STANDING COMMITTEES

 Academic and Student Affairs Committee

 Student Governance and Engagement in UW Decision-making Processes

 INFORMATION

 This item is being presented for information only.

 BACKGROUND

 This presentation will be divided into two portions:

 1. The Presidents of ASUW, ASUWT, ASUWB, and GPSS will share insights about the state of student government on our three campuses and how that affects students’ ability to engage within university decision making processes. They will also address best practices for administrative consultation with student government about new initiatives and financial or policy decisions that will affect students.

 2. Regent Vanessa Kritzer will be joined by the chair of the Provost Advisory Committee for Students (PACS) and the chair of the Arts and Sciences Advisory Committee for Students (ASACS) to discuss the development of student councils that advise deans on their budgetary decisions. Regent Kritzer will present a preliminary proposal that provides recommendations to improve the budget process based on qualitative surveys and interviews conducted with Deans, Chancellors, students, and Provost Baldasty.

 Attachment

 Best Practices for Improving Engagement of Students in the UW Budget Process
Best Practices for Improving Engagement of Students in the UW Budget Process

In recent years, UW’s student leaders and administration have been working together to increase student input into the university’s budget development process. This was formalized four years ago by the recommendation that every school or college create a student council that would advise the Dean or Chancellor on the annual budget request to the Provost. However, the level of engagement with students has varied significantly between units. To improve this process, we recommend that UW:

1. Define a common set of budget conversation topics that will guide the discussions between Deans, Chancellors and students each year.
2. Choose student committee members during the previous year or build in a staggered leadership structure so students can take part in the full budget process.
3. Create a central Budget 101 training for student leaders on Activity Based Budgeting (ABB) and the general university budget process.

Background

There are two main mechanisms for student input within the budget process: the student advisory councils at the school or college level and the Provost’s Advisory Committee for Students (PACS). While PACS reviews the budget requests from all schools and colleges, the process works best when students who attend each of those units can give substantive feedback to their Deans or Chancellors before they submit the budget request to the Provost. Recognizing that importance, this year, Provost Baldasty added a stipulation to the budget request form that requires Deans and Chancellors to “sign off” that they have received input from students and faculty within their school or college.

This led to conversations between PACS, the Student Regent, and the Provost about what consultation on the budget means in practice. We found that there was no single definition. Therefore, we decided to investigate the current state of these budget conversations and develop a central set of best practices that every unit could use to ensure that students can provide Deans or Chancellors with informed, effective feedback. To accomplish this, we conducted qualitative surveys and interviews with current student advisory councils, Deans, and Chancellors.

Findings on Current Budget Conversations with Students

Varying levels of engagement and focus on budget – In most units surveyed, students meet with the Dean, Chancellor, or an associate Dean who is designated to work with students, but not all talk specifically about the budget. Instead, many units focus more on curriculum or student life issues. In some units, there is a specific student advisory group on the budget and in others there is one student council that covers all topics. The units that have a specific budget advisory group tend to have more robust conversations about financial decisions and priorities. Where students are consulted in more detail, they often become advocates for the Dean or Chancellor’s plans and help increase transparency by sharing the administration’s reasons for specific decisions with the broader student body.

Need for resources and training – Many student groups say that a roadblock to substantive budget conversations is their knowledge of budgeting and the university’s complex ABB system. Some say it can be hard to even know where to start or what questions to ask, but all of them think it is important to gain those skills and ensure there is student input on the budget. Similarly, Deans are concerned that if
students do not have enough knowledge of the university budget process, they may misinterpret information, so Deans often keep the information provided on budgets very general. In the units where the consultation is most robust, administration provides students with a “Budget 101” presentation and then are able to dive deeply into conversations about financial and strategic decisions for the school.

**Group formation and timing challenges** – A major challenge both Deans and students identified was synching the timing of student group formation with the budget development timeline. Most units form their student groups in the Fall so new students can join, but that often means they only have time for one initial meeting with the Dean before budget requests are due. Most Deans start their work on the next year’s budget in the winter or spring of the previous year, and often make the biggest decisions over the summer. This is likely why we found that the most successful advisory councils have student leaders who serve for multiple years and form their upcoming membership no later than spring.

