STANDING COMMITTEES

Academic and Student Affairs Committee

Approve Services and Activities Fee – University of Washington, Seattle: 2016-17 Reduction of Fees, Distribution of Fees, Allocation of Funds, and SAF Guidelines Revisions

RECOMMENDED ACTION

It is the recommendation of the administration and the Academic and Student Affairs Committee that the Board of Regents approve for the Seattle campus:

1. Decreasing the S&A Fee level for 2016-17 from $131 per full-time student per quarter to $129;

2. Allocating $17,076,006 (operating: $16,856,332; capital: $219,674) for 2016-17 S&A Fee operating and capital funds;

3. Allocate up to $400,000 from the accrued interest from the S&A Fee Fund Balance to fund one-time and non-recurring 2016-17 Innovation Fund grants to units to develop areas of growth and/or opportunities to research potential alternatives to current operations.

4. Decreasing the Student Facilities Renovation Fee (i.e., the Husky Union Building, Hall Health Primary Care Center, and Ethnic Cultural Center bond) from $73 per quarter to $70. Based on the recommendation of UW Treasury, the S&A Fee Committee will maintain capital reserves equal to nine months of debt service in the fund balance for the Student Facilities Renovation Fee. This amount currently sits at $5,240,155. At the beginning of each fiscal year, UW Treasury will use funds over the capital reserve amount to make early debt payments.

5. Allocate $303,000 from the S&A Fee Fund Balance to alleviate the Student Publications operating deficit.

6. Allocate $258,519 from the S&A Fee Fund Balance to the Student Parent Resource Center for students enrolling at the UW during academic year 2016 – 2017, and freeze admittance of new students enrolling after academic year 2016 - 2017 pending a review of measures being taken by Financial Aid to address structural deficiencies in the current system.
STANDING COMMITTEES

Academic and Student Affairs Committee

Approve Services and Activities Fee – University of Washington, Seattle: 2016-17 Reduction of Fees, Distribution of Fees, Allocation of Funds, and SAF Guidelines Revisions (continued p. 2)

7. Modifications to the UW-Seattle S&A Fee Guidelines (Regental approval required):
   a. Title III.2.A – increasing voting membership from Nine to Eleven
   b. Title III.2.B.i – increasing ASUW nominees from Five to Six
   c. Title III.2.B.ii – increasing GPSS nominees from Four to Five

BACKGROUND

Each year, on the basis of recommendations by the administration and the S&A Fee Committee, the Board of Regents approves annual S&A Fee allocations for the Seattle campus. Additional allocations may be approved during a given year. The 2016 - 17 recommendations grew out of S&A Fee Committee discussions over the course of the current academic year—discussions that included at different times representatives of the units supported by S&A Fee income. Based on revenue projections provided by the Office of Planning and Budgeting, the S&A Fee Committee estimates 2016 - 17 revenue for a $129 per quarter S&A Fee to be $17,699,000 (projected revenue figures are net of waivers and funds set aside for financial aid). Based on those projections, the S&A Fee Committee recommends funding the operating allocations ($16,856,332) and capital allocations ($219,674) from revenue generated from the quarterly S&A Fee. The S&A Fee Committee submitted its written recommendations to the Vice President for Student Life on May 26, 2016 (Attachment 1). The Vice President concurred with the S&A Fee Committee’s recommendations on May 27, 2016 (Attachment 2).

The 2015 - 16 and recommended 2016 - 17 distributions of the quarterly S&A Fee are displayed below:

<table>
<thead>
<tr>
<th></th>
<th>Full-time</th>
<th>Full-time</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>2015 – 16</td>
<td>2016 – 17</td>
</tr>
<tr>
<td>Long Term Loan Fund (based on 5% of the S&amp;A Fee)</td>
<td>$6.55</td>
<td>$6.45</td>
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<tr>
<td>Facilities and Programming Account</td>
<td>$124.45</td>
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</tr>
<tr>
<td>Total</td>
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<td><strong>$129.00</strong></td>
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</table>
STANDING COMMITTEES

Academic and Student Affairs Committee

Approve Services and Activities Fee – University of Washington, Seattle: 2016-17 Reduction of Fees, Distribution of Fees, Allocation of Funds, and SAF Guidelines Revisions (continued p. 3)

The proposed 2016 - 17 operations and capital budgets for each program are included below:

Associated Students of the University of Washington (ASUW) – $1,129,823 (Operations) and $12,500 (Capital)

The recommended allocations support and expand ongoing functions, programs, student leader and assistant salaries, and general operating costs of ASUW.

Campus Sustainability Fund - $430,043 (Operations)

This funding allocates funds for projects that further the University’s commitment to environmental stewardship and campus sustainability. This fund is allocated by a student committee and managed by the UW Environmental Stewardship and Sustainability Office.

Counseling Center - $867,336 (Operations)

The recommended allocations would continue to provide support for Counseling Center staff ($742,979) and the programs and operations of the Mindfulness Project ($124,357).

Disability (D) Center - $52,235 (Operations)

The recommended allocation would support ongoing functions, programs, student salaries, and operating costs for the D Center.

Ethnic Cultural Center/Theater (ECC/T) - $993,125 (Operations) and $20,300 (Capital)

The recommended allocations would continue to support and expand the ongoing functions, staff and general operations of the Ethnic Cultural Center/Theater.

Graduate and Professional Student Senate (GPSS) - $482,474 (Operations)

The recommended allocation would continue to support ongoing programs, functions, tuition stipends, student assistant salaries, and general operating costs of GPSS.
STANDING COMMITTEES

Academic and Student Affairs Committee

Approve Services and Activities Fee – University of Washington, Seattle: 2016-17 Reduction of Fees, Distribution of Fees, Allocation of Funds, and SAF Guidelines Revisions (continued p. 4)

Hall Health Primary Care Center (HHPCC) - $6,795,642 (Operations)

The recommended allocation supports the HHPCC in its work to provide on-campus care for students, faculty, staff, and the community.

Husky Union Building (HUB) - $1,044,290 (Operations)

The recommended allocation will continue to support ongoing programs and services through the HUB such as the Student Activities Office, Event Services, the RSO Event Fund, and the Student Organization Resource Center.

Peer Health Education Group - $60,716 (Operations)

The recommended allocation would support peer-to-peer educational programming in the areas of health and well-being. The program is overseen by the staff in Health & Wellness.

Q Center - $349,843 (Operations) and 6,300 (Capital)

The recommended allocations would expand the ongoing programs, services, wages, and general operating costs of the Q Center.

