

Job Title of this Position	Urban Forestry/Open Space Mgt. assistant
Name of Organization	Metro Parks Tacoma
Website	
Job Location Address	4702 S. 19 <sup>th</sup> Street., Tacoma WA 98405
Contact / Supervisor	Mary Anderson
Phone Number	253-617-8257
E-mail	
<u>Hourly Pay Rate</u> (indicate a range)	\$12.00 to \$15.00
Employment Period	Summer Only [ x ]      Academic Year [ x ]      Summer & Academic Year [ x ] (7/1/2009- 9/29/2009)      (9/30/2009-6/11/2010)      (7/1/2009 – 6/11/2010)
Hours per week	Summer: full time program 40 hrs/wk [ ] part time program up to 19 hrs/wk [ ] Academic Year: up to 19 hrs/wk [ ]

**Nature of Business or Organization:**

Natural environments

**Duties and Responsibilities:**

Work with natural resources professionals to aid in the planning and development of open space management plans. Implement the field work indentified in plans. Work with scout troops volunteers, and community groups to maintain natural environments. Research, tract, report, and analyze data.

**Minimum Qualifications:**

Must demonstrate general knowledge and appreciation of natural settings. Must have reliable transportation.

**Educational Benefits:**

Will learn about open space and conservation practices. Will learn tools and practices used to quantify improvements to natural settings. Will learn public outreach and education settings.

(For Work Study Office Use Only)

JOB NUMBER 65MPT01 REIMBURSEMENT RATE: FEDERAL   % STATE 65%