OFFICE OF STUDENT FINANCIAL AID
UNIVERSITY of WASHINGTON

Work Study Job Description

Job Title	Student Graphic Designer
Department Name	Kelly ECC
Job Location	United States
Pay Rate	$11.00 - $11.00
Employment Period	Academic Year
Hours Per Week	19 hrs/wk
Contact Supervisor	Maggie Fonseca
Phone Number	2065434636
Email Address	mikese@uw.edu
Website	http://depts.washington.edu/ecc/
Box Number	355650

Nature of Organization

The Kelly Ethnic Cultural Center
In support of the University of Washington goals, the Kelly Ethnic Cultural Center (ECC)promotes an inclusive and educational environment by providing programs and services which enhance the communication and exchange of multicultural perspectives and values. The Kelly Ethnic Cultural Center provides programs and a learning environment where students and student organizations collaborate, develop, and implement programs while building leadership and organizational skills.

Duties and Responsibilities

Proficiency in manipulation of digital raster and vector images
Knowledge in use of Adobe Master Suite(Photoshop, Illustrator, Flash, InDesign, Acrobat)
Knowledge of graphic design related hardware(Graphical tablets, scanners, printers, digital cameras)
Able to communicate the following well
Design ideas
Design revisions
Project content
Able to assess time-to-completion for a project
Able to work within short deadlines
Able to work in a diverse, fast paced environment

Minimum Qualifications

Minimum of 1 year's experience performing progressively more complex and responsible tasks including: Demonstrated ability to work independently with minimal supervision.
1+ years experience in a similar position.
Excellent verbal and written communication skills
Knowledge of HTML, CSS (cascading style sheets)
Fluidity with imaging software (Adobe Photoshop, Elements, Illustrator etc.)
Knowledge of office tools (Google Apps, Microsoft Office, etc.)
Ability to learn maintenance procedures, troubleshooting skills, and software programs
Must be reliable
Ability to communicate policies and procedures to students and visitors;
Ability to work independently
Desire to work in multicultural environment

Educational Benefits

The Student Graphic Designer will have the opportunity to develop critical-thinking and problem-solving skills, enhance customer service abilities and become familiar with a broad range of software programs and audiovisual equipment. The Student Graphic Designer will also have the opportunity to develop organizational, logistical and communication skills by interacting with students, staff, faculty, and the general public in a multicultural environment.

How to Apply

submit application to the link below:

http://depts.washington.edu/ecc/employment/

Job Number: KECC01 | Job Class: 0875 | Category: Arts & Media | 51% Comp. To Classified: y | Program: Federal