Recreational Sports Programs (RSP) - $2,643,529 (Operations) and $180,000 (Capital)

The recommended allocation will support related programs, staff, and general operations. The capital allocation will provide $180,000 in capital improvements to keep RSP facilities functional.

Services & Activities Fee Committee - $37,079 (Operations)

The recommended allocation provides student salaries for the Committee Chair, Vice-Chair, the S&A Fee Coordinator and Web/IT Coordinator.

Student Technology Fee (STF) Equipment Loan Program - $166,662 (Operations)

The recommended allocation would continue to support wages of student staff for the Equipment Loan Program.
STANDING COMMITTEES

Academic and Student Affairs Committee

Approve Services and Activities Fee – University of Washington, Seattle: 2016-17 Reduction of Fees, Distribution of Fees, Allocation of Funds, and SAF Guidelines Revisions (continued p. 5)

Student Legal Services (SLS) - $210,713 (Operations) and $574 (Capital)

The recommended allocations will fund the essential operations of the office and the salaries of the Director/Staff Attorney and the Rule 9 Interns (3rd year law students).

Student Parent Resource Center - $1,145,879 (Operations)

The recommended allocation provides staff support of this unit and Childcare Assistance Program subsidies to student parents currently enrolled in the program.

Student Publications - $325,000 (Operations)

The recommended allocations would support ongoing functions, salaries, and general operating costs of The Daily.

Student Veteran Life – $121,943 (Operations)

After a successful round of Innovation funding, the SAF Committee voted to move funding of Student Veteran Life to revenue generated as part of the S&A Fee. The recommended allocation would fund the essential operations, salaries, and student wages of this new campus department.

Attachments

1. Letter from SAF Committee Chair Mac Zellem to Dr. Denzil Suite with the 2016-17 Services and Activities Fee Committee Recommendations, May 25, 2016
2. Concurrence email message from Dr. Denzil J. Suite, Vice President for Student Life, May 27, 2016
3. Services and Activities Fee Committee Guidelines, revised May 26, 2016
4. Presenter Biographical Information, Mac Zellem
Dear Dr. Suite,

I am writing to you at this time to report the Services and Activities Fee Committee’s Recommendations to the University of Washington Board of Regents for Fiscal Year 2017. I respectfully request that upon review of these recommendations you issue a concurrence on behalf of the University of Washington administration and submit it along with the recommendations to the Board of Regents for consideration at their June 9 meeting. The Committee has been working diligently since autumn quarter and is confident in our recommendations.

The students who serve on SAF have been excellent stewards of student dollars. This year we are recommending operational and capital budget awards totaling $17,076,006, all the while recommending a $2 fee decrease. We have taken a careful look at our outstanding debt and chose to continue making early debt payments on the Student Facility Renovation Fee, thereby saving future students millions of dollars in interest payments.

The Committee spent a great deal of time this year addressing child care on campus. Pending a review of measures being taken by Financial Aid to address structural deficiencies in the current system, the Committee has moved to freeze admittance of new students enrolling after Academic Year 2016 - 2017 to the Student Parent Resource Center. Alternative options were initially considered but the committee ultimately decided to attempt to reform the current voucher system. If reforms prove unsuccessful, the Committee has taken actions to ensure that currently enrolled students and students enrolling during this upcoming academic year are grandfathered in as the program is wound down.

It has been my honor and privilege to serve as Chair of the Services and Activities Fee Committee these past two years. It has been a remarkable experience that I will forever be thankful to committee members and the UW Community awarding me. It is my sincerest hope that through the committee’s work we have help make the University of Washington even a little bit better. This institution means to so much to so many different people and it has been a deeply rewarding experience engaging with diverse groups of students and staff all across campus.

Please find the Committee’s Recommendations attached to this letter.

Sincerely,

Mac Zellem
SAF Committee Chair
Fee Levels

**Decrease the Services and Activities Fee from $131 to $129**
Projected Revenue | $17,699,000
Recommended Allocation | $17,076,006

The Office of Planning and Budgeting has updated the Services and Activities Fee revenue projections for FY 17. Revenue has exceeded projections in the magnitude $2,000,000 for the last two years, and it is OPB and the SAF Committee’s hopes that these projections are closer to what real collections will be. Revenue projections at $129 are in fact larger than FY 16’s revenue projections for a fee of $131. After building the aggregate budget, the SAF Committee strongly felt it necessary to recommend a fee decrease as to avoid a large overcharge to students. The Committee will monitor collections closely.

**Decrease the Student Facilities Renovation Fee from $73 to $70**
Projected Revenue | $8,429,249
Projected Annual Debt Service | $6,986,874

Per last year’s recommendation to the Board of Regents, the UW Treasury Office began to use surplus funds over the reserve requirement to make early debt payments. The first early payment of $4,000,000 will be made on June 1, 2016. Treasury has informed the SAF Committee that it is lowering the reserve requirement from one year’s debt service to nine month’s debt service for the SFRF account. Treasury continues to recommend a coverage ratio of revenue collection to debt service of 1.15. After much discussion as a committee and with Treasury, the SAF Committee is recommending a fee level of $70 which represents a coverage ratio of 1.21. The Committee felt it prudent to continue to make early debt payments and to charge current students a surcharge in order to save on future interest. If these recommendations are adopted, the second early debt payment will be made on June 1, 2017, in the amount of roughly $2,000,000.

**Maintain the IMA Bond Fee at $31**
Projected Revenue | $3,808,875
Projected Annual Debt Service | $3,419,146

The IMA Bond was issued prior to the creation of the Internal Loan Program. This past year, Treasury refinanced the bond and has recommended maintaining the current fee level while they conduct an analysis of collections. The committee will make a more comprehensive recommendation concerning the IMA Bond fee upon receipt of Treasury’s analysis.
General Fund Allocations

Allocate $400,000 in accrued interests to the Innovation Fund

Each year the committee recommends spending a portion of the accrued interest from the SAF fund balance on the SAF Innovation fund. The objective of the fund is to encourage and inspire units to explore and/or research areas of interest outside their current operations that fall into the mission of SAF. The Committee also funds new units, on a trial period, though these funds. This year the Committee is excited to announce it has unanimously voted to extend an offer to the Intellectual House to apply for innovation funds in the hopes of becoming a fully-fledged SAF funded unit in the future.

