

Simon Fraser University

Date: August 17, 2002

To: UW Department
Box 355000
Seattle, WA 98105-4190
Attn: Jane Doe

From: Simon Fraser University
123 Main Street
Folsom, CA 95630
Bill Morgan

Re: L.A.A.P. COST SHARE

During 2001-2002 Simon Fraser University has made significant contributions to the XYZ Grant. Simon Fraser University has continued to collaborate with the UW team in reviewing program course outlines, and compared course objectives and content with Simon Fraser University competencies in each of the four grant programs: ZZ Developer, ABC Consultant, XY Administrator, and CC Apprentice. Second, Simon Fraser University worked with subject matter experts and developed exam blueprints and exam items for each of the grant programs. Simon Fraser University has reviewed and supplied input into marketing documents related to the grant, and is actively involved in communications with Comdex, The League for Innovation, The Community College Foundation and others to provide the certifications programs to a nationwide audience. Simon Fraser University has also entered into agreement with an exam delivery company by the name of Nidex International to deliver the Simon Fraser University exams in a secure environment to testing centers nationwide.

Year 2
09/01-08/02

Direct Cost

Salaries Program Development

Bill Morgan—Salary	30%	\$15,000.00
Bill Morgan—Benefits		\$5,000.00

Dr. Theresa Smith—Salary	30%	\$15,000.00
Dr. Theresa Smith—Benefits		\$5,000.00

Other		
Marketing		\$10,000.00

Total Cost Sharing		\$50,000.00
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Bill Morgan
Executive Director for Simon Fraser University