

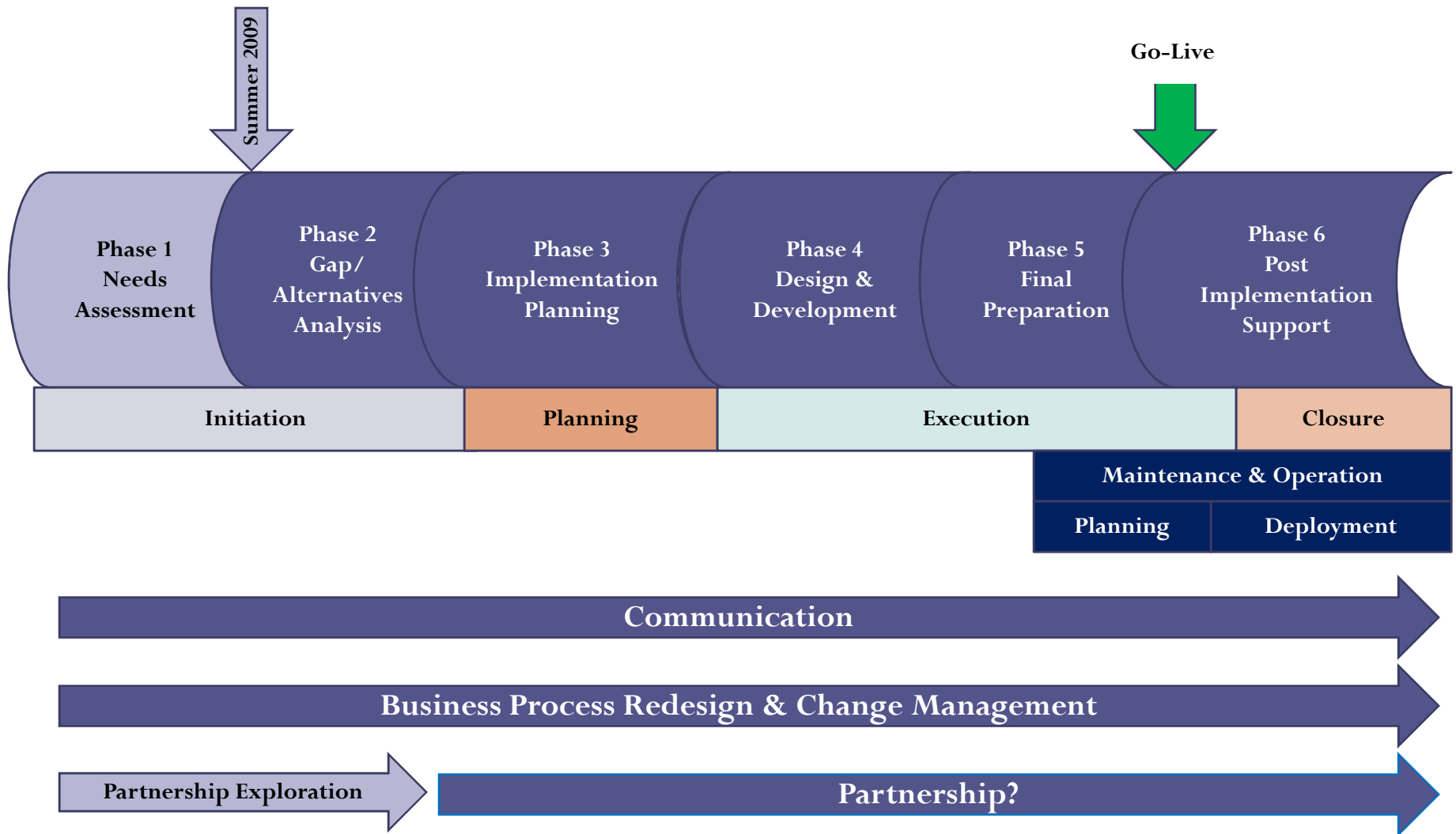
Financial System Needs Assessment Project Update

