UW-IT Project Portfolio - Criteria Ranking Worksheet - DRAFT

PROJECT NAME:

	Max Score Available	Total Project Score	Percent of Maximum
Total Project Score	**208.0**	**159.1**	76%
IMPORTANCE	105.5	81.2	77%
PROBABILITY OF SUCCESS	102.5	77.9	76%

Note: Values below are for illustration purposes only.

Sample Value

IMPORTANCE

Strategy	Weight	Criterion	Condition	Enter Value
MISSION, STRATEGY, and GOALS o Sustain • Academic excellence and mission • Financial stability o Compete • Attract the best students, faculty, and staff • Increase and diversify funding o Transform • Embrace technology for and interdisciplinary collaboration by a diverse and dispersed student body • Invest in people and infrastructure to meet 21st century challenges Does the project improve the University's competiveness by lowering barriers to collaboration in research, instruction, or other University efforts across organizational, regional, or global boundaries?	4.5	Does this project *directly* support the mission, strategy, and goals of UW?	Multiple Strategic Goals (5)	**5.0**
			Single Goal - High Priority (3)	**Total Score**
			Single Goal without High Priority (1)	22.5
			No Goal supported (0)	

Strategy	Weight	Criterion	Condition	Enter Value
ENTERPRISE RISK o Compliance • Contractual, regulatory, or statutory o Financial • Penalties and sanctions; Loss of revenues, and lawsuits for damages and injuries o Strategic • Business partnerships/alliances and institutional standing or missed opportunities	4.6	Does this project address a compliance, financial, or strategic risk?	Risk: High Likelihood/High Impact (5)	**4.0**
			Risk: High Likelihood/Medium Impact (4)	
			Risk: Medium Likelihood/High Impact (3)	**Total Score**
			Risk: Medium Likelihood/Medium Impact (1)	18.4
			Risk: Medium or Low Likelihood/Low Impact (0)	

Strategy	Weight	Criterion	Condition	Enter Value
RESILIANCE AND OPERATIONAL RISK • Sustain and strengthen the core IT operations infrastructure • Operational risk - ensure key services are resilient • Business continuity - ensure key services are resilient through redundant and geographically diverse infrastructure • Information Security and Privacy - sustain and strengthen a risk management based information security and privacy program	4.3	Does this project help sustain and strengthen the core IT operations infrastructure, mitigate operational risk, or address information security and privacy issues?	Required - Operational or Security/Privacy Risk (5)	**4.0**
			Strengthen/Improve - High Priority (4)	
			Strengthen/Improve without High Priority (3)	**Total Score**
			Maintenance with High Priority (2)	17.2
			Maintenance without High Priority (1)	
			No impact (0)	

April 19, 2012

UW-IT Project Portfolio - Criteria Ranking Worksheet - DRAFT

Strategy	Weight	Criterion	Condition	Enter Value
IMPROVE EFFICIENCY AND OPTIMIZE COSTS • *Does the decision drive our processes and culture towards greater organizational efficiency?* • *Does the decision reduce overall costs to the University (and not by shifting costs to units)?* • *Will the project result in a reduction or an increase in staff resources?*	**4.2**	Does this project drive our process and culture toward greater organizational efficiency and reduce costs overall?	Improves organizational efficiency and results in reduction of direct costs - labor and/or operations. High ROI (5)	**3.0**
			Improves organizational efficiency, but does not result in direct cost savings. Breakeven ROI (3)	**Total Score**
			Increases efficiency in one area while decreasing efficiency in another area (0)	**12.6**

Strategy	Weight	Criterion	Condition	Enter Value

IMPACT
o Breadth
  • *Impact on the number of community, faculty, staff, and students*
o Magnitude
  • *Impact on the experience for members of the community, faculty, staff, and students*
	3.5	What impact will this project have on the number of community, faculty, staff, and students, and to what degree will this project have an impact on the on the experience for members of the community, faculty, staff, and students?	High Impact; Goes beyond UW (5)	**3.0**

			High Impact; Includes all of UW (4)	**Total Score**
			Medium Impact; Includes a subset of UW (3)	
			Low Impact; Includes a small subset of UW (1)	**10.5**
			No Impact (0)	

UW-IT Project Portfolio - Criteria Ranking Worksheet - DRAFT

PROBABILITY OF SUCCESS

Strategy	Weight	Criterion	Condition	Enter Value
IMPLEMENTATION RISK -Staff Resources	4.1	Does UW-IT have staff resources available to support this project?	Low Impact - use of staff resources does not impact high-priority operations or projects (5)	**5.0**
			Medium Impact - requires use of staff resources with medium impact on high-priority operations or projects (3)	**Total Score**
			Large Impact - requires multiple staff resources, impacting high-priority operations or projects (0)	**20.5**

Strategy	Weight	Criterion	Condition	Enter Value
IMPLEMENTATION RISK - Outside Vendor or Contractors	4.1	Does this project have a dependency on an outside vendor or contractor?	No Impact - Does not require an outside vendor or contractor. Or uses an outside vendor or contractor, with no risk (5)	**5.0**
			Uses an outside vendor or contractor, with moderate risk (3)	**Total Score**
			Uses an outside vendor or contractor, but high risk (0)	**20.5**

Strategy	Weight	Criterion	Condition	Enter Value
IMPLEMENTATION COST	4.1	Does this project have funding for implementation? (Not including UW-IT contributed effort)	Funding committed or requires no additional funding (5)	**3.0**
			Funding committed with some dependencies (stage gate or ROI) (3)	**Total Score**
			Contingent on funding (0)	**12.3**

Strategy	Weight	Criterion	Condition	Enter Value
SUSTAINABILITY - Ongoing Costs	4.1	Does this project have funding to sustain this service on an ongoing basis? May include additional labor, operations, and replacement costs. (Not including UW-IT contributed effort)	Funding committed or requires no additional funding (5)	**3.0**
			Funding committed with some dependencies (Stage gate or ROI) (3)	**Total Score**
			Contingent on funding (0)	**12.3**

UW-IT Project Portfolio - Criteria Ranking Worksheet - DRAFT

Strategy	Weight	Criterion	Condition	Enter Value
TECHNECAL SUSTAINABILITY **- Adaptability/Flexibility**	4.1	Will this project be able to adapt to future changes in technology or technology driven business processes? Does it support IT strategy for the future?	Yes, this supports strategic plan for technology (5)	**3.0**
			Yes, this is compliant with strategic plan for technology (3)	**Total Score**
			Creates future technical debt (work) through adoption of problematic technology (0)	**12.3**