Allocate $303,000 to Student Publications to Alleviate their Debt

Changes in the media landscape have left the Daily unprofitable for the last few years. The Board of Student Publications approved a comprehensive new business plan that will reverse this trend. The business plan includes a review of print frequency, a pivot towards digital media, and an updated payroll regime. The SAF Committee is deeply invested in ensuring there is a robust student media at the UW and has voted to provide funding to alleviate the budget deficit and provide them with a small fund balance to begin the fiscal year. The Committee has chosen not to forgive the $615,000 that Student Publication's owes to the SAF Committee. The Committee elected to review its status once the success of the new business plan is known.

Allocate $258,519 to Student Parent Resource Center to cover the cost of vouchers for new students

This amount would cover the cost of vouchers for the 100 or so newly enrolled students expected to qualify to receive one. The costs of vouchers for existing students will continue to be paid for out of the Services and Activities Fee. The SAF Committee has voted to freeze admittance of new students enrolling after Academic Year 2016 - 2017 to the Student Parent Resource Center’s voucher program, pending a review of measures being taken by Financial Aid to address structural deficiencies in the current system.

It has always been the SAF Committee’s goal to serve more student parents better. Quite simply put, not enough students are currently able to access the benefits of the program. Of all of the recipients of vouchers this year roughly 40% were unable to “cash” them in due to a lack of supply of childcare providers eligible to receive the voucher. Financial Aid has undertaken a review of the program and is confident that by removing structural barriers they will be able to achieve a higher utilization rate. It is the Committee’s hope that the measures being undertaken can increase utilization of the SPRC to 400 students per quarter up from the current 260 students.
Guidelines

Increase Voting Committee Members from Nine to Eleven

The Committee has voted to increase voting membership to eleven in order to enable more voices to become part of committee deliberations. It is our intent that by increasing committee membership we will be a step closer to a committee that represents campus holistically. The Committee recommends updating the SAF Guidelines as follows:

Title III.2.A – increasing voting membership from Nine to Eleven
Title III.2.B.i – increasing ASUW nominees from Five to Six
Title III.2.B.ii – increasing GPSS nominees from Four to Five

Please find the guidelines with highlighted inline revisions attached.

Operating and Capital Allocations

Associated Students of the University of Washington
Operational Award | $1,129,823
Capital Award | $12,500

The operational award represents a 12% increase to the ASUW’s budget. The ASUW’s increase almost entirely goes to cover the costs associated with the increase of the minimum wage to $15-an-hour. The committee also approved additional funds for Arts & Entertainment to abate the effect Baumol’s cost-disease is having on attracting talent. The Committee beseeches ASUW to select less esoteric bands that have a wider appeal to the campus community as a whole. It is our intent that these additional funds go towards this aim. The Committee also approved the funds to create a Middle Eastern Student Commission. The SAF Committee does not approve the funding for the full hours requested for the Elections Committee Vice-Chair. The Committee requests that the ASUW reconsider the number of hours various chairs and vice-chairs are paid to work. The Committee was pleased to hear that the ASUW was expanding its involvement in issues pertaining to mental health, and hope this trend continues.

The capital award is to cover the cost of routine computer and technological replacements for the ASUW office.

Campus Sustainability Fund
Operational Award | $430,043

The operational award represents a 13% increase to the CSF’s budget. Over 70% of this increase is to increase the grants budget. The remainder of the increase is for wage increases, increases in the GSA stipend, and miscellaneous operational expenses. The Committee is thrilled to hear about the success of the fund, and commends the students
who serve on the CSF board as well as the student Coordinator as excellent stewards of student dollars as well as suburb investors in our future.

Counseling Center
Operational Award | $867,336

The operational award represents a 14% increase to the Counseling Centers budget of $742,979. The increase is almost entirely for the cost of hiring a case manager, who will help counselors and students better manage sessions as well as assist students in navigating insurance for mental health care. The Affordable Care Act has actually hampered some students’ ability to access appropriate and affordable care, and this individual would assist alleviating some of the technical barriers. The Committee is strongly committed to mental health, and commends the Counseling Center for their success in lowering the wait time to see a counselor.

This operational award includes a budget of $124,357 for the Mindfulness Project. This program is currently housed within the Counseling Center, and the Committee enjoins the Counseling Center and Mindfulness Project leadership to find a more permanent solution. The SAF Committee has been incredibly impressed by the success of the program and have heard accolades from students who have used it and units who have collaborated with it. The Committee does not support a change of pay grade for the program coordinator, and has denied funds for this purpose. The Committee strongly supports the hiring of student employees as well as providing funds for room rentals. The Committee has approved funds to hire contract yoga teachers, but requests that the Mindfulness program reevaluate the hourly wages that were requested.

D-Center
Operational Award | $52,235

The operational award represents a 47% increase to the D-Centers’ budget. The increase is to covers the costs associated with the higher minimum wage as well as to increase the programing budget of the D-Center. The SAF Committee has also provided funds to backfill the expiration of the D-Center's grant from OMAD. The Committee cannot adequately express how thrilled we are at the change in direction and tone that has occurred under the current adviser and student leadership.

The Ethnic and Cultural Center
Operational Award | $993,125
Capital Award | $20,300

The operational award represents a 17% increase to the ECC’s budget. Part of the award is to cover the costs associated with the new minimum wage as well as to provide cost of living increases. The majority of the award is to incorporate the Leadership Without Borders Program into the ECC’s operational budget. The LWB program was originally funded through a SAF Innovation grant. The Committee is thrilled at its success and
strongly approves the hiring of a program coordinator. Each and every program that SAF funds is unique, and while the committee recognizes that the cost per student of the LWB program is high we believe the returns to the students who engage with LWB and use its services, is exponential. There is a multiplier effect for all of campus when addressing the issue of undocumented students. Due to deficiencies in our current immigration system, the Committee strongly endorses the necessity to do more for our fellow students who are undocumented.

The capital award is to cover the costs of a Lobby Digital Media Display, mobile whiteboards, and tables. The Committee requests that the ECC attempts to procure tables at a lower price point then the ones originally requested.

**Graduate and Professional Student Senate**
Operational Award | $482,474

The operational award represents a 0.3% increase to GPSS’ budget. The SAF Committee commends GPSS on cutting inefficiencies and enacting cost savings measures. While the requested increase is minuscule, GPSS plans to create a new position of communications director, increase the travel grants program by $5,000, increase GPSS funding to ASUW Arts & Entertainment, as well as miscellaneous office upgrades and expenses.

