

## MINUTES

### **BOARD OF REGENTS University of Washington**

**March 17, 2005**

The Board of Regents held its regular meeting on Thursday, March 17, 2005, beginning at 3:15 p.m. in the Peterson Room of the Allen Library. The notice of the meeting was appropriately provided to the public and the press.

#### **CALL TO ORDER**

#### **ROLL CALL**

The Assistant Secretary called the roll: Present were Regents Brotman (presiding), Barer, Bolton, Cole, Evans, Gates, Kiga, Proctor, Yapp; Dr. Emmert, Dr. Thorud, Ms. Warren, Ms. Keith, Ms. Sams; ex officio representatives: Mr. Adam Grupp, Mr. Charles Blumenfeld

Absent: Regent Jewell; ex-officio representatives Ms. Kelsey Knowles, Ms. Karen Lee, Professor G. Ross Heath

#### **CONFIRM AGENDA**

The agenda was confirmed as presented.

#### **REPORT OF THE CHAIR OF THE BOARD OF REGENTS: Regent Brotman**

Amendments to the Bylaws of the Board of Regents

BP-1

Revisions to the bylaws were noted by Regent Brotman. Regent Proctor requested that language previously in the bylaws be reinstated, specifically: "The Committee will regularly review management of these assets and proposed policies that, consistent with the University's mission, will maximize income to the University over the long term."

**MOTION:** Upon the recommendation of the President of the Board and the motion made by Regent Cole, seconded by Regent Yapp, the Board voted to approve the amendments to the Bylaws of the Board of Regents.

See Attachment BP-1

#### **REPORT OF THE UNIVERSITY PRESIDENT: Dr. Emmert**

President Emmert announced the appointments of Dr. Suzanne Ortega, Dean of the Graduate School, and Dr. Christine Ingebritsen, Interim Dean of Undergraduate Education. He also gave a brief update on the various searches for key leadership positions.

With respect to legislative matters, President Emmert indicated that he is pleased with the level of interest in and discussion about higher education in Olympia. Randy Hodgins, Director of State Relations, provided a brief update on bills of particular interest to the University.

Dr. Emmert announced that he had appointed a Reputation Building Team, under the leadership of Mr. Scott Woodward, Special Assistant to the President, to inventory what is, or isn't, the University doing with respect to stewarding its reputation nationally and internationally. He introduced Ms. Tricia Thompson, Director of Marketing and Communications for the College of Engineering, who will lead the team. Ms. Thompson indicated that initially the team will elicit responses to the following three questions: 1) Should the University of Washington plot a different, more deliberate and integrated course for building and stewarding the brand?; 2) How does the UW define its efforts today around reputation building and could those efforts be strengthened?; 3) Is the UW ready to embrace change around the topic of stewarding reputation and if so, what would that mean and what would need to be in place? It is expected that the team will make a recommendation to Dr. Emmert in early June.

Dr. Emmert then introduced Dr. Sharon Lafferty Doty, Research Professor in the College of Forest Resources and Mr. Joel Nishimura, a senior majoring in bioengineering and the 2003–04 Freshman Medalist. The two discussed opportunities professors have to mentor and integrate research endeavors into undergraduate education.

## **CONSENT AGENDA**

Regent Brotman noted there were 16 items for approval on the consent agenda, and asked if any items should be removed. Regent Yapp requested that items F–5 and C–10 be removed from the consent agenda and returned to the reports of the standing committees for discussion and action.

**MOTION:** Upon the recommendation of the President of the Board and the motion made by Regent Proctor, seconded by Regent Yapp, the Board voted to approve the 14 items on the consent agenda as shown below:

### **Minutes for the meeting of February 17, 2005**

#### **2005–06 Residence Hall, Single-Student Apartment and Family Housing Rental Rate Adjustments** (Agenda no. A–2)

It was the recommendation of the administration and the Academic and Student Affairs Committee that the Board of Regents approve the proposed 2005–06 rental rates,

presented in Attachments I, II and III, for the residence halls, single-student apartments and family housing, collectively termed the Housing and Dining System, making them effective July 1, 2005.

See Attachment A-2

**Grant and Contract Awards – January, 2005** (Agenda no. F-2)

It was the recommendation of the Finance and Audit Committee and the administration that the Board of Regents accepted Grant and Contract Awards for the month of January 2005, in the total amount of \$44,878,913.

See Attachment F-2

**Development of Educational Outreach Building by Educational Outreach Properties** (Agenda no. F-4)

It was the recommendation of the administration, the Finance and Audit and Capital Assets Committees that the Board of Regents authorize the President or the President's authorized representative to:

1. Execute a lease with Educational Outreach Properties (EOP), a non-profit subsidiary organization of the National Development Council, for a maximum term of 35 years, for the University of Washington property located on the southeast corner of Campus Parkway and University Way, providing for the development of the property as an office building for the UW Educational Outreach department (UWEO), the Visitors Center, and other campus users.
2. Approve, as required by the Internal Revenue Code:
  - a) EOP issuing up to \$17 million in tax-exempt bonds for the development of the project at a weighted average interest rate not to exceed 7.5% for no longer than the lease term;
  - b) EOP as a non-profit corporation, and;
  - c) The University's intent to accept unencumbered title when tendered by EOP when the non-profit's tax-exempt debt is retired.
3. Execute other documents and approvals required to complete the transaction.

See Attachment F-4

**Approval of a Resolution to Refund Outstanding Bonds** (Agenda no. F-6)

It was the recommendation of the administration, the Finance and Audit and Capital Assets Committees that the Board of Regents approve:

1. The attached resolution to allow for refunding of bonds issued by or on behalf of the University under specific conditions:
  - a) if the savings after expenses are greater than 5% of the value of the bonds refunded
  - b) if the refunding bonds are issued as fixed rate bonds
  - c) for only the three refunding candidates specified in the resolution
  - d) for one year through April 1, 2006
2. Authorize the President or his designee to authorize the issuance of the bonds, to establish all other terms of the bonds, and to execute other documents and approvals required to complete the transaction.

See Attachment F-6

**Adoption of Proposed Amendments to Chapter 478-118 WAC, Parking and Traffic Rules of the UW Tacoma** (Agenda no. C-1)

It was the recommendation of the administration, the Finance and Audit and Capital Assets Committees that the Board of Regents adopt the proposed amendments to Chapter 478-118 WAC, Parking and Traffic Rules of the University of Washington, Tacoma.

See Attachment C-1

**UWMC Regional Heart Center Project and Related Projects - Delegated Authority** (Agenda no. C-2)

It was the recommendation of the administration, the Finance and Audit and Capital Assets Committees that the President or the President's authorized representative be delegated authority to award a construction contract for the UWMC Regional Heart Center project and related projects.

See Attachment C-2

**UWMC Roosevelt II Radiology Outpatient Clinic - Architect** (Agenda no. C-3)

It was the recommendation of the administration, the Finance and Audit and Capital Assets Committees that the President or the President's authorized representative be delegated authority to award a design contract for the UWMC Roosevelt II Radiology Out-Patient Clinic project to Taylor Gregory Butterfield Architects subject to the successful negotiation of an architectural agreement.

See Attachment C-3



**Health Sciences Center J-Wing Biochemistry Renovation - Contract Award**  
(Agenda no. C-4)

It was the recommendation of the administration, the Finance and Audit and Capital Assets Committees that the President or the President's authorized representative be delegated authority to award a construction contract for the HSC J-Wing Biochemistry Renovation to the firm of Lydig Construction, in the amount of \$5,893,000, and establish the total project budget at \$8,454,897. This is an increase of \$157,413.

See Attachment C-4

**UW Tacoma Parking Garage (Court 17) - Contract Award** (Agenda no. C-5)

It was the recommendation of the administration, the Finance and Audit and the Capital Assets Committees that the President or the President's authorized representative be delegated authority to award a construction contract for the parking garage portion of this project to the firm of Berschauer Phillips in the amount of \$ 5,188,735.

See Attachment C-5

**UW Educational Outreach Building - Contract Award and Schematic Design Presentation** (Agenda no. C-7)

It was the recommendation of the administration, the Finance and Audit and Capital Assets Committees that the President or the President's authorized representative be delegated authority to award a design-build contract for the UW Educational Outreach (UWEO) project to the team of Ledcor/Perkins & Will in the amount of \$12,665,000.

See Attachment C-7

**Intercollegiate Athletics Facilities Study - Architect** (Agenda no. C-8)

It was the recommendation of the administration, the Finance and Audit and Capital Assets Committees that the President or the President's authorized representative be delegated authority to award a design contract for the Intercollegiate Athletics Facilities Study to HOK, in association with Weinstein A/U, subject to the successful negotiation of an architectural agreement.

See Attachment C-8

**West Campus Parking Garage Expansion - Budget Increase and Schematic Design Presentation** (Agenda no. C-9)

It was the recommendation of the administration, the Finance and Audit and Capital Assets Committees that the President or the President's authorized representative be delegated authority to increase the total project budget for the West Campus Parking Garage Expansion project from \$11,600,000 to \$12,785,000.

See Attachment C-9

**South Lake Union Phase II Option - Approval** (Agenda no. C-11)

The administration and the Finance and Audit and Capital Assets Committees recommend that the Board of Regents:

1. Delegate to the President or the President's authorized representative the authority to execute the contracts and other documents necessary to implement Phase II of the transaction that has been negotiated by representatives of City Investors LLC, City Investors XII LLC, Washington Biomedical Research Properties-II (WBRP-II), and the University of Washington for the development of new research and administrative office space in South Lake Union, including:
  - a. a consent to the assignment of the Phase II Option from the University and WBRP-I to WBRP-II;
  - b. a consent to the exercise of the Phase II Option by WBRP-II;
  - c. execution of a long-term occupancy lease or leases for the Phase II research and office buildings and approval of a project budget of \$169,605,000 which includes all project costs including service and consulting fees, and a projected cost of \$7,500,000 for furniture, fixtures and equipment to be financed either as part of the building project by WBRP-II or separately by the University; and
  - d. any other approvals, contracts or documents necessary to implement the transaction and to enable WBRP-II to exercise the Phase II Option not later than April 30, 2005, its expiration date.
2. Delegate to the Executive Vice President or his designee the authority to:
  - a. execute an agreement to reimburse funds to be advanced by WBRP-II for continuing design services until such time as interim financing is in place to the extent that the cost of such services exceeds the amount already included in the Phase I project budget; provided, however, that the amount to be reimbursed shall not exceed \$500,000 and shall be repaid out of any interim financing and shall be part of the overall project costs outlined in 1(c) above;
  - b. approve an increase in the project budget, if needed to meet programmatic requirements, by up to \$7,500,000 for sales tax, additional tenant improvements, and furniture, fixtures, & equipment beyond the level established in the project budget.

## STANDING COMMITTEES

### ACADEMIC AND STUDENT AFFAIRS COMMITTEE: Regent Gates, Chair

#### Academic and Administrative Appointments (Agenda no. A-1)

Regent Gates highlighted the appointments noted below.

**Professor Minoru Taya** was nominated for the Boeing-Pennell Professorship. Professor Taya received his Ph.D. in 1977 from Northwestern University. Dr. Taya serves as the Director of the Center for Intelligent Materials and Systems. He has interacted with Boeing engineers on technology that will be applied in the new Boeing 7E7 airplane. The Boeing Company recognizes the importance of engineering education in remaining globally competitive in our technology driven world. Since 1986, Boeing has endowed eight faculty positions in the College of Engineering.

**Professor Buddy Ratner** was nominated for the Michael L. and Myrna Darland Endowed Chair in Technology Commercialization. Professor Ratner received his Ph.D. in 1972 from the Polytechnic Institute of Brooklyn. In 1996, Dr. Ratner created a National Science Foundation Research Center at the UW that combines recent advances in cell and molecular biology, for the creation of smart biomaterials that trigger the healing processes.

**Michael Darland** earned both his Bachelor's and Master's degree from the University of Washington. He served as President, CEO, and Chairman of the Board of Digital Systems International. This endowment was created to attract and retain distinguished faculty in the department of Bioengineering who have excelled in technology development and commercialization.

**Suzanne Ortega** named Dean and Vice Provost of the Graduate School and Professor of Sociology. Dr. Ortega holds a doctorate degree in sociology that she received in 1979 from Vanderbilt University. She has served as Vice Provost for Advanced Studies and Dean of Graduate Studies at the University of Missouri, Columbia since 2000. She was at the University of Nebraska, Lincoln from 1980 and was Associate Dean of Graduate Studies and Professor of Sociology at the time she was recruited to Missouri.

**Christine Ingebritsen**, appointed Acting Dean and Vice Provost of Undergraduate Education. Dr. Ingebritsen received her Ph.D. in 1992 from Cornell University. She came to the University in 1993 as Assistant Professor of Scandinavian Studies and was promoted to Associate Professor in 1999. Dr. Ingebritsen was appointed as Acting Associate Dean of Undergraduate Education in 2003 and has served as Associate Dean since July 2004. She holds adjunct appointments in International Studies, Women Studies and Political Science.

**MOTION:** Upon the recommendation of the administration and the motion made by Regent Gates, seconded by Regent Proctor, the Board voted to approve the

personnel appointments displayed on Agenda no. A-1: (Regent Bolton abstained from the discussion and vote.)

See Attachment A-1

**Student Learning Goals, Continued: A Finer Level of Detail** (Information only)

Regent Gates said that the Committee had an exceptionally interesting presentation from the Department of Geography on the matter of student learning goals.

Regent Proctor took a moment to highlight the outstanding achievements of the University of Washington Mens' Basketball Team at the PAC-10 Tournament held in Los Angeles, California on March 12, 2005, and in securing a number one seed in the NCAA Sweet Sixteen Tournament. She complimented the team on being excellent representatives of the University and also underscored the accomplishment of Coach Lorenzo Romar, voted the PAC-10 coach of the year.

**FINANCE AND AUDIT COMMITTEE: Regent Yapp, Chair**

*In Joint Session With*

**CAPITAL ASSETS COMMITTEE: Regent Jewell, Chair**

Regent Yapp noted that there was discussion on the Intercollegiate Athletics (ICA) Facilities Study (C-8), which was approved earlier on the consent agenda. She said there is a keen interest by the administration, the Architectural Commission, and the Regents in ensuring that the assessment is as thorough as possible and that it detail precisely what are the options and needs in future improvements to ICA facilities.

Before action was taken on the Academic Year 2005-06 Tuition Rates for the Undergraduate Non-resident, Graduate and Professional Tuition Categories, Regent Yapp acknowledged the issues and concerns that were reflected in discussions earlier in the day. Over the years, the Board of Regents has consistently expressed concern about the increasing financial burden of education that is borne by students. She expressed a strong commitment to continue looking for new ways to address tuition, as well as looking at ways to give greater predictability of costs to students, while still recognizing that the University exists on annual and biennial budget decisions of state government. She noted that there were thoughtful presentation by both representatives of the Faculty Senate and the Graduate and Professional Student Senate.

**Academic Year 2005-06 Tuition Rates for the Undergraduate Non-resident, Graduate and Professional Tuition Categories** (Agenda no. F-5)

It was the recommendation of the University of Washington administration and the Finance and Audit and Capital Assets Committee that the Board of Regents take the following actions regarding tuition rates for the undergraduate non-resident, graduate and professional tuition categories for the 2005-06 academic year:

establish tuition rates for the undergraduate non-resident, graduate and professional tuition categories for the 2005-06 academic year as shown in the attached table;

change the graduate tuition tier designation for engineering masters students from Graduate Tier III to Graduate Tier I; and

establish a cohort-based, two-year tuition rate for business masters students who begin their programs during the 2005-06 academic year; under this cohort-based tuition rate, business masters students entering programs at the start of the 2005-06 academic year will pay the rate listed on the attached table for both the 2005-06 academic year and the 2006-07 academic year; to be eligible for the cohort-based tuition rate, a business masters student must have continuous attendance and complete the degree program within a two-year time frame, subject to review and adjustment based upon the level of state general fund support that is received for the biennium.

See Attachment F-5

**MOTION:** Upon the recommendation of the administration and the motion made by Regent Yapp, seconded by Regent Proctor, the Board voted to approve the Academic Year 2005-06 Tuition Rates for the Undergraduate Non-resident, Graduate and Professional Tuition Categories (Agenda no. F-5)

**Major Project Approval Process - Proposal to Revise** (Agenda no. C-10)

The Finance and Audit and Capital Assets Committees postponed action on this proposal. The topic will be on the agenda of the Thursday, May 19 Board of Regents' meeting.

**Report of Contributions - January, 2005** (Agenda no. F-1) (Information only)

In response to a request from Regent Yapp, Walter G. Dryfoos, Associate Vice President, Advancement Services, Development & Alumni Relations, oriented the Board on three areas of performance as they pertain to the Capital Campaign: 1) measuring performance toward University goals; 2) comparing performance to past performance; and 3) performance relative to other institutions and our peers.

**Quarterly Investment Report, 2nd Quarter FY 2005** (Agenda no. F-3) (Information only)

See Attachment F-3

**Internal Audit Report** (Agenda no. F-7) (Information only)

See Attachment F-7

**Report of Actions Taken Under Delegated Authority** (Agenda no. C-6) (Information only)

See Attachment C-6

**Capital Projects Office Semi Annual Status Report** (Agenda no. C-12) (Information only)

See Attachment C-12

**REPORTS FROM EX OFFICIO REPRESENTATIVES TO THE BOARD OF REGENTS**

**GPSS President:** Mr. Adam Grupp

Mr. Grupp invited Carl See, Graduate and Professional Student Senate (GPSS) Vice President, and student lobbyist, to report on legislative activities from a graduate student perspective. Regent Proctor thanked Messrs. Grupp and See for their support of the University of Washington legislative agenda.

Mr. Grupp reported on other activities of GPSS, including one on which he is currently working, which is an initiative to promote mentoring and experiential-based learning opportunities in the areas of interdisciplinary study, research, professional development and leadership.

**Alumni Association President:** Ms. Karen Lee

Chairman Brotman extended a warm welcome to Charles Blumenfeld, President-elect of the Alumni Association. Mr. Blumenfeld expressed Ms. Lee's apologies for missing the meeting. He brief the Board on four initiatives in which the Association is engaged. They were: 1) University of Washington Weekend (April 21-23), a program designed to get alumni, friends, neighbors, and the local community to come back to the campus; 2) Diversity Efforts, the second edition of *Viewpoints* soon will be released; 3) Planning Phase in support of strategies of the University for next year; and the 4) Spring Membership Campaign, which will be lead by Dave Horsey, 1975 graduate of the University of Washington and Pulitzer Prize cartoonist.

**DATE FOR NEXT MEETING:** The April 21, 2005 meeting is canceled. The next regular meeting of the Board of Regents will be held on Thursday, May 19, 2005.

**EXECUTIVE SESSION**

Regent Brotman called for the Regents and others to meet in an executive session (to review the performance of public employees).

**ADJOURNMENT**

The regular meeting was reconvened and a brief discussion about renovations and maintenance of Hill Crest was held. The meeting was adjourned at 4:40 p.m.

A handwritten signature in black ink, appearing to read "Michele M. Sams", written in a cursive style.

Michele M. Sams  
Secretary of the Board of Regents

VII. STANDING COMMITTEES

A. Academic and Student Affairs Committee

Academic and Administrative Appointments

RECOMMENDED ACTION:

It is the recommendation of the administration and the Academic and Student Affairs Committee that the Board of Regents approve the appointments to the University faculty and administration as presented on the attached list.

Attachment: Personnel Recommendations





## COLLEGE OF ARTS AND SCIENCES

### DEPARTMENT OF ATMOSPHERIC SCIENCES

#### **NEW APPOINTMENTS**

##### **BITZ, CECILIA M.**

(BS, 1988, OREGON STATE UNIVERSITY; MS, 1990, UNIVERSITY OF WASHINGTON; PHD, 1997, UNIVERSITY OF WASHINGTON) TO BE ASSISTANT PROFESSOR OF ATMOSPHERIC SCIENCES AT A SALARY RATE OF \$62,001 OVER NINE MONTHS, EFFECTIVE 9/16/2005. (DR. BITZ IS CURRENTLY AN AFFILIATE ASSISTANT PROFESSOR IN THE SAME DEPARTMENT AND A PHYSICIST IN THE APPLIED PHYSICS LAB.)

### DEPARTMENT OF BIOLOGY

#### **NEW APPOINTMENTS**

##### **KERR, BENJAMIN B.**

(BS, 1995, UNIVERSITY OF MICHIGAN; PHD, 2002, STANFORD UNIVERSITY) TO BE ASSISTANT PROFESSOR OF BIOLOGY AT A SALARY RATE OF \$61,002 OVER NINE MONTHS, EFFECTIVE 9/16/2005. (DR. KERR IS CURRENTLY A POSTDOCTORAL FELLOW AT THE UNIVERSITY OF MINNESOTA.)

##### **PARICHY, DAVID M.**

(BA, 1991, REED COLLEGE; PHD, 1997, UNIVERSITY OF CALIFORNIA (DAVIS)) TO BE ASSISTANT PROFESSOR OF BIOLOGY AT A SALARY RATE OF \$68,400 OVER NINE MONTHS, EFFECTIVE 9/16/2005. (DR. PARICHY IS CURRENTLY AN ASSOCIATE PROFESSOR OF BIOLOGY AT THE UNIVERSITY OF TEXAS, AUSTIN.)

### DEPARTMENT OF COMPARATIVE LITERATURE

#### **ADMINISTRATIVE APPOINTMENTS**

##### **STEELE, CYNTHIA**

(BA, 1973, CALIFORNIA STATE UNIVERSITY, CHICO; MA, 1979, UNIVERSITY OF CALIFORNIA (SAN DIEGO); PHD, 1980, UNIVERSITY OF CALIFORNIA (SAN DIEGO)) TO BE ACTING CHAIR OF COMPARATIVE LITERATURE FOR THE PERIOD FROM 12/16/2004 THROUGH 3/15/2005. (DR. STEELE WILL CONTINUE AS PROFESSOR OF COMPARATIVE LITERATURE AND OF INTERNATIONAL STUDIES AND ADJUNCT PROFESSOR OF WOMEN STUDIES.)

### DEPARTMENT OF ENGLISH

#### **NEW APPOINTMENTS**

##### **LEFKOWITZ, NATALIE**

(BA, 1975, STATE UNIV OF NEW YORK (BINGHAMTON); MA, 1984, UNIVERSITY OF WASHINGTON; PHD, 1987, UNIVERSITY OF WASHINGTON) TO BE VISITING PROFESSOR OF ENGLISH AT A SALARY RATE OF \$20,844 OVER THREE MONTHS, EFFECTIVE 3/16/2005. (DR. LEFKOWITZ IS CURRENTLY A PROFESSOR OF SPANISH AND FRENCH LANGUAGES AND APPLIED LINGUISTICS AT CENTRAL WASHINGTON UNIVERSITY.)

## BUSINESS SCHOOL

### DEPARTMENT OF MARKETING AND INTERNATIONAL BUSINESS

#### **NEW APPOINTMENTS**

##### **TURNER, DANIEL J.**

(BS, 1991, ST LOUIS UNIVERSITY; MBA, 1993, WASHINGTON UNIVERSITY; PHD, 2001, NORTHWESTERN UNIVERSITY) TO BE SENIOR LECTURER OF MARKETING AND INTERNATIONAL BUSINESS AT A SALARY RATE OF \$97,956 OVER NINE MONTHS, EFFECTIVE 9/16/2005. (PRIOR TO THIS APPOINTMENT DR. TURNER WAS AN ASSISTANT PROFESSOR IN THE SAME DEPARTMENT.)

## COLLEGE OF EDUCATION

### EDUCATION

#### **NEW APPOINTMENTS**

##### **WILLIAMS-BROWN, WANDA M.**

(BA, 1986, SEATTLE UNIVERSITY; MA, 1999, HERITAGE UNIVERSITY) TO BE SENIOR LECTURER OF EDUCATION AT A SALARY RATE OF \$81,819 OVER NINE MONTHS, EFFECTIVE 9/16/2004. (PRIOR TO THIS APPOINTMENT, MS. WILLIAMS-BROWN WAS A PRINCIPAL AT LAKERIDGE ELEMENTARY SCHOOL.)

## COLLEGE OF ENGINEERING

### DEPARTMENT OF BIOENGINEERING

#### **ENDOWED APPOINTMENTS**

##### **RATNER, BUDDY DENNIS**

(BS, 1967, BROOKLYN COLLEGE; PHD, 1972, POLYTECHNIC INSTITUTE OF BROOKLYN) TO BE HOLDER OF THE MICHAEL L. AND MYRNA DARLAND ENDOWED CHAIR IN TECHNOLOGY COMMERCIALIZATION OVER NINE MONTHS, EFFECTIVE 4/1/2005. (PROFESSOR RATNER WILL CONTINUE AS PROFESSOR OF BIOENGINEERING AND OF CHEMICAL ENGINEERING AND ADJUNCT PROFESSOR OF MATERIALS SCIENCE AND ENGINEERING.)

### DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

#### **NEW APPOINTMENTS**

##### **ZELLER, ANDREAS**

(DIPLOMA, 1991, TECH UNIVERSITY OF DARMSTADT (GERMANY); PHD, 1997, TECH UNIVERSITY OF BRAUNSCHWEIG (GERMANY)) TO BE VISITING PROFESSOR, PART-TIME, OF COMPUTER SCIENCE AND ENGINEERING AT A SALARY RATE OF \$12,000 OVER THREE MONTHS, EFFECTIVE 3/16/2005. (DR. ZELLER IS CURRENTLY A PROFESSOR OF SOFTWARE ENGINEERING AT SAARLAND UNIVERSITY, GERMANY.)

### DEPARTMENT OF INDUSTRIAL ENGINEERING

#### **NEW APPOINTMENTS**

##### **MASTRANGELO, CHRISTINA**

(BS, 1986, ARIZONA STATE UNIVERSITY; MS, 1990, ARIZONA STATE UNIVERSITY; PHD, 1993, ARIZONA STATE UNIVERSITY) TO BE ASSOCIATE PROFESSOR, PART-TIME, OF INDUSTRIAL ENGINEERING AT A SALARY RATE OF \$41,616 OVER NINE MONTHS, EFFECTIVE 9/16/2005. (DR. MASTRANGELO IS CURRENTLY A VISITING ASSOCIATE PROFESSOR IN THE SAME DEPARTMENT.)

### DEPARTMENT OF MECHANICAL ENGINEERING

#### **ENDOWED APPOINTMENTS**

##### **TAYA, MINORU**

(BS, 1968, UNIVERSITY OF TOKYO (JAPAN); MS, 1973, NORTHWESTERN UNIVERSITY; PHD, 1977, NORTHWESTERN UNIVERSITY) TO BE HOLDER OF THE BOEING-PENNELL PROFESSORSHIP OVER NINE MONTHS, EFFECTIVE 3/28/2005. (PROFESSOR TAYA WILL CONTINUE AS PROFESSOR OF MECHANICAL ENGINEERING AND ADJUNCT PROFESSOR OF MATERIALS SCIENCE AND ENGINEERING AND OF ELECTRICAL ENGINEERING.)

## INFORMATION SCHOOL

### INFORMATION SCHOOL

#### **NEW APPOINTMENTS**

##### **BARZILAI-NAHON, KARINE**

(BSC, 1997, TEL AVIV UNIVERSITY (ISRAEL); MSc, 2000, TEL AVIV UNIVERSITY (ISRAEL); PHD, 2004, TEL AVIV UNIVERSITY (ISRAEL)) TO BE ASSISTANT PROFESSOR OF INFORMATION AT A SALARY RATE OF \$81,000 OVER NINE MONTHS, EFFECTIVE 7/12/2004. (PHD AWARDED JULY 2004 FROM TEL AVIV UNIVERSITY, ISRAEL.)

## **DANIEL J. EVANS SCHOOL OF PUBLIC AFFAIRS**

### EVANS SCHOOL OF PUBLIC AFFAIRS

#### **ADMINISTRATIVE APPOINTMENTS**

##### **SMITH, STEVEN RATHGEB**

(BA, 1973, BROWN UNIVERSITY; MSW, 1978, WASHINGTON UNIVERSITY; PHD, 1988, MASSACHUSETTS INSTITUTE OF TECHNOLOGY) TO BE ASSOCIATE DEAN OF PUBLIC AFFAIRS, EFFECTIVE 1/1/2005. (DR. SMITH WILL CONTINUE AS PROFESSOR OF PUBLIC AFFAIRS AND ADJUNCT PROFESSOR OF PUBLIC AFFAIRS.)

## **SCHOOL OF DENTISTRY**

### DEPARTMENT OF PERIODONTICS

#### **NEW APPOINTMENTS**

##### **WANG, I-CHUNG**

(DDS, 1985, CHUNG SHAN MEDICAL UNIVERSITY (TAIWAN); MPH, 1992, UNIVERSITY OF ALABAMA; MS, 1995, UNIVERSITY OF ALABAMA) TO BE CLINICAL ASSOCIATE PROFESSOR-SALARIED OF PERIODONTICS AT A SALARY RATE OF \$87,396 OVER TWELVE MONTHS, EFFECTIVE 3/1/2005. (PRIOR TO THIS APPOINTMENT, DR. WANG WAS A LECTURER IN THE SAME DEPARTMENT.)

## **SCHOOL OF MEDICINE**

### DEPARTMENT OF LABORATORY MEDICINE

#### **NEW APPOINTMENTS**

##### **GREISMAN, HARVEY ALLAN**

(BA, 1988, HARVARD UNIVERSITY; PHD, 1997, MASSACHUSETTS INSTITUTE OF TECHNOLOGY; MD, 1998, HARVARD UNIVERSITY) TO BE ASSISTANT PROFESSOR WITHOUT TENURE OF LABORATORY MEDICINE AT A SALARY RATE OF \$103,200 OVER TWELVE MONTHS, EFFECTIVE 2/1/2005. (PRIOR TO THIS APPOINTMENT, DR. GREISMAN WAS AN INSTRUCTOR IN PATHOLOGY AT HARVARD UNIVERSITY.)

