

## Work Study Job Description

<b>Job Title</b>	Student Assistant System Administrator
<b>Department Name</b>	Department of Genome Sciences
<b>Job Location</b>	2211 Elliott Ave, Suite 600, Seattle, WA.
<b>Pay Rate</b>	\$16.00 - \$16.00
<b>Employment Period</b>	Summer, Academic Year
<b>Hours Per Week</b>	19 hrs/wk
<b>Contact Supervisor</b>	John Nyhuis
<b>Phone Number</b>	
<b>Email Address</b>	jnyhuis@uw.edu
<b>Website</b>	<a href="http://www.stamlab.org/">http://www.stamlab.org/</a>
<b>Box Number</b>	355065

### Nature of Organization

<http://www.stamlab.org/>

### Duties and Responsibilities

Assist with basic system administration tasks in the Stamatoyannopoulos Lab (Stam Lab), Department of Genome Sciences. Tasks include (but are not limited too) Installation, configuration, maintenance, and auditing of workstations. Record, monitor, and provide troubleshooting reports. Will often require independent research to troubleshoot problems. This is an hourly position, up to 19 hours a week, but the shift is flexible to work around classes or other positions.

### Minimum Qualifications

Candidates should have experience with Microsoft Windows and Microsoft Office Products. Applicant must be customer-service oriented, and be willing to interact with faculty and staff and respond to recommendations and requests. Applicant must be willing to learn and/or expand his/her knowledge with other operating systems including Mac OS X and Linux/unix.

### Educational Benefits

This position is a good opportunity to learn the basics of supporting a computer network in an enterprise level institution, and the users that it exists to serve. The Stam Lab has active collaborations with University and private sector companies, and our expertise is known around the world in the field of regulatory genomics. <http://www.stamlab.org/>

**How to Apply**

email resume to [jnyhuis@uw.edu](mailto:jnyhuis@uw.edu)

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Job Number: GENS03 | Job Class: 0875 | Category: Technology | 51% Comp. To Classified: n | Program: State