**Recommendations**

**Recommendation #1 – Define a common set of budget conversation topics**

Based on feedback from Deans, Chancellors, and students, we recommend that the following topics be used as a minimum baseline for budget conversations:

1. **Tuition Levels and Course Fees** – How tuition is set for all levels, reasons for any increases at the graduate level, an explanation for differences between fee-based and tuition-based programs, and an evaluation of course fees based on expected extra costs of resources for those courses.
2. **Allocation of Tuition Dollars** – How funds are allocated to different departments and utilized (excluding faculty compensation), the previous year’s revenue and expenditure totals, significant changes in allocations, and the unit’s budget process timeline.
3. **Use of Special Funds** – A discussion of uses, or requests being considered, for special funding from the Provost’s Reinvestment Fund or extra funds within the unit.
4. **Capital Projects** – Plans and requests for major capital projects (especially those using tuition dollars) and facilities maintenance.
5. **Strategic Priorities** – An outline of the Dean or Chancellor’s priorities for the next several years and an explanation of why they are important to the success of the unit (including sharing priorities identified by faculty and staff) and an opportunity for students to share their priorities.

**Recommendation #2 – Choose student committee members during the previous year**

In every unit, we should encourage student budgetary councils to choose their leadership by spring of every academic year so they can work through the summer and fall on the entire budget process. To ensure that first year students can participate, these councils can leave spots open. This will give students time to learn about the budget process and give feedback early enough so it can be incorporated into the budget requests.

**Recommendation #3 – Create a central Budget 101 training for student leaders**

To ensure that students have the information necessary to engage in conversations and not place an undue burden on the schools and colleges, we should establish a regular Budget 101 training for all student council leaders that happens in the spring or early fall. This could best be accomplished by formalizing the ad-hoc training planned in recent years by PACS, the Student Regent, and OPB into a regular event. This would cover the basics of ABB, the university budget process, and how undergraduate tuition levels are set, but leave the explanation of the school and college specifics to be shared by Deans and Chancellors during their budget conversations. This could also include a training about how to talk about the topics listed in Recommendation #1.
Presenters’ Biographical Information
Student Governance and Engagement in UW Decision-making Processes

Alex Bolton
GPSS President, 2015-2016

Alex Bolton is the Graduate and Professional Student Senate (GPSS) President and third year law student. Last year, Alex served as the GPSS Vice President where he spent the legislative session in Olympia lobbying in support of UW funding and protecting the WWAMI program in Spokane.

Alex also holds a BA from UW in Economics and Political Science with a minor in Speech Communication, as well as an MPA from the Evans School. While at the Evans School, Alex served as the Student Regent. As an undergraduate, Alex was very involved in the Associated Students of the University of Washington (ASUW), where he held various roles including serving on the Board of Directors where he led the Student Radio Station Task Force, which led to Rainy Dawg Radio.

After graduating from the Evans School, Alex worked for former Governor and US Senator Daniel J. Evans assisting him with his work on an autobiography, as well as his efforts in chairing the Husky Stadium Renovation Committee. Before attending the UW School of Law, Alex worked in the Faculty Senate office where he advised faculty, managed adjudications, and supported faculty governance.

Tyler Wu
ASUW President, 2015-2016

Tyler Wu is a senior at the UW Seattle campus majoring in Psychology with a minor in Education. Throughout his time at the UW, he has been involved through being on the Interfraternity Council, a UW Orientation Leader, the ASUW Director of Community Relations, and currently as the ASUW President. After graduating, Tyler will be attending the George Washington University to pursue a Master's in Higher Education Administration with an emphasis in Student Affairs and Higher Education Policy. Tyler hopes to one day return to Seattle and become an employee at the University of Washington. His passions include serving his community through advocacy, community, and empowerment.
Sophie Nop  
ASUW Tacoma President, 2015-2016

Sophie Nop is a senior pursuing her Bachelors of Science in Computer Science and Systems. As a UW Tacoma student she taught Cybersecurity with the Math Science Leadership program, co-founded the User Experience Group, allocated hundreds of thousands of student dollars as a member of the Student Technology Fee Committee, and founded a technology conference - UW Tacoma Dreams Big. This conference not only inspires traditionally underrepresented communities to pursue technology but demonstrates to community members how to develop technology – robotics, coding, design, and cybersecurity. Equally passionate about social justice, Sophie is committed to empowering all students by creating transparency and bringing student voices to the table where decisions are made. She has a background in nonprofit and is focused on guiding the ASUWT Board of Directors and other student organizations to professionally take part in shared governance while also fostering autonomous student decisions.

Dominick Juarez  
ASUW Bothell President, 2015-2016

I chose UW, as the place to pursue my education because I felt that the community would be diverse, which is conducive to my learning. I was in my 3rd year of Biology until I decided to apply to Mechanical Engineering this spring quarter. I suffered a complex laceration across my face in my first two weeks attending UW Bothell, but I didn’t let that hold me back from achieving my goals. I established the Black Student Union at UW Bothell upon arrival to the institution, in which I became the president of. The second goal was to create a Diversity Center on this campus, and the only way I felt this would be accomplished was if I became president. We, UW Bothell, will have an interim center this following autumn quarter.
Karan Grewal  
Chair of the Arts and Sciences Advisory Council for Students

Karan Grewal is a senior at UW, graduating this spring with a double degree in Comparative History of Ideas and Molecular Biology. His thesis in CHID is focused on Sikh identity during the Singh Sabha Movement in India during the early 1900’s. Following graduation this June, Karan plans on pursuing a masters in jurisprudence with a focus on health law and accessibility. Over the past four years Karan has also perfected the recipe for masala chai and loves every opportunity to share it with others!

