OFFICE OF STUDENT FINANCIAL AID
UNIVERSITY of WASHINGTON
Division of Student Life

Work Study Job Description

Job Title	Ecological Economics Intern
Organization Name	Earth Economics
Address	107 N Tacoma Ave. Tacoma, WA 98403
Pay Rate	$10 - $12
Employment Period	Summer, Academic Year
Hours Per Week	40 hrs/wk, 19 hrs/wk
Contact Supervisor	Tedi Dickinson
Phone Number	253-539-4801
Email Address	tdickinson@eartheconomics.org
Website	
EIN	20-1843411

Nature of Organization
Earth Economics is a non-profit organization located in Tacoma, Washington, dedicated to researching and applying the economic solutions of tomorrow, today. Earth Economics provides robust, science-based, ecologically sound economic analysis, policy recommendations and tools to positively transform regional, national and international economics, and asset accounting systems. Working with leading ecologists, economists and modelers, we serve a large circle of businesses, non-profits, government agencies, policy makers and media channels with research, reports, presentations, workshops and investigations. Our goal is to help communities shift away from the failed economic policies of the past, towards an approach that is both economically viable and environmentally sustainable.
Duties and Responsibilities
Tasks may include, but are not limited to, assisting staff with economics research with an emphasis on ecological issues, sustainable development and progressive economic theory, event planning and coordination, report writing, editing, layout and design, support in the areas of communication and publicity, media, internet, phone, website, campus, etc. Flexible hours between 9 to 5:30, Monday to Friday. Some work may be completed outside of the office.
Minimum Qualifications

Must be able to work independently and be self motivated. Candidate should possess strong communication skills, have basic economics background including some ecological economics, some background in finance and trade, strong computer skills & proficient research ability. Must have interest in learning how NGOs work as well as experience or interest in environmental and social justice issues.
Educational Benefits
How to Apply
Please submit by e-mail a cover letter, resume, letter of reference and recent writing sample (i.e. school paper) to: Ms. Tedi Dickinson, Business Manager , at tdickinson@eartheconomics.org

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