**Hall Health**
Operational Award | $6,795,642

The operational award represents a 2% increase to Hall Health’s budget. The SAF Committee commends the Hall Health leadership and clinical staff for the suburb level of care they provide the UW Community. The Committee has deep concerns regarding the increasing costs of EPIC — UW Medicine Health Care Record System. The Committee strongly encourages Hall Health to continue pursuing alternatives. The Committee is uneasy with the increasing numbers of students utilizing Hall Health who are on Medicaid. As Medicaid utilization has spiked, reimbursement rates have fallen. Prior to the Affordable Care Act, 0.5% of students using Hall Health were on Medicaid, so far this fiscal year the percentage topped 15%. Recognizing that this is an issue that only the State and Federal Governments can solve, the SAF Committee continues to support Hall Health’s efforts to build their fund balance in order to absorb potential shocks to Health Care costs.

**Health and Wellness’ Peer Health Educators Program**
Operational Award | $60,716

The operational award represents a -0.2% decrease to the Peer Health Educator’s budget. The Committee continues to strongly support the Peer Health program, and this decrease is the result of decreases in the benefit loading rates. The Committee commends the student leaders for their impressive collaboration from all corners of campus.
The Husky Union Building
Operational Award | $1,044,290

The operational award represents a 14% increase to the HUB’s budget. The majority of this increase is for wage and benefit increases. The award also covers the RSO Event and Travel Funds, programming resources, and the salary of the Provost Advisory Committee Chair. The Committee approved the funds for the hiring of a new Program Assistant in the Student Activities Office to assist with the organizational and financial affairs of RSO’s. Being part of an RSO is an integral part of the Husky Experience, and the committee congratulates SAO for its role in this. It is our hope that though this additional position SAO will be able to even better serve students by assisting them to navigate increasing financial complexities. The HUB is the central meeting place for students from all corners of campus and the SAF Committee is thrilled the community it provides for so many.

Q-Center
Operational Award | $349,843
Capital Award | $6,300

The operational award represents a 9% increase to the Q-Center’s budget. This award is entirely for increases to staff and student wages, as well as the hiring of an additional GSA to oversee the Queer Mentoring Program. The Committee is pleased to see the Q-Center continually grow and build itself into such a successful program.

The capital award is for a couch, a sectional, and five ottomans for the Q-Center student lounge.

Recreational Sports Programs
Operational Award | $2,643,529
Capital Award | $180,000

The operational award represents an 18% increase to the IMA’s budget. An overwhelming majority of this increase is to cover the costs associated with the minimum wage increases. The IMA is the SAF unit with the most student employees and the effect of the price floor increase was over $300,000. The Committee approved additional funds for the UWild program. The Committee is thrilled with the success of the program, as well as the recent opening of the Gear Garage. The Committee encourages the IMA to continue to pursue athletic opportunities for students out in our amazing, natural environment. The Committee approved the funds for the hiring of a new program outreach coordinator responsible for marketing, social media management, website development, and other engagement activities.

$100,000 of the capital award is for basic facilities and equipment maintenance. $80,000 of the capital award is to partially cover the costs of feasibility studies for: a new aquatic facility; modernizing the IMA pool/locker rooms; constructing an in-house laundry facility; and renovating the Old Shell House.
Services and Activities Fee Committee Operations
Operational Award | $37,079

The operational award represents a 32% increase to SAFCOM’s budget. This increase is a planned reversal of last year’s decreased allocation. The previous year’s Committee opted to spend down funds that had accumulated in the SAFCOM account over this past year. This budget provides for the salaries for the Chair, Co-Chair, Committee Coordinator, and Committee Webmaster. The yearly Student Fee Audit is paid out of this budget. This budget also provides for office supplies, committee printing, and room reservations.

Equipment Loan Program
Operational Award | $166,662

The operational award represents a 3% increase to the Tech Loan Program’s budget. The SAF award for Tech Loan only covers the wages for the student employees. This entire increase is associated with the increase of the minimum wage. The SAF Committee views the program as one of the most important at the UW as it allows all students, regardless of financial background access to the high quality technology that is increasingly needed to succeed at the University. We applaud the work done by the student staff and the professional staff advisers in Classroom Technology & Events.

Student Legal Services
Operational Award | $210,713
Capital Award | $574

The operational award represents a 5% increase to SLS’s budget. This award is for statutory wage increases and miscellaneous office supplies. The Committee is pleased by the effective and efficient manner in which the Law students, Undergraduate assistants, and the professional staff serve students. The Committee encourages SLS to pursue further outreach to highlight their services to students who may otherwise be unaware of them.

The capital award is to cover the cost of extended warranties from UWIT for six computers. The SAF Committee complements SLS on their frugality, in choosing to maintain existing computers rather than replace them per UWIT’s schedule.

Student Parent Resource Center
Operational Award | $1,145,879

The operational award represents a -18% decrease to the SPRC’s budget. This award covers the operational costs of the SPRC as well as voucher costs for students currently enrolled at the UW and receiving a voucher. Please note that the Committee is recommending funding students enrolling in the UW during Academic Year 2016 - 2017 though a transfer from the SAF General Fund. These two amounts equal $1,404,398 — the total amount the SPRC requested for Fiscal Year 2017. The Committee has elected to
construct the award in this way due to our recommended freeze on future enrollment in the program, while we review the effect of the structural reforms being undertaken by Financial Aid. The Committee is very hopeful that the reforms will be successful in removing barriers students face finding a childcare provider, as well as increase utilization by shifting to a quarterly application. The Committee is grateful for the work being done by Financial Aid’s staff to address our shared concerns. In the event that the results of these reforms are unsuccessful and next year’s Committee decides to maintain the freeze, a yearly one-fifth reduction in the vouchers budget will be used to phase out the program, allowing students currently enrolled in SPRC to continue receiving vouchers until they graduate.

**Student Publication**

Operational Award | $325,000

The operational award represents an 8% increase to the Student Publication’s budget. This increase is to subsidize the operations of the Daily. The SAF Committee has full faith that the measures being undertaken by the students and staff of Student Publications to address the changes in collegiate media will be successful. Please note that we have recommended a transfer of $303,000 from the SAF General Fund to alleviate the Daily’s operating deficit and provide a small fund balance.