### DEPARTMENT OF MEDICINE

#### **NEW APPOINTMENTS**

##### **MOON, JONG HO**

(MD, 1989, SOON CHUN HYANG UNIVERSITY (KOREA); MMSc, 1994, SOON CHUN HYANG UNIVERSITY (KOREA); PHD, 1998, SOON CHUN HYANG UNIVERSITY (KOREA)) TO BE VISITING ASSISTANT PROFESSOR OF MEDICINE AT A SALARY RATE OF \$29,232 OVER SEVEN MONTHS, EFFECTIVE 2/1/2005. (DR. MOON IS AN ASSISTANT PROFESSOR OF INTERNAL MEDICINE AT SOON CHUN HYANG UNIVERSITY, KOREA.)

##### **SHAYAKHMETOV, DMITRY MUDARISOVICH**

(BA, 1992, TOMSK STATE UNIVERSITY (RUSSIA); MS, 1992, MOSCOW STATE UNIVERSITY (RUSSIA); PHD, 1996, MOSCOW STATE ACADEMY OF APPLIED BIOTECH) TO BE RESEARCH ASSISTANT PROFESSOR OF MEDICINE AT A SALARY RATE OF \$75,000 OVER TWELVE MONTHS, EFFECTIVE 2/1/2005. (PRIOR TO THIS APPOINTMENT, DR. SHAYAKHMETOV WAS AN ACTING ASSISTANT PROFESSOR-TEMPORARY IN THE SAME DEPARTMENT.)

### DEPARTMENT OF PHYSIOLOGY AND BIOPHYSICS

#### **NEW APPOINTMENTS**

##### **BARRIA-ROMAN, ANDRES**

(PHD, 1998, UNIVERSITY OF CHILE) TO BE ASSISTANT PROFESSOR OF PHYSIOLOGY AND BIOPHYSICS AT A SALARY RATE OF \$87,504 OVER TWELVE MONTHS, EFFECTIVE 4/16/2005. (DR. BARRIA-ROMAN IS CURRENTLY A POSTDOCTORAL FELLOW AT COLD SPRING HARBOR LABORATORY, NEW YORK.)

DEPARTMENT OF PSYCHIATRY AND BEHAVIORAL SCIENCES

**NEW APPOINTMENTS**

**ESTES, ANNETTE MERCER**

(BA, 1988, EVERGREEN STATE COLLEGE; MS, 1994, UNIVERSITY OF WASHINGTON; PHD, 1998, UNIVERSITY OF WASHINGTON) TO BE RESEARCH ASSISTANT PROFESSOR OF PSYCHIATRY AND BEHAVIORAL SCIENCES AT A SALARY RATE OF \$74,604 OVER TWELVE MONTHS, EFFECTIVE 3/1/2005. (PRIOR TO THIS APPOINTMENT, DR. ESTES WAS A RESEARCH SCIENTIST IN CHDD ADMINISTRATION.)

DEPARTMENT OF RADIOLOGY

**NEW APPOINTMENTS**

**MARCINEK, DAVID JOSEPH**

(BA, 1993, KALAMAZOO COLLEGE; PHD, 2000, STANFORD UNIVERSITY) TO BE RESEARCH ASSISTANT PROFESSOR OF RADIOLOGY AT A SALARY RATE OF \$80,004 OVER TWELVE MONTHS, EFFECTIVE 2/1/2005. (PRIOR TO THIS APPOINTMENT, DR. MARCINEK WAS A SENIOR FELLOW IN THE SAME DEPARTMENT.)

**PARTRIDGE, SAVANNAH CORRINA**

(BS, 1994, UNIVERSITY OF NEW MEXICO; PHD, 2001, UNIVERSITY OF CALIFORNIA (BERKELEY)) TO BE RESEARCH ASSISTANT PROFESSOR OF RADIOLOGY AT A SALARY RATE OF \$80,004 OVER TWELVE MONTHS, EFFECTIVE 3/1/2005. (PRIOR TO THIS APPOINTMENT, DR. PARTRIDGE WAS A POSTDOCTORAL FELLOW OF RADIOLOGY AT THE UNIVERSITY OF CALIFORNIA, SAN FRANCISCO.)

**UNIVERSITY OF WASHINGTON, TACOMA**

EDUCATION PROGRAM

**NEW APPOINTMENTS**

**BROWNSTEIN, BARBARA L.**

(BA, 1957, UNIVERSITY OF PENNSYLVANIA; PHD, 1961, UNIVERSITY OF PENNSYLVANIA) TO BE VISITING PROFESSOR, PART-TIME, OF EDUCATION AT A SALARY RATE OF \$12,298 OVER TWELVE MONTHS, EFFECTIVE 1/1/2005. (DR. BROWNSTEIN IS PROFESSOR EMERITUS AT TEMPLE UNIVERSITY.)

MILGARD SCHOOL OF BUSINESS

**NEW APPOINTMENTS**

**FEROZ, EHSAN**

(BA, 1972, UNIVERSITY OF DACCA (BANGLADESH); MA, 1978, CARLETON UNIVERSITY (CANADA); PHD, 1982, UNIVERSITY OF CHICAGO) TO BE PROFESSOR OF BUSINESS AT A SALARY RATE OF \$123,003 OVER NINE MONTHS, EFFECTIVE 9/16/2005. (DR. FEROZ IS CURRENTLY A PROFESSOR OF ACCOUNTING AT THE UNIVERSITY OF MINNESOTA.)

**PARKER, DOROTHY JANET**

(BS, 1975, MISSISSIPPI STATE UNIVERSITY; MPA, 1987, UNIVERSITY OF SOUTHERN MISSISSIPPI; PHD, 1992, UNIVERSITY OF ARKANSAS) TO BE SENIOR LECTURER OF BUSINESS AT A SALARY RATE OF \$64,998 OVER NINE MONTHS, EFFECTIVE 9/16/2005. (PRIOR TO THIS APPOINTMENT DR. PARKER WAS AN ASSISTANT PROFESSOR IN THE SAME DEPARTMENT.)

**SIVADAS, EUGENE**

(BA, 1987, UNIVERSITY OF DELHI (INDIA); MA, 1991, EMERSON COLLEGE; PHD, 1995, UNIVERSITY OF CINCINNATI) TO BE ASSISTANT PROFESSOR OF BUSINESS AT A SALARY RATE OF \$109,998 OVER NINE MONTHS, EFFECTIVE 9/16/2005. (DR. SIVADAS IS CURRENTLY AN ASSISTANT PROFESSOR OF MARKETING AT RUTGERS UNIVERSITY.)

## **GRADUATE SCHOOL**

### **NEW APPOINTMENT**

#### **ORTEGA, SUZANNE T.**

(BS, 1974, AUSTIN PEAY STATE UNIVERSITY; MA, 1976, VANDERBILT UNIVERSITY; PHD, 1979, VANDERBILT UNIVERSITY) TO BE DEAN AND VICE PROVOST OF THE GRADUATE SCHOOL AND PROFESSOR OF SOCIOLOGY AT A SALARY RATE OF \$161,004 WITH AN ADDITIONAL \$2,000 PER MONTH SALARY SUPPLEMENT OVER TWELVE MONTHS, EFFECTIVE 8/29/2005. (DR. ORTEGA IS CURRENTLY DEAN AND VICE PROVOST OF THE GRADUATE SCHOOL AND PROFESSOR OF SOCIOLOGY AT THE UNIVERSITY OF MISSOURI, COLUMBIA)

## **UNDERGRADUATE EDUCATION**

### **ADMINISTRATIVE APPOINTMENT**

#### **INGEBRITSEN, CHRISTINE**

(BA, 1984, WILLIAM SMITH COLLEGE; MA, 1986, COLUMBIA UNIVERSITY; PHD, 1992, CORNELL UNIVERSITY) TO BE ACTING DEAN AND VICE PROVOST OF THE OFFICE OF UNDERGRADUATE EDUCATION AT A SALARY RATE OF \$100,008 WITH AN ADDITIONAL \$2,000 PER MONTH SALARY SUPPLEMENT OVER TWELVE MONTHS, EFFECTIVE 5/1/2005. (DR. INGBRITSEN WILL CONTINUE AS ASSOCIATE PROFESSOR OF SCANDINAVIAN STUDIES AND OF INTERNATIONAL STUDIES AND ADJUNCT ASSOCIATE PROFESSOR OF POLITICAL SCIENCE AND OF WOMEN STUDIES)

## VII. STANDING COMMITTEES

## A. Academic and Student Affairs Committee

2005–06 Residence Hall, Single-Student Apartment and Family Housing Rental Rate AdjustmentsRECOMMENDED ACTION:

It is the recommendation of the administration and the Academic and Student Affairs Committee that the Board of Regents approve the proposed 2005-06 rental rates, presented in Attachments I, II and III, for the residence halls, single-student apartments and family housing, collectively termed the Housing and Dining System, making them effective July 1, 2005.

BACKGROUND:

The proposed rates reflect an increase of 3.7 percent for the residence halls, 3.7 percent for single-student apartments, and 1.7 percent for family housing. For the residence halls, the rate for a double room represents an increase of \$132 for the academic year. For single-student apartments, the increases range from \$20 to \$29 per month, depending on unit size. For family housing, the increases range from \$11 to \$13 per month, depending on unit size and location.

The rates are reflective of increases in normal operating expenses and long-term facility needs. For the residence halls and single-student apartments, the rates also include an adjustment to service debt incurred to carry out certain improvements in Haggett and Terry Halls.

The policy of maintaining family-housing rates below those of the private market is adhered to in this recommendation (Attachment III). Moreover, the proposed residence-hall rates compare favorably with those of other institutions of higher education surveyed in February 2005 (Attachment IV).

## 1. OPERATIONAL INCREASES:

The Department of Housing and Food Services (HFS) anticipates a 3.8-percent increase in normal operating expenses during fiscal year 2005-06. This anticipated increase is higher than the projected 1.7-percent increase in the Seattle Consumer Price Index (CPI) for 2006 (*Washington Economic and Revenue Forecast*, November 2004, Office of the Forecast Council), for the reasons cited below.

Utility costs are expected to increase by 5.4 percent during the next year. Electricity rates are projected to hold steady, and water and sewer rates are projected to grow by 3.5 percent. The rate for student telephone services is

## VII. STANDING COMMITTEES

### A. Academic and Student Affairs Committee

#### 2005–06 Residence Hall, Single-Student Apartment and Family Housing Rental Rate Adjustments (continued - page 2)

projected to increase by 5 percent. In October 2004, the rate charged for steam heat increased 20 percent. As a result, the budget for steam heat must be increased by 18.5 percent.

Overall, salaries and benefits are budgeted to rise 3.2 percent, allowing for an increase in the minimum wage from \$7.16 to \$7.35 per hour on January 1, 2005, and an increase in the minimum wage on January 1, 2006, estimated at 2 percent. The budget also allows for a 3.2 percent cost-of-living increase and regular, incremental increases for classified and contract staff, and a salary increase of 2 percent for professional staff beginning July 1, 2005.

#### 2. HAGGETT AND TERRY HALL IMPROVEMENTS:

Fire-safety and other improvements were completed in Haggett Hall during the summer of 2003. A renovation of the Terry Café was completed for autumn 2004. The projects together cost approximately \$11.5 million. On February 20, 2004, the Board of Regents approved the issuance of Housing and Dining System Revenue Bonds to pay for the projects.

Two years ago, the Board of Regents adopted a recommended three-year plan to raise rates to a level sufficient to cover the debt service on the projects. The plan calls for rate increases of 2 percent each year for three years, beyond any yearly increases required for normal operations. The proposed rates include the third and last of the three annual 2-percent adjustments.

#### 3. DEBT SERVICE COVERAGE RATIOS:

The recommended rates would allow the Housing and Dining System to remain financially strong and meet its bond obligations. Under provisions of the bond resolution, the system must maintain a ratio of net revenues to annual debt service of at least 1.25:1. Based on the proposed rate schedules and anticipated expenditures, coverage for the system for 2005-06 would be 1.98:1, providing reserve balances for the major repairs and improvements discussed in Section 4 of this document.



## VII. STANDING COMMITTEES

### A. Academic and Student Affairs Committee

#### 2005–06 Residence Hall, Single-Student Apartment and Family Housing Rental Rate Adjustments (continued - page 3)

#### 4. RESERVE REQUIREMENTS:

In 1999, HFS adopted a long-range capital improvement plan. The plan is updated annually and allocates funds for necessary and ongoing facility improvements. Capital projects scheduled for the current fiscal year include \$3.5 million in routine repair and replacement expenditures. Repair and replacement activities include replacing student room furniture in Mercer Hall, replacing mattresses in Terry and Mercer Halls, replacing public-area carpet in Terry and Lander Halls, and design work for fire-safety improvements in Stevens Court.

Capital projects scheduled for fiscal year 2005-06 total \$4.0 million and include replacing carpeting and vinyl at Laurel and Blakeley Villages, replacing lounge furniture in Hansee Hall, replacing the heating system in Stevens Court and fire safety improvements in Stevens Court.

The long-range financial plan calls for the Housing and Dining System to have a fund balance of \$4.9 million on June 30, 2006—\$3 million of which is to maintain balances required by the bond resolutions.

#### 5. DINING PROGRAMS:

Students living in the residence halls participate in the A La Carde™ Plus dining program. Under the program, a portion of each student's room and board payment is deposited in a debit-card account at one of five participation levels: Minimum, Light, Basic, Preferred, and Premium. The student uses a debit card to purchase food at University Food Services locations throughout the campus. At the end of the year, any unused balance on the account above the Minimum contribution level is returned to the student.

Each of the participation levels will undergo a 1.7 percent inflationary increase to help offset the rising costs of food and labor. The Minimum contribution level will increase from \$1,608 to \$1,635, the Light contribution level will increase from \$1,968 to \$2,001, the Basic contribution level will increase from \$2,502 to \$2,544, the Preferred contribution level will increase from \$3,039 to \$3,090, and the Premium contribution level will increase from \$4,590 to \$4,668.

## VII. STANDING COMMITTEES

### A. Academic and Student Affairs Committee

#### 2005–06 Residence Hall, Single-Student Apartment and Family Housing Rental Rate Adjustments (continued - page 4)

#### 6. CONSULTATION WITH STUDENTS AND OTHERS:

On February 3, 2005, the operating budget and the need for adjustments to housing and dining rates were discussed with the budget subcommittee of the Residence Hall Student Association (RHSA). Letters detailing the proposal were sent to all residence-hall students on February 11. On February 22, the proposal was endorsed by the full RHSA.

On February 11, letters were sent to all residents of family housing and single-student apartments informing them of the proposed rate changes and inviting them to community meetings to discuss the recommendation. On February 23, community meetings were held to answer questions regarding the rates.

These proposed adjustments have been discussed with the presidents of the GPSS and the ASUW.

The Vice President for Student Affairs has reviewed and approved this recommendation.

#### ATTACHMENTS:

- I. Proposed 2005-06 Residence Hall Academic Year Rates, Including Dining Alternatives
- II. Proposed Monthly 2005-06 Single-Student Apartment Rental Rates
- III. Proposed Monthly 2005-06 Family Housing Apartment Rental Rates
- IV. Room and Board Rates of Comparable Universities, February 2005 Survey

UNIVERSITY OF WASHINGTON  
Department of Housing and Food Services

**PROPOSED 2005-06 RESIDENCE HALL ACADEMIC YEAR RATES  
INCLUDING DINING ALTERNATIVES**

	<u>ROOM TYPE</u>		
	<u>TRIPLE<sup>2</sup></u>	<u>DOUBLE</u>	<u>SINGLE</u>
<b>Dining Plan Required<sup>1</sup></b>			
Academic Year Room Rate	2,964	3,696	4,542
Husky Card Deposit <sup>3</sup>	60	60	60
Minimum Dining Deposit <sup>4</sup>	<u>1,635</u>	<u>1,635</u>	<u>1,635</u>
Total Room, Husky Card and Minimum Dining Deposit	4,659	5,391	6,237
Light Dining Deposit	<u>2,001</u>	<u>2,001</u>	<u>2,001</u>
Total Room, Husky Card and Light Dining Deposit	5,025	5,757	6,603
Basic Dining Deposit <sup>5</sup>	<u>2,544</u>	<u>2,544</u>	<u>2,544</u>
Total Room, Husky Card and Basic Dining Deposit	5,568	6,300	7,146
Preferred Dining Deposit	<u>3,090</u>	<u>3,090</u>	<u>3,090</u>
Total Room, Husky Card and Preferred Dining Deposit	6,114	6,846	7,692
Premium Dining Deposit	<u>4,668</u>	<u>4,668</u>	<u>4,668</u>
Total Room, Husky Card and Premium Dining Deposit	7,692	8,424	9,270

### Dining Plan Optional

A limited number of spaces in the residence halls are available for this program. Higher room rates support amenities such as microwave ovens, refrigerators and a community kitchen. The \$114 minimum dining deposit is completely refundable if not used.

	<u>ROOM TYPE</u>	
	<u>DOUBLE</u>	<u>SINGLE</u>
Academic Year Room Rate	4,041	4,983
Husky Card Deposit <sup>3</sup>	60	60
Dining Deposit	<u>114</u>	<u>114</u>
Total Room, Husky Card and Minimum Dining Deposit	4,215	5,157

<sup>1</sup> All residents receive a refund of any unused balance above \$1,635 at the end of the year.

<sup>2</sup> A triple is a room built to accommodate two residents, but which has been retrofitted to accommodate a third resident.

<sup>3</sup> A \$60 Husky Card deposit is required of all residents and is completely refundable if not used.

<sup>4</sup> Offered only to continuing students.

<sup>5</sup> The minimum level required for new residents during their first quarter of occupancy.

UNIVERSITY OF WASHINGTON  
Department of Housing and Food Services

**PROPOSED MONTHLY 2005-06 SINGLE-STUDENT APARTMENT RENTAL RATES**

<u>Unit</u>	<u>Current Rate</u>	<u>Proposed Rate 2005-06</u>
Multi-Bedroom, Single Student	529	549
Studio, Disabled Single Student	544	564
Two-Bedroom, Disabled Student with Attendant	791	820

UNIVERSITY OF WASHINGTON  
Department of Housing and Food Services

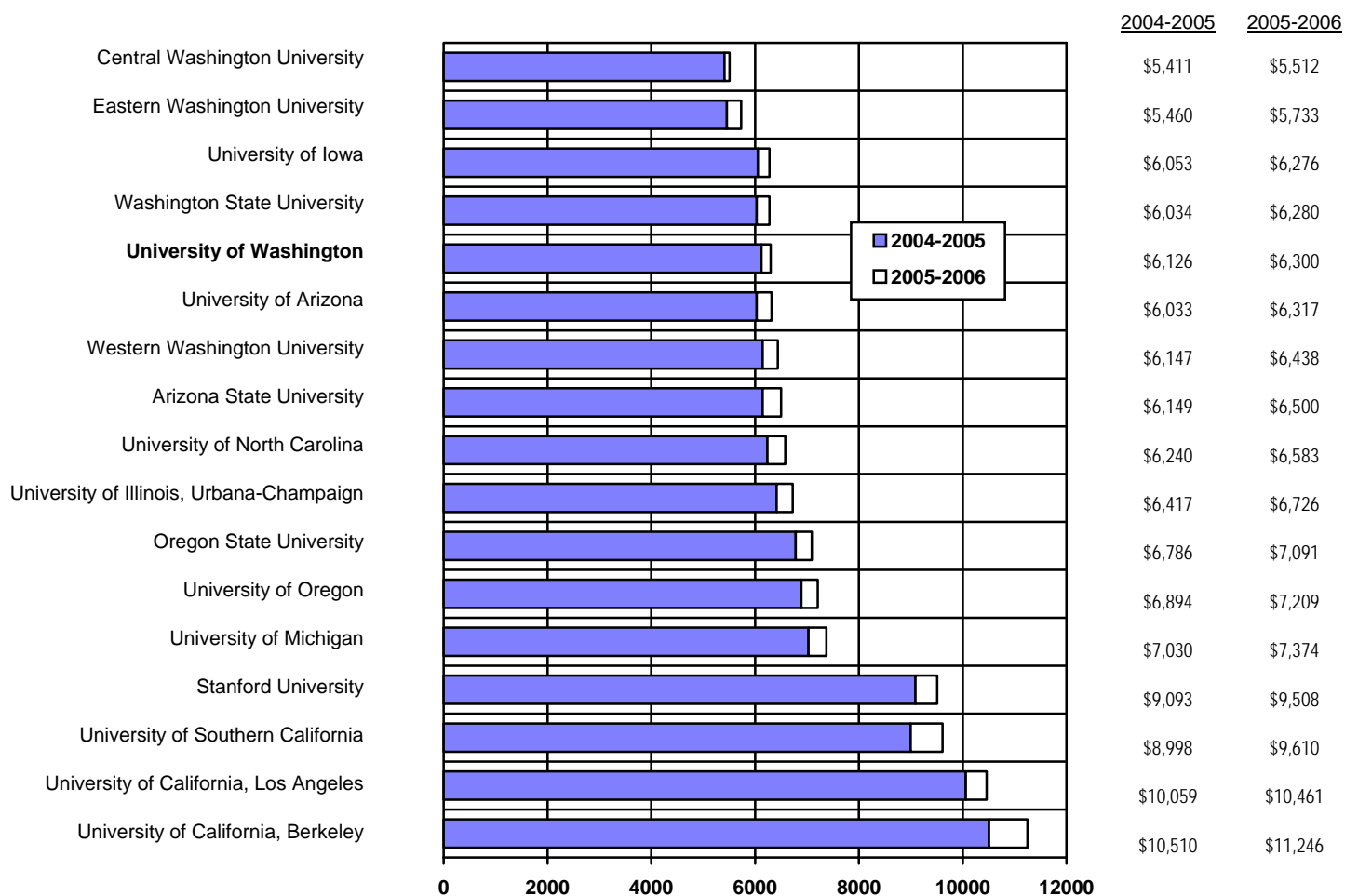
**PROPOSED MONTHLY 2005-06 FAMILY HOUSING  
APARTMENT RENTAL RATES**

Unit	Current Rate	Proposed Rate 2005-06	Private Market Rent 2003	Percentage Below Market
Laurel/Blakeley <sup>1</sup>				
Two-Bedroom	722	734	1,090	33
Three-Bedroom	793	806	1,260	36
Stevens Court Addition <sup>1</sup>				
Small One-Bedroom	623	634	1,050	40
One-Bedroom	696	708	1,050	33

- 
1. Source for private market rent: *Rent Survey of Blakeley Village & Laurel Village* and *Rent Study of Stevens Court & Stevens Court Addition*, by KVA Kidder Mathews Valuation Advisory Services for the University of Washington, December 2003.

UNIVERSITY OF WASHINGTON  
Department of Housing and Food Services

**ROOM AND BOARD RATES OF  
COMPARABLE UNIVERSITIES**



For comparative purposes, room costs for the schools named above are shown at the double room rate. Board plans vary widely in cost, depending on the types of programs offered. The board costs shown above reflect fixed meal plans ranging from 9 to 16 meals per week (or an equivalent level on a point system), unless a higher minimum meal plan is required. The amount of board included for the University of Washington is the Basic Dining Plan --\$2,544 for 2005-2006.

## VII. STANDING COMMITTEES

## B. Finance and Audit Committee

*In Joint Session With*

## C. Capital Assets Committee

Adoption of Proposed Amendments to Chapter 478-118 WAC, Parking and Traffic Rules of the University of Washington, Tacoma

RECOMMENDED ACTION:

It is the recommendation of the administration, the Finance and Audit and Capital Assets Committees that the Board of Regents adopt the proposed amendments to Chapter 478-118 WAC, Parking and Traffic Rules of the University of Washington, Tacoma.

BACKGROUND:

The University originally promulgated parking and traffic rules for the University of Washington, Tacoma campus in 2002. Since that time, the campus has grown in physical size and in the numbers of students, faculty, staff, and members of the public who visit these facilities.

Additionally, in August 2004, the parking and traffic rules for the University of Washington, Seattle campus were amended, resulting in various updated rule definitions and clarifications to language.

The proposed amendments to Chapter 478-118 WAC address these developments by providing new sections on visitor parking, bicycle rules, and skateboard rules. The proposed amendments also update various rule definitions and language to mirror the Seattle campus rules, where compatible. Finally, the chapter's sections have been organized into named parts for the convenience of the reader.

A public hearing on the proposed amendments was held on the UWT campus on February 28, 2005. Notices for the public hearing were published in the *Washington State Register*, the *UWT Ledger*, and *University Week*; included in the online UWT campus calendar of events; and sent out as an email announcement to all UWT faculty and staff. No opposition to the proposed rules was voiced at the hearing or by written comment during the open comment period. A copy of the Hearing Officer's Report is attached.

These proposed amendments have been reviewed by the Transportation Office on the Seattle campus and the Office of the Attorney General, and approved by the Office of the Chancellor, UW Tacoma.

ENCLOSURE:

Hearing Officer's Report with proposed amendments to Chapter 478-118 WAC





March 1, 2005

President Mark A. Emmert  
Office of the President  
University of Washington  
Box 351230

Dear President Emmert,

Pursuant to your delegation I served as the Hearing Officer to receive public comment on the University of Washington's proposed amendments to Chapter 478-118 of the Washington Administrative Code, "Parking and Traffic Rules of the University of Washington, Tacoma". The hearing commenced at 12:30p.m. Monday, February 28, 2005, in the Carwein Auditorium of the Keystone Building on the campus of the University of Washington, Tacoma (UWT). I am pleased to provide you my report of that hearing.

As required by the Administrative Procedure Act, the University filed its Preproposal Statement of Inquiry (WSR 04-21-015) and its notice Proposed Rule Making (WSR 05-03-071) with the State of Washington Code Reviser. The proposed rules were published along with notice of the pending public hearing and intended adoption date in the *Washington State Register* on February 2, 2005. Campus notice that the hearing would be held was published on February 17, 2005 in the *University Week* and on February 24, 2005 in *The Ledger* of the University of Washington. Additionally, notice of the public hearing was included on the UWT events calendar on February 14, 2005 and in an email distributed via UWT's email list to faculty and staff on February 15, 2005.

### **Analysis**

Three requests were made to the Rules Coordination Office for copies of the proposed amendments to Chapter 478-118 WAC. No individuals attended this hearing in person to provide comment on these proposed amendments. No written comments were received. The clarifications and changes to Chapter 478-118 WAC were reviewed by the Office of the Attorney General, endorsed by the Transportation Office at the Seattle campus, and approved by the Office of the Chancellor, UWT.

President Mark A. Emmert  
March 1, 2005  
Page 2

Chapter 478-118, "Parking and Traffic Rules of the University of Washington, Tacoma" is being amended to clarify the existing rules and to provide additional definitions, visitor parking rules, and bicycle and skateboard rules. The parking and traffic rules were originally promulgated for the University of Washington, Tacoma in 2002. The proposed refinements are necessitated by the growth of the Tacoma campus.

WAC sections to be repealed are listed by caption in the repealer section at the back of the proposed amendments (Attachment 1). These sections also appear in their entirety in the copy of the WAC code as it currently exists (Attachment 2).

**Recommendation**

I recommend that the Board of Regents adopt the proposed amendments to Chapter 478-118 WAC, "Parking and Traffic Rules of the University of Washington, Tacoma."

An audio tape of the hearing has been deposited with the Secretary of the Board of Regents.

Sincerely,

Cheryl A. Cameron  
Hearing Officer

Attachments

c: Rebecca Goodwin Deardorff, Director, Rules Coordination Office  
Michele M. Sams, Secretary of the Board of Regents  
Steven G. Olswang, Chancellor, UW Tacoma  
Carol S. Niccolls, Executive Assistant to the President  
Members of the Board of Regents

**Chapter 478-118 WAC**  
**PARKING AND TRAFFIC RULES OF THE UNIVERSITY OF WASHINGTON,**  
**TACOMA**

**Last Update: 7/24/02**

**WAC SECTIONS**

- [478-118-010](#) Objectives of parking and traffic rules.
- [478-118-020](#) Definitions.
- [478-118-030](#) Applicable parking and traffic rules.
- [478-118-040](#) Enforcement of parking and traffic rules.
- [478-118-050](#) Permits required for vehicles on campus.
- [478-118-060](#) Carpool and disability parking permits.
- [478-118-070](#) Permit revocations.
- [478-118-080](#) Transfer of permits limited.
- [478-118-090](#) Responsibility of person to whom permit issued.
- [478-118-100](#) Display of permits.
- [478-118-200](#) Parking fees.
- [478-118-210](#) Allocation of parking spaces.
- [478-118-220](#) Parking within designated spaces.
- [478-118-230](#) Parking -- Operator's responsibility.
- [478-118-240](#) Regulatory signs, markings, barricades, etc.
- [478-118-250](#) Speed.
- [478-118-260](#) Pedestrian's right of way.
- [478-118-270](#) Motorcycles, bicycles, scooters.
- [478-118-280](#) Distribution of literature.
- [478-118-400](#) Issuance of traffic citations.
- [478-118-410](#) Fines and impounding.
- [478-118-420](#) Appeals of fines and impoundments.
- [478-118-500](#) Report of accident.
- [478-118-510](#) Liability of the university.

**WAC 478-118-010 Objectives of parking and traffic rules.** The objectives of these rules are:

- (1) To protect and control pedestrian and vehicular traffic on the campus of the University of Washington, Tacoma;
- (2) To assure access at all times for emergency equipment;

- (3) To minimize traffic disturbances;
- (4) To facilitate the operation of the university by assuring access to vehicles;
- (5) To allocate limited parking space for the most efficient use; and
- (6) To protect state property.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-010, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-020 Definitions.** The following definitions apply to this chapter:

- (1) Campus: The campus of University of Washington, Tacoma.
- (2) Employee: An employee of the university.
- (3) Public safety officers: Employees of the university who are responsible for campus security, safety, and parking and traffic control.
- (4) Student: A person enrolled in the university.
- (5) University: The University of Washington, Tacoma, and collectively those responsible for its control and operations.
- (6) Vehicle: An automobile, truck, motorcycle, motorized scooter, or bicycle.
- (7) Visitor: A person who is neither an employee nor a student of the university.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-020, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-030 Applicable parking and traffic rules.** The applicable parking and traffic rules upon the campus are:

- (1) The motor vehicle and other traffic laws of the state of Washington, Title 46 RCW;
- (2) The traffic code of the city of Tacoma; and
- (3) The parking and traffic rules in this chapter. If the Washington laws or the Tacoma traffic code conflicts with these rules, the Washington laws or the Tacoma traffic code shall govern.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-030, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-040 Enforcement of parking and traffic rules.** The university is responsible for parking and traffic management on campus. Duly appointed public safety officers or independent contractors hired by the university are authorized to enforce these parking and traffic rules.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-040, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-050 Permits required for vehicles on campus.** No person shall park or leave any vehicle (other than bicycles), whether attended or unattended, upon the campus unless the person first purchases a permit from the university or from the operator of the parking lot in which the vehicle is parked. Permission to park on campus will be shown by display of a valid permit, or (if a parking lot does not issue permits) by payment of the fee for parking.

