

## Work Study Job Description

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|---------------------------|---|
| <b>Job Title</b>          | Digital Imaging Assistant 1                                   |
| <b>Department Name</b>    | School of Art Instructional Resource Room (SoAIRR)            |
| <b>Job Location</b>       | 9.5 Art Bldg  |
| <b>Pay Rate</b>           | \$11.00 - \$  |
| <b>Employment Period</b>  | Academic Year   |
| <b>Hours Per Week</b>     | 19 hrs/wk   |
| <b>Contact Supervisor</b> | Morgan Bell   |
| <b>Phone Number</b>       |   |
| <b>Email Address</b>      | morganfb@uw.edu   |
| <b>Website</b>            | <a href="http://bit.ly/uw-soairr">http://bit.ly/uw-soairr</a> |
| <b>Box Number</b>         | 353440  |

### Nature of Organization

SoAIRR is part of Visual Services in the School of Art. It houses a collection of circulating audio-visual equipment and is a digital imaging center that works in conjunction with the School of Art Image Library (SoAIL).

### Duties and Responsibilities

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### Minimum Qualifications

**REQUIRED:** demonstrated extreme attention to detail; competency with computers & an interest in digital imaging; a willingness & ability to learn new software &/or equipment; capability to balance detailed processes while providing service to students & faculty; ability to follow instructions closely & consistently; dedication to maintaining a regular weekly schedule.  
**DESIRED:** comfort with the Mac OS; basic knowledge of Photoshop & FileMaker Pro; strong verbal & written communication skills.

### Educational Benefits

Exposure to art and art history; gain computer, digital imaging, and digital asset management skills that can be applied in future work.

### How to Apply

Email brief statement of interest, resume, names of two references, and times available for work.

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Job Number: ARTS10 | Job Class: 0875 | Category: Arts & Media | 51% Comp. To Classified: y | Program:  
Federal