OIM Forum
October 29, 2008

Project Background

- Strategic Roadmap Initiative completed March 2008
- Recommendations:
 - Replace the current financial systems
 - Redesign business processes
 - Make strategic choices to maximize our investments
- Roadmap Deliverables
 - Current State Assessment
 - Vision and Gap Analysis
 - Action Plan
- Financial System Needs Assessment (aka Financial Scoping Study)
 - First phase of a multi-year financial systems replacement initiative
 - Builds on the foundation of the Roadmap Initiative

System Replacement Life Cycle

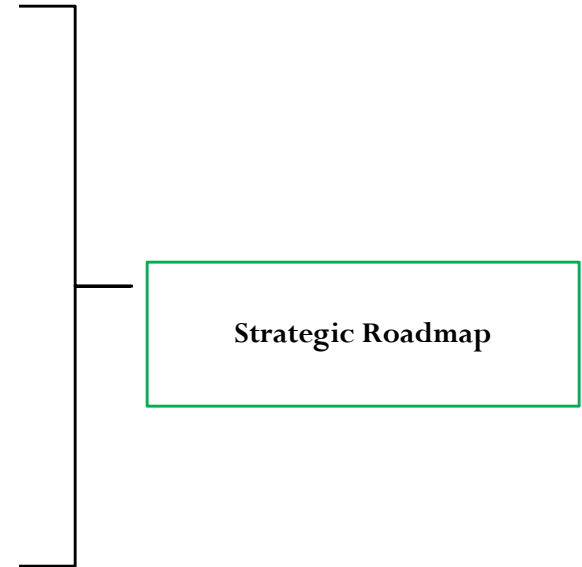


Project Scope & Deliverables

- **Stage 1 – Financial System Needs Assessment**
 - Confirm vision, objectives, success criteria, and scope of project
 - *Deliverable:* Project Charter
 - Validate “as is” business processes
 - *Deliverable:* Inventory of High-Level “As Is” Business Processes
 - Define business and system requirements to support current and future business needs
 - *Deliverable:* UW Business and System Requirements
 - Develop business process redesign framework
 - *Deliverable:* Business Process Redesign Framework
 - *Stage Gate – Phase 2 Scope Decision*
- **Stage 2 – Gap/Alternatives Analysis (Scope TBD)**