(1) A valid permit is:

(a) A current vehicle permit displayed in accordance with WAC [478-118-110](#). Vehicle permits are valid until revoked;

(b) A temporary permit authorized by the university and displayed in accordance with instructions. Temporary permits are valid through the date or time on the permit;

(c) A parking permit issued by a gate attendant and displayed on the vehicle in accordance with instructions; or

(d) A parking permit dispensed by machine at the campus and displayed in accordance with instructions.

(2) Parking permits are not transferable, except as provided in WAC [478-118-060](#) and [478-118-080](#).

(3) The university reserves the right to refuse to issue parking permits.

(4) This section does not apply to vehicles that the university owns or operates.

(5) The university may allow persons without permits to drive through the campus without parking.

(6) A public safety officer may require visitors to wait at the entrances to the campus

when pedestrian or vehicular traffic congestion is above normal.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-050, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-060 Carpool and disability parking permits.** (1) Carpool permits may be issued to employees and students. One transferable permit will be issued by the university for each carpool. This permit is transferable only among the registered members of the carpool. This permit must be displayed in accordance with the instructions provided with the permit. A carpool is a group of two or more employees or students who commute to the campus in the same vehicle.

(2) The university provides parking for the disabled in accordance with the requirements of federal and state law, including parking spots reserved for persons who display a state of Washington disabled driver permit.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-060, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-070 Permit revocations.** (1) Parking permits issued by the university are the property of the university, and may be recalled by the issuer for any of the following reasons:

- (a) When the purpose for which the permit was issued changes or no longer exists;
- (b) When an unauthorized individual uses a permit;
- (c) Falsification on a parking permit application;
- (d) Multiple or continued violations of parking rules;
- (e) Counterfeiting or altering permits; or
- (f) Failure to comply with a final decision of the citation review committee, or university hearing officer.

(2) Parking permit revocations under this chapter may be appealed pursuant to the procedures in WAC [478-118-420](#).

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-070, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-080 Transfer of permits limited.** (1) Permit holders may transfer one

permit between motor vehicles when used by the permit holder. Improper transfer of a permit shall include, but is not limited to, the sale, lending, or transfer of a parking permit.

(2) Permits displaying license plate numbers shall be used only in the vehicles whose license number is written on the permit.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-080, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-090 Responsibility of person to whom permit issued.** The person to whom a permit is issued is responsible for the vehicle upon which the permit is affixed. He or she shall be held responsible for all violations of this chapter charged to that vehicle. However, the operator of a vehicle will not be relieved of responsibility for violating any rule of this chapter simply because he or she is not also the holder of the permit.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-090, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-100 Display of permits.** (1) Parking permits shall be displayed by hanging from the rear view mirror, and shall be fully visible from the exterior of the motor vehicle.

(2) When applicable, the area designator (numeral, letter, or combination) shall be affixed to the vehicle permit and shall be fully visible from the exterior of the motor vehicle.

(3) Motorcycle and scooter permits shall be registered with the university.

(4) Permits not fully visible from the exterior of a motor vehicle are not valid and are subject to citation for no valid permit displayed.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-100, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-200 Parking fees.** The regents of the University of Washington shall adopt parking fees, specifying the charge per day, quarter, and year.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-200, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-210 Allocation of parking spaces.** The parking space available on the campus shall be allocated in a manner that will best attain the objectives of these rules.

During special occasions causing additional or heavy traffic and during emergencies, the university may impose additional traffic and parking policies to achieve the specified objectives of this chapter.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-210, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-220 Parking within designated spaces.** (1) No motor vehicle shall be parked on the campus except in areas designated as parking areas.

(2) No vehicle shall be parked so as to occupy any portion of more than one parking space as designated within the parking area. The fact that other vehicles may have been so parked as to require the vehicle parked to occupy a portion of more than one space or stall shall not excuse a violation of this section.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-220, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-230 Parking -- Operator's responsibility.** No person driving or in charge of a motor vehicle shall permit it to stand unattended without first:

- (1) Stopping the engine, locking the ignition, and removing the key; and
- (2) Effectively setting the brake and transmission to prevent movement of the vehicle.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-230, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-240 Regulatory signs, markings, barricades, etc.** (1) The university may erect signs, barricades, and other structures, and paint marks and other directions upon the streets and parking areas within the campus. Drivers of vehicles shall obey the signs, barricades, structures, markings, and directions. Drivers of vehicles shall comply with directions given to them by public safety officers in the control and regulation of traffic. Drivers shall also comply with directions given to them by the traffic guides or parking checkers in the assignment of parking space and in the collection of parking fees.

(2) No person without authorization from the university shall move, deface, or in any way change a sign, barricade, structure, marking, or direction that regulates traffic or parking.



[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-240, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-250 Speed.** No vehicle shall be operated on the campus at a speed in excess of posted limits. If no limit is posted, no vehicle shall exceed twenty miles per hour or such lower speed as is reasonable and prudent in the circumstances.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-250, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-260 Pedestrian's right of way.** (1) The operator of a vehicle shall yield right of way to any pedestrian. However, no pedestrian may suddenly leave a curb or other place of safety and walk or run into the path of a vehicle that is so close that it is impossible or unsafe for the driver to yield.

(2) Whenever any vehicle slows or stops so as to yield to pedestrian traffic, the operator of any other vehicle approaching from the rear shall not overtake and pass that vehicle.

(3) Where a sidewalk is provided, pedestrians shall proceed upon the sidewalk.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-260, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-270 Motorcycles, bicycles, scooters.** (1) Motorcycles, bicycles, and scooters are subject to all traffic rules controlling other motor vehicles.

(2) Motorcycles and motorized scooters may be parked in designated areas in addition to the regular parking lots.

(3) Motorcycles and motorized scooters are not permitted on paths, sidewalks, or authorized bicycle or pedestrian areas, or in buildings at any time.

(4) Bicycles shall be parked in designated areas only. Improperly parked bicycles may be impounded and a citation and fine imposed upon the owner.

(5) No bicycles or foot-propelled devices shall be operated in campus corridors, hallways, or buildings unless their use is required as part of the educational process in an authorized program, or authorized by campus personnel. A "foot-propelled device" is a wheeled device designed or used for recreation or transportation, including, but not limited to, skateboards, roller skates, and roller blades.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-270, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-280 Distribution of literature.** No person may distribute literature by placing it on motor vehicles parked on the campus. Literature includes, but is not limited to, pamphlets, flyers, and stickers.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-280, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-400 Issuance of traffic citations.** Upon probable cause to believe that a violation of these rules has occurred, a public safety officer or designated contractor may issue a citation setting forth the date, the approximate time, the locality, the nature of the violation, the permit number, license number, infraction, officer, and the amount of fine(s). The citation shall be served on the person responsible for the violation by: Attaching a copy of the citation to, or placing it prominently within, the vehicle allegedly involved in the violation; mailing a copy of the citation to the person responsible; or serving a copy of the citation personally on the person responsible.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-400, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-410 Fines and impounding.** (1) The current schedule of fines shall be published by the university and made available for review in the safety and security office.

(2) All fines must be paid as designated on the citation within twenty calendar days from the date of the citation. Fines must be delivered in person to the university's finance office or postmarked on or before the due date specified in these rules to avoid additional penalties. If any citation has neither been paid nor appealed after twenty calendar days from the date of the citation, the university shall impose an additional fine of ten dollars per offense and may:

- (a) Withhold the violator's degrees, transcripts, grades, refunds, or credits until all fines are paid;
- (b) Delay registration for the following quarter;
- (c) Impound the violator's vehicle;
- (d) Deny future parking privileges to the violator; or
- (e) Refuse to issue keys to a violator who is an employee or student.

(3) In addition to imposing fines, public safety officers may impound or immobilize any vehicle parked on campus in violation of these rules. The expenses of impounding, immobilization, and storage shall be charged to the owner or operator, or both, of the vehicle and must be paid before the vehicle's release. Grounds for impounding vehicles shall include, but not be limited to, the following:

- (a) Blocking a roadway so as to impede the flow of traffic;
- (b) Blocking a walkway so as to impede the flow of pedestrian traffic;
- (c) Blocking a fire hydrant or fire lane;
- (d) Creating a safety hazard;
- (e) Blocking another legally parked vehicle;
- (f) Parking in a marked "tow-away" zone;
- (g) Leaving a vehicle unattended on campus for longer than two days;
- (h) Failing to pay a fine imposed under this chapter; or
- (i) Parking a nonuniversity vehicle in a spot reserved for university use.

Not more than twenty-four hours after impoundment of any vehicle, the university shall mail a notice to the registered owner of the vehicle and to any other person who claims the right to possession of the vehicle, if those persons can be identified. The university shall not be liable for loss or damage of any kind resulting from impounding, immobilization, or storage. Impounding a vehicle does not remove the obligation for any fines associated with the violation.

(4) An accumulation of traffic violations by a student may be cause for discipline under the student conduct code of the university.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-410, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-420 Appeals of fines and impoundments.** (1) Any impoundment or fine under this chapter may be appealed in writing within twenty calendar days from the date of the citation or the notice of impoundment. The notice of appeal must be addressed to the location indicated on the citation or notice of impoundment. The university will make appeal forms available at the university's finance office. The notice of appeal must explain the reasons for contesting the citation or impoundment. If the person who files a notice of appeal desires an opportunity to make an oral statement in the appeal, the request to make an oral statement must be included in the notice of appeal.

(2) The hearing on the appeal shall be a brief adjudicative hearing as provided by RCW 34.05.482 et seq. If a request for an oral statement was made, the presiding officer or officers shall provide reasonable notice of the time and place for receiving the oral statement. The presiding officer(s) shall review the notice of appeal and provide a written decision to the person submitting the appeal within ten days of taking action. If the appeal is denied, the decision shall include a brief statement of its reasons and information about the opportunity for further review. Any fine owed on a written decision that is not further appealed as provided in subsection (3) of this section shall be paid within twenty-one days after service of the decision.

(3) A person wishing to contest the written decision may request a review by contacting the university in writing within twenty-one days after service of the decision. The request for review shall explain why the decision was incorrect. The reviewing officer shall, within twenty days of the date of the request, review the matter and render a final written decision, which shall include a brief statement of its reasons and information about the opportunity to appeal the decision to the district court. Any final decision of the reviewing officer not appealed as provided in subsection (4) of this section shall be paid within ten days after service of the decision.

(4) A person wishing to appeal a final decision of the citation hearing office to the district court may, within ten days of service of the final decision, file a written notice with the university. Documents relating to the appeal shall immediately be forwarded to the district court, which shall have jurisdiction to hear the appeal de novo. No appeal to the district court may be taken unless the citation has been contested as provided in subsections (2) and (3) of this section.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-420, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-500 Report of accident.** The operator of any vehicle involved in an accident on campus resulting in injury to or death of any person or total or claimed damage to either or both vehicles of five hundred dollars shall, within twenty-four hours, report such accident to the campus security department. This does not relieve any person so involved in an accident from his responsibility to file a state of Washington motor vehicle accident report within twenty-four hours after such accident.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-500, filed 7/24/02, effective 8/24/02.]

**WAC 478-118-510 Liability of the university.** Except for vehicles that the university owns or operates, the university assumes no liability under any circumstances for vehicles on the campus.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. 02-15-174, § 478-118-510, filed 7/24/02, effective 8/24/02.]

## VII. STANDING COMMITTEES

## B. Finance and Audit Committee

*In Joint Session With*

## C. Capital Assets Committee

University of Washington Medical Center Regional Heart Center Project and Related Projects - Delegated Authority

RECOMMENDED ACTION:

It is the recommendation of the administration, the Finance and Audit and Capital Assets Committees that the Executive Vice President be delegated authority to award a construction contract for the UWMC Regional Heart Center project and related projects.

BACKGROUND:

This request for delegated authority is being made because the anticipated date of the construction contract award will occur between the March and May Regents meetings. The University of Washington Medical Center has committed to space allotments, which in order to meet, requires contract award prior to the May meeting. The project is currently out to bid with a bid due date of March 16, 2005, and it is anticipated that the actual construction contract award will occur in approximately mid April.

This project will be the second major project for the Regional Heart Center. The UWMC Cardiac Procedures Area and Emergency Medicine Services Project due to be completed in September 2005 preceded it. These two projects are providing needed modernization to the building systems as well as the department that will better serve the patients and staff, within the gross square footage of the building.

The scope of work will remodel 48,000 square feet of interior hospital space and include a re-organization of some of the third floor departments, renovation of the main lobby, reception, waiting areas, gift shop and espresso shop. The third floor departments of Pharmacy, Blood Draw, Admitting and Cashier will be relocated and services improved by the renovation. The Regional Heart Center obtains a dominant presence on the main lobby.

The work includes terrazzo work for the main lobby, carpeting where designated, architectural millwork, upgrading of the restrooms, revising the electrical, plumbing, data and telecommunication systems, and asbestos and hazardous materials abatement. Furniture and signage will also be replaced.

VII. STANDING COMMITTEES

B. Finance and Audit Committee

*In Joint Session With*

C. Capital Assets Committee

University of Washington Medical Center Regional Heart Center Project and Related Projects - Delegated Authority (continued p. 2)

The total estimated budget for this project has increased to \$9,928,675 from \$9,713,000 previously approved by the Board. This reflects the refining of the estimate for the project based on studies regarding the installation of the terrazzo, the added work required in the Pharmacy and on experience working on other hospital projects.

Funding for this project is available from UWMC Patient Revenue.

ENCLOSURE:

Capital Projects Office - Summary Project Budget

**UNIVERSITY OF WASHINGTON  
CAPITAL PROJECTS OFFICE - SUMMARY PROJECT BUDGET  
STANDARD PROCUREMENT**

PROJECT: UWMC SS, SE & EE Wings Third Floor Regional Heart Center Project

PROJECT: 10362

ESTIMATED DATE OF COMPLETION: 30-Apr-06

Original Budget Agreement	Pre-Bid Estimate	Contract Award	Final Costs
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**BUDGET SUMMARY:**

**A. ACQUISITION**

**B. CONSULTANT SERVICES**

1. PREDESIGN	\$22,549	\$22,438
2. BASIC DESIGN SERVICES	\$401,716	\$471,544
3. EXTRA SERVICES/REIMBURSABLES	\$105,878	\$364,475
4. OTHER SERVICES	\$226,616	\$245,319
5. DESIGN SERVICES CONTINGENCY	\$214,400	\$265,630
<b>TOTAL CONSULTANT SERVICES</b>	<b>\$971,159</b>	<b>\$1,369,406</b>

**C. PRIMARY CONSTRUCTION CONTRACTS**

1. CONSTRUCTION CONTRACT	\$5,688,195	\$5,980,000
2. OTHER CONTRACTS	\$31,680	\$20,600
SUBTOTAL CONSTRUCTION	\$5,719,875	\$6,000,600
3. CONSTRUCTION CONTINGENCY	\$1,706,457	\$1,196,000
4. SALES TAX	\$653,518	\$633,301
<b>TOTAL CONSTRUCTION COST</b>	<b>\$8,079,850</b>	<b>\$7,829,901</b>

**D. EQUIPMENT**

\$0                      \$0

**E. ARTWORK**

\$0                      \$0

**F. OTHER COSTS**

\$87,827                  \$130,139

**G. PROJECT ADMINISTRATION**

\$574,492                \$599,229

**H. RELATED PROJECTS/MITIGATION**

\$0                        \$0

**COSTS**

<b>TOTAL PROJECT BUDGET</b>	<b>\$9,713,328</b>	<b>\$9,928,675</b>
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**SOURCE OF FUNDS:**

UW BUILDING ACCOUNT/BRF

STATE GEN'L FUND GO BONDS/NOTES

UW NON-STATE REVENUE - UWMC

\$9,713,328              \$9,928,675

NON-STATE REVENUE GRANT/GIFT

<b>TOTAL SOURCE OF FUNDS</b>	<b>\$9,713,328</b>	<b>\$9,928,675</b>
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## VII. STANDING COMMITTEES

- B. Finance and Audit Committee  
*In Joint Session With*
- C. Capital Assets Committee

University of Washington Medical Center Roosevelt II Radiology Outpatient Clinic - Architect

RECOMMENDED ACTION:

It is the recommendation of the administration, the Finance and Audit and Capital Assets Committees that the Executive Vice President be delegated authority to award a design contract for the UWMC Roosevelt II Radiology Out-Patient Clinic project to Taylor Gregory Butterfield Architects subject to the successful negotiation of an architectural agreement.

BACKGROUND:

This project is proposed as an expansion of the existing Diagnostic Imaging Clinic at the Roosevelt II Building (4245 Roosevelt Way N.E.) with an expected result of a renovated department capable of high volume imaging with efficient and highly functional patient rooms and support areas. This expansion will necessitate the relocation and/or renovation of other services and functions within the facility.

This building is only 11 years old with structural, electrical, plumbing and HVAC systems that adequately serve the existing clinical tenants, and are more current with today's codes. A major renovation in this building will be more economical than in an older facility such as the Hospital.

The Architect will provide planning and programming Pre-Design services, and if desired by the UWMC, prepare design documents for a single project or multiple projects identified during the Pre-Design effort. The estimated budget for Pre-Design services is \$100,000.00. It is anticipated that the Pre-Design will identify one large project or several smaller projects for which the total project budget will not exceed \$15 million.

The appointment is subject to the successful outcome of contract negotiations. Contract negotiations are expected to be complete and the Pre-Design effort to begin by late Spring, 2005. Any contract, or multiple contracts, for design services would be negotiated in the future after the completion of the Pre-Design effort.

In January, 2005, the Capital Projects Office advertised for firms interested in providing architectural services. Eight firms responded to the Request for



## VII. STANDING COMMITTEES

### B. Finance and Audit Committee

*In Joint Session With*

### C. Capital Assets Committee

University of Washington Medical Center Roosevelt II Radiology Outpatient Clinic – Architect (continued p. 2)

Qualifications for this project and three were interviewed on March 3 by the selection committee. This committee was composed of representatives from UWMC Administration, the Radiology Department, Capital Projects, as well as the University Architectural Advisor. The three firms interviewed were ARC Architects, NBBJ, and Taylor Gregory Butterfield Architects.

Taylor Gregory Butterfield Architects (TGBA) is a firm that has completed several studies and projects for the UWMC in the last six years. Presently there are two TGBA projects in construction for the Medical Center. TGBA has been in business since 1990 and presently employs 29 people.

The budget for this project, or series of projects, is currently \$15 million. Funding for pre-design, design and construction is available from UWMC Patient Revenues.

## VII. STANDING COMMITTEES

## B. Finance and Audit Committee

*In Joint Session With*

## C. Capital Assets Committee

Health Sciences Center J-Wing Biochemistry Renovation - Contract AwardRECOMMENDED ACTION:

It is the recommendation of the administration, the Finance and Audit and Capital Assets Committees that the President or the President's authorized representative be delegated authority to award a construction contract for the HSC J-Wing Biochemistry Renovation to the firm of Lydig Construction, in the amount of \$5,893,000, and establish the total project budget at \$8,454,897. This is an increase of \$157,413.

BACKGROUND:

In November 2003, MBT Architects was appointed design architect for this project, which will renovate approximately 34,693 gross square feet of the third, fourth and fifth levels of J-Wing in the Magnuson Health Sciences Center.

MBT Architects completed the design development phase in June 2004. Construction documents were completed in November, 2004. The project was advertised on January 10 and 24, 2005. Seven bids were received for this project on February 18, 2005. The low responsible bidder was Lydig Construction, in the amount of \$5,893,000.

The total project cost including the bid amount, contingencies, consultant and permit fees, taxes, inspection and Physical Plant support, has increased to \$8,454,897. The School of Medicine is contributing the additional \$157,413 in project cost. Budget adjustments have been made to reflect 100% design, bid results, and sales tax deferral savings.

The Capital Projects Office has reviewed the bids and recommends award of the contract. Funding for this project is available from University of Washington School of Medicine and the National Institute of Health.

ENCLOSURES:

Capital Projects Office - Summary Project Budget  
Bid Tabulation

**UNIVERSITY OF WASHINGTON  
CAPITAL PROJECTS OFFICE - SUMMARY PROJECT BUDGET  
STANDARD PROCUREMENT**

PROJECT: School of Medicine Biochemistry J-wing Renovation

PROJECT: 10228

ESTIMATED DATE OF COMPLETION: 28-Feb-06

Original Budget Agreement	Preliminary Design Estimate	Forecast Cost at Completion	Final Costs
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**BUDGET SUMMARY:**

**A. ACQUISITION**

**B. CONSULTANT SERVICES**

1. PREDESIGN	\$46,927	\$46,908	\$46,908
2. BASIC DESIGN SERVICES	\$414,408	\$576,172	\$409,157
3. EXTRA SERVICES/REIMBURSABLES	\$178,272	\$75,567	\$100,567
4. OTHER SERVICES	\$210,929	\$61,478	\$214,879
5. DESIGN SERVICES CONTINGENCY	\$109,403	\$138,363	\$38,818
<b>TOTAL CONSULTANT SERVICES</b>	<b>\$959,939</b>	<b>\$898,488</b>	<b>\$810,329</b>

**C. PRIMARY CONSTRUCTION CONTRACTS**

1. CONSTRUCTION CONTRACT	\$5,209,143	\$5,638,496	\$5,893,000
2. OTHER CONTRACTS	\$390,686	\$203,530	\$179,867
SUBTOTAL CONSTRUCTION	\$5,599,829	\$5,842,026	\$6,072,867
3. CONSTRUCTION CONTINGENCY	\$677,189	\$845,774	\$1,060,739
4. SALES TAX	\$552,378	\$201,877	\$0
<b>TOTAL CONSTRUCTION COST</b>	<b>\$6,829,396</b>	<b>\$6,889,677</b>	<b>\$7,133,606</b>

**D. EQUIPMENT**

\$0 \$0 \$0

**E. ARTWORK**

\$0 \$0 \$0

**F. OTHER COSTS**

\$158,321 \$159,491 \$161,134

**G. PROJECT ADMINISTRATION**

\$349,828 \$349,828 \$349,828

**H. RELATED PROJECTS/MITIGATION**

\$0 \$0 \$0

**COSTS**

<b>TOTAL PROJECT BUDGET</b>	<b>\$8,297,484</b>	<b>\$8,297,484</b>	<b>\$8,454,897</b>
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**SOURCE OF FUNDS:**

UW BUILDING ACCOUNT/BRF

STATE GEN'L FUND GO BONDS/NOTES

UW NON-STATE REVENUE - SOM

\$4,297,484 \$4,297,484 \$4,454,897

NON-STATE REVENUE GRANT/GIFT

\$4,000,000 \$4,000,000 \$4,000,000

<b>TOTAL SOURCE OF FUNDS</b>	<b>\$8,297,484</b>	<b>\$8,297,484</b>	<b>\$8,454,897</b>
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**BID TABULATION**

Capital Projects Office

Project Title: **Biochemistry** Project Number: **10228** Bid Opening Date: **2/18/2005** Time: **3:00 PM**

Bidder	Western Ventures	Bidder	Vemo	Bidder	Allied Construction Associates	Bidder	Lydig Construction	Bidder	CDK	Bidder	JTM	Bidder	Solpak
	Addenda Received 3		Addenda Received 3		Addenda Received 3		Addenda Received 3		Addenda Received 3		Addenda Received 3		Addenda Received 3
	Bid Bond 5%		Bid Bond 5%		Bid Bond 5%		Bid Bond 5%		Bid Bond 5%		Bid Bond 5%		Bid Bond 5%
<b>Basic Bid</b>	\$ 6,030,000	<b>Basic Bid</b>	\$ 6,313,000	<b>Basic Bid</b>	\$ 6,360,000	<b>Basic Bid</b>	\$ 5,893,000	<b>Basic Bid</b>	\$ 6,365,000	<b>Basic Bid</b>	\$ 6,210,000	<b>Basic Bid</b>	\$ 6,045,000
<b>Alternates</b>		<b>Alternates</b>		<b>Alternates</b>		<b>Alternates</b>		<b>Alternates</b>		<b>Alternates</b>		<b>Alternates</b>	
1	\$ 39,000	1	\$ 22,000	1	\$ 7,600	1	\$ 47,300	1	\$ 30,200	1	\$ 15,000	1	\$ 7,900
2	\$ 7,400	2	\$ 16,000	2	\$ 6,900	2	\$ 7,000	2	\$ 8,900	2	\$ 18,000	2	\$ 5,200
3	\$ 3,000	3	\$ 4,000	3	\$ 4,900	3	\$ 5,300	3	\$ 5,400	3	\$ 5,000	3	\$ 5,500
4	\$ 5,600	4	\$ 8,000	4	\$ 9,200	4	\$ 6,800	4	\$ 5,500	4	\$ 7,000	4	\$ 10,500
5	\$ 2,300	5	\$ 3,000	5	\$ 4,800	5	\$ 2,100	5	\$ 2,000	5	\$ 3,000	5	\$ 3,100
6	\$ 37,000	6	\$ 35,000	6	\$ 35,900	6	\$ 26,500	6	\$ 40,500	6	\$ 30,000	6	\$ 27,900
7	NA	7	NA	7	\$ 2,800	7	\$ 5,100	7	\$ 5,500	7	\$ 3,000	7	\$ 3,000
8	\$ 11,600	8	\$ 11,000	8	\$ 9,300	8	\$ 10,300	8	\$ 12,400	8	\$ 10,000	8	\$ 13,000
9	\$ 7,300	9	\$ 7,000	9	\$ 10,100	9	\$ 6,300	9	\$ 4,200	9	\$ 6,000	9	\$ 6,500
10	\$ 50,000	10	\$ 48,000	10	\$ 53,200	10	\$ 47,100	10	\$ 51,800	10	\$ 48,000	10	\$ 31,000
11	\$ 103,000	11	\$ 46,000	11	\$ 94,400	11	\$ 95,300	11	\$ 96,500	11	\$ 100,000	11	\$ 23,500
<b>Total Alts.</b>	\$ 266,200	<b>Total Alts.</b>	\$ 200,000	<b>Total Alts.</b>	\$ 239,100	<b>Total Alts.</b>	\$ 259,100	<b>Total Alts.</b>	\$ 262,900	<b>Total Alts.</b>	\$ 245,000	<b>Total Alts.</b>	\$ 137,100
<b>Principal Subcontractors</b>		<b>Principal Subcontractors</b>		<b>Principal Subcontractors</b>		<b>Principal Subcontractors</b>		<b>Principal Subcontractors</b>		<b>Principal Subcontractors</b>		<b>Principal Subcontractors</b>	
1	EHS - electrical	1	EHS - electrical	1	EHS - electrical	1	All Points - Elect.	1	EHS - electrical	1	All Points - Elect.	1	All Points - Elect.
2	WA Botting - plumbing	2	Robson - plumbing	2	Anderson Magruder - HVAC	2	WA Botting - plumbing	2	Robson - plumbing	2	Anderson Magruder - HVAC	2	WA Botting - plumbing
3	WA Botting - HVAC	3	Design Air - HVAC	3	Anderson Magruder - HVAC	3	WA Botting - HVAC	3	Design Air - HVAC	3	Anderson Magruder - HVAC	3	WA Botting - HVAC

## VII. STANDING COMMITTEES

## B. Finance and Audit Committee

*In Joint Session With*

## C. Capital Assets Committee

UW Tacoma Parking Garage (Court 17) - Contract AwardRECOMMENDED ACTION:

It is the recommendation of the administration, the Finance and Audit and the Capital Assets Committees that the President or the President's authorized representative be delegated authority to award a construction contract for the parking garage portion of this project to the firm of Berschauer Phillips in the amount of \$ 5,188,735.

BACKGROUND:

The project is a public/private partnership between UW and Lorig & Associates, located on the UW Tacoma campus. The housing portion is private and will provide 128 housing units consisting of studio-, one- and two-bedroom apartments. The parking portion is public and will provide 306 stalls. The parking and housing is intended to serve University students, faculty and staff as a first priority, but will also be available to the general public. The garage portion of the project will be constructed first, as a public work project. Lorig will then construct the private housing on top of the garage under an air rights lease. Lorig is managing the design and construction of the garage on behalf of the University under the terms of a development services agreement.

Mithun is the design architect for both the housing and parking portions of the project. Mithun completed the garage design in February 2005. On March 2, 2005, three bids were received for the garage. The low responsible bidder was Berschauer Phillips in the amount of \$5,188,735.

Berschauer Phillips is a well established firm based in Olympia. Their higher education experience includes projects for St. Martin's College, North Seattle Community College and Evergreen State College.

The bid, including allowances for consultant and permit fees, taxes, contingency, inspection and Physical Plant support, results in a forecast cost at completion of \$7,494,187. The Capital Projects Office and UW Tacoma have reviewed the bids and recommend award of the contract.

VII. STANDING COMMITTEES

B. Finance and Audit Committee

*In Joint Session With*

C. Capital Assets Committee

UW Tacoma Parking Garage (Court 17) - Contract Award (continued p. 2)

Funding for this project is available from the following sources:

UWT Phase 2A Capital Funds	\$1,800,000
UWT Phase 2B Capital Funds	\$1,200,000 (1)
UW Bank Loan	\$3,100,000
City of Tacoma Loan	\$1,000,000
UWT Reserve Funds	<u>\$394,187</u>
Total	\$7,494,187

(1) If this full amount is not available due to pending claims, UWT has committed to fund the shortfall from its reserves.