**Student Veteran Life**

Operational Award | $121,943

After a successful year as an Innovation Funded Unit, the SAF Committee voted unanimously to move Student Veteran Life’s budget to revenue from the Services and Activities Fee. As such this is the first year that this unit has appeared on the Regents’ item. The SAF Committee could not be more thrilled with the success of the unit. There are around 750 Student Veterans on campus and 1,500 veteran dependents. Vet Life is filling a much needed role in helping veterans acclimate back into civilian life, foster a community at the UW, and provide them the support they need to be successful on campus. This unit is jointly funded by SAF and Student Life. This award provides for the hiring of an Assistant Director, increased hours for the student staff, and operational funds for the various programs Vet Life runs. The Committee would like to draw attention to the Student Veteran Peer Mentor program. We strongly support peer mentoring programs, and this is a superb example of a population of students who will benefit greatly from access to a network of individuals who have had similar experiences and are experiencing similar struggles adapting to collegiate life. The Committee has been deeply impressed by the network of partnerships that they have built and their work connecting veteran and civilian students at the UW.
Excellent work Mac! Commendations to you and the entire Committee. I concur with these recommendations and will forward them for inclusion on the Regent’s agenda.

-Denzil Suite

Dear Dr. Suite,

Please see the attached letter and updated SAF Guidelines.

Cheers,

Mac Zellem | Chair
Services & Activities Fee Committee
University of Washington
603.781.5462
depts.washington.edu/safcom
SERVICES AND ACTIVITIES FEE COMMITTEE
Guidelines

Title I | Services & Activities Fee

I. The Services & Activities Fee (the “S&A” Fee) is authorized by state statute for the express purpose of funding student activities and programs. This may include, but is not limited to, the operation of student related services and the acquisition, construction, equipping, and betterment of lands, buildings and facilities.

II. Student services and activities fees are defined in state law as “fees, other than tuition fees, charged to all students registering at the….state universities.” (RCW 28B.15.041.) For the purposes of these Guidelines, the S&A Fee is defined as the compilation of such fees charged to all students registering at the University of Washington Seattle Campus.

III. The S&A Fee and revenues generated by units funded by the S&A Fee are deposited and expended through the University’s budget and financial accounting systems, the responsibility for which resides with the University’s chief fiscal officer. The S&A Fee and associated revenues are subject to University policies, regulations and procedures, and to the Budget and Accounting Act of the State of Washington. (RCW 43.88)

IV. The allowable level of the S&A Fee is authorized by the State Legislature.

V. The Board of Regents may exercise its authority to increase the S&A Fee to the authorized level and allocates funds derived provided the Board of Regents has first sought the recommendation of the S&A Fee Committee or meets an exception as defined within these Guidelines.

VI. The Board of Regents may exempt classes of students from the S&A Fee and may levy the fees at a rate proportionate to the credit load of any part time student. It is recommended the Board of Regents seek the opinion of the S&A Fee Committee prior to approving an exemption.

VII. Any University unit or Registered Student Organization may request funding from the S&A Fee.

VIII. The S&A Fee Committee (the Committee) is appointed pursuant to RCW 28B.15.044 and 28B.15.045 to review and make recommendations regarding the collection, allocation, budgeting and use of the S&A Fee.

IX. All non--confidential information pertaining to the S&A Fee's budget shall be available to interested parties.

Title II | Sources of Committee Authority

I. State Statute

A. All decisions made regarding the S&A Fee will be made in accordance with relevant state statutes. Should it be determined that any guidelines, policies, or decisions contradict current state law, state statute has precedence.

B. The Committee may exercise authority granted directly by state law or delegated by either the Board of Regents or University Administration through these Guidelines and policies.

C. The Committee may develop recommended changes to the state law, as needed, related to the S&A Fee. Such recommendations will be communicated to the appropriate University and Student Government representatives.
II. Committee Guidelines

A. These Guidelines delineate the process and procedure to be used for developing recommendations regarding the collection, allocation, budgeting, and use of the S&A Fee at the University of Washington Seattle Campus.

B. The Board of Regents may amend or adopt new guidelines as it deems necessary, provided representatives from the Student Government and the current Committee are given notice and an opportunity to comment on proposed changes unless the Board determines that the interests of the University would be harmed by a delay.

C. The Committee may recommend changes to these Guidelines. Such recommendations shall be subject to review by the University Administration prior to being submitted for consideration by the Regents. The University Administration may suggest changes to the Committee recommendation which the Committee shall be given the opportunity to review before they are submitted for approval from the Regents.

III. Committee Policies

A. The Committee may recommend policies (“Committee Policies”) not inconsistent with state law and these Committee Guidelines.

B. Committee Policies may relate to any topic, issue, or authority delegated to Committee through these Guidelines.

C. Procedure for Adopting and Changing Committee Policies

1. The Committee may issue draft proposals to adopt new Committee Policies, amend current policies, or remove old policies up until the submission of its annual budget recommendations to the administration.

2. Draft proposals must include the specific language to be added, changed, or deleted along with a statement explaining the intent of the change and the Committee’s rationale for adoption.

3. The draft proposals must be made public along with directions on how to provide comments to the Committee.

4. The Committee may recommend the final proposal to the University Administration for adoption. If the University Administration adopts the proposal it will become a fully enforceable Committee Policy. If the University Administration does not adopt the proposal within two academic weeks of the Committee’s recommendation, the Committee may submit the matter for resolution under the Dispute Resolution Procedure contained within these Guidelines. The University Administration may request additional time when proposed policies are complex or require additional consultation.

5. Any proposal not enacted into policy by the end of the current Committee’s Term expires. The next Committee may choose to reconsider any proposal which has expired.

IV. Sturgis Standard Code of Parliamentary Procedure

A. In all matters not covered within these Guidelines or Committee Policies, the Committee will adhere to the most current edition of Sturgis Standard Code of Parliamentary Procedure (Sturgis).

B. At the request of any Committee Member, and with the permission of the Committee Chairperson, the Committee may enter into informal discussion during which Sturgis will not apply. During this period minutes will still be taken and no final decisions may be made. The Committee will leave
informal discussion at the request of any Committee Member and with permission of the Committee Chairperson.

Tittle III | Committee Structure

I. Committee Term

A. The Committee’s Term begins once at least 2/3rds of all Student Government Representatives and at least one University Administration Representative have been appointed.

B. The Committee’s Term expires at the end of Spring Quarter of each year or the Regential approval of a final budget, whichever is later, or earlier if the Committee votes to dissolve.

II. Committee Membership

A. The Committee is appointed by the University President (or his or her delegate), and shall consist of nine eleven voting members and five non-voting members. Committee members are appointed for a single term, but may serve multiple terms if eligible, subject to being re-nominated and re-appointed as provided herein.

