number</b>	425-352-5417
<b>Email Address</b>	aparsons@uwb.edu
<b>Website</b>	<a href="http://www.uwb.edu/qsc">http://www.uwb.edu/qsc</a>
<b>Box Number</b>	358566

### Nature of Organization

The Quantitative Skills Center offers free peer tutoring and faculty sponsored workshops, with the goal of enhancing students independent learning processes and increasing confidence in quantitative material.

### Duties and Responsibilities

Tutor quantitative topics with a specialty in accounting, climate science, computer science, economics, electrical engineering, finance, GIS, math, physics, SPSS or statistics; attend tutor trainings; answer software and calculator questions; establish a tutoring relationship with tutees; answer routine questions; respond to inquiries regarding Quantitative Skills Center services and workshops; operate office equipment such as computer/word processor, calculators; perform related duties as required.

### Minimum Qualifications

At least 2 college level quantitative courses  
Able to work within a busy work environment  
Quantitative course grades around 3.0 or higher.

### Educational Benefits

Maintain, refine, and expand knowledge and quantitative skills learned in classes; maintain and expand technical knowledge; gain experience working with students with different learning styles; develop and maintain teaching and tutoring techniques; develop more effective communication skills.

**How to Apply**

Find application and instructions at <http://www.uwb.edu/qsc/employment> or at the QSC (UW2-131).

---

Job Number: BOTH10 | Job Class: 0887 | Category: Student Services | 51% Comp. To Classified: n | Program: State