ENCLOSURES:

Capital Projects Office - Summary Project Budget  
Bid Tabulation

**UNIVERSITY OF WASHINGTON  
CAPITAL PROJECTS OFFICE - SUMMARY PROJECT BUDGET  
STANDARD PROCUREMENT**

PROJECT: **UW Tacoma Parking Garage (Court 17)**

Project Number: 10500

ESTIMATED DATE OF COMPLETION: November 2005

Original Budget Agreement	Preliminary Design Estimate	Forecast Cost at Completion	Final Costs
---------------------------------	-----------------------------------	-----------------------------------	----------------

**BUDGET SUMMARY:**

**A. ACQUISITION**

**B. CONSULTANT SERVICES**

1. PREDESIGN			
2. BASIC DESIGN SERVICES	329,070	501,155	524,165
3. EXTRA SERVICES/REIMBURSABLES	94,020	16,426	18,278
4. OTHER SERVICES	358,000	378,000	378,000
5. DESIGN SERVICES CONTINGENCY			
<b>TOTAL CONSULTANT SERVICES</b>	781,090	895,581	920,443

**C. PRIMARY CONSTRUCTION CONTRACTS**

1. CONSTRUCTION CONTRACT	4,701,000	5,158,524	5,188,735
2. OTHER CONTRACTS	203,000	212,000	197,000
SUBTOTAL CONSTRUCTION	4,904,000	5,370,524	5,385,735
3. CONSTRUCTION CONTINGENCY	329,070	361,097	362,161
4. SALES TAX	446,166	489,247	487,159
<b>TOTAL CONSTRUCTION COST</b>	5,679,236	6,220,868	6,235,055

**D. EQUIPMENT**

0                      0                      0

**E. ARTWORK**

0                      0                      0

**F. OTHER COSTS**

459,674                      364,434                      319,572

**G. PROJECT ADMINISTRATION**

180,000                      180,000                      180,000

**H. RELATED PROJECTS/MITIGATION**

0                      (160,883)                      (160,883)

**COSTS**

<b>TOTAL PROJECT BUDGET</b>	7,100,000	7,500,000	7,494,187
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**SOURCE OF FUNDS:**

UW BUILDING ACCOUNT/BRF	3,000,000	3,000,000	3,000,000
Loans:			
UW Bank Loan	3,100,000	3,100,000	3,100,000
City of Tacoma Loan	1,000,000	1,000,000	1,000,000
UWT Reserves		400,000	394,187
<b>TOTAL SOURCE OF FUNDS</b>	7,100,000	7,500,000	7,494,187

***UW Tacoma Housing/Parking***  
***Project No. 10500***

March 8, 2005

Capital Projects Bid Tabulation

Contractor:	Berschauer Phillips	Walsh Construction	Graham Contracting
Base Bid:	5,193,735	5,275,000	5,298,000
Unit Price:			
Alternates Taken:			
1	(5,000)	(29,000)	(15,000)

Total Contract	5,188,735	5,246,000	5,283,000
Alternates Not Taken:			

Alternate Descriptor

- 1 Delete removal of tower crane

Bid Opening Date: March 2, 2005  
Notes:



## VII. STANDING COMMITTEES

## B. Finance and Audit Committee

*In Joint Session With*

## C. Capital Assets Committee

Report of Actions Taken Under Delegated Authority

Pursuant to the Standing Orders of the Board of Regents, Delegation of Authority, and to the delegation of authority from the President of the University to the Executive Vice President in Executive Order No. 1, to take action for projects or contracts that exceed \$1,000,000 in value or cost but are less than \$5,000,000, the Administration may approve and execute all instruments.

**Purchase - Administrative Computing Storage Upgrade**

A sole source purchase order in an amount not to exceed \$1,300,000 plus sales tax was executed with UNISYS Corporation for hardware and software upgrades to the existing storage for administrative computing systems. Additional capacity is required to meet the growth in use of core business functions, the addition of new applications that replace paper processes with online use, and the increased time and transactions that users perform as they have more information available.

The UNISYS purchase contract provides for hardware and software that increases the storage capacity of the mainframe. This allows day-to-day processes to complete more quickly, and is also available to meet high demand peaks that occur each month and at the start of academic quarters.

Funding for this purchase is available from University operating funds.

**Purchase - CT Scanner Upgrades**

The University of Washington Medical Center (UWMC) Radiology Department performs computed tomography (CT) imaging examinations for inpatients 24 hours a day, seven days a week. Two of Radiology's CT imaging systems are older models, which do not provide newer functions or capacity. By upgrading the current units, Radiology can enhance imaging capabilities and efficiencies in meeting patient needs.

A request for proposal was issued by the University. Four proposals were received and evaluated. The proposal from the General Electric Company was determined to be the best proposal in meeting UWMC requirements for technology, service, support, and total costs for acquisition and service. While GE was the second best cost proposal, approximately 10% higher in price than the otherwise low bid, GE was rated superior in its technology, service and support delivery. A purchase order for the two upgrades was issued to GE in an amount not to exceed \$2,400,000 plus sales tax. Funding for this purchase is available from patient revenues.

VII. STANDING COMMITTEES

B. Finance and Audit Committee

*In Joint Session With*

C. Capital Assets Committee

Actions Taken Under Delegated Authority (continued p. 2)

**UWMC NW279 PET/CT INSTALLATION, No. 10409**

**Action Reported: Contract Award**

In early March a construction contract was awarded to Western Ventures, in the amount of \$968,800, for the UWMC NW279 PET/CT Installation project. Two bids were received for this project. Western Ventures has completed many projects on campus and for the Medical Center.

The scope of the project includes providing for a second PET/CT Scanner adjacent to the existing PET scanner in the Nuclear Medicine Department. The project also includes renovation of the existing department to improve patient flow and privacy, to provide a state of the art imaging read room, and to separate and upgrade the department administrative and support functions. The total scope covers approximately 4,400 square feet.

The forecast cost at completion was increased from \$1,533,974 to \$1,589,184, due to higher than expected bids. Funding is available from the UWMC Patient Revenue.

<b>Budget Summary:</b>	<b>Prior to Bid - Budget January 2005</b>	<b>Revised Budget</b>	<b>Forecast/Actual February 2005</b>
Total Consultant Svcs	\$ 210,174		\$ 225,743
Total Construction Cost	\$ 1,180,392		\$ 1,217,739
Other Costs	\$ 15,489		\$ 13,727
Project Administration	\$ 127,919		\$ 131,975
<b>Total Project Budget</b>	<b>\$ 1,533,974</b>		<b>\$ 1,589,184</b>

VII. STANDING COMMITTEES

B. Finance and Audit Committee

*In Joint Session With*

C. Capital Assets Committee

Actions Taken Under Delegated Authority (continued p. 3)

**MHSC T-639 Lecture Room Remodel, Project # 3944**

**Action Reported: Architect Appointment, Establish Project Budget**

On March 18, 2002 an agreement for architectural services was awarded to Northwest Architectural Company (NAC), in the amount of \$ 48,245, for the Magnusson Health Sciences Center (MHSC) T-639 Lecture Room Remodel and the budget was established at \$715,000. In September 2002, the budget was increased to \$849,000, based on completed design documents.

The T-Wing of the MHSC was constructed in 1972. The remodel of T-639 is one of a series of lecture room remodels within Health Sciences. This project will remodel approximately 1,950 gross square feet of lecture room space including new carpet, wall finishes, new acoustical ceiling panels, a new podium, improved lighting, infrastructure for UWTV recording of presentations in this room, a new projection screen and wireless internet support.

NAC is a Seattle firm with extensive experience on University of Washington projects, including several lecture room remodels.

After the completion of construction documents, the project was put on hold for nearly three years awaiting funding. In November 2004, funding became available and the project was reactivated. Minor scope items were added and the budget adjusted to reflect escalation for the period the project was on hold.

Funding is available from the 03-05 Program Renewal budget.

<b>Budget Summary:</b>	<b>Current Apprv'd Budget 9/02</b>		<b>Forecast Cost at Completion</b>
Total Consultant Svcs	\$ 135,314		\$ 202,243
Total Construction Cost	\$ 630,444		\$ 732,953
Other Costs	\$ 29,706		\$ 90,038
Project Administration	\$ 53,535		\$ 58,621
<b>Total Project Budget</b>	<b>\$ 849,000</b>		<b>\$1,025,234</b>

## VII. STANDING COMMITTEES

## B. Finance and Audit Committee

*In Joint Session With*

## C. Capital Assets Committee

University of Washington Educational Outreach - Contract Award and Schematic Design Presentation

RECOMMENDED ACTION:

It is the recommendation of the administration, the Finance and Audit and Capital Assets Committees that the President or the President's authorized representative be delegated authority to award a design-build contract for the UW Educational Outreach (UWEO) project to the team of Leducor/Perkins & Will in the amount of \$12,665,000.

BACKGROUND:

The administration is proceeding with the development of a new building that will house the currently-dispersed operations of UWEO. The building will be constructed on the University-owned site of the current UW Visitor's Information Center, located on the southeast corner of the intersection of NE Campus Parkway and University Way NE. The new building will also house the Visitor's Information Center and other UW units, which are currently occupying the building that will be demolished. The proposed team will construct a building of approximately 57,000 gross square feet, plus a 24 space parking garage under the building.

The University completed a design-build competition on March 14, 2005, by which the team of Leducor/Perkins & Will was selected from among the following three finalists:

- Leducor/Perkins & Will
- Sellen/SRG Partnership
- Swinerton/SMWM/Arai Jackson

Based in Vancouver, B.C., Leducor Construction is one of Canada's largest general and design-build contractors. They have operated successfully here in the Seattle area from their Mercer Island office for fifteen years. Perkins & Will is a renowned national architecture and planning firm with broad experience in the design of university office buildings. Their Seattle office has merged their practice with Busby & Associates of Seattle, Vancouver and Calgary. Peter Busby is the lead designer of the UWEO project and has a long and successful

## VII. STANDING COMMITTEES

### B. Finance and Audit Committee

*In Joint Session With*

### C. Capital Assets Committee

University of Washington Educational Outreach - Contract Award and Schematic Design Presentation (continued p. 2)

relationship with Leducor on design build projects. This will be the first project for this team at the University of Washington.

Parallel with the design-build procurement, the University competitively selected a non-profit financing entity, National Development Council (NDC). NDC has formed a 63/20 nonprofit subsidiary organization called Educational Outreach properties and will issue tax-exempt bonds to fund the non-equity portion of the project costs.

After award of the design-build contract, the University will assign the design-builder to the non-profit, who will then manage the completion of the project. The University will lease the ground to the non-profit, who will own and operate the building until the defeasance of the bonds, at which time the building will revert to UW ownership at no additional cost. UWEO and the other tenants will occupy the building under an operating lease.

The Leducor/Perkins & Will final proposal price, including allowances for consultant and permit fees, taxes, contingency, inspection and Physical Plant support, is within the approved project budget of \$17,220,000. The Capital Projects Office has reviewed the design-build selection results and recommends award of the contract.

Funding for this project is available from the following sources:

UWEO Equity	\$6,000,000
Tax Exempt Bond Proceeds	<u>\$11,220,000</u>
Total:	\$17,220,000

ENCLOSURE:

Capital Projects Office - Summary Project Budget

**UNIVERSITY OF WASHINGTON  
CAPITAL PROJECTS OFFICE - SUMMARY PROJECT BUDGET  
ALTERNATIVE PROCUREMENT (GC/CM OR D-B)**

PROJECT: **Educational Outreach**

Project Number

**10632**

ESTIMATED DATE OF COMPLETION:

**Spring 2007**

Original Budget Agreement	Revised Budget (Date)	Current Forecasted Cost at Completion	Final Costs
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**BUDGET SUMMARY:**

<b>A. ACQUISITION</b>	0	
<b>B. CONSULTANT SERVICES</b>		
1. PROGRAMMING	63,810	63,810
2. DESIGN-BUILD PROCUREMENT	324,087	323,892
3. EXTRA SERVICES/REIMBURSABLES	131,589	131,589
4. OTHER SERVICES	83,810	83,810
5. CONSULTANT SERVICES CONTINGENCY	31,113	31,308
<b>TOTAL CONSULTANT SERVICES</b>	634,409	634,409
<b>C. PRIMARY DESIGN/CONSTRUCTION CONTRACTS</b>		
1. MAX.ALLOW. DES./CONST.COST (MADCC)	12,847,501	12,848,192
2. GC/CM OR DB COSTS	In MADCC	In MADCC
3. SALES TAX ON MADCC	1,130,580	1,130,641
GUARANTEED CONTRACT COST	13,978,081	13,978,833
4. MADCC CONTINGENCY	1,284,750	1,284,819
5. SALES TAX ON CONTINGENCY	113,058	113,063
<b>TOTAL DESIGN/CONSTRUCTION COSTS</b>	15,375,889	15,376,715
<b>D. EQUIPMENT</b>	0	0
<b>E. ARTWORK</b>	0	0
<b>F. OTHER COSTS</b>	587,984	587,991
<b>G. PROJECT ADMINISTRATION</b>	621,718	620,885
<b>H. RELATED PROJS/MITIGATION</b>	0	0
<b>TOTAL PROJECT BUDGET</b>	17,220,000	17,220,000

**SOURCE OF FUNDS:**

UW BUILDING ACCOUNT/BRF		
STATE GEN'L FUND GO BONDS/NOTES		
UW NON-STATE REVENUE	17,220,000	17,220,000
NON-STATE REVENUE GRANT/GIFT		
<b>TOTAL SOURCE OF FUNDS</b>	17,220,000	17,220,000

C-7.1/203

3/17/2005

## VII. STANDING COMMITTEES

## B. Finance and Audit Committee

*In Joint Session With*

## C. Capital Assets Committee

Intercollegiate Athletics Facilities Study - ArchitectRECOMMENDED ACTION:

It is the recommendation of the administration, the Finance and Audit and Capital Assets Committees that the President or the President's authorized representative be delegated authority to award a design contract for the Intercollegiate Athletics Facilities Study to HOK, in association with Weinstein A/U, subject to the successful negotiation of an architectural agreement.

BACKGROUND:

The Department of Intercollegiate Athletics is funding a study to undertake a comprehensive plan for the East Campus and to define and study specific projects including Husky Stadium, Graves Annex, circulation, access and parking, Sound Transit, landscape and other improvements. HOK must include planning and landscape architecture expertise on the team and undertake a collaborative process of planning and design in order to create an overall vision for the East Campus. Consultant providing other services such as market analysis, structural analysis and the like may also be included as needed.

At the University's sole discretion, the same consultant may be asked to provide further design for any or all of the projects indicated in the study. One purpose of the study is to develop a budget for facility improvements and to provide the basis for a funding development plan. Further design and construction of projects will be dependent on a successful funding plan.

The budget for the study has not been set and will be developed with the architect after a detailed scope of work is determined. It is anticipated that the study will take up to a year and cost between \$500,000 and \$800,000. It is not known if the study will result in the further development of a single design and construction project or multiple projects phased over a number of years, nor can a range of anticipated construction or project costs be determined at this time. That information will be brought to the Regents as it is developed and specific projects are proposed.

## VII. STANDING COMMITTEES

### B. Finance and Audit Committee

*In Joint Session With*

### C. Capital Assets Committee

#### Intercollegiate Athletics Facilities Study – Architect (continued p. 2)

Intercollegiate Athletics has also proposed the renovation and possible expansion of the Graves Annex building, which currently houses the student athlete weight training facility, offices for most coaches, and some administrative offices. Design work will be performed by the same architect concurrent with the study itself, and it is intended that the project go out for public bids later this year for construction in 2006. Total project costs are estimated to be \$6.5-7.5 million, depending on the final scope of the work. The scope of work is expected to include reconfiguring office and work areas, creating a reception and display area, additional meeting space, and potentially expanding the weight room and 2<sup>nd</sup> and 3<sup>rd</sup> floors. Existing building systems will be re-used where possible.

On January 6, 2005, the Capital Projects Office advertised for firms interested in providing architectural services. A selection committee identified finalists for interviews on February 18, 2005, and interviews with the Architectural Commission took place on March 15, 2005. The selection committee included members of Intercollegiate Athletics, Capital Projects Office, the University's Architectural Advisor, and an at-large representative of the University.

HOK has extensive collegiate athletic planning experience for schools such as University of Cincinnati, Ohio State University, University of Alabama and University of Maryland. They also have completed numerous stadium renovation and/or expansion projects including University of Oklahoma, Georgia Tech University, Pennsylvania State University and Virginia Tech University.

Funding for the study and the design of Graves Annex is available from the Department of Intercollegiate Athletics.



## VII. STANDING COMMITTEES

## B. Finance and Audit Committee

*In Joint Session With*

## C. Capital Assets Committee

West Campus Parking Garage Expansion - Budget Increase and Schematic Design PresentationRECOMMENDED ACTION:

It is the recommendation of the administration, the Finance and Audit and Capital Assets Committees that the President or the President's authorized representative be delegated authority to increase the total project budget for the West Campus Parking Garage Expansion project from \$11,600,000 to \$12,785,000.

BACKGROUND:

The University of Washington intends to add 326 parking spaces to the existing 660 spaces in the West Campus Parking Garage. This additional parking will serve the South/West campus, in response to increased parking demand that has occurred and which will continue to increase with construction of additional buildings in this part of campus. The project will also provide 12,200 GSF of office space for UW Transportation and Parking Services.

Parking Services and LMN Architects, the architect for the original West Campus Garage, completed a "Feasibility Study" in July 2003 and a "Facility Programming and Concept Design" in August 2004 for expanding parking adjacent to the West Campus Parking Garage. The Schematic Design, commenced in October 2004 and completed in February 2005, provides an expansion of 326 parking spaces and 12,200 GSF of offices for UW Transportation and Parking Services. Completion of Design Development is scheduled for June 2005, Construction Documents in December 2005, with construction following the release of the space from the Bio-Engineering project beginning in spring 2006, and being completed in spring 2007. Project procurement method will be design, bid, build.

At the end of schematic design the revised project budget is \$12,785,000. The budget increase is attributed to increased levels of escalation since the original estimate was prepared and specialized design requirements to avoid existing utility vault and tunnels.

Funding is available through a combination of \$1,925,000 from current Transportation Services revenue sources and \$10,860,000 bond financing, with all debt service to be paid by Transportation Services from future parking revenue.

ENCLOSURE:

Capital Projects Office - Summary Project Budget

**UNIVERSITY OF WASHINGTON  
CAPITAL PROJECTS OFFICE - SUMMARY PROJECT BUDGET  
STANDARD PROCUREMENT**

PROJECT: **West Campus Parking Garage**

Project Number: 10164

ESTIMATED DATE OF COMPLETION: Spring 2007

Original Budget Agreement	Proposed Budget (3/05)	Contract Award	Final Costs
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**BUDGET SUMMARY:**

<b>A. ACQUISITION</b>	0	
<b>B. CONSULTANT SERVICES</b>		
1. PREDESIGN	240,487	384,971
2. BASIC DESIGN SERVICES	313,848	384,773
3. EXTRA SERVICES/REIMBURSABLES	353,554	353,478
4. OTHER SERVICES	201,373	444,012
5. DESIGN SERVICES CONTINGENCY	190,655	100,000
<b>TOTAL CONSULTANT SERVICES</b>	1,299,917	1,667,234
<b>C. PRIMARY CONSTRUCTION CONTRACTS</b>		
1. CONSTRUCTION CONTRACT	7,140,955	8,125,000
2. OTHER CONTRACTS	145,500	0
SUBTOTAL CONSTRUCTION	7,286,455	8,125,000
3. CONSTRUCTION CONTINGENCY	1,142,552	1,418,250
4. SALES TAX	741,753	839,806
<b>TOTAL CONSTRUCTION COST</b>	9,170,760	10,383,056
<b>D. EQUIPMENT</b>	600,463	81,600
<b>E. ARTWORK</b>	0	0
<b>F. OTHER COSTS</b>	174,033	138,258
<b>G. PROJECT ADMINISTRATION</b>	354,827	514,852
<b>H. RELATED PROJECTS/MITIGATION</b>	0	0
<b>COSTS</b>	1,129,323	734,710
<b>TOTAL PROJECT BUDGET</b>	11,600,000	12,785,000

**SOURCE OF FUNDS:**

UW BUILDING ACCOUNT/BRF		
STATE GEN'L FUND GO BONDS/NOTES		
UW NON-STATE REVENUE	11,600,000	12,785,000
NON-STATE REVENUE GRANT/GIFT		
<b>TOTAL SOURCE OF FUNDS</b>	11,600,000	12,785,000

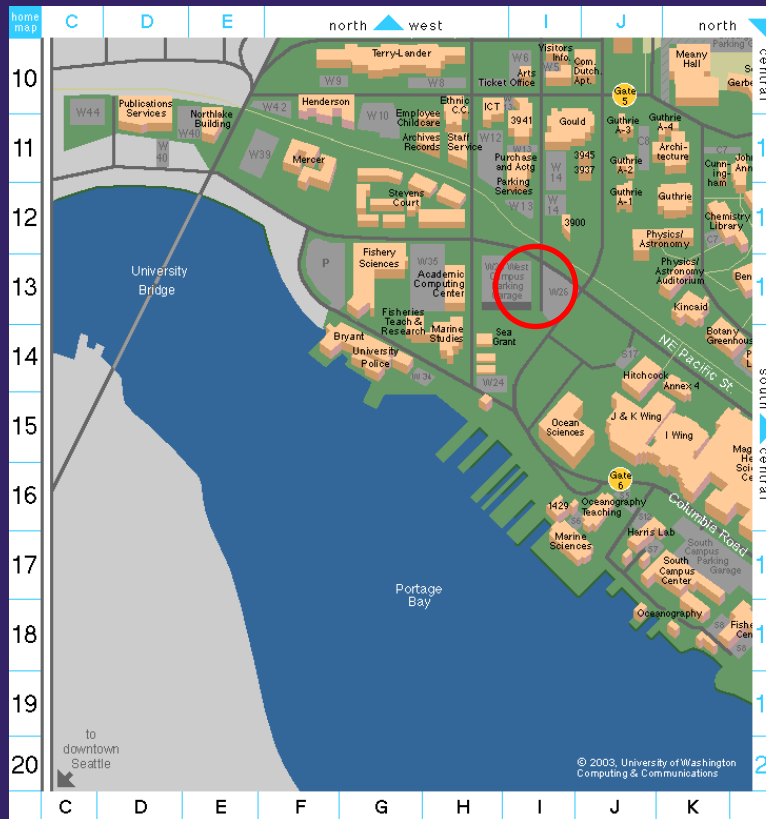
C-9.1/203

3/17/2005

# West Campus Garage Expansion



# Vicinity Plan



# Changes in Project Scope

	July 04	March 05
Parking Stalls (net new)	310	326
Parking Area	109,180 gsf	113,680 gsf
Office Area	12,500 gsf	12,200 gsf
FF&E	-	reduced
Vault Access	-	included
Escalation	-	increased
Pre Design Studies	-	included

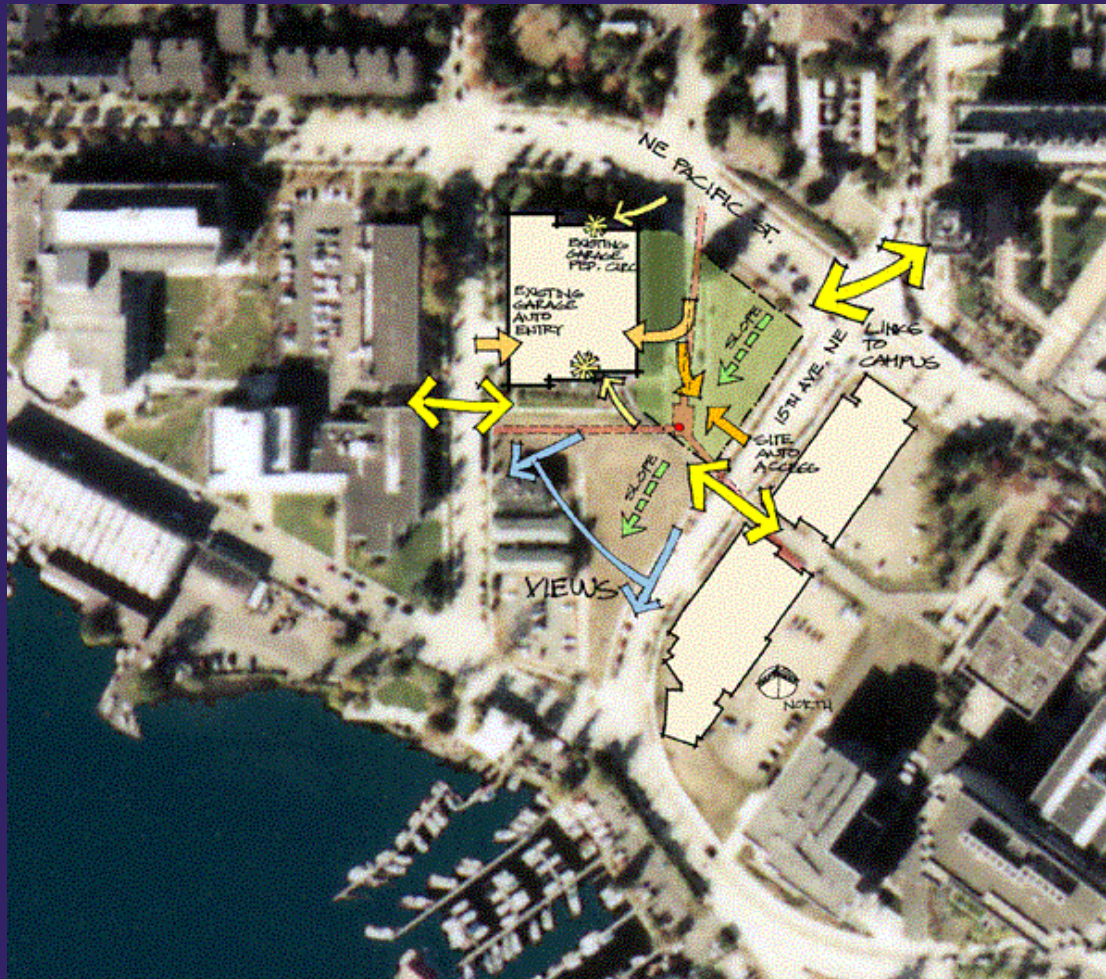
# Changes in Project Budget

	July 04	Proposed Budget
Total Consultant Svcs	\$1,299,917	\$1,667,234
Total Construction Cost	\$9,170,760	\$10,383,056
Equipment	\$600,463	\$81,600
Other Costs	\$174,033	\$138,258
Project Administration	\$354,827	\$514,852
Total Project Budget	\$11,600,000	\$12,785,000
Escalation	\$870,000	\$1,166,000
Source of Funding	\$11,600,000	\$12,785,000