B. All groups listed below will nominate the number of appointees as specified to the University Administration no later than the fifth week of Autumn Quarter. Returning committee members must be re-nominated and re-appointed each year.

1. Five Six nominees from the Associated Students of the University of Washington.
   a) No more than one nominee may be a ASUW Director.
   b) It is recommend that at least one nominee be eligible to serve two full terms.

2. Four Five nominees from the Graduate & Professional Student Senate.
   a) No more than one nominee may be a GPSS Officer.
   b) It is recommend that at least one nominee be eligible to serve two full terms.

3. Three nominees from the University Administration. It is recommended, although not required, that:
   a) one appointee be from the Office of the Vice President for Minority Affairs;
   b) one appointee be from the Office of the Vice Provost for Student Life; and
   c) one appointee be from the Office of the Associate Vice President for Medical Affairs.

4. Two nominees from the Faculty Senate.
   a) It is recommended, although not required, that one appointee be from the Faculty Council for Student Affairs.

C. All groups making nominations should make every effort to nominate appointees who reflect the diversity of their constituency.

D. The University Administration will make every effort to appoint nominated members in a timely fashion. If any nominee is rejected, the University Administration will, to the extent possible, provide written explanation to the group responsible for making the nomination and the Interim Committee Chairperson.
E. For the purposes of these Guidelines, any nominated member properly appointed by the University Administration will be referred to as a “Representative” of the group that nominated that member, i.e., Student Government Representative, Faculty Representative, or Administration Representative.

F. Membership Privileges & Responsibilities

1. Only Student Government Representatives may vote on matters before the Committee. Student Government Representatives may not send a proxy. Administration Representatives may proxy for the purposes of quorum.

2. The Committee Chairperson may request that the appointing authority remove from the Committee a non-voting member who fails to attend at least 60% of all regular meetings and that such member be replaced by a new representative from that member’s nominating group.

3. All members carry the responsibility to engage in Committee business and keep informed of topics relevant to the S&A Fee. Members should make themselves available for public questioning and comment, either through the campus press or the Student Governments.

G. Committee vacancies will be filled by persons nominated by the original nominating group. If a vacancy makes it impossible for a quorum to assemble, the nominating group has two weeks to forward such nomination. After such time, the University President or his or her delegate may appoint a person nominated by the Committee Chairperson to fill the longest standing vacancy.

III. Committee Chairperson

A. At the second regular meeting the Interim Committee Chairperson will ask for nominations for Chairperson. All nominees will be given the opportunity to speak to the Committee. The nominee receiving a majority vote will become the new Committee Chairperson effective immediately. At any Committee Member’s request the vote will be delayed a period of one week for further deliberation.

B. The Committee Chairperson must be a Student Government Representative.

C. The Committee Chairperson will preside over all Committee meetings. The Chairperson may appoint an acting Chairperson in his or her absence.

D. If the Committee Chairperson is either an Officer of the Graduate Professional Student Senate or a Director of the Associated Student of the University of Washington, they must appoint an acting Committee Chairperson from the other Student Government when considering funding requests from their Student Government. This clause does not apply during the Final Budget Deliberation.

E. The Committee Chairperson will keep informed of all issues related to the S&A Fee and advise the Committee on issues as they arise. The University Administration and all units will honor requests for information from the Committee Chairperson as if they originated from the Committee.

F. A new election for Committee Chairperson may be called by three voting members of the Committee. Notice of a new election must be served to all Committee Members. The vote must take place at the next Regular Committee Meeting following the request for a new election.

IV. University Administration Designee

A. The University President may appoint a University Administration Designee to fulfill functions as assigned in these Guidelines and Committee Policies. The Designee need not be one of the Committee’s University Administration Representatives.
B. The Designee will act as the principal intermediary between the Committee and the Board of Regents

C. The Designee appointed should have significant experience with issues related to the S&A Fee, student activities, and the campus community.

D. The Designee will make him/herself available to the Committee to answer questions or respond to concerns as necessary.

V. Interim Committee

A. During the period falling outside of the Committee’s Term, an Interim Committee will exist for time sensitive issues. The Interim Committee will be comprised of the Interim Committee Chairperson, the President of the Associated Student of Washington (or designee), the President of the Graduate & Professional Student Senate (or designee), and one representative from the University of Administration (who may not vote).

B. The Interim Committee may only hold Special Meetings called by any two members of the Interim Committee and may do so no later than the sixth week of Autumn Quarter. The Interim Committee may never meet during the Committee’s Term.

C. The Interim Committee may exercise any authority, answer any question, or give any directive consistent with the Committee’s authority. The Interim Committee may not make recommendations to alter the Guidelines or initiate a change in Committee Policy.

D. Interim Committee Chairperson

1. At the final Committee Meeting before the end of the Committee’s Term, the Chairperson will ask for nominations for Interim Committee Chairperson. Nominees must be a Student Government Representative but need not be eligible to serve the following Committee’s Term. All nominees will be given the opportunity to speak to the Committee. The nominee receiving a majority vote will become the Interim Committee Chairperson.

2. If there are no nominees, the Committee Chairperson and the University Administration Designee will select a student from the student body to serve as the Interim Committee Chairperson.

3. The Interim Committee Chairperson’s primary responsibility is to organize the first Committee meeting of the following Term. This may involve meeting with the appropriate representatives of the recommending groups with the goal of completing all appointments by the fifth week of Autumn Quarter.

4. The Interim Committee Chairperson’s secondary responsibility is to ensure the decisions of the previous Committee are faithfully executed and that ongoing discussions from previous Committees are properly communicated to the next Committee.

5. The Interim Committee Chairperson, in consultation with the University Administration, may exercise any authority, answer any question, or give any directive consistent with the Committee’s authority provided it has no direct budgetary impact. The Interim Committee Chairperson may not initiate a change in Committee Policy or make recommendations to alter the Guidelines.

VI. Committee Staff

A. The Committee may recommend the funding for the employment of Committee staff using funds generated by the S&A Fee.
B. Each staff position must have a written job description detailing qualifications and expectations of the position.

C. The Committee Chairperson will act as a liaison between the Committee and the Committee Staff.

D. University employees filling Committee Staff positions may also work for other University entities with costs of employment shared proportionate to the hours rendered between the Committee and such other entity.

Title IV | Committee Procedure

I. Committee Meetings

A. Regular Meetings

1. The Committee Chairperson will establish a Regular Meetings schedule of the Committee at the beginning of each quarter.

