

JOB TITLE	Photographic Technician, Student Helper
DEPARTMENT NAME	University Photography
JOB LOCATION	Kane Hall, room 17H
CONTACTS	Mary Levin or Kathy Sauber
PHONE NUMBER	206-543-2518
EMAIL ADDRESS	mlevin@u.washington.edu
BOX NUMBER	353090
EMPLOYMENT PERIOD	Summer Only [<input type="checkbox"/>] Sum & Acad Year [<input checked="" type="checkbox"/>] Acad Year Only [<input type="checkbox"/>]
HOURS PER WEEK	Sum: 40 hrs/wk [<input type="checkbox"/>] up to 19 hrs/wk [<input checked="" type="checkbox"/>] Acad Yr: up to 19 hrs/wk [<input checked="" type="checkbox"/>]
RATE OF PAY	\$8.55 – 9.00 per hour (Compliance with current UW Student Pay Schedule)

Duties and Responsibilities:

Assisting the University Photographers on Location shoots, handling the photographic equipment and films. Timely development of film and contact sheets for customers. Photographic printing, photo-retouching and computer data entry of jobs. Customer assistance on the phone and in person. Slide stock photo sorting. Unsupervised management of the office at times. Special projects as they arise.

Minimum Qualifications:

Articulate, energetic and self motivated individuals essential. Knowledge of photographic films helpful along with printing and processing skills. Must be able to work unsupervised after training. Need some computer knowledge and be able to type and spell correctly and converse on the telephone with customers.

Educational Benefits:

Allows students to further their photographic skills and better understand the professional Photography business. Teaches a craft that is marketable.

OFFICE USE ONLY

Job Class Code: 0875 0872 Grad: 0881 0882 0883
 51% Comp. to Classified: Yes [] No []
 State [] Federal []
 Open [] Closed []

JOB NUMBER:

11UPHO01

JOB CATEGORY:

ARTS/MEDIA