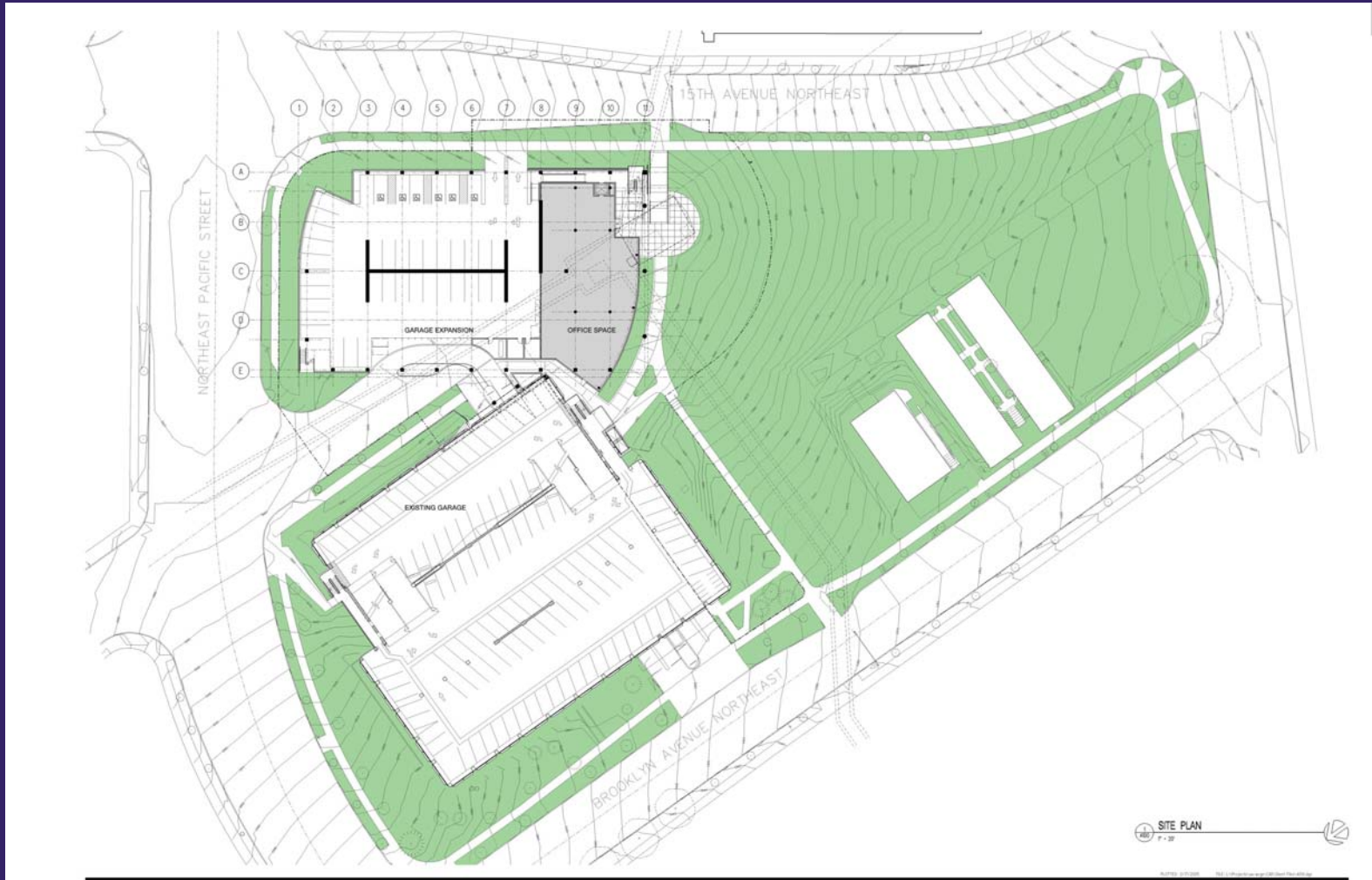




# Circulation Plan

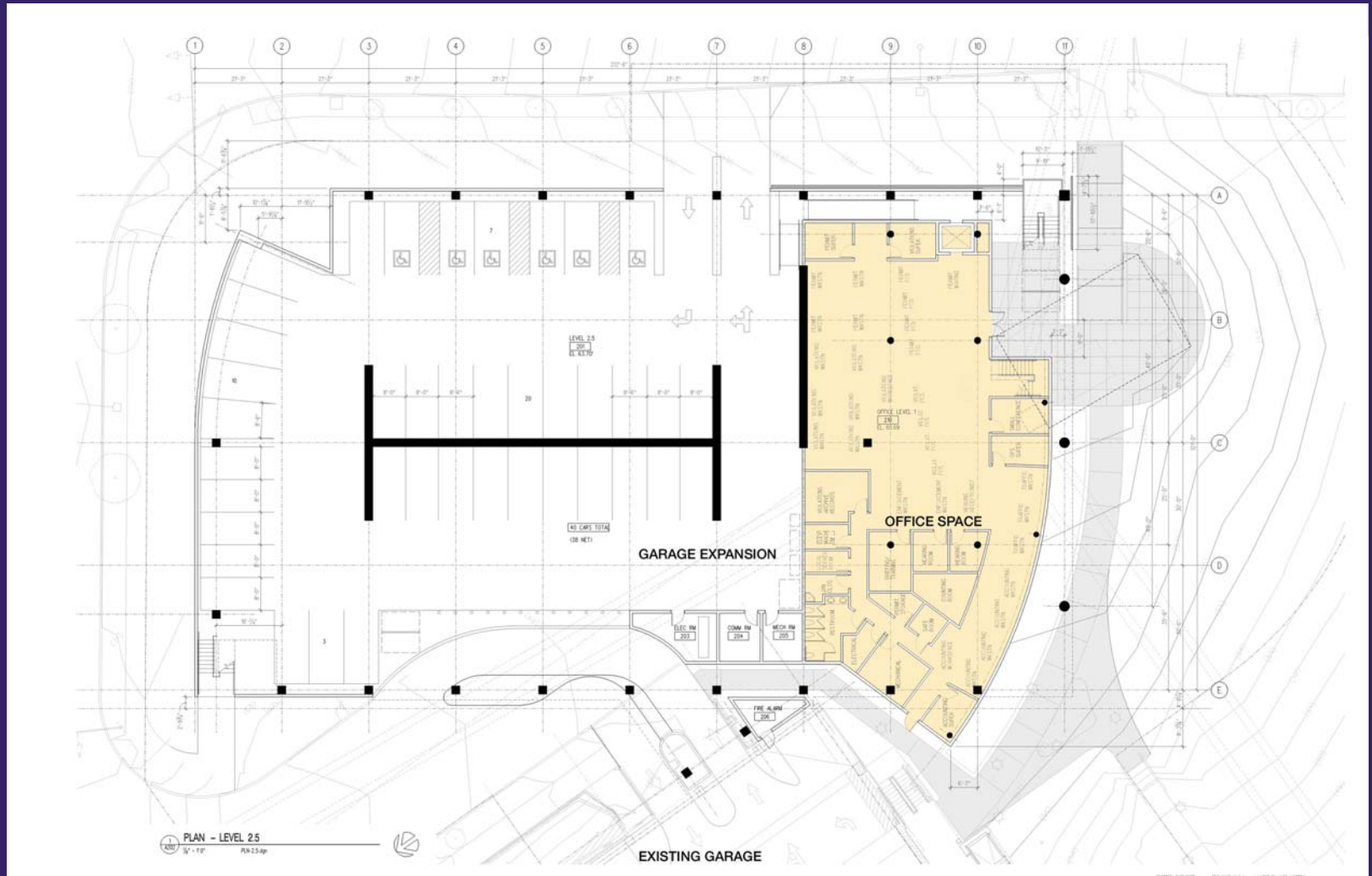


# Site Plan

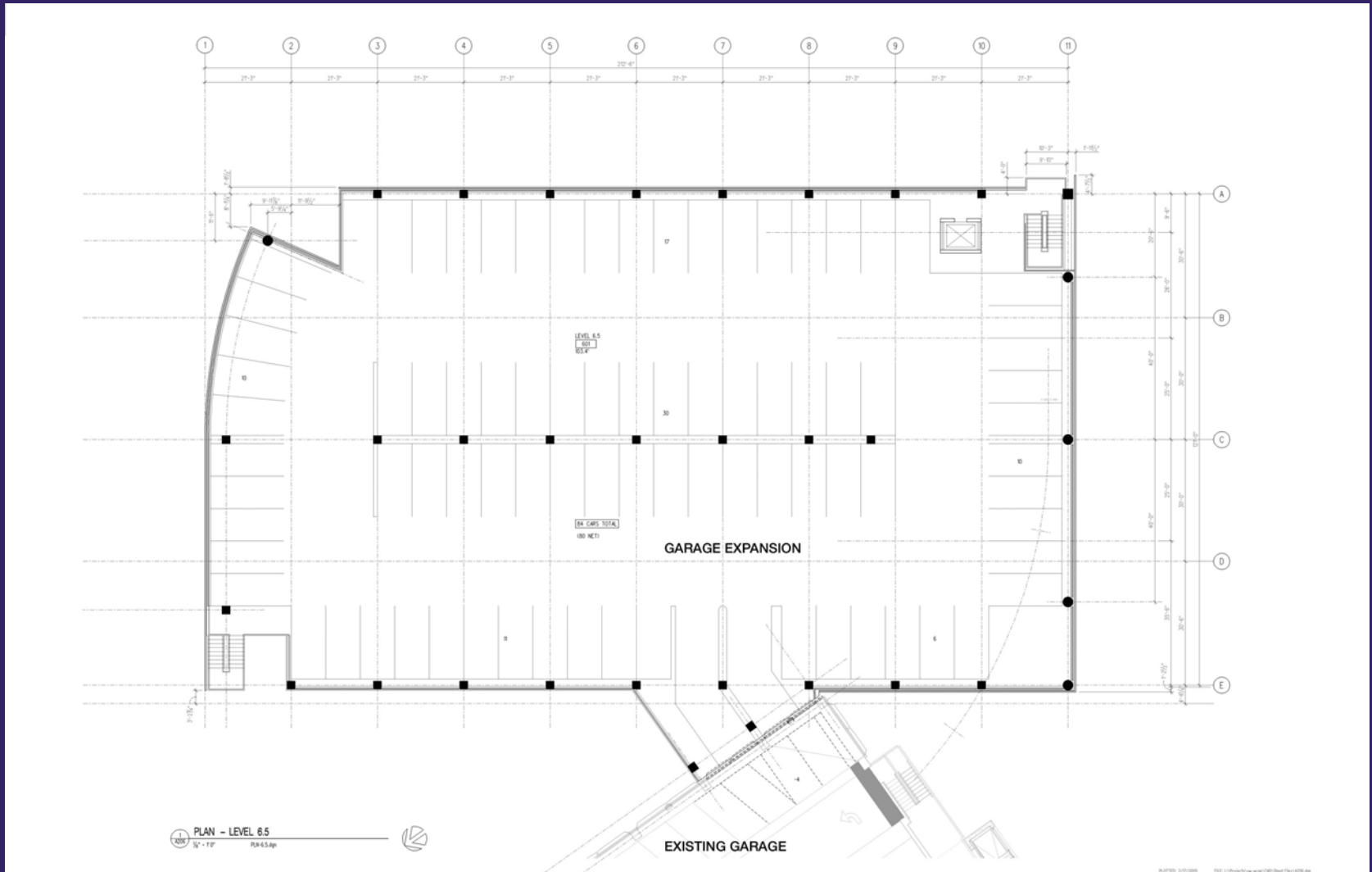




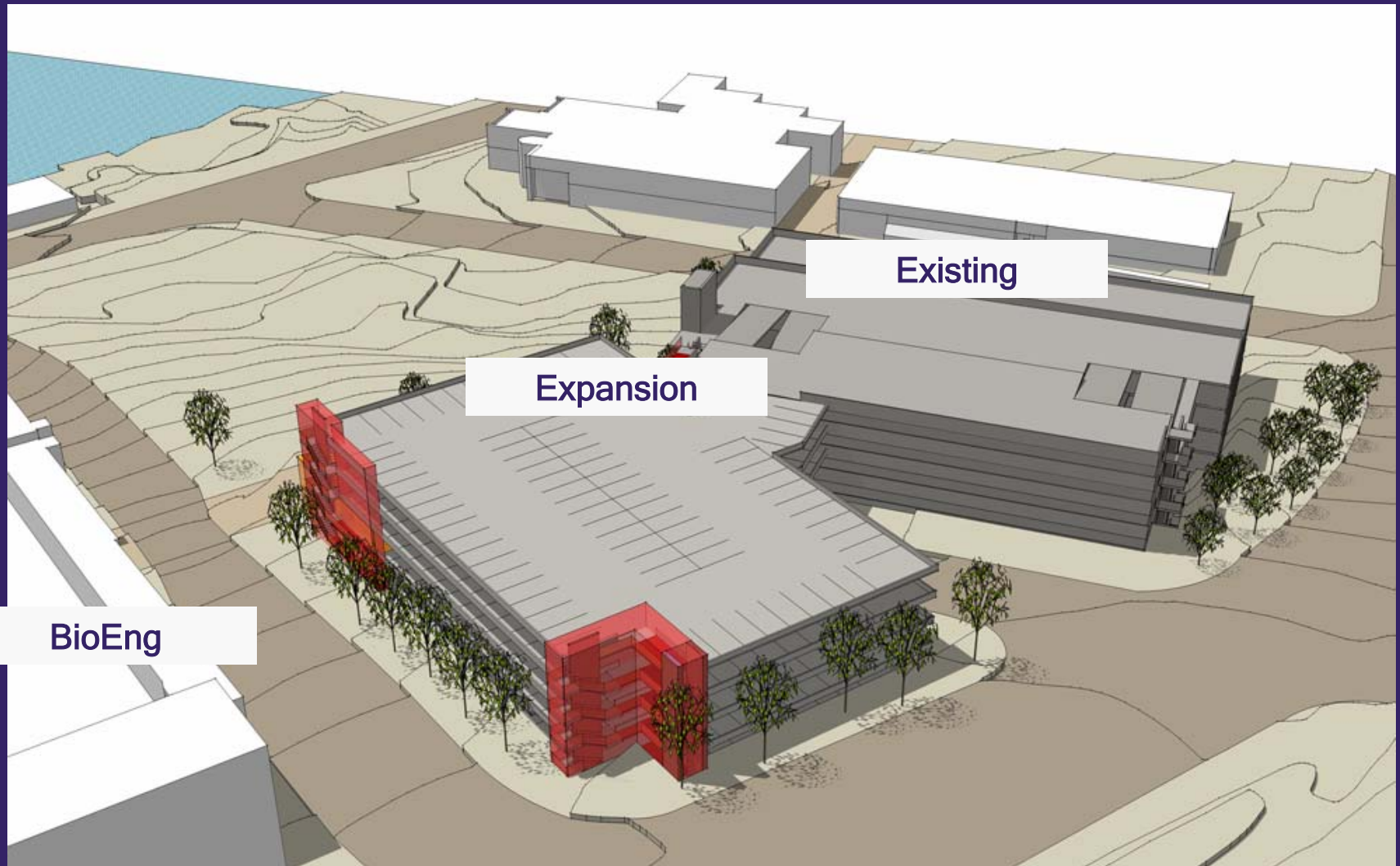
# First Floor Plan Plan



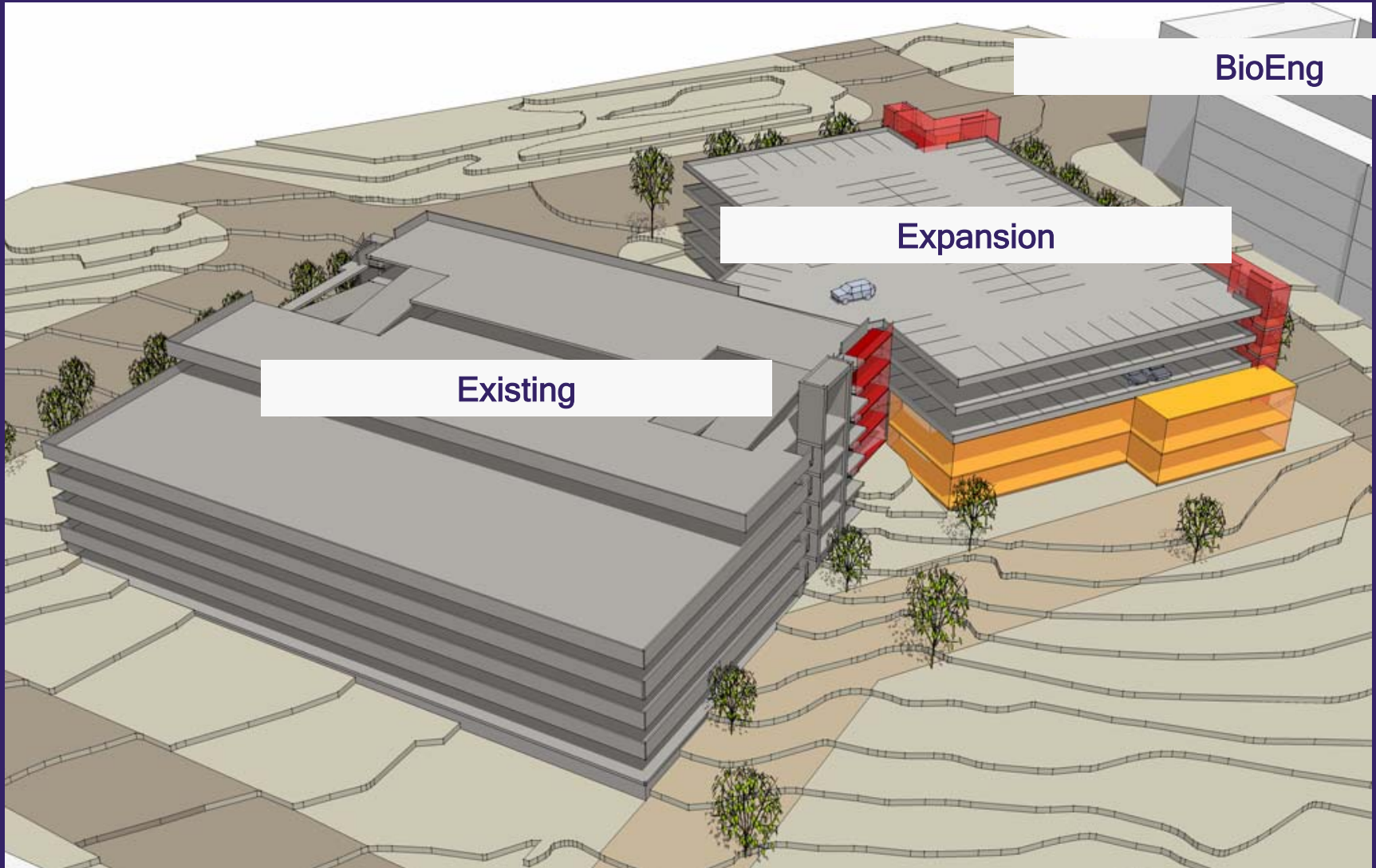
# Floor 4 & 5 Plan



# View from the NE

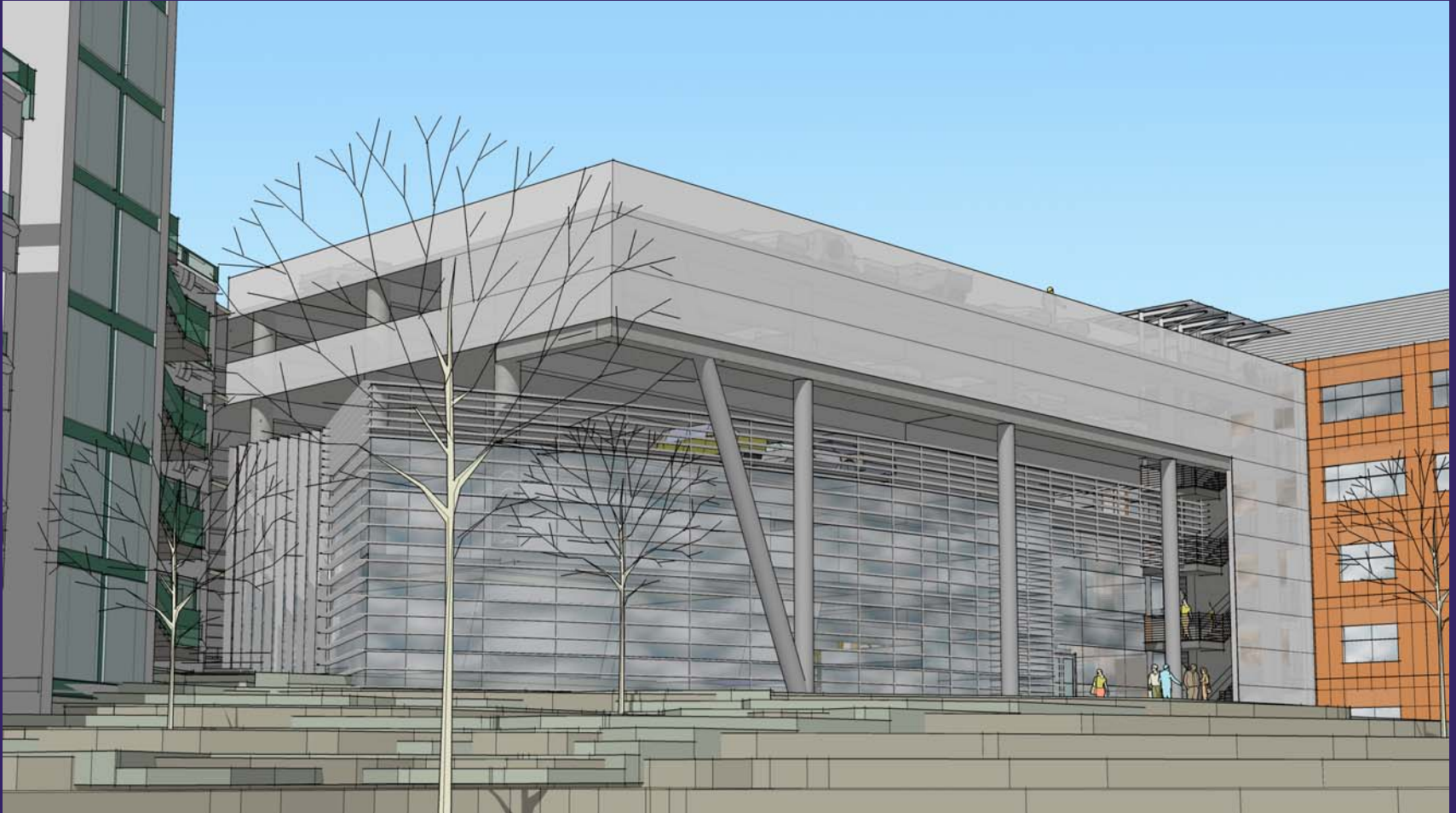


# View from the SW

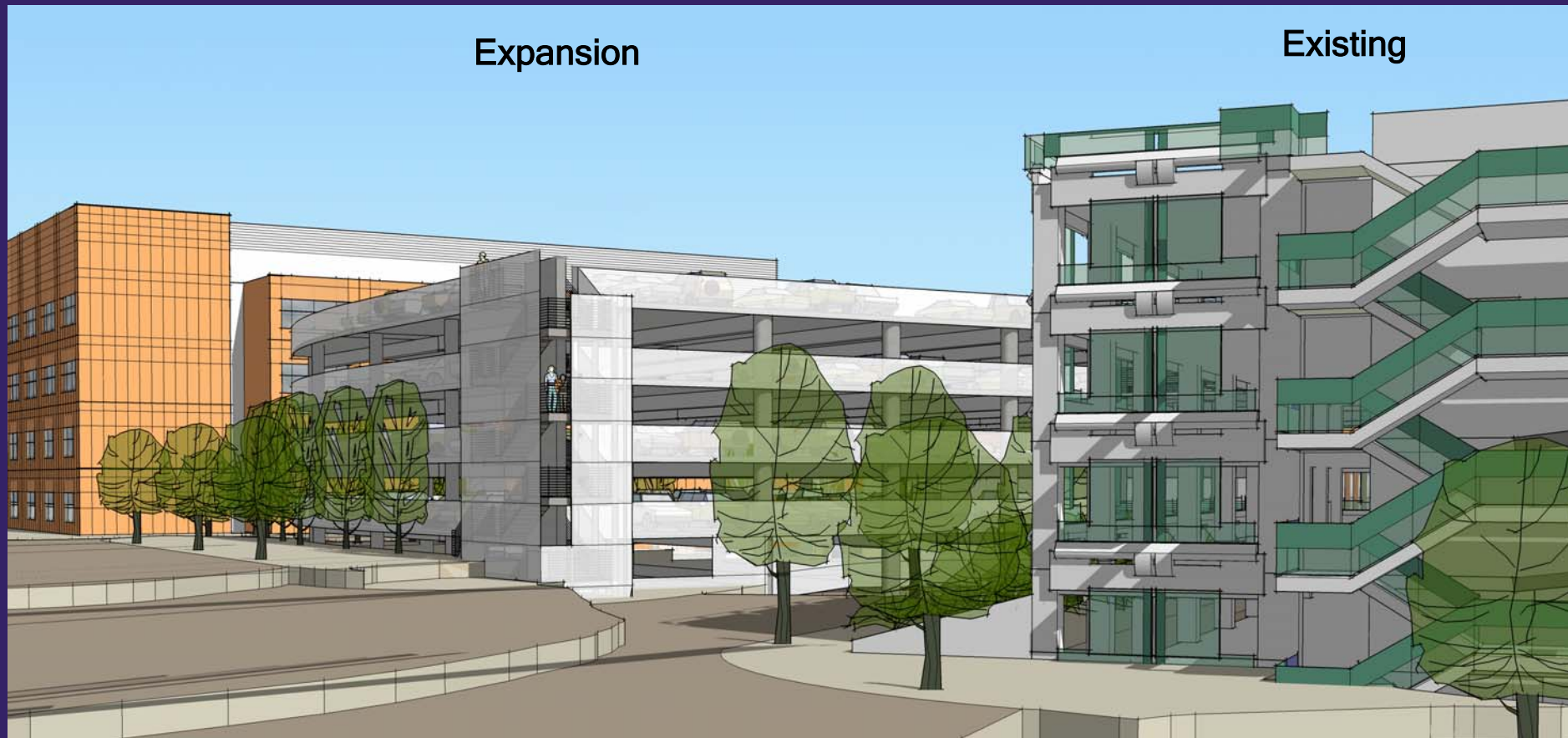




# View of SW Corner



# View of NW Corner



## VII. STANDING COMMITTEES

- B. Finance and Audit Committee  
*In Joint Session With*
- C. Capital Assets Committee

Major Project Approval Process - Proposal to ReviseRECOMMENDED ACTION:

It is the recommendation of the Administration, the Finance and Audit and Capital Assets Committees that the President or the President's authorized representative be authorized to utilize project specific delegations of authority and a more streamlined approval process for major projects, using a "Project Presentation" approval method.

BACKGROUND:

Approval is requested to utilize a more streamlined approval process for major projects which will result in fewer specific approvals for each individual project and allow projects to proceed in a more expeditious manner. Approving this request will result in major projects, as appropriate, being presented to the Board of Regents (BOR) a reduced amount of times for specific approvals and utilizing project specific delegations of authority to the Executive Vice President for award of the design and construction contracts.

Each major project currently is presented to the BOR for specific approvals of: 1) project budget establishment, 2) design contract appointment, 3) alternative public works determination (if appropriate), and 4) construction contract award. Whenever practical, two or more approvals are combined into a single presentation; however, this is not always possible.

In addition to the above approvals each major project is presented to the BOR to set guidelines and review the Architectural Opportunities Report (AOR), if appropriate for the project, and/or to revise the budget if the cost forecast varies from the current approved budget by 10% or more. Additional informational presentations are also conducted at, or near, the completion of schematic design if appropriate for the project, and during the semi annual project status reports in March and October. Additional information regarding major projects is distributed in a written semi annual status report in January and July of each year focusing on the previous six month period.

PROPOSAL:

## VII. STANDING COMMITTEES

### B. Finance and Audit Committee

*In Joint Session With*

### C. Capital Assets Committee

#### Major Project Approval Process - Proposal to Revise (continued p. 2)

Approving this proposal will result in some, although not all, major projects being presented to the BOR in a single presentation to receive all four of the typically-requested approvals at one time. This would be termed a “Project Presentation” and would present the scope of the project, cost estimate, schedule, contracting strategy and any significant risks or opportunities that could have an impact on the project. Following this presentation, Regent approval of the project budget and use of alternative public works (if appropriate) will be specifically requested. In addition, delegation of authority to the Executive Vice President will be requested to award the design and construction contracts, subject to these contract selections following the required regulations and policies, being within the approved budget and scope of work and funding being available. Awards made under these delegations would be reported back to the BOR as an action taken under specific delegated authority at the next regularly-scheduled BOR meeting.

The action item request would typically read as:

“It is the recommendation of the administration and the Capital Assets Committee that project budget be established at \$ \_\_\_\* for the \_\_\_\* \_\_\_\_\_ project; that the use of alternative public works utilizing the \_\_\_\* method be approved (as appropriate); and that the Executive Vice President be delegated authority to award design and construction contracts, subject to the scope, budget and funding remaining consistent with the established limits.”

The exact order of the approval process, as well as delegations of authority, could be modified with each project to best meet the needs of the University. In addition to the “Project Presentation”, all other informational presentations and reports would be conducted as they are currently conducted.

The expected outcome, as a result of approval of this proposal, would be a more efficient execution of the project schedule which would not be constrained by BOR meeting dates. It is also expected to result in a more efficient use of the Board of Regents’ time, without negatively affecting the visibility or control required by the Regents of each major project.