2. The agenda for Regular Meetings will be distributed to Committee Members at least 24 hours prior to the meeting.

3. Any agenda including a vote to make a final recommendation must be distributed to Committee members at least 72 hours prior to the meeting.

B. Special Meetings

1. A Special Meeting can be called by three or more of the Student Government Representatives.

2. A Special Meeting can be called by the University Administration Designee.

3. The agenda for a Special Meeting must accompany the call for a Special Meeting and must be issued to all Committee Members at least 72 hours prior to the meeting.

C. Open Public Meetings Act Compliance

1. In addition to the notice requirements in Section 1(A)(iii) and Section 1(B)(iii), the Committee shall comply with the Open Public Meeting Act.

D. A quorum of the Committee will consist of at least four voting members, with at least one representative from each Student Government, and one University Administration Representative.

1. Absent a quorum the Committee may make no final decision.

2. Absent a quorum the Committee may proceed with Unit Orientations and Budget Hearings, provided minutes are kept and the lack of quorum is clearly indicated.

E. All meetings must be open and publicly announced.

F. Minutes will be taken at all meetings and following their approval by the Committee will be published for public review.

II. Committee Training

A. All members of the Committee will be trained in the operations of the Committee, briefed on current discussions relating to the S&A Fee, and other materials deemed necessary by the Committee Chairperson or the University Administration.
III. Committee Work Schedule

A. Following Committee training the Committee will prepare the work schedule for the Term of the Committee. The work schedule will include the period during which Unit Orientations will be given, the date on which budget requests are due, the period during which Budget Hearings will be held, and the date for the Final Budget Deliberation.

B. The Committee will also approve at this time:
   1. All budget request forms to be completed by units seeking funding; and
   2. General criteria by which budget requests will be evaluated.

IV. Unit Orientations

A. All units seeking continued funding from the S&A Fee must submit an orientation document prior to the deadline set by the committee.

B. Units not previously supported by the S&A Fee must submit a new unit orientation document prior to the deadline set by the committee.

C. Orientation documents will include a review of all services provided, including those not directly funded by the S&A Fee, current status of any capital assets, and a budget breakdown from the previous year.

D. Units are requested to submit relevant information to the committee for review prior to their orientation documents.

E. The Committee may request, and units will provide, additional information as needed.

F. All materials related to an orientation will be published for public review.

V. Budget Requests

A. The Committee may establish through Committee Policies different funds (i.e. operating, capital, savings) supplied by the S&A Fee. Each fund may require a different budget request form providing information deemed relevant by the Committee.

B. Budget Requests must be submitted in the form designated by the Committee. Deviation from the designated form may result in the rejection of the request.

C. Once the deadline for Budget Requests has passed all submitted requests will be distributed to Committee Members.

D. Units that fail to submit their requests by the deadline may submit late only with the permission of the Committee Chair upon showing of good cause.

E. Units that wish to amend their request after the deadline may do so with the permission of the Committee.

F. All budget requests will be published for public review.

VI. Budget Hearings

A. The Committee may call for any unit submitting a budget request to answer questions regarding the unit’s services, including those related but not directly funded by the S&A Fee, current status of any capital assets, previous budget breakdowns, and the current budget request.
B. Should the Committee determine a single hearing is insufficient to discuss all issues presented in a unit’s request additional hearings may be scheduled.

C. The Committee may not recommend any extraordinary changes without hold a hearing on the impacted unit.

D. Any Committee member may send written questions to a unit seeking funding which will be answered as fully as possible. Written questions and answers must be distributed to other Committee members.

VII. Final Budget Deliberations

A. Following the completion of all Budget Hearings and any additional meetings the Committee may require, the Committee will hold Final Budget Deliberations.

B. The Committee Chairperson should take special care to invite all units requesting funding, officials from the Student Governments, campus press, and the public at large.

C. The University Administration Designee will attend and participate in the Final Budget Deliberation.

D. During the Final Budget Deliberation the Committee must approve:
   1. The amount to be recommended for allocation to each unit requesting funding for the following academic year; and
   2. The level of the fees to be recommended for the following academic year.

E. The Committee may also decide any additional issues as deemed appropriate.

F. During these deliberations the Committee Chairperson will allow those in attendance to make comments on pending decisions. The Committee Chairperson is authorized to close the comment period on the particular question after everyone present has had the opportunity to speak at least once.

VIII. Chairperson’s Letter

A. Following the Final Budget Deliberations the Committee Chairperson will draft a letter to the University Administration detailing the decisions of the Committee and the associated rationales for each decision.

B. The Chairperson will ensure minority viewpoints expressed during the Final Budget Deliberation are included in the letter.

C. The letter will be distributed to the Committee for review and comment prior to being sent to the University Administration.

IX. Administrative Review

A. Upon receipt of the Chairperson’s Letter, the University Administration will review the recommendations of the Committee. The University Administration may review any materials provided to the Committee in its review, but should refrain from considering materials not available to the Committee.

B. If the University Administration agrees with all of the Committee recommendations it will draft a letter to the Board of Regents stating that opinion. The Committee Chairperson’s Letter will be attached to the letter to the Board of Regents.
C. If the University Administration disagrees with any of the Committee recommendations it will notify the Committee in writing. The Chairperson will call a Committee meeting to discuss the disagreement with the University Administration. The Committee may decide to change the recommendation to conform with the concerns of the University Administration. However, should the Committee reject those concerns the matter will be referred to the Dispute Resolution process.

X. Dispute Resolution

A. The following process is to be used if any issue is referred to the Dispute Resolution process through these Guidelines or Committee Policy, or if any Committee member claims that the Guidelines have not been followed, that the Committee participation has been unduly curtailed, or that funds have been used inappropriately.

B. Parties involved in an issue referred to the Dispute Resolution process shall meet in good faith in an effort to achieve a decision which is best for all involved.

C. If, after engaging in a good faith effort to achieve a resolution, any of the parties involved determines that the issue cannot be resolved through further good faith discussions, the issue shall be considered a “Dispute,” and within fourteen days thereafter, a Dispute Resolution Committee will be convened by the S&A Fee Committee Chairperson comprised of:

1. Three S&A Fee Committee members chosen by the S&A Fee Committee Chairperson from among the Student Government Representatives;
2. Three representatives chosen by the Board of Regents;
3. One student selected by the S&A Fee Committee who will chair the Dispute Resolution Committee and only vote in the case of a tie; and
4. Two representatives from the University Administration who will serve in an advisory capacity and may not vote.