Project Scope

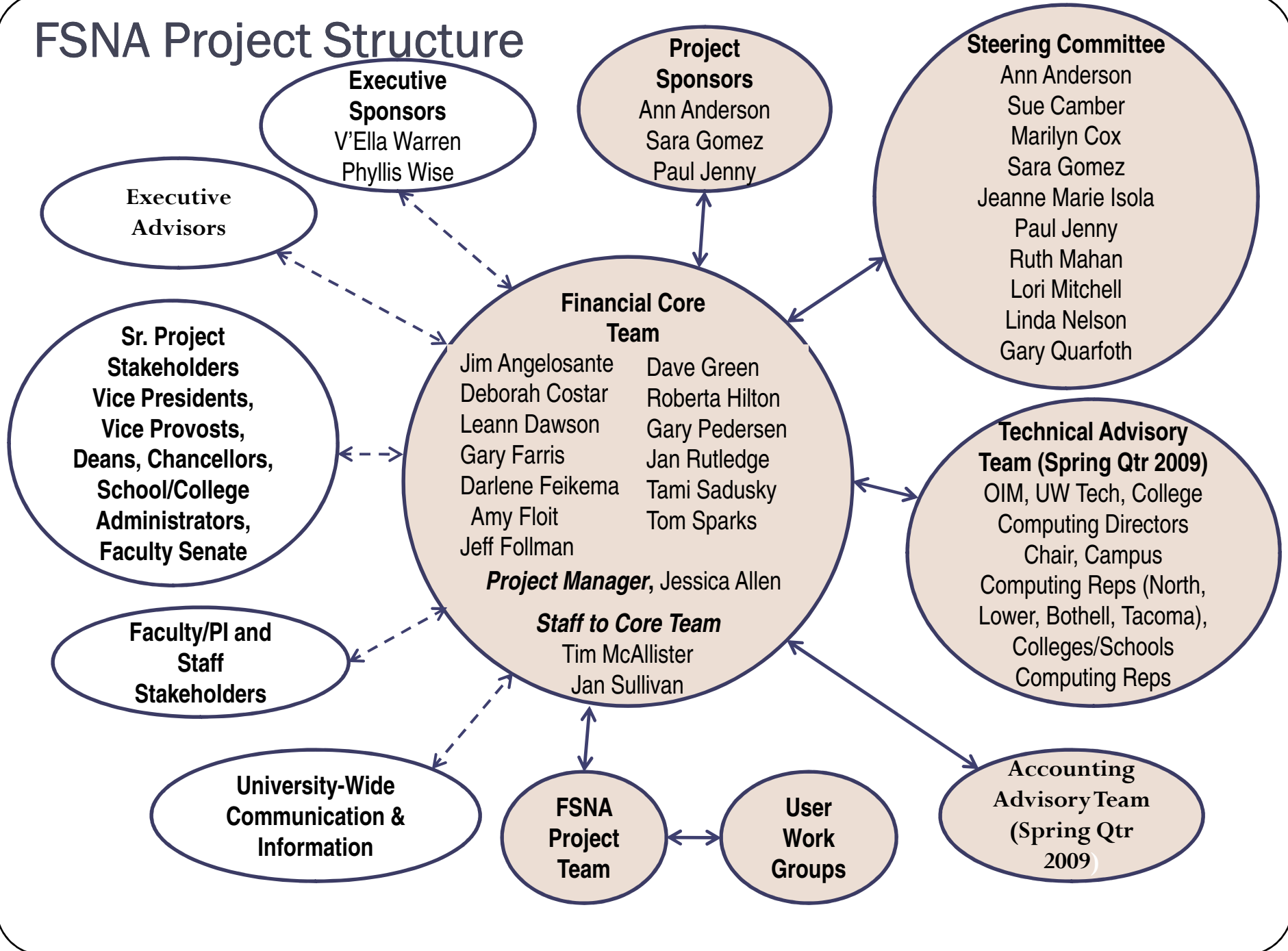
- Core Functions
 - Budget
 - General Ledger/COA
 - Project Cost Accounting
 - Accounts Payable/Procurement
 - Accounts Receivable
 - Decision Support/Reporting
 - System Interfaces
 - Shadow System Functions from standpoint of supporting routine business processes
- Confirmation and validation of scope underway



