

Job Title of this Position	Legal Intern
Name of Organization	Recreational Equipment, Inc.
Website	<a href="http://www.rei.com">www.rei.com</a>
Job Location Address	6750 South 228 <sup>th</sup> Street Kent, WA 98032
Contact / Supervisor	Contact: Jolene Miller, Associate General Counsel Supervisor: Catherine Walker, SVP and General Counsel
Phone Number	Jolene Miller: (253) 437-5772 Catherine Walker: (253) 395-7188
E-mail	<a href="mailto:jmiller@rei.com">jmiller@rei.com</a> <a href="mailto:cwalker@rei.com">cwalker@rei.com</a>
<u>Hourly Pay Rate</u> (indicate a range)	\$15 - \$20
Employment Period	Summer Only [ ]    Academic Year [ ]    Summer & Academic Year [ X ]
Hours per week	Summer: full time program 40 hrs/wk [ X ] part time program up to 19 hrs/wk [ ] Academic Year: up to 19 hrs/wk [ X ]

**Nature of Business or Organization:**

REI is a national outdoor retail co-op dedicated to inspiring, educating and outfitting its members and the community for a lifetime of outdoor adventure and stewardship. Founded in 1938 by a group of Pacific Northwest mountaineers seeking high quality equipment, REI operates retail stores nationwide, two online stores – <http://www.rei.com> and <http://www.REI-OUTLET.com> –an adventure travel company, REI Adventures, and REI Outdoor School. REI offers products from all of the top brands for camping, climbing, cycling, fitness, hiking, paddling, snow sports and travel, including its own line of award-winning outdoor gear and apparel. While anyone may join or shop at REI, members pay a one-time \$20 fee and receive a share in the company's profits through an annual member refund based on their purchases. As an active supporter of the communities in which it does business, REI is committed to promoting environmental stewardship and increasing access to outdoor recreation through education, volunteerism, gear donations and financial contributions.

**Duties and Responsibilities:**

The legal intern would assist the department's attorneys on several projects, including records management, international trade, marketing and advertising, contracts, and other projects as assigned. Several of the projects involve assisting with retail regulatory compliance by researching statutory/agency requirements for each of the states in which REI does business.

REI's Legal Department consists of three attorneys, two paralegals, one customs/trade compliance manager, and two legal assistants.

**Minimum Qualifications:**

(For Work Study Office Use Only)

**JOB NUMBER** \_\_\_\_\_ **65REI01** \_\_\_\_\_ **REIMBURSEMENT RATE:** \_\_\_\_\_ **STATE** \_\_\_\_\_ **65** \_\_\_\_\_ %

Two years completed at an accredited law school; excellent organizational skills and strong attention to detail; self-motivated; retail experience; strong verbal and written communication skills; and ability to work independently. Work Study eligible.

**Educational Benefits:**

The legal intern will learn substantive areas of law, as well as develop legal research, writing and analytical skills. The intern will be able to see and participate in the application of legal principles to “real life” business scenarios. Those skills will benefit the student both during the remainder of his or her law school education, as well as during his or her career as an attorney.