

Work Study Job Description

Job Title	Marketing/Admin Intern
Organization Name	Atossa Genetics, Inc.
Job Location	Eastlake
Address	1616 Eastlake Ave., Suite 510 Seattle WA 98102
Pay Rate	\$10.00 - \$10.00
Employment Period	Academic Year
Hours Per Week	19 hrs/wk
Contact Supervisor	Allison Newsham
Phone Number	
Email Address	allison.newsham@atossagenetics.com
Website	

Nature of Organization
We are a healthcare company focused on the development and marketing of novel cellular and molecular diagnostic risk assessment products for breast cancer.
Duties and Responsibilities
Assist in packaging and mailing marketing materials Compiling marketing packets for conferences and presentations Answer busy phones, take messages, direct calls Support staff in various assigned project based work
Minimum Qualifications
Able to answer busy phone, take messages, direct calls Able to proofread, edit, and file
Educational Benefits
How to Apply
Please submit your resume to hr@atossagenetics.com .