

Work Study Job Description

Job Title	Civic Engagement and Education Manager
Organization Name	Knowledge As Power
Job Location	Seattle, WA
Address	98115
Pay Rate	\$11.75 - \$13.75
Employment Period	Summer, Academic Year
Hours Per Week	19 hrs/wk
Contact Supervisor	Sarah Schacht
Phone Number	
Email Address	director@knowledgeaspower.org
Website	http://knowledgeaspower.org

Nature of Organization

KAP helps individuals become informed, effective citizens in the lawmaking process. The civic engagement trainings help groups that are not traditionally involved in government to communicate with lawmakers and advocate on topics that matter to them.

Duties and Responsibilities

Minimum Qualifications

KAP is seeking an outgoing, organized, motivated, self-directed individual for this position. It is helpful to have a base knowledge of the legislative process and public speaking skills; work study student will present to groups of individuals. Experience in public speaking, marketing, communications, and political science or government is welcome.

Educational Benefits

The Civic Engagement and Education Manager will gain experience in project management, public speaking, and marketing, in addition to gaining basic political science skills. He/she will also develop competency in working with diverse communities and general nonprofit work.

How to Apply

Email Sarah Schacht at director@knowledgeaspower.org, subject: Civic Engagement Manager