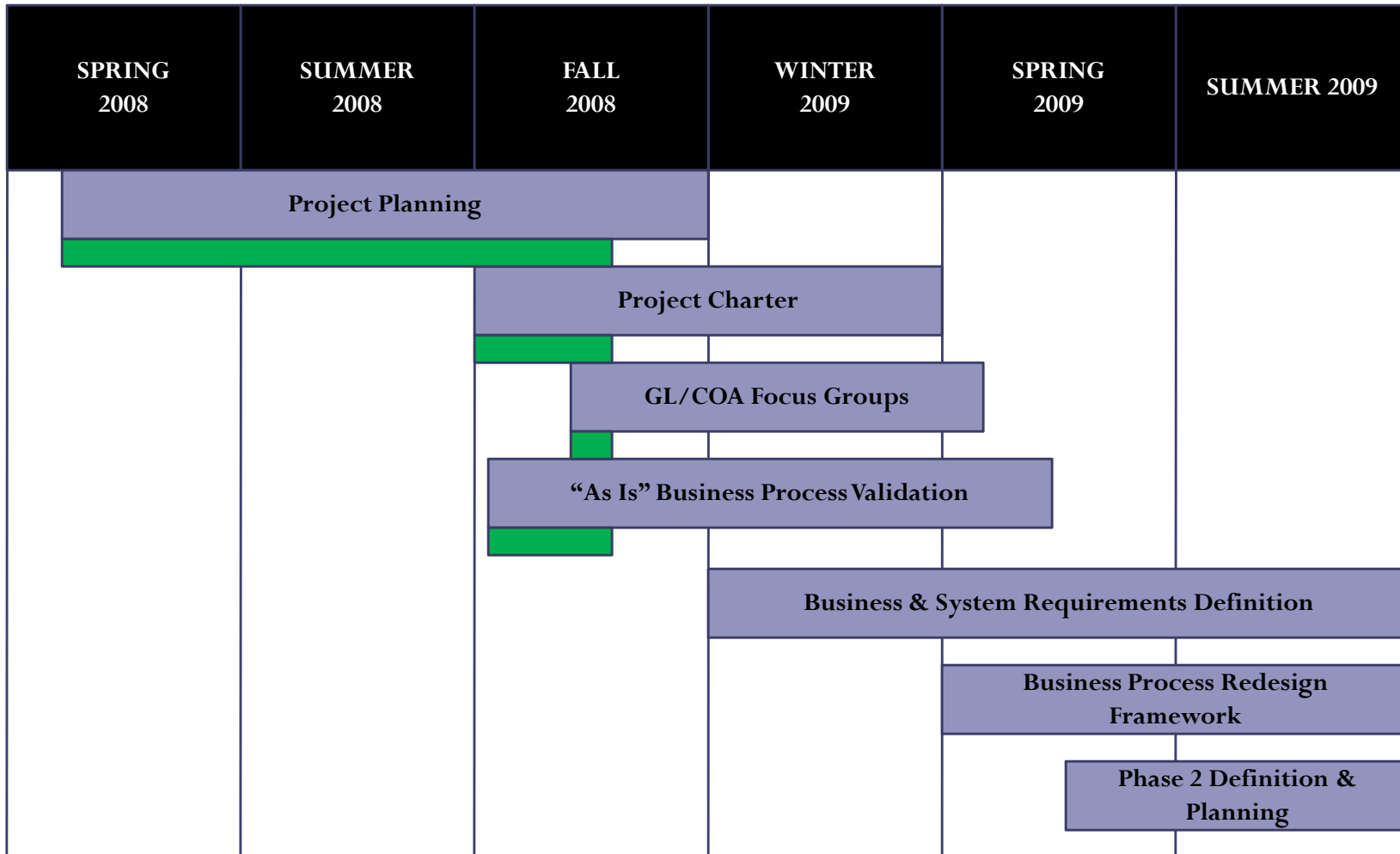
Project Foundation Principles

- Our new system will transform how we do business
- We will build the history of the USER projects
- We will start preparing for change now
- We will buy a package – not building our own
- We will minimize customization to reduce risk & cost
- No system will meet 100% of our needs
- System changes of this magnitude take time
- We will align our needs to State requirements

FSNA Project Structure



Phase 1 Needs Assessment Timeline



Project Status

- Project staff hired (permanently funded positions)
 - Three internal transfers
 - Mary Coffel, Office of Planning and Budgeting
 - Steven Wang, Financial Desktop Initiative
 - Erick Winger, Financial Management
 - One external hire – Kris Olson
 - Technical Lead position to be hired Spring 2009
- Steering Committee established July 2008
- Core Team established October 2008
 - Focused on project charter, scope confirmation, and framework for focus groups and work groups