\* To be determined for each project



VII. STANDING COMMITTEES

B. Finance and Audit Committee

*In Joint Session With*

C. Capital Assets Committee

Major Project Approval Process - Proposal to Revise (continued p. 3)

3/17/05

# Major Project Approvals



Capital Projects Office

Capital Assets Committee  
March 17, 2005

# Current BOR - Project Intersections

- ▶ Set Guidelines AOR (I)
- ▶ Establish Budget (A)
- ▶ Approve Design Consultant (A)
- ▶ Alternative Public Works (A)
- ▶ Approve Contractor (A)
- ▶ Review Schematic Design (I)
- ▶ Semi Annual Reports (I)

# Proposal

- ▶ Set Guidelines & AOR (I) \*
- ▶ Project Presentation (A)
- ▶ Schematic Design Review (I) \*
- ▶ Semi Annual Reports (I)

\* As Necessary



# Proposal

- ▶ Project Presentation (A)
  - Establish Budget
  - Alternative Public Works\*
  - Delegate Authority to EVP \*\* for
    - A&E Selection
    - Contractor Selection

\* As required

\*\* Within approved Scope and Project Budget



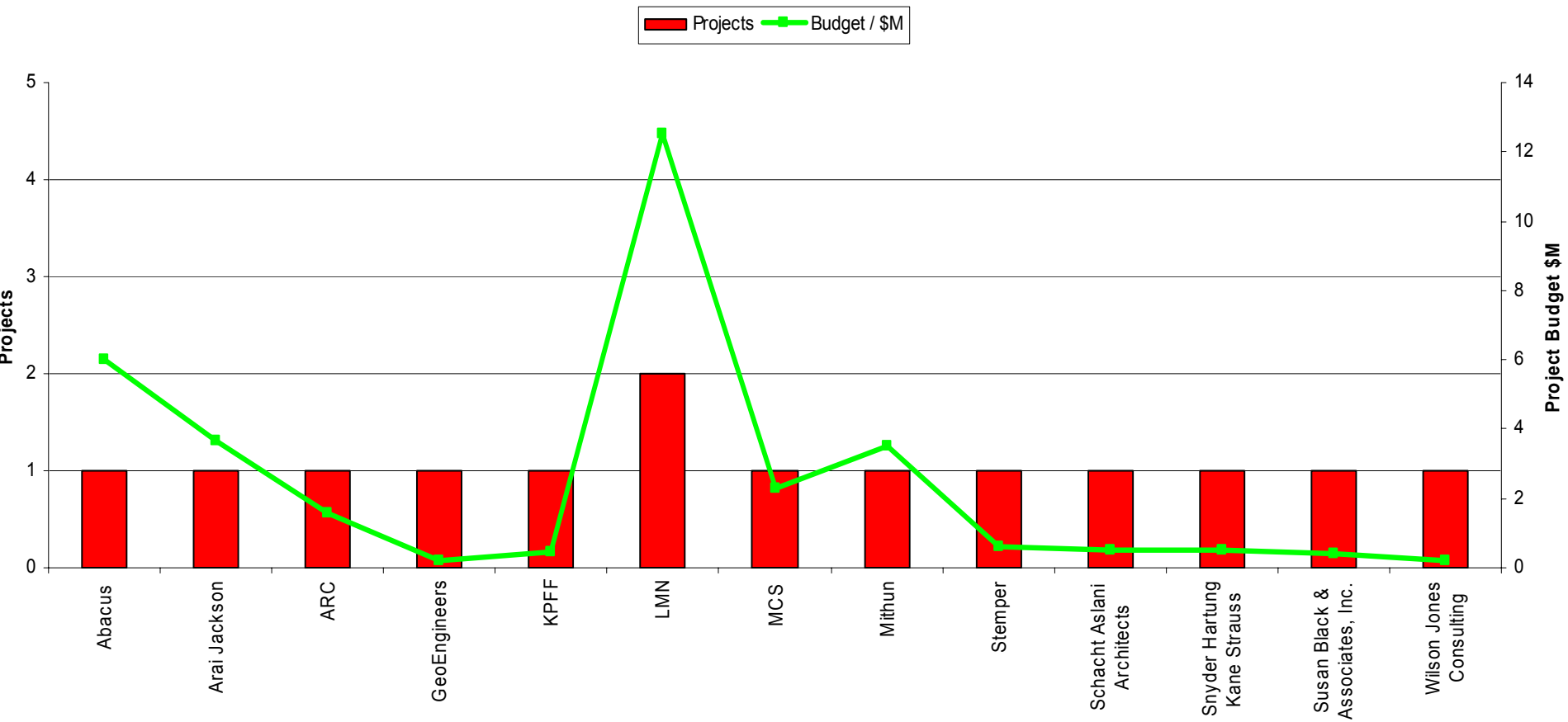
# Anticipated Results

- ▶ Enhanced Project Schedules
- ▶ Reduced Regents' Action Items
- ▶ Full compliance with codes and policies

# Contracting - MWBE

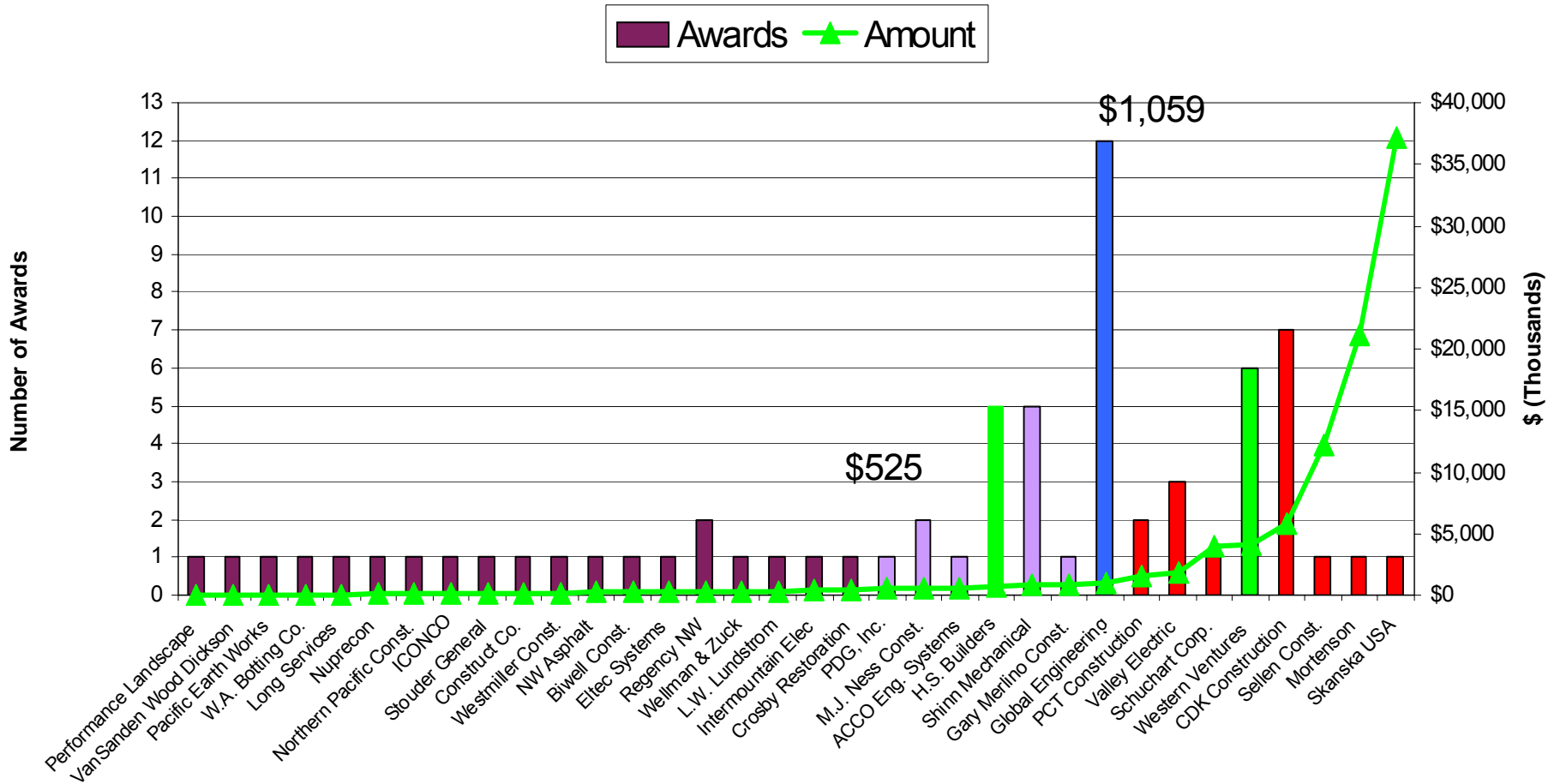
- ▶ Impact of I-200
- ▶ Communicating Contract Opportunities
- ▶ Current Status

# A/E Contracts





# Conventional Construction Awards March 2004 - Current



## VII. STANDING COMMITTEES

## B. Finance and Audit Committee

*In Joint Session With*

## C. Capital Assets Committee

South Lake Union Phase II Option - ApprovalRECOMMENDED ACTION:

The administration, the Finance and Audit and Capital Assets Committees recommend that the Board of Regents:

1. Delegate to the President or the President's authorized representative the authority to execute the contracts and other documents necessary to implement Phase II of the transaction that has been negotiated by representatives of City Investors LLC, City Investors XII LLC, Washington Biomedical Research Properties-II (WBRP-II), and the University of Washington for the development of new research and administrative office space in South Lake Union, including:
  - a. a consent to the assignment of the Phase II Option from the University and WBRP-I to WBRP-II;
  - b. a consent to the exercise of the Phase II Option by WBRP-II;
  - c. execution of a long-term occupancy lease or leases for the Phase II research and office buildings and approval of a project budget of \$169,605,000 which includes all project costs including service and consulting fees, and a projected cost of \$7,500,000 for furniture, fixtures and equipment to be financed either as part of the building project by WBRP-II or separately by the University; and
  - d. any other approvals, contracts or documents necessary to implement the transaction and to enable WBRP-II to exercise the Phase II Option not later than April 30, 2005, its expiration date.

## VII. STANDING COMMITTEES

### B. Finance and Audit Committee

*In Joint Session With*

### C. Capital Assets Committee

#### South Lake Union Phase II Option – Approval (continued p. 2)

2. Delegate to the Executive Vice President or his designee the authority to:
  - a. execute an agreement to reimburse funds to be advanced by WBRP-II for continuing design services until such time as interim financing is in place to the extent that the cost of such services exceeds the amount already included in the Phase I project budget; provided, however, that the amount to be reimbursed shall not exceed \$500,000 and shall be repaid out of any interim financing and shall be part of the overall project costs outlined in 1(c) above;
  - b. approve an increase in the project budget, if needed to meet programmatic requirements, by up to \$7,500,000 for sales tax, additional tenant improvements, and furniture, fixtures, & equipment beyond the level established in the project budget.

#### BACKGROUND:

At the April 17, 2003 Regents meeting, the Board approved proceeding with development of new biomedical research space in South Lake Union, beginning with renovation of the Blue Flame Building as Phase I. The Board also approved a Phase II Option Agreement, held jointly by the University and Washington Biomedical Research Properties-I (WBRP-I), a Washington non-profit organization managed by the National Development Council (NDC), which would enable the University to expand into additional buildings to be constructed on the remainder of the block adjoining the Blue Flame Building, and a Phase III Option Agreement which provides for additional expansion on an adjoining block, if growth in demand and research funding warranted such expansions. The Phase II Option expires on April 30, 2005.

The Blue Flame Building was completed in December 2004, and is now occupied by School of Medicine research programs in biomedicine and related fields.

## VII. STANDING COMMITTEES

### B. Finance and Audit Committee

*In Joint Session With*

### C. Capital Assets Committee

#### South Lake Union Phase II Option – Approval (continued p. 3)

There is demand for additional space supported by increased research funding. This demand cannot be met on campus and the facilities contemplated by the Phase II Option Agreement will be required to meet that demand. The Phase II Option will be assigned to WBRP-II, (another Washington non-profit organization managed by NDC).

Phase II will consist of approximately 300,000 gross square feet of new construction to provide space for office and laboratory uses and a below-grade facility to provide parking for the Phase II buildings as well as for the Blue Flame Building.

#### Lease and Financing Terms

In 2003 the state legislature granted the University authority to enter into long-term financing leases. The Blue Flame Building lease was undertaken pursuant to this grant of authority and the Phase II transaction mirrors the structure utilized in Phase I including long term occupancy leases for the buildings to be developed on the Phase II property. The transaction structure also includes a long-term ground lease between City Investors XII LLC, the land owner, and WBRP-II. The development will be undertaken by WBRP-II, utilizing a fee-based development services agreement with City Investors LLC, who will serve as development services manager. As with Phase I, a consultant will be hired by WBRP-II to independently monitor the construction schedule and budget.

The forms of the Phase II Ground Lease and the Development Services Agreement were agreed upon as part of the Phase I negotiations. The terms of these agreements are respectively summarized in the attached Exhibit 1. Exercise of the Phase II Option by WBRP-II will commit it to cause the development to be completed, to enter into the Ground Lease and the Development Services Agreement, which it will do only when the University has executed the Building lease(s).

Completion of the Phase II buildings is expected in December 2007. The overall project budget including the land is projected to be \$169,605,000 including all

## VII. STANDING COMMITTEES

### B. Finance and Audit Committee

*In Joint Session With*

### C. Capital Assets Committee

#### South Lake Union Phase II Option – Approval (continued p. 4)

fees. Sources of capital funding are anticipated to include debt financing and up to \$23,000,000 in donor or other University funds, as summarized in the attached Exhibit 2.

Interim and permanent financing will be provided, as was the case for Phase I. Interim financing to WBRP-II will be by a lender to be competitively selected on the best available terms upon project commencement, and will remain in place until permanent “take out” financing is secured through tax-exempt bonds issued by a conduit such as the Washington Economic Development Finance Authority (WEDFA), which issued the bonds for Phase I, or another competitively selected conduit on behalf of WBRP-II. This conduit financing is necessary in order to obtain tax-exempt funds, thereby lowering the University’s lease costs. Bond issuance is expected to occur in late 2006 or early 2007.

The University will lease the buildings from WBRP-II through absolute net financing leases, the form of which were agreed to as part of the Phase I negotiations, with an initial term of 35 years, and a 10 year renewal option, that coincides with the underlying ground lease term. A summary of the building lease terms is attached as Exhibit 3.

Furniture, fixtures, equipment and other personal property for use by the University in the buildings will be acquired either directly by the University or by WBRP-II either through a tax-exempt financing lease mechanism or as part of the Building lease(s) for a term not to exceed 15 years. The lender to finance such property will be competitively selected based on lowest overall cost.

A summary of the anticipated Phase II occupancy costs, including associated personal property debt service, is attached as Exhibit 4.

VII. STANDING COMMITTEES

B. Finance and Audit Committee

*In Joint Session With*

C. Capital Assets Committee

South Lake Union Phase II Option – Approval (continued p. 5)

In order to secure the most cost effective bond rates, and as was the case for Phase 1, the lease will obligate the University to make payments from legally available, non-appropriated local funds that is a broader revenue pool than the School of Medicine revenues which are directly responsible for those payments.

Exercise of the Option for Phase II has been approved by the Vice President for Medical Affairs, the Executive Vice President and the Director of Real Estate. The financing and funding plans have been reviewed and approved by the Vice President for Medical Affairs and the Vice Provost for Planning & Budgeting. The University's financial adviser, real estate counsel and bond counsel reviewed and approved all transaction documents in form as part of the Phase I. project.

ENCLOSURES:

- Exhibit 1: Phase II Ground Lease and Development Services Agreement
- Exhibit 2: Phase II Summary of Projected Sources and Uses of Funds
- Exhibit 3: Phase II Building Occupancy Lease
- Exhibit 4: Phase II Summary of Projected Occupancy Costs (23M Equity)

**EXHIBIT 1**  
**Phase II Ground Lease and Development Services Agreement**

**Ground Lease**

Ground Lessor           City Investors XII LLC

Ground Lessee           WBRP-II

Term                       Initial Term: 35 years plus time from rent commencement until issuance of the first Certificate of Occupancy (COO)  
Commencement: Effective retroactive to January 1, 2005  
Extension: Option to extend for additional 10 years

Land Value               Agreed to be \$13,605,000

Rent                       

- 6% of land value (annual rate) from January 1, 2005 until issuance of first temporary certificate of occupancy (TCCO).
- 9% of land value (annual rate) upon issuance of the TCCO January 2004 through December 2009.
- On January 1, 2010 and every fifth year, rent is increased by greater of cumulative CPI or cumulative 3% annual increase
- Every tenth year there is an adjustment to market value/ground rent

## EXHIBIT 1 cont.

### Development Services Agreement

Development Service Contractor      City Investors LLC

“Owner”      WBRP-II

- Scope of Work
- Provide and/or manage all necessary services to secure permits and design and construct the improvements (including garage) and tenant improvements through completion of the Phase II project.
  - Engage architects, consultants and contractors on behalf of WBRP-II (direct contracts will be with WBRP-II)
  - Work with WBRP-II and UW in fiduciary capacity to assure timely and cost effective delivery of quality improvements consistent with the agreed plans and specifications .
  - Negotiate Guaranteed Maximum Price (GMP) contract with contractor for shell and core work (and possibly some or all of tenant improvement work).
- Compensation
- Market based fee only (3.25% of defined direct costs)
  - Vulcan is NOT a developer for profit in this transaction.
- Oversight
- Construction/Development Management oversight will be provided by an independent CM firm, as approved by WBRP-II
- Major Contracts (Probable)
- Design Services: MBT Architects
  - Construction: Turner Construction



## EXHIBIT 2

### Phase 1 Summary of Projected Sources and Uses of Funds

Project Costs - Uses of Funds		
Total Development Cost	Notes 1, 9	\$148,500,000
FF&E	Note 2	\$7,500,000
Land	Note 3	\$13,605,000
<b>Total</b>		<b>\$169,605,000</b>

Sources of Funds		
Equity	Note 4	\$23,000,000
Long Term Tax Exempt Bond Debt	Note 5	\$100,400,000
Short Term Tax Exempt Bond Debt	Note 6	\$25,100,000
Personal Property Financing	Note 7	\$7,500,000
Land	Note 8	\$13,605,000
<b>Total</b>		<b>\$169,605,000</b>

#### Notes

- 1 Includes ALL hard and soft,direct and indirect costs, including garage to serve both Phase I and Phase II
- 2 Furniture fixtures and equipment for tenant use
- 3 Land is not a true cost - but is a "value" in project - set by ground lease
- 4 Donations directly to 501c3 or UW or other UW funds
- 5 30 Year Term - For 80% of project costs
- 6 15 Year Term - For 20% of project costs
- 7 10 Year Term fully amortizing
- 8 Rent for land is via ground lease
- 9 Total includes fees of approx. \$16. 5M including design, finance, development services, construction management, asset management (WBRP-II), legal etc. of which \$950,000 (less a credit for retainer payments) is a contingent real estate and consulting fee to Washington Advisory Group negotiated as part of the original engagement. All fees will be paid by WBRP-II as part of project costs and will be funded through project debt.

**EXHIBIT 3**  
**Phase II Building Occupancy Lease**

Lessor	WBRP-II
Lessee	University of Washington
Term	Initial Term            35 years.
	Effective Date:    Effective upon execution.
	Commencement: Term commences concurrently with ground lease term
	Extension:            One option to extend for additional 10 years
Rent	<ul style="list-style-type: none"> <li>• Rent is fully net. UW responsible for operating expenses, real estate taxes, assessments, and repair and maintenance</li> <li>• No rent initial until occupancy.</li> <li>• Rent will cover debt service, ground rent, and reserves – based on actual project costs.</li> </ul>
Miscellaneous	<ul style="list-style-type: none"> <li>• UW can compel WBRP-II to extend ground lease by exercising its extension option</li> <li>• Not yet clear if there will be a single occupancy lease or separate leases for each building.</li> </ul>

**EXHIBIT 4**  
**Phase II Summary of Projected Occupancy Costs (23M Equity)**  
**\$ in thousands except \$/sf costs**

<u>Annual Cost</u>	Note	Years 1-2 <u>2008-2009</u>	Years 3-7 <u>2010-2014</u>	Years 8-12 <u>2015-2019</u>	Years 13-17 <u>2020-2024</u>	Years 18-22 <u>2025-2029</u>	Years 23-27 <u>2030-2034</u>	Years 28-32 <u>2035-2039</u>	Years 33-35 <u>2040-2042</u>
Current Base Rent	1	\$11,188	\$11,383	\$11,609	\$11,871	\$9,505	\$9,858	\$7,348	\$3,445
Future TI Replacement	2	\$0	\$0	\$0	\$0	\$223	\$223	\$223	\$223
Net Charges	3	\$3,900	\$4,524	\$5,248	\$6,087	\$7,061	\$8,191	\$9,502	\$11,022
Personal Property Amortization	4	<u>\$1,043</u>	<u>\$1,043</u>	<u>\$782</u>	<u>\$782</u>	<u>\$782</u>	<u>\$782</u>	<u>\$782</u>	<u>\$782</u>
<b>Total Annual Occupancy Costs</b>		\$16,131	\$16,950	\$17,639	\$18,741	\$17,573	\$19,055	\$17,856	\$15,473
\$/sq ft - all occupancy costs		\$54	\$57	\$59	\$62	\$59	\$64	\$60	\$52
\$/sq ft - base rent only NNN		\$37	\$38	\$39	\$40	\$32	\$33	\$24	\$11

**Notes:**

- 1 Base rent decreases when initial debt is retired (2 tranches)
- 2 Assumes \$70/SF after 15 years
- 3 Net charges starting at \$13/SF
- 4 Assumes Replacement of 75% of initial FFE every 10 years

VII. STANDING COMMITTEES

B. Finance and Audit Committee

*In Joint Session With*

C. Capital Assets Committee

Capital Projects Office Semi Annual Status Report

Please see attached PowerPoint presentation.



# Capital Projects Office Status Report



September 2004 - February 2005

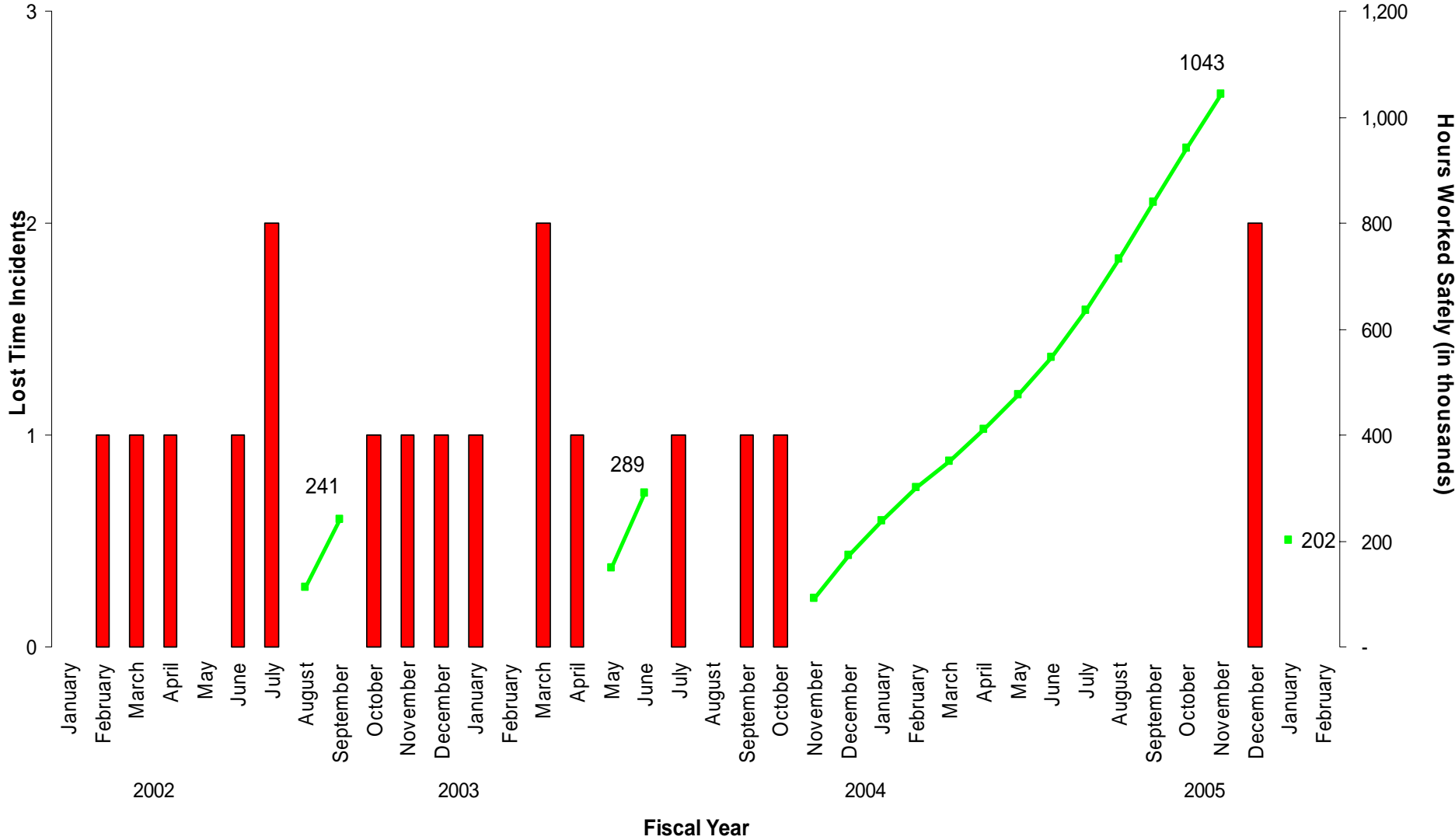
# CPO Safety

## Total Recordable Incident Rates

<u>4<sup>th</sup> Quarter 2001</u>	<u>Fiscal 2003</u>	<u>Fiscal 2004</u>	<u>Fiscal 2005 to Date</u>
<b>12</b>	<b>4.9</b>	<b>2.14</b>	<b>3.12</b>
	1.6 M Hours Worked	1.02 M Hours Worked	.8 M Hours Worked

# Lost Time Incidents

Construction Lost Time    Hours Between Incidents





# Escalation

- ▶ 2000 - 2004 Historical
- ▶ Escalation Drivers
- ▶ Risk Areas
- ▶ Forecast

# Project Statistics

- ▶ 22 Approved Major Projects (-2)
- ▶ Budgets of Active Projects \$1.1 Billion
- ▶ 2 Major Projects Closed Out (-1)
- ▶ 359 Active Special Projects (< \$5M) (-9)
- ▶ Special Projects Budgets \$172 Million (+2)
- ▶ 75 Special Projects Closed Out (-28)

# Pre-approved Projects

- ▶ ICA Facilities Study
- ▶ Mechanical Engineering Building
- ▶ Business School
- ▶ Public Health and Community Medicine
- ▶ Regional Bio-containment Lab
- ▶ Roosevelt Radiology
- ▶ Restoration Projects

# Major Projects in Design

	Budget/Fcst \$M	Use Date/Fcst
Architecture Hall	25.3 / 25.5 ↓	9/07 - 9/07 ■
Biochemistry Reno.	8.3 / 8.3 ■	5/06 -/5/06 ■
Regional Heart	9.7 / 9.7 ■	12/05 -4/06 ↓
Golf Driving Range	8/ 8 ■	8/04 - 6/06 ↓
Guggenheim Hall	28.1 / 28.3 ↓	9/07 - 9/07 ■

# Major Projects in Design

	Budget/Fcst \$M	Use Date/Fcst
Harborview Bond	292.8 /292.8 ■	8/08- 8/08 ■
Educ. Outreach	17.2 / 17.2 ■	2/07 - 3/07 ↓
West Campus Prkg	11.6 /12.8 ↓	12/07 - 12/07 ■
UWT Garage	7.1 /7.5 ↓	12/05 - 12/05 ■
Infrastructure H-Wing	18 /18 ■	3/08 - 3/08 ■

# Major Projects in Bid / Construction

	Budget/Fcst \$M	Use Date/Fcst
Emergency Power II	6.6 / 6.6 ■	9/05 - 10/05 ↓
R & T Building	31.4 / 31.4 ■	12/05 - 2/06 ↓
Johnson Hall	55.3 / 55.3 ■	9/05 - 11/05 ↓

# Major Projects in Closeout

	Budget/Fcst \$M	Use Date/Fcst
Allen Center	70/65.5 ↑	10/03 -10/03 ■
Emergency Power I	11.9 /11.4 ↑	5/03 - 8/07 ↓
Tacoma Phase 2B	44.4 / 44.4 ■	10/03 - 1/04 ↓

# Major Projects in Closeout

	Budget/Fcst \$M	Use Date/Fcst
Terry - Lander	8.0 / 8.1 ↓	9/04 - 9/04 ■
IMA Expansion	43.4 / 43.4 ■	8/03 - 11/03 ↓
Merrill Hall	7.1 / 8.3 ↓	6/04 - 12/04 ↓



# Project Closeouts

10-04 to 2-05

	Budget/Final \$M	Use Date/Act
▶ W.H. Gates Hall	82.8 - 82.1 ↑	10/03 - 10/03 ■
▶ Surgery Pavillion	89.7 - 87.9 ↑	10/03 - 10/03 ■

# Special Project Closures

Closed Special Projects 9/04 - 2/05



# CPO - Sustainability

Certified  
Silver

Pending  
Certification

Registered

Under  
Consideration

UW Tacoma 2B

Nordheim Court  
Merrill Hall

R & T Building  
Guggenheim  
Architecture

Johnson Hall  
Golf Driving Range  
UWT Garage  
W Campus Garage  
Educational  
Outreach

The Capital Projects Office employs 20 of the 30 LEED accredited professionals at UW



Capital Projects Office

Capital Assets Committee  
March 17, 2005

VII. STANDING COMMITTEES

B. Finance and Audit Committee

*In Joint Session With*

C. Capital Assets Committee

UW

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# Report of Contributions

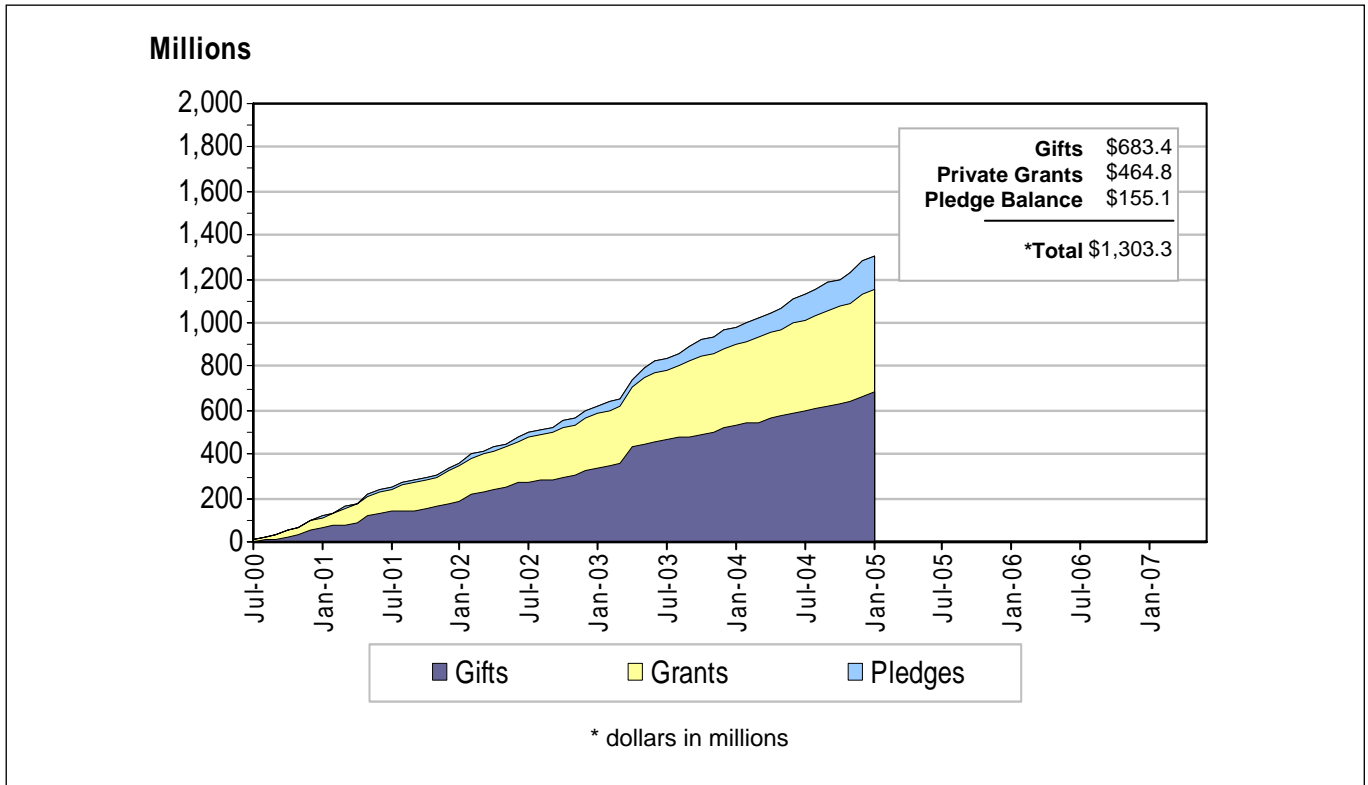
University of Washington  
University of Washington Foundation

January 2005

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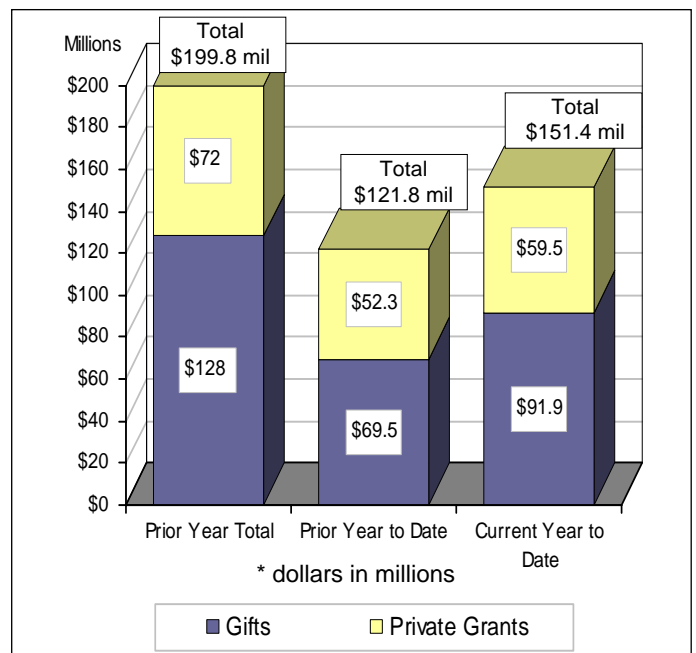
## Campaign Progress Since July 1, 2000



### Data Points

- \$1,303,325,951 has been raised toward our campaign goal of \$2 billion.
- The UW received \$20.9 million in total private voluntary support (\$14 million in gifts and \$6.9 million in grants) in December.
- Areas including Arts & Sciences, UW Bothell, Business, Dentistry, Education, Engineering, Graduate School, Information School, Intercollegiate Athletics, Libraries, UW Medicine, Ocean and Fisheries, Pharmacy, Public Health and Social Work are ahead of last year's year-to-date totals.

