

Work Study Job Description

Job Title	Research Assistant
Department Name	School of Social Work
Job Location	4101-15th Ave NE
Pay Rate	\$16.00 - \$17.50
Employment Period	Academic Year
Hours Per Week	19 hrs/wk
Contact Supervisor	Rebeca Marin
Phone Number	206-744-1764
Email Address	rmarin@uw.edu
Website	
Box Number	354900

Nature of Organization

The vision of the Indigenous Wellness Research Institute is to support the inherent rights of Indigenous peoples to achieve full and complete health and wellness by collaborating in decolonizing research and knowledge building and sharing.

Duties and Responsibilities

Under the supervision of the Principal Investigator and Research Scientist, one Graduate Student Research Assistants will assist in:

- Coding data table formatting
- Organizing electronic files
- Updating and completing protocol manuals
- Documenting departmental policy & procedures
- Presentation preparation

Minimum Qualifications

- Bachelor's degree in Social Work or liberal arts preferred; other educational qualifications considered
- Experience conducting research and/or working with Indigenous communities
- Outstanding attention to detail
- Experience with and/or knowledge of MS Office Suite, including Word, Excel, Publisher and
- Ability to work independently and communicate effectively.
- Ability to get along and work well with others.
- Adherence to assigned schedules
- Ability to keep detailed notes and records

Educational Benefits

The follow-up tasks and responsibilities are those that an independent researcher would use in working with under-served populations. This position will provide hands-on experience with research protocols and procedures of Community-Based Participatory Research among under-served communities.

How to Apply

Please send resume and cover letter of interest addressing qualifications to rmarin@uw.edu.

Job Number: SOCW09 | Job Class: 0875 | Category: Social Services & Research | 51% Comp. To Classified: n |
Program: State