Project Tool – DecisionDirector 3.0

- Advantiv Contract executed August 1, 2008
 - Higher-education focused KnowledgePacks
 - Financial system and technical requirements
 - Web-collaboration tools to solicit input from broad spectrum of stakeholders
 - Project Charter
 - Business Process Validation
 - System and Business Requirements
 - Contract and scope of work summary available at <https://www.washington.edu/provost/oim/SPP/FSNA>
 - Looking to demonstrate the tool at a Brown Bag event
 - Additional information is available at www.advantiv.com

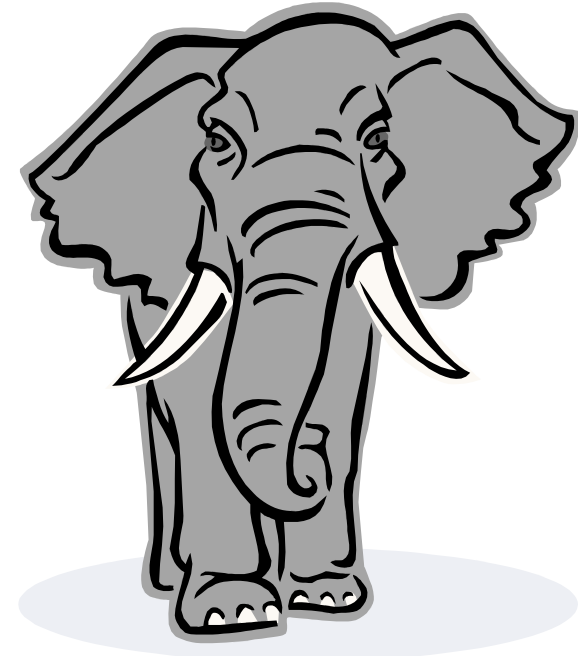
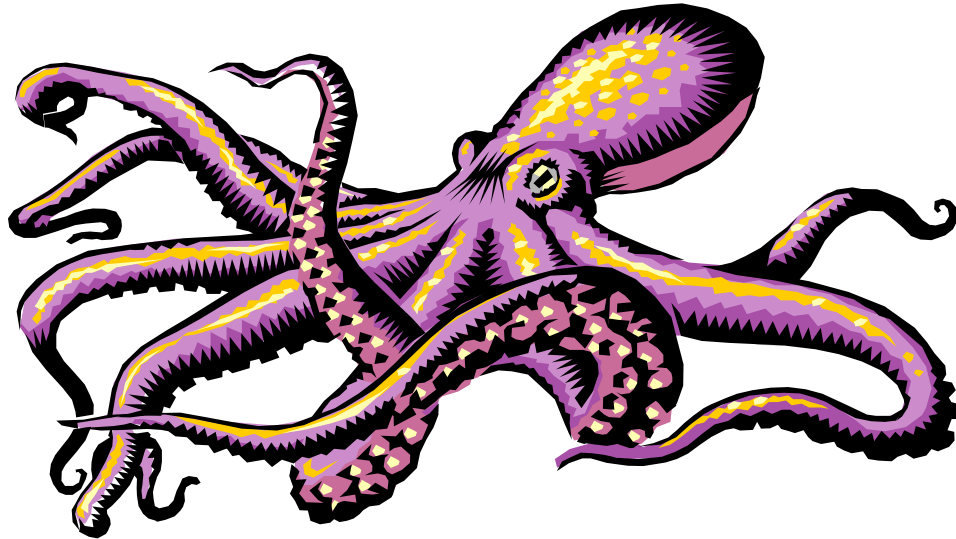
Opportunities to Get Involved

- Phase 1
 - GL/COA Focus Groups
 - Business/System Requirements Work Groups
 - Technical Advisory Group
 - Technical Requirements Work Groups
- Many opportunities to come in Phase 2 and beyond

Next Steps

- Project Charter (November/February)
- GL/COA Focus Groups (November – March)
- As Is Business Process Capture (September - April)
- Business and System Requirements Definition (January – August)
- Business Process Redesign Framework (March - August)

UW Financial System Project



Key to Success = One Bite at a Time!