Alice Popejoy  
Chair of Provost Advisory Committee for Students (PACS), 2015-2016

Alice B. Popejoy is Chair of the Provost Advisory Committee for Students (PACS) and a fourth-year PhD Candidate in Public Health Genetics with a Certificate in Statistical Genetics at the University of Washington, Seattle. She has formerly served as President of the Graduate and Professional Student Senate (GPSS), GPSS Executive Senator, Executive Liaison to the Faculty Senate Council on Research, and Chair of the GPSS Science Policy Committee. Alice received her Bachelor of Arts from Hamilton College in 2009 with a double major in Biology and French, and spent one year living in Paris. Alice has worked in the California State Senate, the U.S. House of Representatives, and the Association for Women in Science (AWIS). Her academic and professional interests lie in the intersection of biological light receptors, genomic research, bioethics and public health initiatives combined with a passion for science communication and effective advocacy. In her spare time, Alice teaches parkour in Seattle, spends time exploring the outdoors, and enjoys visiting her friends and family in her home state of California.
Student Engagement in UW Decision-making Processes
What is ASUW?

The Associated Students of the University of Washington is the democratic voice of students that engages the campus community through programming, services and advocacy. The ASUW strives to enrich student life and develop future leaders.
Stakeholders at UW Seattle

- Provost Advisory Committee for Students (PACS)
- College Councils
- OMAD Student Advisory Board (SAB)
- Residential Community Student Association (RCSA)
- Interfraternity Council (IFC)
- Panhellenic Association
- United Greek Council (UGC)
- Graduate and Professional Student Senate (GPSS)
How do you gauge student opinion at the Seattle campus?

• Meeting more groups = better consultation process
• ASUW Seattle is a connector
• Our job in ASUW is to not only be an advocate for students, but to BRIDGE the connection amongst administration and students
“Cultivate an inclusive ASUW environment to empower and serve students”
GPSS Structure

• The Senate is main governing body of GPSS
• The Senate is composed of 2 Senators from each program, elected by their own program’s rules
• Senate elects the Executive Committee
  ▪ 5 Officers, 5 Executive Senators
President

• Responsibilities
  ▪ Serves as the official spokesperson for GPSS
  ▪ Chairs Executive Committee and Senate meetings

• Staff
  ▪ University Affairs Director
  ▪ Special Assistant

• Committees
  ▪ Provost Advisory Committee for Students
  ▪ Faculty Council on Planning & Budgeting
  ▪ Board of Regents
  ▪ Select Search Committees
  ▪ Faculty Senate
VP of External Affairs

• Responsibilities
  ▪ Primary representative of GPSS to the state and federal governments
  ▪ Registered lobbyist for higher education during the legislative session
  ▪ Develops legislative agenda affecting graduate students

• Staff
  ▪ Policy Analyst

• Committees
  ▪ UW Office of External Affairs
  ▪ Washington Student Association
  ▪ Student Advocates for Graduate Education
VP of Internal Affairs

• Responsibilities
  ▪ Deputy to the President
  ▪ Plans and implements of all GPSS events and summits
  ▪ Coordinates student feedback surveys for all Graduate School program reviews

• Staff
  ▪ Graduate Partnerships Director
  ▪ Events Coordinator

• Committees
  ▪ Core Programs Advisory Board
  ▪ Graduate School Executive Staff
  ▪ Graduate School Council
Treasurer

• Responsibilities
  • Administers all funding and transfer requests
  • Manages GPSS endowment
  • Monitors applications for special, departmental, and travel funds
  • Drafts proposed budgets and facilitates their approval

• Staff
  • Budget Specialist

• Committees
  • Student Activities Fee
  • Finance & Budgeting
  • Travel Grants
  • Student Tech Fee
Secretary

• Responsibilities
  ▪ Regulate the GPSS Senate membership and maintain GPSS records
  ▪ Facilitate communication between GPSS, Senators, and their constituents
  ▪ Chief Diversity Officer for GPSS

• Staff
  ▪ Office Manager
  ▪ Creative Director
  ▪ Senate Clerk
  ▪ Web Manager

