



Resource Optimization

Projects Completed - Last 3 Months

Unit	Project Title	Impact to unit	Impact to Office of Research	Impact to campus	Project Description	Dates	Compliance	Reputation / Competitiveness	Federal Requirements / Reporting	Infrastructure	Systems / Tools	Reduce Burden / Enhance Research Enterprise
ORIS	VIVO pilot		X	X	Proof of Concept of platform which will host profiles for the research community from research organizations to individual researchers. Will allow future integrations with other common tools in higher Ed and sponsor agency	2/19/2014-7/3/2015		X			X	X
ORIS	Addition of "Sponsored Program Activity Type" values to eGC! And Fas		X	X	The existing eGC1 'Funding Purpose' and Funding Action 'Type of Award' are being replaced by a new 'Sponsored Program Activity Type' field. This will result in the ability to report more accurately on awards and expenditures by activity types and categories defined by Uniform Guidance. With these changes, campus will also benefit from more clear guidelines on F&A rate definitions based on the new activity types. Additional fields will be mapped to the new activity types to allow for automation of the HERD reporting and facilitate revisions to the Annual Report. This is joint effort by the SAGE Team, The Federal Reporting Team, and the Web Team, along with sponsoring business partners OSP GCA, and OR.	4/15/2015-7/7/2015			X		X	X

ORIS	CoMotion API Platform			X	In partnership with CoMotion, Develop an API that will allow data to automatically flow from the researcher (input) to the CoMotion Backoffice System (Output).	4/1/2015-7/20/2015					X	X
ORIS	SQL 2014 Migration	X	X	X	Build new SQL 2014 Infrastructure and migrate existing databases and solutions.	12/1/2014-7/31/2015			X	X		
ORIS	SharePoint Migration: ORC & OSP		X		Migrate ORC and OSP SharePoint Intranet sites to a new environment.	6/2/2015-8/21/2015				X	X	
OSP	Analyze & Update Subs pages - reduce to one section/one page	x	N/A	x	Combining & coordinating relevant content re: subawards to reduce redundancy & provide updated content to campus to support the subaward process Many pages with duplicative info on subawards throughout OSP web, this causes inconsistencies, incomplete, outdated & organizationally challenged. It also does not provide a user friendly experience for campus folks - single source of info provides better consistency and is easier to use & reference	Aug-15	x	x	N/A	x	N/A	x
OSP	SRA Webinar on UG and Proposals	x	x	x	Determine audience for September webinar.	Sep-15	x	N/A	N/A	N/A	N/A	x
OSP	Report comparing NIH Reported data to SPAERC data. Request to ORIS sent for assistance.	N/A	N/A	N/A	Report comparing NIH Reported data to SPAERC data. Request to ORIS sent for assistance.	Sep-15	N/A	N/A	x	N/A	N/A	N/A
OSP	Vendor Management System Kaizens	N/A	N/A	x	participating in F2 led Lean Kaizens to analyze current state of Vendor (subrecipient) Management at the UW and create proposals to reduce the time it takes to get subrecipients registered and enabled in Ariba, to reduce complexity and improve communications.	Jul-Sep	N/A	x	N/A	N/A	x	x
OSP	eSubmission eval	x	N/A	x	3 shared sessions between OSP staff, Research Administrators and ORIS in order to identify pain points in the submission process, and to understand and influence how SAGE Grant Runner, Grants.gov, Assist, etc., will be developed.	Aug-15	N/A	x	N/A	N/A	x	x
OSP	Develop Communications Team to support communications	x	x	x	cohort team to help review and provide feedback from internal subject matter experts	Aug-15	N/A	x	N/A	x	N/A	x
OSP	Report on sponsors and subawardees from Kenya	N/A	N/A	N/A	Report on sponsors and subawardees from Kenya.	Aug-15	N/A	N/A	N/A	N/A	N/A	N/A