D. The President of the Associated Student of the University of Washington and the President of the Graduate & Professional Student Senate may attend meetings of the Dispute Resolution Committee, but may not vote.

E. The Dispute Resolution Committee will meet in good faith, and settle by vote any and all Disputes.

F. All decisions of the Dispute Resolution Committee will be presented to the Board of Regents for their consideration along with appropriate materials.

G. The decision of the Board of Regents regarding the resolution of all disputes is final.

XI. Regential Approval

A. After receiving both letters, as specified in Section 9, the Board of Regents will consider the recommendations of the Committee and the University Administration.

B. All recommendations emerging from the Dispute Resolution Process will be considered by the Board of Regents. The recommendations of the Committee, University Administration, and the Resolution Process will be presented by the Committee Chairperson and the University Administration Designee.

C. The Committee’s recommendations and those of the University Administration shall be required before a final decision unless the Board of Regents determine such a decision is necessary to avoid defaulting on debt to be repaid by the S&A Fee or an emergency. The Board of Regents must give the Committee adequate notice in all other cases to render an opinion on any issue related to the collection or distribution of funds from the S&A Fee. (RCW 28B.15.045)
D. Members of the Board of Regents shall adhere to the principle that Committee recommendations be given priority consideration on funding items that do not fall into the categories of preexisting contractual obligations, bond covenant agreements, or stability for programs affecting students.

XII. Notification of Budget Request Determination

A. The Committee Chairperson shall provide notice to all units submitting an application for funding stating the outcome of their request following a final decision by the Board of Regents.

B. This notice must state specific amounts to be allocated, any specific instructions approved by the Regents, and any recommendations issued by the Committee.

C. Notice must be in writing and copies must be retained by Committee Staff.

XIII. Letter to the Next Committee

A. After the Board of Regents issues its final decision regarding the Committee's recommendations the Committee Chairperson, with advice from the Interim Committee Chairperson, will draft a letter to be distributed to next Committee’s membership.

B. The letter should:
   1. detail the recommendations and outcomes from the Board of Regents meeting;
   2. outline discussions and thinking from the Committee's deliberative process;
   3. discuss input and instructions given to units to provide evidence to the next Committee of what is reasonably expected from units receiving funding;
   4. suggest topics for Committee consideration; and
   5. describe the outgoing Committee's long-term planning and how this year's decisions fit into that plan.

Title V | Committee Powers & Limitations

I. Annual Reporting

A. During Committee Training the University Administration will present to the Committee a summary of projected income and costs of all funded units for the current academic year.

B. Prior to the Final Budget Deliberation the University Administration will present to the Committee projected income from the S&A Fee at its current level and other reasonable alternatives for the next academic year.

C. During the Budget Hearings the University Administration will present a report on the current state of all debt to which S&A Fee funds are obligated.

II. Requests for Information

A. The Committee may make reasonable requests for access to any existing non-confidential information, report, legal opinion, analysis, or policy decision reasonably related to the S&A Fee. Such requests will be filled by the University Administration within three academic weeks, unless the Administration shows reasonable cause for an extension.
B. The Committee will be apprised of the cost to comply with a request for information that requires expenditure of university resources beyond those already budgeted. The Committee may allocate funds from its budget to cover such costs or choose to forgo the requested information.

III. Oversight

A. The Committee may participate in the budgetary oversight of any unit receiving funding to ensure allocations are spent in accordance with budget requests and Committee instructions.

B. The Committee may give input on the operation of any unit receiving funding at either the Unit Orientation, Budget Hearing, or Final Budget Deliberation. Units are encouraged to incorporate such input whenever possible.

C. The Committee may recommend an instruction be issued with an allocation specifying restrictions on how the funds may be spent. Such instructions may not be used by the Committee to engage in micromanaging; however, should the Committee determine a unit is consistently disregarding input, specific instructions may be recommended. All such instructions must be incorporated into the Chairperson’s Letter and shall be subject to Administration Review and Regent Approval.

IV. Recommendations

A. The Committee may issue recommendations to the Board of Regents on any of the following issues:

1. Level to be assessed by the S&A Fee. Such levels must consistent with the restrictions imposed by RCW 28B.15.041.

2. Annual allocations for the next academic year.

3. The use of SAF fund balances, collected through either operational or capital fees, for purposes within the committee’s purview.

4. Alterations to allocations for the current academic year.

5. Issuing bonds to which S&A Fee funds will be obligated.

6. The creation of new specialized S&A Fees.

7. Capital expenditures and savings plans.

8. The management of the Fund Balance.

9. Revisions to related State Statutes and Committee Guidelines.

10. University investigations of units that the Committee believes have improperly spent allocated funds or disregarded Committee instructions.

B. The Committee may not issue recommendations to the Board of Regents which:

1. Reduce the annual funding allocation to the Student Governments unless ⅔ of the all voting members agree.

2. Threaten to default on bonds to which S&A Fee funds are obligated.

3. Involve issues not reasonably related to the S&A Fee.

V. Mid-year Allocations
A. The Committee may recommend, with the approval of the University Administration and subject to approval by the Board of Regents, changes to a unit’s allocation at the unit’s request. The Committee may not recommend decreasing the level of allocation.

B. The Committee may authorize, with the approval of the University Administration, the spending of funds reserved in the Fund Balance for specific purpose approved during previous Committee Terms. All such previous designations must be approved by the Board of Regents.

VI. Committee Funding

A. The Committee Chairperson, with the assistance of Committee Staff, may request funds from the S&A Fee for the purposes of operating the Committee.

B. Committee Staff may spend from the Committee’s allocation with the approval of the Committee Chairperson for regularly budgeted items. The Committee Chairperson will report all such authorizations to the Committee.

C. Non-budgeted items must be approved by the Committee.

Adopted July 20th, 2006 by Jonathan Evans (Chair)
Revised June 2011 by Conor McLean & Mallory Martin (Co-Chairs)
Revised May 2014 by Kiehl Sundt (Chair)
Revised May 2015 by Abe McClenny (Vice Chair)
Revised May 2016 by Mac Zellem (Chair)
Michael “Mac” Zellem

Originally from Rollinsford, New Hampshire, Mac moved to Seattle in 2012 to attend the UW. He has served as the SAF Chair for the last two academic years. Mac is a double major in Economics and International Studies graduating this June. Mac’s academic area of interests are international trade and economic development. He plans on pursuing a career in trade financing or sovereign debt. An avid hiker and sailor, Mac plans to stay in the Pacific North West after graduation.