**Office of Research**

iSTAR Metrics: FY20 Q2

April 7, 2020

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**Resource Optimization**

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| **Projects Completed - Last 3 Months** |  |   |   |   |   |   |   |   |   |   |   |
| **Unit** | **Project Title** | **Impact to unit** | **Impact to Office of Research** | **Impact to campus** | **Project Description** | **Dates** | **Compliance** | **Reputation / Competitiveness** | **Federal Requirements / Reporting** | **Infrastructure** | **Systems / Tools** | **Reduce Burden / Enhance Research Enterprise** |
| HSD | HSD website: External IRB information | x |   | x | Complete re-organization and expansion of External IRB webpages on the HSD home site | June 2019 - December 2019 | x | x |   |   | x | x |
| HSD | HSD Work At Home policy  | x |   |   | Completed development and implementation of a much more flexibley Work At Home policy, with extensive staff input and involvement | February 2019 - November 2019 |   | x |   |   | x |   |
| HSD | HSD staff structure improvements | x |   | x | Completed the development of a new position (Senior IRB Administrator) that is a significant new step in HSD career ladder and that creates previously non-existent backup for the critical Team Lead positions; promoted four people into this position.  |   |   |   |   | x | x |   |
| HSD | IRB application form overhaul | x |   | x | First major revison of IRB Protocol form (the main IRB application form) since we implemented it in 2016 to go with Zipline; includes many regulatory changes as well as refinements designed to reduce some "back and forth" with researchers |   | x |   | x |   | x | x |
| HSD | Single IRB  | x | x | x | Design and implementation of everything necessary for the UW IRB to serve as a Single IRB for UW researcher, including announcement that this is now possible. Included creation & implmenetation of large suite of new processes, SOPs, Worksheets, forms; revison & re-organization of webpages on this topi;developed, tested, and implmeneted new staffing team to handle these applications; addressed the January 2020 implementaton of federal requirement; completed 6 months earlier than anticipated. Singnificant national acclaim for our processes, webpage, documents, turnaround time, and (from researcher perspective) simplicity. |   | x | x | x | x | x | x |
| HSD | Post-Aproval Monitoring improvement | x |   | x | Completion of the overhaul and expansion of the PAVE Post Approval Monitoring program (audit of researchers). New and revised processes; report template and other documents; inclusion of feedback from researchers, and periodic formal review & use of findings by management team. |   | x |   | x |   | x |   |