OSP	BI Portal Access	N/A	N/A	N/A	identify and document a simple and repeatable process for OSP staff to get BI Portal access. if possible, make part of employee's profile upon new hire and include in new hire training.	Aug-15	N/A	N/A	N/A	N/A	x	N/A
OSP	Returned FA analysis	x	N/A	N/A	For internal managing award processing.	Sep-15	N/A	N/A	N/A	N/A	N/A	N/A
OSP	Add mgrs projects to OSP portfolio and include in scrums.				adjustments we're making to our portfolio Kanban based on June's retrospective: better/earlier knowledge of Mgmts projects in order to minimize surprises and provide better planned support, respect WIP, etc.	jul-sep	N/A	N/A	N/A	x	x	N/A
OSP	PC/OA3 workload report for July 2015	N/A	N/A	N/A	PC/OA3 workload report for July 2015	Jul-15	N/A	N/A	N/A	N/A	N/A	N/A
OSP	OSP Intranet migration to SP2013				Migrate OSP intranet from SP2.0 to SP2013 due to MSFT no longer supporting SP2.0.	Aug-15	N/A	N/A	N/A	x	x	N/A

OSP	What Belongs in OSP / Intake - phase 2 inventory of actions				<p>Due to the broadening of the University's role in its community, and the expanded activities undertaken by its faculty and researchers, OSP's support services and role at the University has also expanded.</p> <p>Problem Statement</p> <p>While there is a widening array of requests for action that OSP is receiving from UW departments there is little no system support for the requests. Requests arrive in OSP in a variety of ways (email, web forms, phone calls)</p> <p>a. There is no database backend storing and providing analytics on action</p> <p>b. There is no routing to appropriate service providers</p> <p>c. There is no transparency to campus on the status of their requested action</p> <p>This project serves to leverage the analysis done by Rick, et al and create an understanding of those requests that DO NOT belong in OSP so that Lynette and other OSP leaders can work on getting them to their appropriate partner scopes of work.</p> <p>What does belong in OSP will be analyzed for opportunities to automate the request and intake and dramatically improve process through automation and transparency.</p> <p>This phase of the project will result in two inventories: the one that doesn't belong, and the one that does. The inventory of things that do belong will be the bases of the biz case for ORIS technology development.</p>	jul-sep							N/A
OSP	SharePoint UAT	x	N/A	N/A	Design SharePoint 365 training for staff with "Visitor" role	Jul-15	N/A	N/A	N/A	x	x	N/A	
OSP	\$1M Award Report	N/A	N/A	N/A	Provide Lynette with a list of awards over \$1M for past couple of fiscal years.	Jul-15	N/A	N/A	x	N/A	N/A	N/A	
OSP	Web Update- Missing link: LSDF weblink	x	x	x	Improve LSDF info on web	Aug-15	x	x	N/A	N/A	N/A	x	

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HSD	Chair Signature Policy Change	x		x	Review staff can no sign approved documents (as IRB members), rather than deferring to IRB Chairs	7/21/2015-7/29/2015	x				x	x
HSD	Refined Exempt "Task" Definition	x		x	Clarified definition of "task" for certain categories of Exempt research to provide more useful guidelines for determinations	7/21/2015 - 8/6/2015	x	x			x	x
HSD	SOP Completion of Approval	x			Unified instructions created for certain aspects of file maintenance and approval documentation details	7/1/2015 - 8/12/2015	x		x	x	x	
HSD	Revision of CITI Training Program	x	x	x	Changed course structure for required CITI courses, modified requirements to simplify the steps needed for researchers to meet their training requirements, changed reporting of CITI records to a more secure service that does not include HSD website widget	8-1-2015 - 9/21/2015	x	x	x	x	x	x
HSD	FDA Devices and IND Requirement	x			Clarified FDA Worksheet regarding Categories 1 and 2	8/24/2015 - 9/25/2015					x	x
ORC	CORE campus training needs survey	x	x	x	Disseminated via Catalyst 12 question survey to MRAM membership. 172 responses were collated and analyzed by the CORE admin team. Results shared in CORE meetings. Main themes posted to CORE website, announced at MRAM, and highlighted for VP of Research	Aug-15						X
ORC	Innovation Awards Webpage: http://www.washington.edu/research/topics/innovation-awards	x	x	x	In coordination with Advancement and ORIS, created a new webpage for the Innovation Awards. Will provide information to campus, as well serve to show our reputation and skilled faculty with a new section that highlights past awardees.	30-Sep		x				X