

Form of Payment

Identifies the method or source of financing for the budget #

CAN NOT change Form of Payment except on 3rd working day of the month - any changes needed should be listed in the Form of Payment Changes book and this should also be indicated in the file.

AGENCY / SPONSOR	FOP	GRANT CONTROL FLAG	NOTES
DHHS L/C	01	28	Contracts and Education Resource Center (ERC) Grants
	01	28	Grants
		28 & 01	Also use Grant Control Flag 01 when Expanded Authorities noted on <u>AWARD</u>
NSF L/C	02	25 & 01	NSF always has Grant Control Flag 01 for Expanded Authorities
NASA L/C If any NASA grants do not indicate L/C ask Letter of credit desk.	03	25	Washington D.C. (NASA Headquarters) Goddard Space Flight Center (GSFC)
	30	25	Ames Research Center George C. Marsh Space Flight Center
	31	25	Langley Research Center
	32	25	John Glenn Research Center.
NASA Cost Reimbursable (Contracts, too!)	25	29	All Cost Reimbursable. Includes: Wallop, Kennedy Research Center, & LBJ Space Center Anytime <u>AWARD</u> (not necessarily the NEA) specifies that we should invoice

AGENCY / SPONSOR	FOP	GRANT CONTROL FLAG	NOTES
Department of Energy DOE L/C	04	28	Richland, Washington
Department of Energy DOE L/C	35	28	Oak Ridge, Tennessee
Department of Energy DOE L/C	25	29	All Others – Cost Reimbursable
NOAA L/C	06	28	Sea Grant & JISAO (Joint Institute for the Study of Atmosphere & Ocean)
	06	28	All Others
Pay in Advance	07	25	Must include reference to check received on NEA
Automatic Scheduled Payment	08	29	<u>AWARD</u> indicates no invoice required Robert Wood Johnson & Annie Casey - ALWAYS FOP 28
US Army	08	29	FOP 08 is still used if NEA states scheduled/invoice
Gifts or Restricted Funds	11	27	Presidents Accounts No new budgets without prior approval from Associate Director
	11	30	All Others Including Inst Allowance where Grant Control Flag(28) stays the same as parent
Program Income Sub-Budget	11	*	* - Grant Control Flag same as parent
Fixed Price Surplus	11	30	

AGENCY / SPONSOR	FOP	GRANT CONTROL FLAG	NOTES
Environmental Protection Agency EPA L/C	14	28	EPA – generally L/C Cost Reimbursable when Fixed Price work order
Nat'l Endowment for the Humanities NEH L/C and Cost Reimbursable	15	29	
Nat'l Endowment for the Arts NEA -Cost Reimbursable	25	29	
Department of Justice L/C LEAA / OJAR	16	28	
Forest Service - PNW Awards Only	18	29	Includes Cost Reimbursable
USDA L/C USDA DHHS <u>Payment Mgt System</u>	34	28	Includes ALL other Forest Service -including McIntire-Stennis
Department of Education L/C and ED PMS	19	28	
Fixed Price	**	**	** Do as Cost Reimbursable unless otherwise noted on NEA
Cost Reimbursable - Federal	25	29	NEH is always FOP 15 No Forest Service PNW Awards (which are always FOP 18)
HUD-Department of Housing and Urban Development	35	28	NEA may state “Cost Reimbursable/Invoice”, but it is really a Letter of Credit.

AGENCY / SPONSOR	FOP	GRANT CONTROL FLAG	NOTES
Cost Reimbursable - WA State	26	29	Any WA State Agencies WA Comm. Colleges & Universities are coded as WA State for FOP purposes
		29 & 22	Also use Grant Control Flag 22 with Federal Flow Thru
Cost Reimbursable - Other State & Local Government	27	29	Agencies of other states including state universities (ie State of Iowa Health Department, UofM) & local Gov't (ie. City of Seattle, City of Portland))
Cost Reimbursable - Other	28	29	Private Businesses, Etc. Includes Robert Wood Johnson, Annie Casey and Foreign Gov't/Private
Scheduled Invoice	28	29	Private Businesses, Etc. Includes Robert Wood Johnson, Annie Casey and Foreign Gov't/Private
NAVSEA Cost Reimbursable	33	29	Used only on renewal of former FOP 33 Navy Cost Pool Reimbursable
Navy Cost Reimbursable	25	29	All Navy
Other Misc. Federal Agencies L/C	35	28	Includes "Corporation for National Service " Includes HUD
HUD-Department of Housing and Urban Development	35	28	NEA may state "Cost Reimbursable/Invoice", but it is really a Letter of Credit.

FOPLIST.DOC
Prepared by GCA New Accounts
06-17-02