

Work Study Job Description

Job Title	Bibliography assistant
Department Name	JSIS
Job Location	Thomson Hall
Pay Rate	\$10 - \$11
Employment Period	Academic Year
Hours Per Week	19 hrs/wk
Contact Supervisor	William Lavelly
Phone Number	206 543 6805
Email Address	lavelly@uw.edu
Website	http://jsis.washington.edu/
Box Number	353340

Nature of Organization
Jackson School of International Studies and Department of Sociology, University of Washington.
Duties and Responsibilities
Conduct on-line and in-library searches; assist with research tasks, including data coding and entry; manage research web site.
Minimum Qualifications
Basic computing and internet skills; motivated, self-directed, and detail-oriented person. Reading knowledge of Chinese desirable but not necessary.
Educational Benefits
Gain experience in library searches and basic research skills; gain knowledge of Chinese family and society.
How to Apply
Contact William Lavelly at lavelly@uw.edu .