

Work Study Job Description

Job Title	Accounting Assistant
Organization Name	Agros International
Job Location	Belltown
Address	2225 4th Ave, 2nd Floor Seattle WA 98109
Pay Rate	\$10.50 - \$13.00
Employment Period	Summer, Academic Year
Hours Per Week	40 hrs/wk, 19 hrs/wk
Contact Supervisor	Claudia Alvarenga
Phone Number	(206) 528-10
Email Address	claudiaab@agros.org
Website	http://www.agros.org

Nature of Organization

Agros International is a non-profit that enables rural poor families in Central America and Mexico to escape the cycle of poverty by providing access to land ownership through credits and training.

Duties and Responsibilities

Minimum Qualifications

Accounting major of junior or senior standing. Proficient in Microsoft Office; have strong organizational skills and pay close attention to detail; be self-motivated and a problem solver; completed beginning accounting classes.

Educational Benefits

Students will develop an understanding of non-profit operations and accounting. They will be exposed to international development issues and the search for solutions to alleviate rural poverty.

How to Apply

Send a resume and cover letter to Richard Kim, richardk@agros.org.