### Current Gift and Private Grant Totals



## January Gifts and Impact

**Selected gifts representing private support for one of the University of Washington's key fundraising priorities -- student, faculty, program and facility support.**

### **Beverly B. Cleary - \$40,000 to the Information School**

- This gift is part of over \$200,000 that Beverly and Malcolm Cleary have raised to create the Beverly Cleary Endowed Professor in Children's and Youth Services in the Information School. This professorship is the School's first endowed faculty position.
- Beverly Cleary, '39, has authored 40 children's books, including the Ramona Quimby series, and has been honored with several awards in recognition of her lasting contribution to children's literature. A native of Yamhill, OR., a town so small it had no library, Beverly Cleary was introduced to reading by her mother, who arranged to have books sent to their town from the state library and acted as the local librarian.
- The iSchool's most distinguished alumna wrote her first book shortly after graduating from the University of Washington, while working as the Children's Librarian in Yakima, WA. She made the lead gift for this professorship and inspired support from the local library community.
- The Beverly Cleary Professor will partner with local public libraries to raise awareness for the importance of early education for children and focus on teaching the next generation of children's and youth services librarians.
- The Information School, formerly the School of Library and Information Science, was established in 1911 and is the oldest information and library science school west of the Mississippi.

### **Kirby and Ellery Cramer - \$125,000 to the School of Nursing and \$274,194 to the Business School**

- Kirby ('62) and Ellery Cramer have been strong supporters of University programs for years. Kirby Cramer, who received scholarship support while attending the UW Business School, decided to give back to the School by endowing the Kirby L. Cramer Chair in Business Administration. He has also served on the School's advisory board since 1986.
- Mr. and Mrs. Cramer's most recent gifts reflect payments on a \$1 million pledge to the Business School's Facility Fund and a \$250,000 pledge to create the Ellery and Kirby Cramer Professorship in Nursing.
- The Cramer Professorship in Nursing is a reflection of Mrs. Cramer's interest in healthcare and her desire to sustain excellence in providing for future generations of nurses.
- Faculty are integral to the process of teaching and discovery that has made the Nursing School No. 1 in the nation. Professorships like the Cramers' are key in helping to attract and keep these world-class professors, especially at a time of intense competition for the best nursing faculty.
- The Business School is more than halfway to its goal of raising \$100 million for a new building, which will be the University's first to be constructed entirely with private funds. The new facility will increase space by nearly 50 percent, adding 52,000 square feet that will contain interactive lecture halls, wireless classrooms, computer labs, study areas and offices for faculty and staff.



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# Report of Contributions

University of Washington  
University of Washington Foundation

January 2005

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Prepared By:  
Office of Development & Alumni Relations  
Advancement Services  
Information Management

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\*All Campaign totals represented are from July 1, 2000 through the end of the preceeding calendar month. Please note that grant revenue totals in Campaign Reports may contain clinical trials. Fundraising totals from all affiliated non-profit organizations' are also included in UW Campaign totals.

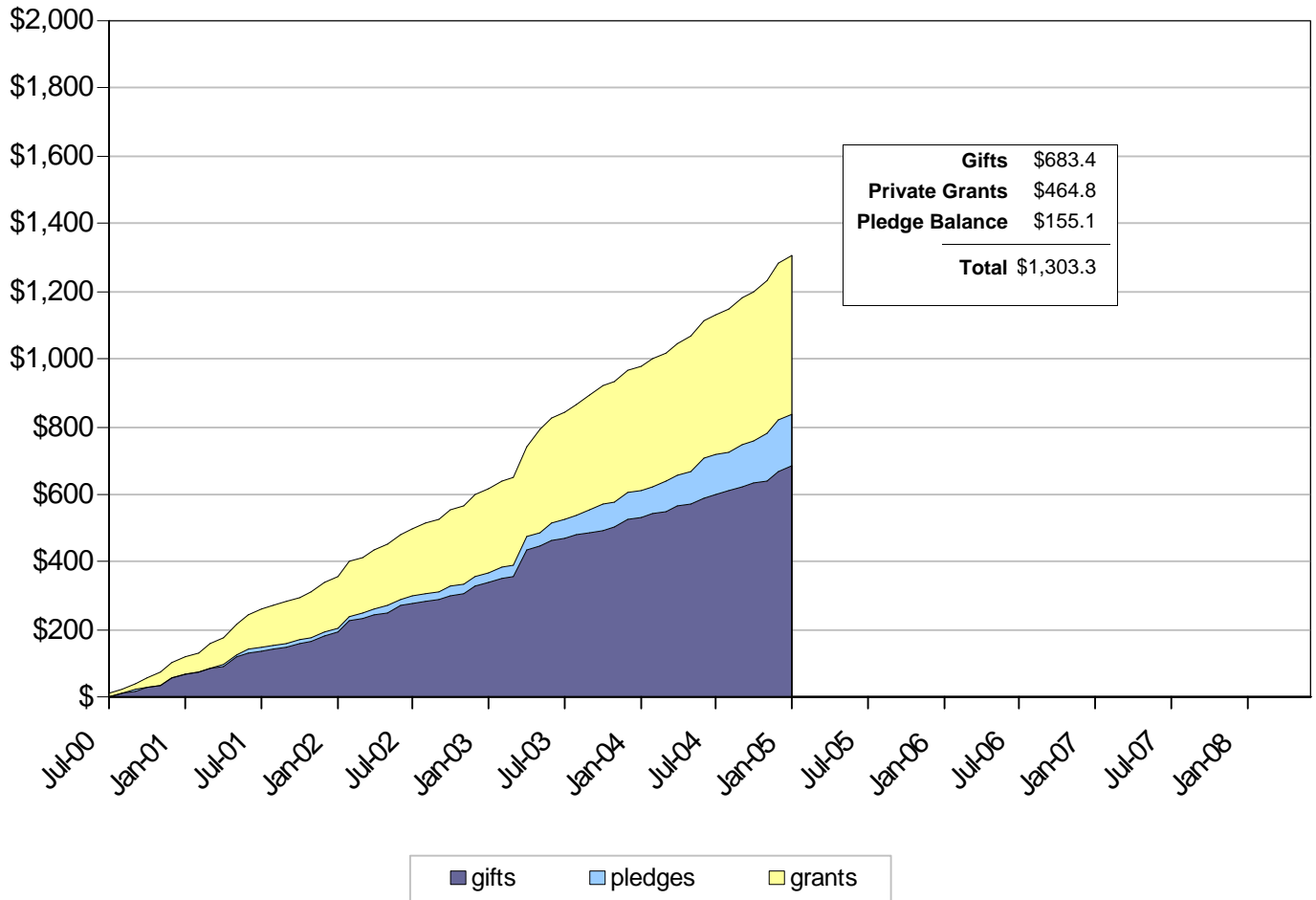
Annual reporting is July 1, 2003 through the end of the preceeding calendar month.

Job Number: 64070

January 2005

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## Campaign Progress to Date



Source: UW Office of Development

Summarizes Total Private Voluntary Support since July 1, 2000. Testamentary Commitments included in Pledge Balance total. All dollar totals in millions.

## Campaign Progress by Giving Level

### Dollars Raised

#### Gifts and Pledges

Giving Level *	Alumni	Non Alumni	Family Fndns.	Corporations	Foundations	Other Orgs.	Total
\$100M+	\$0	\$32,720	\$87,083,337	\$0	\$0	\$0	\$87,116,057
\$50M - \$99,999,999	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$10M - \$49,999,999	\$28,643,062	\$45,824,223	\$20,512,500	\$19,881,947	\$20,456,061	\$0	\$135,317,794
\$5M - \$9,999,999	\$15,091,284	\$5,005,500	\$0	\$21,858,629	\$21,367,767	\$21,142,787	\$84,465,967
\$1M - \$4,999,999	\$63,878,017	\$44,729,089	\$21,004,419	\$46,537,021	\$31,625,601	\$4,655,067	\$212,429,214
\$100,000 - \$999,999	\$59,736,282	\$47,808,615	\$16,410,237	\$29,161,079	\$16,878,646	\$8,744,439	\$178,739,298
\$25,000 - \$99,999	\$17,546,851	\$13,582,510	\$2,012,534	\$12,040,996	\$2,933,473	\$2,776,825	\$50,893,190
\$10,000 - \$24,999	\$10,511,083	\$7,782,841	\$760,133	\$5,873,931	\$943,920	\$1,064,169	\$26,936,077
\$5,000 - \$9,999	\$8,246,588	\$6,162,732	\$263,143	\$3,421,898	\$350,237	\$466,897	\$18,911,495
\$2,000 - \$4,999	\$7,952,261	\$6,273,399	\$69,638	\$2,570,805	\$219,965	\$312,112	\$17,398,181
\$1,000 - \$1,999	\$3,668,940	\$2,997,964	\$24,260	\$1,063,196	\$73,284	\$136,043	\$7,963,686
\$500 - \$999	\$3,478,984	\$2,363,641	\$6,006	\$557,752	\$23,305	\$70,151	\$6,499,839
\$250 - \$499	\$2,807,288	\$2,052,696	\$1,550	\$252,137	\$8,432	\$38,554	\$5,160,658
\$100 - \$249	\$2,400,758	\$1,674,291	\$1,410	\$231,683	\$7,395	\$25,137	\$4,340,673
\$1 - \$99	\$1,339,384	\$920,231	\$104	\$58,632	\$818	\$8,435	\$2,327,603

Gift / Pledge Total	\$225,300,781	\$187,210,453	\$148,149,271	\$143,509,706	\$94,888,905	\$39,440,616	\$838,499,732
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Private Grant Total							\$464,826,219
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### Donor Counts

Giving Level	Alumni	Non Alumni	Family Fndns.	Corporations	Foundations	Other Orgs.	Total
\$100M+	0	2	1	0	0	0	3
\$50M - \$99,999,999	0	0	0	0	0	0	0
\$10M - \$49,999,999	6	8	2	2	3	0	21
\$5M - \$9,999,999	4	4	0	7	5	7	27
\$1M - \$4,999,999	66	69	13	43	36	29	256
\$100,000 - \$999,999	348	366	63	334	153	147	1,411
\$25,000 - \$99,999	701	609	54	500	122	160	2,146
\$10,000 - \$24,999	1,266	1,124	55	562	84	128	3,219
\$5,000 - \$9,999	2,168	1,831	43	638	73	92	4,845
\$2,000 - \$4,999	4,407	3,867	25	1,019	85	132	9,535
\$1,000 - \$1,999	4,312	4,163	21	992	62	129	9,679
\$500 - \$999	7,475	6,105	12	1,029	38	121	14,780
\$250 - \$499	10,850	9,221	5	892	26	126	21,120
\$100 - \$249	20,029	16,429	10	1,821	54	195	38,538
\$1 - \$99	34,227	30,564	3	1,495	17	241	66,547
<b>Total</b>	<b>85,859</b>	<b>74,362</b>	<b>307</b>	<b>9,334</b>	<b>758</b>	<b>1,507</b>	<b>172,127</b>

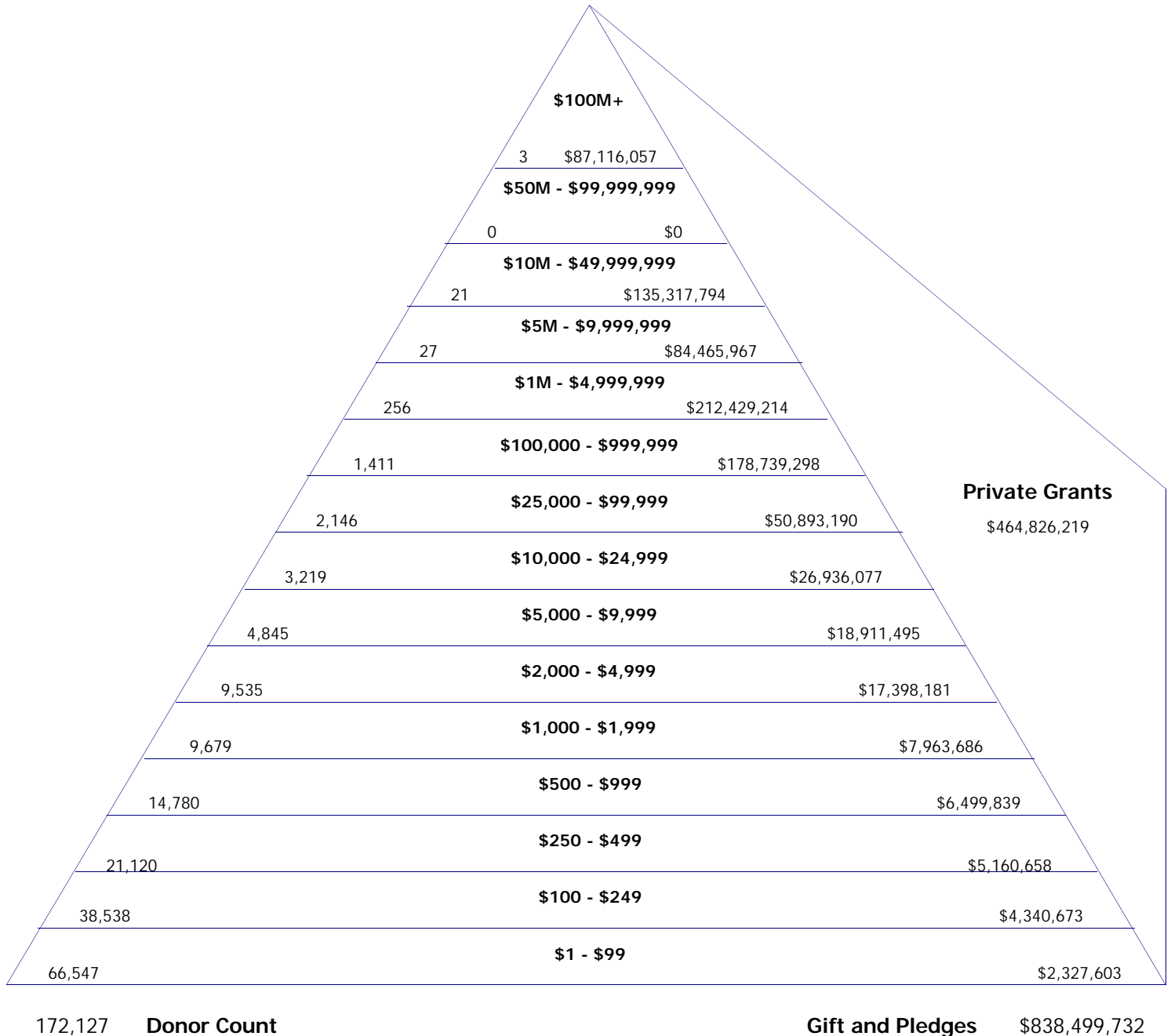
Source: UW Office of Development

This report shows the count of distinct donors and campaign total by giving level and donor type since July 1, 2000. \*"Giving Level" is determined by summing of all gift record types(including grants); however only gifts and pledges are used to calculate dollar totals in the "Dollars Raised" chart.

Job Number: 64070

January 2005

## Campaign Progress Pyramid - Since July 1, 2000


**Campaign Total: \$1,303,325,951**
**\*Campaign Working Goal: \$2,000,000,000**
**Percent Complete: 65.2%**

Source: UW Office of Development

The counts of distinct donors and fundraising totals by giving level are shown. \*Unit campaign goals are still being finalized. Pyramid Levels are determined by summing all gift record types(including grants); however only gifts and pledges are used to calculate dollar totals displayed.

Job Number: 64070

January 2005

## Campaign Progress by Constituency

	Gifts	Irrevocable Deferred Gifts		Active Pledges	Testamentary Commitments		Private Grants	Campaign - Private Voluntary Support		
		Donor Value	Discount Value		Donor Value	Discount Value		Total	* Working Goal	% of Goal
UW Medicine	\$207,518,797	\$9,576,291	\$4,316,607	\$17,977,086	\$16,714,853	\$3,817,119	\$233,567,124	\$485,354,150	\$1,000,000,000	48.5%
Architecture	\$5,721,267	\$244,117	\$78,098	\$664,197	\$0	\$0	\$1,422,775	\$8,052,355	\$19,150,000	42.0%
Arts and Sciences	\$69,726,932	\$4,596,321	\$2,287,988	\$9,177,271	\$7,274,000	\$4,282,001	\$52,417,163	\$143,191,687	\$240,000,000	59.7%
Broadcast Services	\$29,329,418	\$0	\$0	\$12,223	\$0	\$0	\$0	\$29,341,641	N/A	N/A
Business School	\$40,090,972	\$741,794	\$337,793	\$31,031,432	\$2,400,271	\$1,791,119	\$190,200	\$74,454,669	\$188,000,000	39.6%
Dentistry	\$5,342,846	\$20,000	\$7,801	\$790,611	\$100,000	\$41,408	\$3,387,559	\$9,641,017	\$22,100,000	43.6%
Education	\$7,327,750	\$0	\$0	\$3,309,108	\$0	\$0	\$7,883,747	\$18,520,604	\$23,000,000	80.5%
Engineering	\$95,959,717	\$1,398,700	\$566,577	\$9,392,163	\$1,750,000	\$1,124,333	\$45,981,552	\$154,482,133	\$250,000,000	61.8%
Evans Schl. of Pub. Affairs	\$8,512,899	\$52,994	\$18,215	\$684,506	\$500,000	\$265,793	\$30,811,718	\$40,562,118	\$40,000,000	101.4%
Forest Resources	\$5,366,189	\$646,572	\$439,763	\$768,845	\$1,250,000	\$637,648	\$2,393,262	\$10,424,867	\$17,700,000	58.9%
Friday Harbor Labs	\$4,986,379	\$153,242	\$24,284	\$524,052	\$695,000	\$438,421	\$765,000	\$7,123,673	\$12,000,000	59.4%
Information School	\$2,301,828	\$0	\$0	\$116,106	\$100,000	\$64,666	\$818,952	\$3,336,886	\$5,000,000	66.7%
Intercollegiate Athletics	\$63,951,863	\$211,597	\$102,931	\$4,494,935	\$0	\$0	\$0	\$68,658,396	\$110,000,000	62.4%
Law	\$22,080,678	\$1,292	\$1,292	\$1,619,777	\$0	\$0	\$817,947	\$24,519,694	\$70,000,000	35.0%
Libraries	\$3,828,593	\$427,146	\$265,714	\$79,903	\$772,000	\$379,527	\$410,326	\$5,517,967	\$9,000,000	61.3%
Nursing	\$6,216,506	\$275,000	\$119,617	\$990,003	\$1,475,000	\$869,595	\$6,161,632	\$15,118,141	\$24,000,000	63.0%
Ocean and Fisheries	\$9,472,304	\$562,500	\$187,134	\$1,010,420	\$0	\$0	\$13,004,776	\$24,050,000	\$34,000,000	70.7%
Pharmacy	\$5,783,435	\$0	\$0	\$492,983	\$0	\$0	\$3,284,493	\$9,560,911	\$10,260,000	93.2%
President's Funds	\$4,422,112	\$274,582	\$124,004	\$604,682	\$1,750,000	\$823,656	\$0	\$7,051,376	N/A	N/A
Public Health	\$12,494,188	\$50,259	\$24,777	\$720,240	\$0	\$0	\$47,007,436	\$60,272,123	\$90,000,000	67.0%
Scholar. & Student Progs.	\$19,291,876	\$321,293	\$97,431	\$2,005,922	\$550,000	\$239,963	\$501,568	\$22,670,660	\$40,000,000	56.7%
Social Work	\$1,420,983	\$165,797	\$33,243	\$200,895	\$0	\$0	\$4,199,019	\$5,986,694	\$10,000,000	59.9%
University Press	\$1,157,977	\$83,788	\$35,275	\$31,764	\$0	\$0	\$0	\$1,273,529	\$3,000,000	42.5%
University Support	\$18,009,761	\$808,240	\$579,069	\$9,168,171	\$12,521,091	\$4,500,384	\$9,679,770	\$50,187,033	N/A	N/A
UW Bothell	\$1,915,856	\$0	\$0	\$245,320	\$0	\$0	\$50,500	\$2,211,676	\$5,700,000	38.8%
UW Tacoma	\$10,400,064	\$150,000	\$150,000	\$10,542,187	\$600,000	\$303,041	\$69,700	\$21,761,951	\$30,000,000	72.5%
<b>All UW Total</b>	<b>\$662,631,190</b>	<b>\$20,761,525</b>	<b>\$9,797,613</b>	<b>\$106,654,803</b>	<b>\$48,452,215</b>	<b>\$19,578,674</b>	<b>\$464,826,219</b>	<b>\$1,303,325,951</b>	<b>\$2,000,000,000</b>	<b>65.2%</b>

Source: UW Office of Development

Fundraising progress toward campaign working goals by constituency area (school/college/program). Campaign total is the sum of gifts, grants, active pledges and donor values of irrevocable deferred gifts and testamentary commitments. "N/A" is not applicable. \*Unit campaign working goals are still being finalized.

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## Campaign Funding Theme Progress - July 2000 to Present

	Current Use	Endowment	Total
Student Support	\$58,768,599	\$73,360,728	\$132,129,327
Faculty Support	\$66,319,988	\$75,414,888	\$141,734,876
Program Support for Faculty and Students	\$570,558,127	\$70,808,195	\$641,366,322
Capital	\$247,244,634	\$878,269	\$248,122,903
Unrestricted	\$112,769,043	\$27,203,479	\$139,972,522
Total	\$1,055,660,393	\$247,665,559	\$1,303,325,951
Goal	\$1,600,000,000	\$400,000,000	\$2,000,000,000
% to Goal	66.0%	61.9%	65.2%

Source: UW Office of Development

This report shows contribution totals by campaign theme/priority since July 1, 2000.

Job Number: 64070  
 January 2005

## Development Area Summary - Total Private Voluntary Support

	Gifts Year to Date Total	Private Grants Year to Date Total	Year to Date Totals
	Donor Value	Donor Value	Donor Value
<b>UW Seattle</b>			
UW Medicine	\$25,233,669	\$26,667,755	\$51,901,424
Architecture	\$335,108	\$282,366	\$617,474
Arts and Sciences	\$11,219,066	\$4,508,164	\$15,727,230
Broadcast Services	\$4,344,371		\$4,344,371
Business School	\$8,648,462	\$40,200	\$8,688,662
Dentistry	\$835,179	\$91,719	\$926,898
Education	\$1,349,220	\$1,975,797	\$3,325,017
Engineering	\$12,328,539	\$5,217,638	\$17,546,177
Evans Schl. of Pub. Affairs	\$349,639	\$8,027,400	\$8,377,039
Forest Resources	\$756,650	\$159,779	\$916,429
Graduate School	\$1,032,252	\$1,145,228	\$2,177,480
Information School	\$276,998	\$54,275	\$331,273
Intercollegiate Athletics	\$7,013,019		\$7,013,019
Law	\$1,157,502	\$25,000	\$1,182,502
Libraries	\$663,165		\$663,165
Nursing	\$931,260	\$432,782	\$1,364,042
Ocean and Fisheries	\$1,909,900	\$5,008,660	\$6,918,560
Pharmacy	\$1,284,029	\$253,602	\$1,537,631
President's Funds	\$449,640		\$449,640
Public Health	\$876,370	\$5,198,885	\$6,075,255
Scholar. & Student Progs.	\$3,357,874		\$3,357,874
Social Work	\$467,071	\$402,414	\$869,485
UW Alumni Association	\$501,190		\$501,190
University Press	\$199,986		\$199,986
University Support	\$5,795,856	\$1,788	\$5,797,644
Washington Tech. Center			
<b>UW Bothell</b>	<b>\$220,462</b>		<b>\$220,462</b>
<b>UW Tacoma</b>	<b>\$388,128</b>	<b>\$2,400</b>	<b>\$390,528</b>
<b>All UW Total</b>	<b>\$91,924,620</b>	<b>\$59,495,852</b>	<b>\$151,420,472</b>

Source: UW Office of Development

Contribution totals for the major Development areas of the University are shown.

Job Number: 64070

January 2005

## Development Area Summary - Gifts and Private Grants

	Current Month		Year to Date Total		Prior Year to Date Total		Prior Fiscal Year Total	
	Donors	Donor Value	Donors	Donor Value	Donors	Donor Value	Donors	Donor Value
<b>UW Seattle</b>								
UW Medicine	2,728	\$10,986,388	12,651	\$51,901,424	10,166	\$42,805,441	15,677	\$73,746,044
Architecture	189	\$353,592	736	\$617,474	684	\$1,148,814	1,125	\$1,526,446
Arts and Sciences	1,841	\$1,682,882	11,204	\$15,727,230	10,261	\$12,871,647	15,042	\$21,258,923
Broadcast Services	350	\$566,251	1,871	\$4,344,371	1,993	\$4,405,971	3,055	\$8,003,070
Business School	454	\$732,084	3,078	\$8,688,662	2,792	\$6,830,020	3,774	\$8,104,326
Dentistry	155	\$84,660	911	\$926,898	920	\$879,447	1,314	\$1,166,282
Education	239	\$61,280	975	\$3,325,017	1,084	\$1,687,226	1,559	\$2,231,526
Engineering	390	\$1,512,977	2,743	\$17,546,177	2,825	\$13,169,026	3,709	\$23,824,360
Evans Schl. of Pub. Affairs	109	\$407,681	513	\$8,377,039	299	\$8,660,724	420	\$8,704,838
Forest Resources	131	\$63,394	627	\$916,429	812	\$1,424,488	1,055	\$1,860,102
Graduate School	53	\$48,577	206	\$2,177,480	461	\$1,764,626	890	\$2,265,996
Information School	51	\$45,350	434	\$331,273	393	\$287,036	528	\$463,842
Intercollegiate Athletics	2,721	\$1,866,964	5,619	\$7,013,019	5,562	\$5,319,043	21,719	\$12,479,465
Law	334	\$190,002	1,259	\$1,182,502	1,284	\$1,702,637	1,703	\$2,886,862
Libraries	217	\$179,698	1,250	\$663,165	1,161	\$387,432	3,589	\$616,206
Nursing	200	\$211,809	1,291	\$1,364,042	1,289	\$1,507,071	1,617	\$1,922,445
Ocean and Fisheries	123	\$155,757	482	\$6,918,560	398	\$3,421,438	553	\$4,155,330
Pharmacy	314	\$135,252	736	\$1,537,631	731	\$1,111,863	1,061	\$1,494,282
President's Funds	335	\$110,398	1,183	\$449,640	1,767	\$321,881	2,322	\$869,415
Public Health	108	\$419,412	368	\$6,075,255	492	\$4,876,944	584	\$6,667,414
Scholar. & Student Progs.	456	\$656,175	2,144	\$3,357,874	2,504	\$3,409,766	4,958	\$5,858,592
Social Work	212	\$35,359	429	\$869,485	631	\$438,896	795	\$492,520
UW Alumni Association	1,615	\$73,470	10,887	\$501,190	12,898	\$570,367	22,454	\$1,032,281
University Press	40	\$14,893	226	\$199,986				
University Support	149	\$214,708	871	\$5,797,644	688	\$1,810,203	1,245	\$4,627,937
Washington Tech. Center					1	\$171,938	1	\$219,908
<b>UW Bothell</b>	<b>53</b>	<b>\$9,728</b>	<b>211</b>	<b>\$220,462</b>	<b>153</b>	<b>\$216,354</b>	<b>274</b>	<b>\$248,742</b>
<b>UW Tacoma</b>	<b>44</b>	<b>\$68,836</b>	<b>194</b>	<b>\$390,528</b>	<b>232</b>	<b>\$613,656</b>	<b>549</b>	<b>\$3,050,522</b>
<b>All UW Unique Total</b>	<b>12,532</b>	<b>\$20,887,591</b>	<b>54,483</b>	<b>\$151,420,472</b>	<b>53,562</b>	<b>\$121,813,968</b>	<b>91,903</b>	<b>\$199,777,690</b>

Source: UW Office of Development

The number of donors and contribution totals for the major Development areas of the University are shown.

