

## Work Study Job Description

<b>Job Title</b>	Skill Building Tutor
<b>Department Name</b>	Student-Athlete Academic Services
<b>Job Location</b>	Conibear Shell House
<b>Pay Rate</b>	\$13 - \$18.29
<b>Employment Period</b>	Summer, Academic Year
<b>Hours Per Week</b>	19 hrs/wk
<b>Contact Supervisor</b>	Alafiani Washington
<b>Phone Number</b>	206 543-2427
<b>Email Address</b>	icatutor@uw.edu
<b>Website</b>	
<b>Box Number</b>	354070

### Nature of Organization

Student-Athlete Academic Services (SAAS) provides academic advising, admissions assistance, financial aid counseling, career guidance and tutorial support services to over 600 student-athletes at the University of Washington. The Tutoring Services Support includes one-on-one and small group tutoring, supervised study table, discipline specific drop-in sessions, faculty liaison classroom support and computer lab.

### Duties and Responsibilities

- Preparing for tutor session (lesson planning)
- Creating academic plan for students with Academic Coordinators and/or Learning Specialist
- Attending NCAA compliance rule seminars as needed
- Completion of session summary reports to Academic Coordinators and Learning Specialist
- Attending training sessions conducted by the Learning Specialist or Tutorial Coordinator
- Completing necessary paperwork for Tutorial Coordinator

### Minimum Qualifications

- 2 years tutoring or teaching experience (or equivalent)
- Willing to work with diverse students
- Evening availability at least 1 night per week (Academic Year only, facilities are not open in the evenings during summer months)
- Educational background in education or related field

Preferred:

- Currently enrolled in teacher preparation program
- Knowledge of NCAA rules
- Academic or work experience background in academic assessment or learning disabilities

### **Educational Benefits**

Gain value experience as an educator and develop interpersonal and communication skills. Internship credit may be available for some college of education programs.

### **How to Apply**

Contact Ali Washington for more details and application materials: [icatutor@uw.edu](mailto:icatutor@uw.edu) or 206 543-2427.

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Job Number: SATH04 | Job Class: 0887 | Category: Student Services | 51% Comp. To Classified: n | Program: State