Nebula Changes at FY16

"I'M SO CONFUSED…"

FY16: Nebula Service changes

Biggest questions:

1. How does Nebula know what “belongs” to me?
2. How can I see what I’m going to be charged for?
3. How can I fix bad information?

Have a piece of paper handy as you read through this.

1. How does Nebula know what “stuff” belongs to me? #1: Departments

Your Nebula Department is used to identify:

- User accounts
- Computer accounts
- Budget information
- Contact information
- Your I:\groups folders

Take a moment and write down your Nebula department name(s).

1. How does Nebula know what “stuff” belongs to me? #2: Budgets

Your Budget is used to identify and pay for:

◦ User accounts:	H: drive usage and consulting hours
◦ Computer accounts:	Monthly Nebula fee
◦ Your I:\groups folders:	I: drive usage

Take a moment and write down your Nebula budget(s).

2a. How can I see what I'm going to be charged for?

myIT: view & manage your dept's Nebula "stuff" (*link & instructions on next slide*). *Write down a NetID (not shared account) for each role (one person may have multiple roles):*

Role	# of NetIDs	What they do	What they will see in myIT
Owner	1	Make strategic decisions	Resources associated with your **dept.**
Billing contact	1	Check invoices	Resources associated with your **dept.**
Technical contacts	1 or 2	Help with technical issues	Resources associated with your **dept.**
ManagedBy contact *(optional)*	1 per desktop	Technical contact for specific desktop	**Specific desktops** they are the contact for.
Budget contact	Multiple per budget	Manage budgets	Resources associated w/your **budget:** computers, users, consulting hours.
Budget approver	*1 per user*	*cc'd on billable requests*	***No longer available; phased out.***

2b. How can I see…

…the myIT portal?

1. https://support.nebula.washington.edu/myIT/
2. Type in the log in box:
   netid*your_uwnetid*
3. Click on IT Things I Own/Manage and then explore the different menu items

Can't see anything? Write down the message you get and go the next slide.

2c. How can I see…

….the right stuff in myIT? *(Skip this slide if you saw the right stuff.)*

1. *Earlier, you wrote down the budget numbers used by your department to pay for Nebula items. (If you don't know which ones are Nebula, you can send us the whole list.)*
2. *If somebody else should also be able to see your Nebula items, write down their NetID too.*
3. *Now email us the information on that paper so we can assign the right roles in your department.*

3a. How can I fix bad information?

Once we assign the right role, you can *edit information that is specific to a computer or user*:

1. *A budget for a computer*
2. *A primary user for a computer*
3. *The technical contact for a computer*
4. *The budget for a user's support hours*
5. *Other budget info (Task, Option, Project codes)*
6. *The inventory field (to whatever you want; it's a free text field)*
7. *The other roles for your department*

You use a different method to add or remove computers or users.

3b. How can I fix bad information?

To add or remove computers and users that belong to your department:

Same method for:

Computers: email name(s) to add/remove (adds need budget #)

Individual Users: Neb Acct Request Form: https://netman.cac.washington.edu/webforms/nebula

New Method for: Multiple Users:

1. myIT has an Eligibility Group field for each department.
2. Each department's H: drive usage will be limited to the NetIDs listed in the Eligibility Group.

For more help on Eligibility Groups, email us.