• Committees
  ▪ Diversity Committee
  ▪ Judicial Committee
Executive Senators

• 5 Senators are elected to serve on the Executive Committee with the 5 Officers

• Duties:
  ▪ Provide insights from the Senator’s perspective
  ▪ Create a link between the Senate and the Executive Committee
Board of Directors and Senate

- Director of Business Operation
- Director of Government Relations
- Director of Public Relations
- Director of Student Advocacy
  - Advisors (4)
  - Director of Student Affairs
  - Dean of Student Affairs
  - Associate Dean of Student Affairs
  - Assistant Vice Chancellor for Government and Community Relations
ASUWB advocates for student voices to be included in the decisions that impact this campus by:

- Serving as the liaisons between Students, Staff, Faculty, and Administration.
- Enhancing the student experience with your feedback.
- Drafting policies that promote students’ welfare, interests, and engagement.
Executive Board

President
Dominick Juarez

Vice-President
Zynia Chapman

Dir. of Student Advocacy
Aretha Basu

Director of Business Operations
Jesse Trinh
ASUWB Directors

Director of Government Relations
Evan Michael Gilbert

Director of Public Relations
Umar Shah

Graduate Senator
Lakim Washington
ASUWB Committees

- Alumni Council
- Art Advisory Cmte
- Board of Regents
- Campus Garden Cmte
- Commencement Speaker (Juniors)
- Chancellor’s Advisory Cmte on Environmental Sustainability (CACES)
- Chancellor’s Cabinet
- Chancellor’s Leadership Council
- City of Bothell
- Club Council
- Community Engagement Council
- Commuter Services TF
- Diversity Council
- Downtown Bothell Action Cmte
- eLearning Steering Cmte
- Elections Committee
- Enrollment Management Cmte
- Faculty Council on Student Affairs
- Future Dining Services TF
- General Faculty Org.
- General Staff Org.
- GPSS
- Health & Safety Cmte
- King County Alt. Service TF
- Provost Advisory Cmte
- Race & Equity Initiative
• Residential Hall Association
• Student Activities Fee
• Student Conduct Code
• Student Diversity Council
• Student Facilities Advisory Committee
• Student Technology Fee
• Space Utilization Provisional Group
• Technology Advisory Committee
• UW Bothell Initiatives group
• UWB Phase 4
• Washington Students Association

• 34 Committees
• 15 ASUWB Members
Sophie Nop, ASUWT President
ASUWT’s New Structure

• Prior to 2015, ASUWT operated as a senate model
• Under the new model
  ▪ Executive board provides day to day operational control
  ▪ Senate provides oversight and guidance

• Benefits of having both an executive board and senate
  ▪ Better defined roles = organizational efficiency
  ▪ Senators for each school/department = better representation
# ASUWT Positions

<table>
<thead>
<tr>
<th>EXECUTIVE BOARD</th>
<th>SENATE</th>
<th>STAFF</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Interdisciplinary Arts &amp; Sciences</td>
<td>Administrative Assistant</td>
</tr>
<tr>
<td>Director of Finance</td>
<td>Healthcare Leadership/Nursing</td>
<td>Multimedia Expert</td>
</tr>
<tr>
<td>Director of Outreach</td>
<td>Institute of Technology</td>
<td>Legislative Liaison</td>
</tr>
<tr>
<td>*Director Internal Affairs</td>
<td>Urban Studies</td>
<td>Elections Chair</td>
</tr>
<tr>
<td>*Director of University Affairs</td>
<td>Social Work</td>
<td></td>
</tr>
<tr>
<td>Director of Legislative Affairs</td>
<td>Undeclared</td>
<td></td>
</tr>
<tr>
<td>Director of Student Technology</td>
<td>Education</td>
<td></td>
</tr>
<tr>
<td>Graduate (2017)</td>
<td>Business</td>
<td></td>
</tr>
</tbody>
</table>

ASUWT Positions
Student Representation Shift

• New tone for student government focused on:
  ▪ Shared governance
  ▪ Open discourse
  ▪ Transparency

• Increasing engagement with administration and participation in campus committees

• Defining process for consultation

• Exploring enhancements to organizational structure
Questions?
Budget Process Recommendations
Recommendation #1

Define a common set of budget conversation topics that will guide the discussions between Deans, Chancellors and students each year.
Proposed Conversation Topics

- Tuition Levels and Course Fees
- Allocation of Tuition Dollars
- Use of Special Funds
- Capital Projects
- Strategic Priorities
Recommendation #2

Choose student committee members during the previous year or build in a staggered leadership structure so students can take part in the full budget process.
Recommendation #3

Create a central Budget 101 training for student leaders on Activity Based Budgeting (ABB) and the general university budget process.
Questions?