

JOB TITLE	Student Assistant
DEPARTMENT NAME	Environmental Health and Safety
JOB LOCATION	Roosevelt Building, 4225 Roosevelt Way & Medical Center
CONTACT/SUPERVISOR	Karen Jansen/Dr Joel Kaufman
PHONE NUMBER	206 616-6525 (Complete 10-digit number)
EMAIL ADDRESS	kjansen@u.washington.edu
BOX NUMBER	354695
EMPLOYMENT PERIOD	Summer Only [] Sum & Acad Year [X] Acad Year Only []
HOURS PER WEEK	Sum: 40 hrs/wk [] up to 19 hrs/wk [X] Acad Yr: up to 19 hrs/wk []
RATE OF PAY	\$9.00 – 13.00/hr (Compliance with current UW Student Pay Schedule)

Duties and Responsibilities:

Student will be involved in several aspects of a federally-funded research project investigating the effect of diesel fumes on cardio vascular and pulmonary health. Filing, research chart and supply preparation, copying, word processing, data entry, label making, screening and scheduling subjects, specimen organization, and various odd jobs associated with running a research study.

Minimum Qualifications:

Willingness to do many different projects, computer skills and able to work without constant supervision. Ability to multi-task and prioritize tasks. Reliable attendance. Preferably has driver license.

Educational Benefits:

Gain knowledge of research study operations in both the medical and environmental areas.

OFFICE USE ONLY

Job Class Code: 0875 0872 Grad: 0881 0882 0883
51% Comp. to Classified: Yes [] No []
State [] Federal []
Open [] Closed []

JOB NUMBER:

11ENHS07

JOB CATEGORY:

RESEARCH