

Work Study Job Description

Job Title	Business Development Intern
Organization Name	DNA Response, Inc.
Job Location	Seattle
Address	411 First Ave. South, Suite 205 Seattle WA 98104
Pay Rate	\$15 - \$15
Employment Period	Summer, Academic Year
Hours Per Week	40 hrs/wk, 19 hrs/wk
Contact Supervisor	Merrill Jannison
Phone Number	206-995-8090
Email Address	Daniel@dnareponse.com
Website	http://www.dnareponse.com

Nature of Organization

On a pay-for-performance basis, DNA Response sells consumer products for manufacturers through multiple online channels. Our turn-key solution also includes online marketing, unified order management, fulfillment and sales analysis.

Duties and Responsibilities

Assist the Vice President of Business Development and Client Services Manager with administrative projects, data verification, web marketing research, working with internal sales CRM data (entries and pulling reports). Provide support where needed in assembling and preparing presentation materials.

Minimum Qualifications

Good communication skills; excellent writing and grammar skills
 Experience with Microsoft Office
 Comfortable working in a start-up entrepreneurial environment
 Follows instruction and comfortable with asking for clarification or help. This is a fast paced office
 Sales experience would be a benefit but not mandatory

Educational Benefits

Experience in working in an e-commerce start-up
Introduction to professional work environment
Working along-side industry leaders in different fields
Real world job experience
Integral part of the development team
Learning CRM

How to Apply

Please send resume to daniel@dnareponse.com to schedule an interview

Job Number: 40DNA01 | Category: Office & Administrative | Program: State | Reimbursement Rate: 40%