

<b>JOB TITLE</b>	Curatorial Assistant in Genetic Resources
<b>DEPARTMENT NAME</b>	Burke Museum
<b>JOB LOCATION</b>	Burke Museum
<b>CONTACT/SUPERVISOR</b>	Sharon Birks
<b>PHONE NUMBER</b>	(206) 543-1668 (Complete 10-digit number)
<b>EMAIL ADDRESS</b>	sbirks@u.washington.edu
<b>BOX NUMBER</b>	353010
<b>EMPLOYMENT PERIOD</b>	Summer Only [ ]      Sum & Acad Year [ ]      Acad Year Only [ X ]
<b>HOURS PER WEEK</b>	Sum: 40 hrs/wk [ ]    up to 19 hrs/wk [ ]    Acad Yr: up to 19 hrs/wk [ X ]
<b>RATE OF PAY</b>	\$12/hr (Compliance with current UW Student Pay Schedule)

**Duties and Responsibilities:**

The Burke Museum maintains a collection of over 40,000 tissues for molecular study (the Genetic Resources Collection), and sends loans of these tissues to researchers around the world. The curatorial assistant will help the GRC manager with day-to-day tasks in the collection, including organizing and labeling tissues, inventorying tissues recently acquired, and preparing tissues for loans. The work environment is quiet, and the job has flexible daytime hours, which can be negotiated at the time of hire. See <http://www.washington.edu/burkemuseum/collections/genetic/index.php> for more information.

**Minimum Qualifications:**

Must be able to work independently once tasks are explained, and have outstanding attention to detail. Most job responsibilities are not difficult, but all require persistent focus and a willingness to assume personal responsibility in helping to protect a valuable collection, because mistakes in numbering, labeling, and sampling tissues can compromise the collection or cause serious problems for users. Prior experience in the biological sciences or with work in a laboratory setting is desirable, but not necessary.

**Educational Benefits:**

Exposure to one of the largest and most active Genetic Resource Collections in the world, with insight into how natural science collections are changing and growing in response to demand for new information about biodiversity and to advances in molecular techniques. Interaction with staff, undergraduate, and graduate students involved in scientific research based on natural history collections (mainly birds, mammals, and genetics).

**OFFICE USE ONLY**

Job Class Code: 0875 0872 Grad: 0881 0882 0883  
 51% Comp. to Classified: Yes [ ] No [ ]  
 State [ ] Federal [ ]  
 Open [ ] Closed [ ]

**JOB NUMBER:**

11BMUS10

**JOB CATEGORY:**

SCIENCE/HEALTH