Job Number: 64070

January 2005

Development Area Summary - Gifts and Private Grants



## Development Area Summary - Gifts

	Current Month		Year to Date Total		Prior Year to Date Total		Prior Fiscal Year Total	
	Donors	Donor Value	Donors	Donor Value	Donors	Donor Value	Donors	Donor Value
<b>UW Seattle</b>								
UW Medicine	2,658	\$6,537,934	12,445	\$25,233,669	9,979	\$18,490,714	15,479	\$36,774,110
Architecture	188	\$73,726	735	\$335,108	681	\$848,320	1,123	\$1,225,952
Arts and Sciences	1,835	\$1,150,675	11,156	\$11,219,066	10,211	\$7,869,091	14,989	\$14,525,068
Broadcast Services	350	\$566,251	1,871	\$4,344,371	1,993	\$4,405,971	3,055	\$8,003,070
Business School	454	\$732,084	3,077	\$8,648,462	2,792	\$6,830,020	3,774	\$8,104,326
Dentistry	155	\$84,660	908	\$835,179	917	\$650,216	1,310	\$859,073
Education	239	\$61,280	972	\$1,349,220	1,080	\$1,172,359	1,554	\$1,474,556
Engineering	385	\$722,739	2,701	\$12,328,539	2,783	\$7,810,532	3,654	\$15,709,271
Evans Schl. of Pub. Affairs	107	\$57,681	495	\$349,639	291	\$661,058	412	\$705,172
Forest Resources	129	\$39,722	624	\$756,650	809	\$1,342,120	1,050	\$1,730,480
Graduate School	52	\$41,644	201	\$1,032,252	458	\$905,697	886	\$1,402,400
Information School	51	\$45,350	433	\$276,998	392	\$211,839	527	\$388,645
Intercollegiate Athletics	2,721	\$1,866,964	5,619	\$7,013,019	5,562	\$5,319,043	21,719	\$12,479,465
Law	334	\$190,002	1,257	\$1,157,502	1,284	\$1,702,637	1,703	\$2,886,862
Libraries	217	\$179,698	1,250	\$663,165	1,161	\$387,432	3,589	\$616,206
Nursing	199	\$181,809	1,283	\$931,260	1,280	\$784,449	1,609	\$1,198,123
Ocean and Fisheries	121	\$85,628	468	\$1,909,900	386	\$2,259,734	537	\$2,827,176
Pharmacy	313	\$75,252	732	\$1,284,029	728	\$850,192	1,058	\$1,232,611
President's Funds	335	\$110,398	1,183	\$449,640	1,767	\$321,881	2,322	\$869,415
Public Health	104	\$144,993	345	\$876,370	464	\$306,968	551	\$603,827
Scholar. & Student Progs.	456	\$656,175	2,144	\$3,357,874	2,503	\$3,408,166	4,957	\$5,855,992
Social Work	212	\$35,359	420	\$467,071	626	\$75,139	790	\$128,763
UW Alumni Association	1,615	\$73,470	10,887	\$501,190	12,898	\$570,367	22,454	\$1,032,281
University Press	40	\$14,893	226	\$199,986				
University Support	148	\$212,920	870	\$5,795,856	685	\$1,304,103	1,241	\$4,022,337
Washington Tech. Center					1	\$171,938	1	\$219,908
<b>UW Bothell</b>	<b>53</b>	<b>\$9,728</b>	<b>211</b>	<b>\$220,462</b>	<b>153</b>	<b>\$216,354</b>	<b>274</b>	<b>\$248,742</b>
<b>UW Tacoma</b>	<b>44</b>	<b>\$68,836</b>	<b>193</b>	<b>\$388,128</b>	<b>232</b>	<b>\$613,656</b>	<b>549</b>	<b>\$3,050,522</b>
<b>All UW Unique Total</b>	<b>12,440</b>	<b>\$14,019,885</b>	<b>54,140</b>	<b>\$91,924,620</b>	<b>53,255</b>	<b>\$69,490,009</b>	<b>91,572</b>	<b>\$128,174,367</b>

Source: UW Office of Development

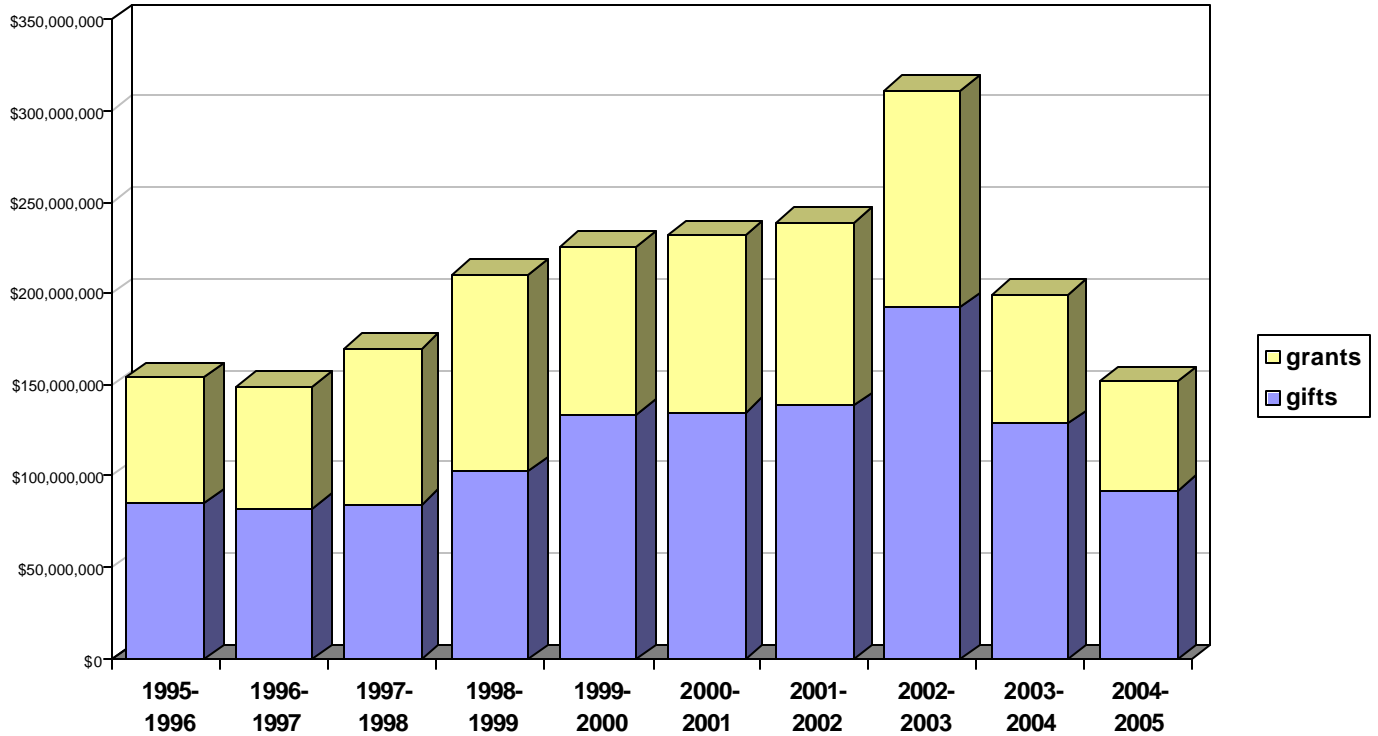
The number of donors and contribution totals (gifts only) for the major Development areas of the University are shown.

Job Number: 64070

January 2005

Development Area Summary - Gifts

## Complete Fiscal Year Comparison of Total Contributions Received

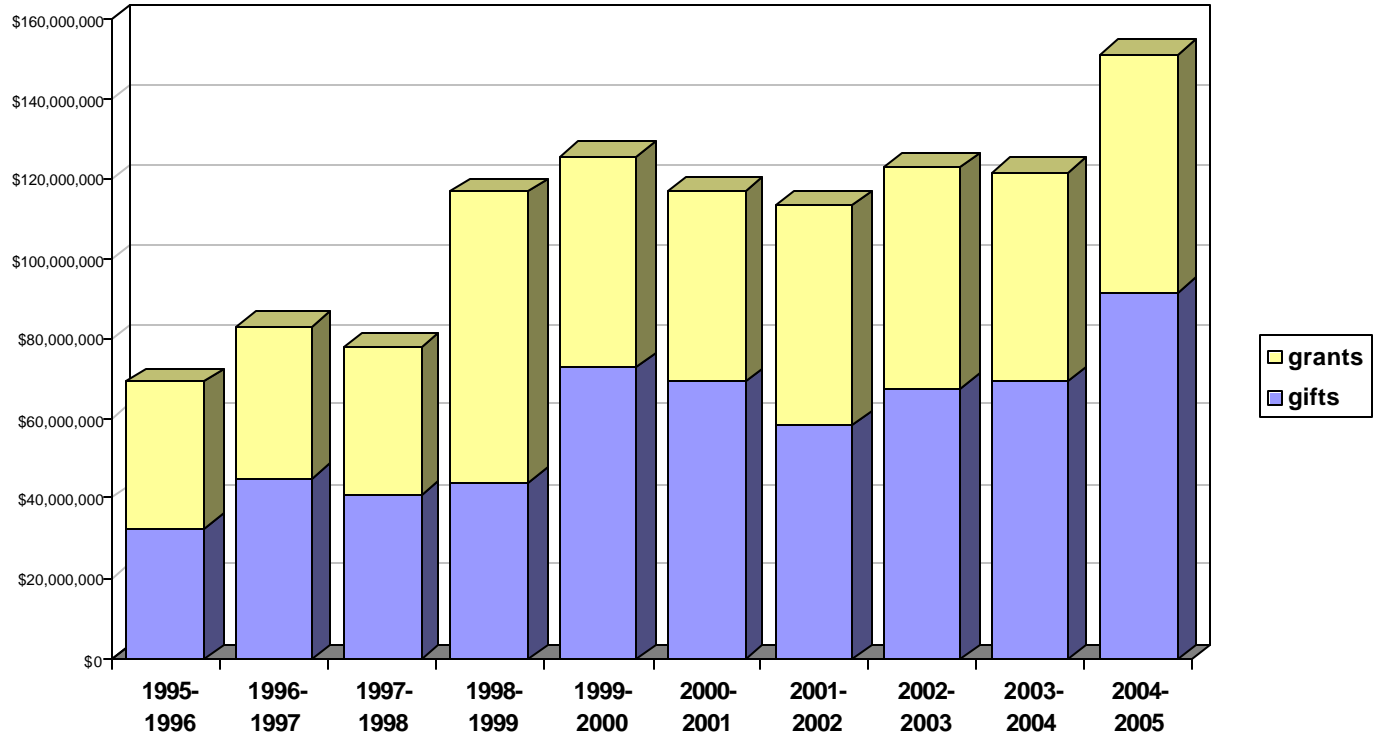


Source: UW Office of Development

Fiscal Year Contribution Totals			
Fiscal Year	Gifts	Grants	Total Contributions
2004- 2005	\$91,924,620	\$59,495,852	\$151,420,472
2003- 2004	\$128,174,367	\$71,603,323	\$199,777,690
2002- 2003	\$192,573,183	\$118,677,722	\$311,250,905
2001- 2002	\$137,959,340	\$100,820,547	\$238,779,887
2000- 2001	\$134,805,190	\$97,112,979	\$231,918,169
1999- 2000	\$134,037,997	\$91,536,165	\$225,574,162
1998- 1999	\$102,925,077	\$107,619,586	\$210,544,663
1997- 1998	\$84,718,016	\$85,276,615	\$169,994,631
1996- 1997	\$81,892,963	\$67,425,874	\$149,318,837
1995- 1996	\$85,036,511	\$69,150,088	\$154,186,599

This graph compares the current fiscal year's contribution totals to each of the previous nine fiscal year's contribution totals.

## Year To Date Contribution Totals

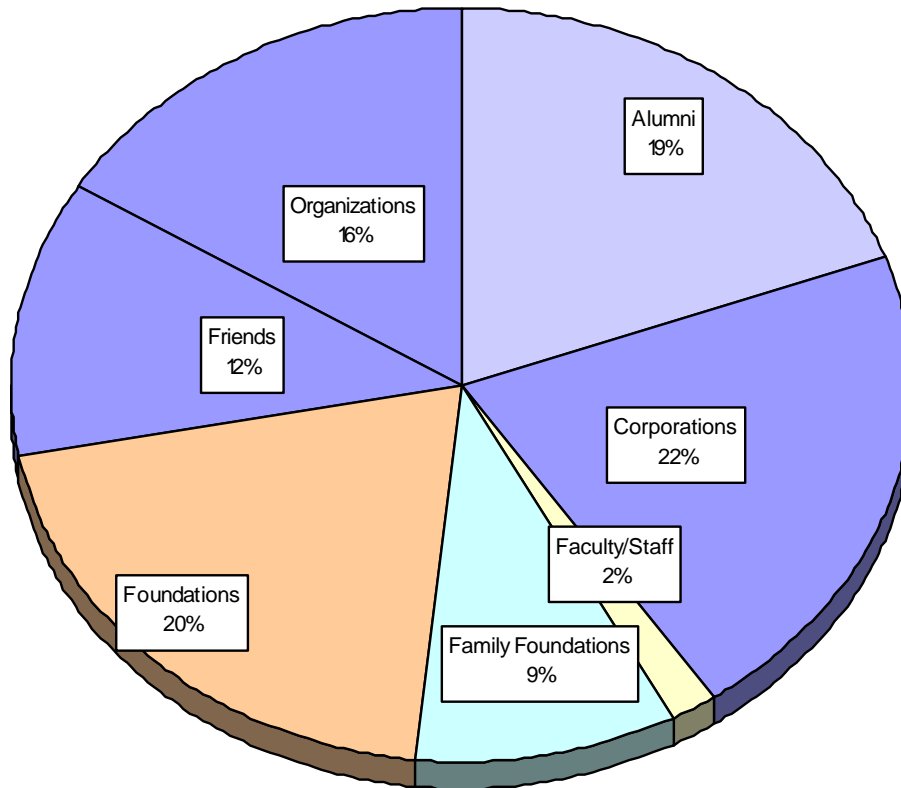


Source: UW Office of Development

Year To Date Contribution Totals			
Fiscal Year	Gifts	Grants	Total Contributions
2004- 2005	\$91,924,620	\$59,495,852	\$151,420,472
2003- 2004	\$69,490,009	\$52,323,959	\$121,813,968
2002- 2003	\$67,592,542	\$55,378,469	\$122,971,011
2001- 2002	\$58,505,478	\$54,904,965	\$113,410,444
2000- 2001	\$69,131,941	\$47,895,964	\$117,027,905
1999- 2000	\$72,873,077	\$52,757,080	\$125,630,157
1998- 1999	\$44,000,235	\$72,625,814	\$116,626,049
1997- 1998	\$41,043,163	\$36,782,437	\$77,825,600
1996- 1997	\$45,188,261	\$37,721,781	\$82,910,042
1995- 1996	\$32,749,455	\$36,283,605	\$69,033,060

This graph compares the current fiscal year's contribution totals to each of the previous nine fiscal year's contribution totals.

## Development Activity by Donor Type in Current Fiscal Year



Source: UW Office of Development

Donor Type Totals						
Donor Type	Year to Date Total		Prior Year to Date Total		Prior Fiscal Year Total	
	Donors	Donor Value	Donors	Donor Value	Donors	Donor Value
Alumni	30,565	\$29,420,158	32,537	\$21,564,855	49,719	\$37,211,864
Corporations	2,050	\$32,096,694	1,973	\$28,842,729	3,760	\$46,349,831
Faculty/Staff	2,679	\$2,464,362	2,285	\$2,230,274	3,171	\$3,335,421
Family Foundations	135	\$14,379,236	134	\$13,676,365	161	\$21,205,792
Foundations	276	\$30,529,424	292	\$22,339,217	387	\$34,932,399
Friends	18,491	\$18,264,823	16,044	\$12,460,203	34,361	\$27,532,116
Organizations	348	\$24,265,776	328	\$20,700,325	494	\$29,210,266

This graph shows the sources of contributions for the current year to date.

## Alumni Participation by Constituency

	Current Fiscal Year to Date			Previous Fiscal Year to Date			
	Solicitable	Donors	Partic. Rate	Solicitable	Donors	Partic. Rate	Final %
UW Seattle							
UW Medicine	15,842	2,291	14.5%	16,430	2,219	13.5%	19.6%
Architecture	7,192	823	11.4%	7,307	907	12.4%	18.9%
Arts and Sciences	121,216	12,609	10.4%	128,104	13,076	10.2%	15.8%
Business School	34,015	4,587	13.5%	35,210	4,878	13.9%	22.0%
Dentistry	4,301	798	18.6%	4,312	884	20.5%	31.3%
Education	18,677	2,181	11.7%	20,049	2,403	12.0%	18.9%
Engineering	29,399	3,109	10.6%	30,589	3,395	11.1%	16.6%
Evans Schl. Of Pub. Affairs	1,872	259	13.8%	1,797	298	16.6%	23.9%
Forest Resources	4,382	490	11.2%	4,468	513	11.5%	17.6%
Interdisc. Grad. Programs	1,161	128	11.0%	1,128	178	15.8%	22.5%
Interschool Programs	241	29	12.0%	219	20	9.1%	16.9%
Information School	3,786	610	16.1%	3,869	649	16.8%	23.0%
Law	7,070	1,143	16.2%	7,008	1,227	17.5%	25.6%
School Of Nursing	7,976	1,379	17.3%	8,092	1,506	18.6%	24.8%
Ocean & Fisheries	3,560	435	12.2%	3,705	460	12.4%	18.1%
Pharmacy	3,147	596	18.9%	3,159	660	20.9%	31.9%
Public Health	3,139	427	13.6%	3,044	474	15.6%	21.4%
Social Work	5,707	564	9.9%	6,008	732	12.2%	16.3%
Undergrad. Interdisc. Programs	67	5	7.5%	44	4	9.1%	25.0%
UW Bothell	3,580	261	7.3%	3,258	255	7.8%	12.8%
UW Tacoma	4,016	210	5.2%	3,595	229	6.4%	12.5%
Unspecified	11,614	1,647	14.2%	12,900	1,755	13.6%	22.1%
<b>All UW Total</b>	<b>267,179</b>	<b>30,565</b>	<b>11.4%</b>	<b>278,939</b>	<b>32,538</b>	<b>11.7%</b>	<b>17.8%</b>

Source: UW Office of Development

VII. STANDING COMMITTEES

B. Finance and Audit Committee

*In Joint Session With*

C. Capital Assets Committee

Grant and Contract Awards – January, 2005

RECOMMENDED ACTION:

It is the recommendation of the administration and the Finance and Audit Committee that the Board of Regents accept the Grant and Contract Awards as presented on the attached list.

Attachment: Grant and Contract Awards Summary  
Report of Grant and Contract Awards of  
\$1,000,000 or More



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**Grant and Contract Awards Summary**

to

**The Board of Regents**

of the

**University of Washington**

for

**January 2005**

**Office of Research**

**Office of Sponsored Programs**

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## Table of Contents

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Award Highlights	2
Graphic Summary of Award Activity	3
Summary of Grant and Contract Awards	4
Comparison of Grant and Contract Awards by Agency	5
Comparison of Grant and Contract Awards by School/College	6
Listing of Awards for College of Arts and Sciences by Department	7
Summary of Grant Awards - Excluding Private Awards	8
Summary of Private Grant Awards	9
Summary of Contract Awards	10

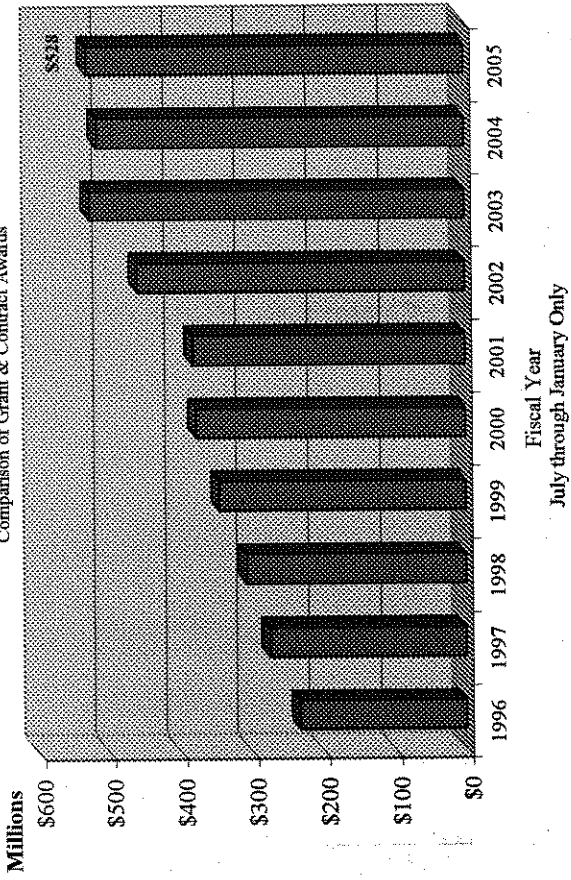
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JANUARY HIGHLIGHTS

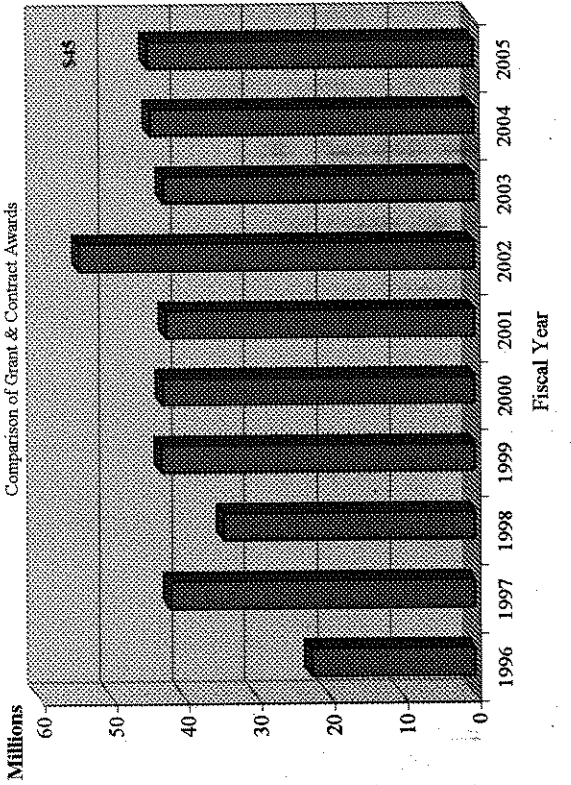
The National Science Foundation awarded a grant in the amount of \$1,168,861 for a project under the direction of James M. Morrison, Principal Oceanographer, of the Applied Physics Laboratory entitled "North Pole Environment Observatory." The scientists involved with this program have established a Project Office for the Study of Environmental Arctic Change (SEARCH). The motivating factor is an understanding that the Arctic is in the midst of significant interrelated physical changes involving the atmosphere and the ocean. The SEARCH Project Office provides planning, coordination and administrative support to guide in further exploration of the observed interrelated changes. It will communicate its activities to the science community and the public.

The Seattle-King County Department of Public Health awarded a grant in the amount of \$369,840 for a project under the direction of Associate Professor Kurt L. Johnson of the Department of Rehabilitation Medicine entitled "Employment Training Developmental Disabilities." These funds support an on-going service arrangement with King County for vocational training for developmentally disabled adults. These services are restricted to King County residents who have been declared eligible by the State Division of Developmental Disabilities. The UW will coordinate services and resources, as appropriate, to meet the needs of disabled individuals in order to complement and maximize available resources. Services will have a clear outcome for individuals consistent with an Individual Service Plan and Annual Service Review.

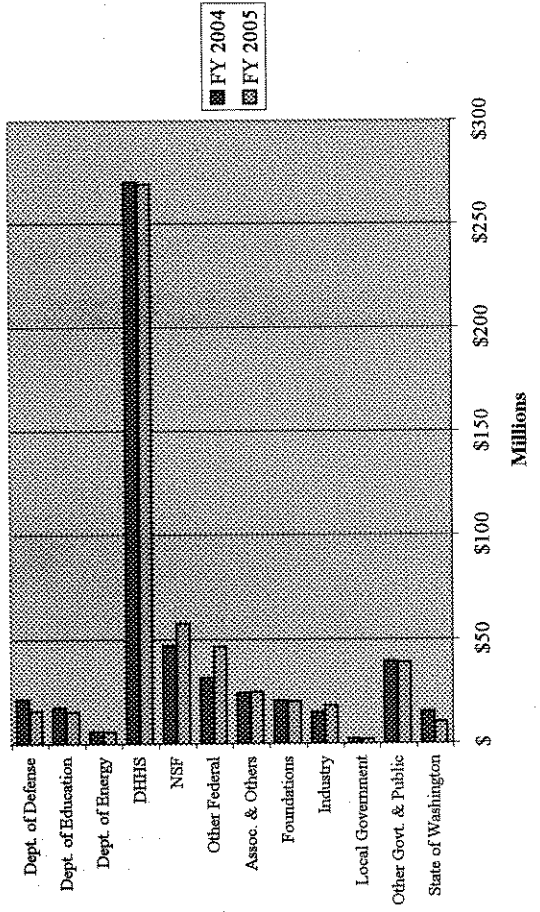
**YEAR-TO-DATE**  
Comparison of Grant & Contract Awards



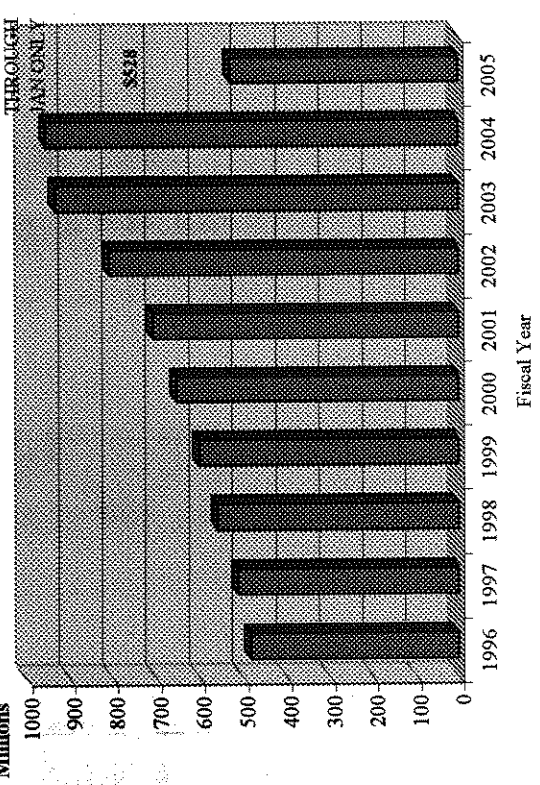
**JANUARY ONLY**  
Comparison of Grant & Contract Awards



**JULY THROUGH JANUARY**  
Two Year Comparison of Grant & Contract Awards



**COMPLETE FISCAL YEAR**  
Comparison of Grant & Contract Awards



**Summary of Grant and Contract Awards**  
**Fiscal Year 2004-2005**

Month	RESEARCH		TRAINING		Total
	Federal	Non-Federal	Federal	Non-Federal	Grants and Contracts
July	\$59,948,697	\$15,490,944	\$6,142,165	\$2,586,862	\$84,168,668
August	\$82,841,472	\$16,029,595	\$8,528,029	\$2,376,175	\$109,775,271
September	\$97,039,843	\$14,184,402	\$13,804,079	\$4,691,741	\$129,720,065
October	\$47,512,914	\$15,994,709	\$10,144,334	\$5,762,687	\$79,414,644
November	\$11,718,550	\$12,792,667	\$7,763,675	\$1,809,803	\$34,084,695
December	\$22,620,816	\$11,009,686	\$11,259,228	\$936,242	\$45,825,972
January	\$27,733,231	\$10,607,078	\$4,901,594	\$1,637,010	\$44,878,913
February					
March					
April					
May					
June					
<b>Current Year to Date</b>	<b>\$349,415,523</b>	<b>\$96,109,081</b>	<b>\$62,543,104</b>	<b>\$19,800,520</b>	<b>\$527,868,228</b>
<b>Previous Year to Date</b>	<b>\$347,734,565</b>	<b>\$98,946,990</b>	<b>\$47,245,123</b>	<b>\$19,785,734</b>	<b>\$513,712,412</b>
<b>Over (Under) Previous Year</b>	<b>\$1,680,958</b>	<b>(\$2,837,909)</b>	<b>\$15,297,981</b>	<b>\$14,786</b>	<b>\$14,155,816</b>

Assuming acceptance of all awards by the Board of Regents

**Comparison of Grant and Contract Awards by Agency**  
**Fiscal Years 2003-2004 and 2004-2005**

<b>Agency</b>	<b>July-Jan FY04</b>	<b>July-Jan FY05</b>
Department of Defense	\$21,559,948	\$16,167,499
Department of Education	\$17,523,627	\$15,493,924
Department of Energy	\$6,038,444	\$5,875,955
Dept. of Health and Human Services	\$270,353,002	\$269,361,755
National Science Foundation	\$47,339,214	\$57,985,343
Other Federal	\$32,165,453	\$47,074,151
<b>Subtotal for Federal:</b>	<b>\$394,979,688</b>	<b>\$411,958,627</b>
Associations .Others	\$24,844,027	\$24,980,628
Foundations	\$20,966,808	\$20,374,448
Industry	\$15,110,203	\$18,681,948
Local Government	\$2,465,000	\$2,214,376
Other Government and Public Agencies	\$39,817,589	\$39,231,057
State of Washington	\$15,529,097	\$10,427,144
<b>Subtotal for Non-Federal:</b>	<b>\$118,732,724</b>	<b>\$115,909,601</b>
<b>Grand Total :</b>	<b>\$513,712,412</b>	<b>\$527,868,228</b>
<b>Amount of Increase (Decrease):</b>		<b>\$14,155,816</b>
<b>Percent of Increase (Decrease):</b>		<b>2.8%</b>

**Assuming acceptance of all awards by the Board of Regents**

**Comparison of Grant and Contract Awards by School/College  
Fiscal Years 2003-2004 and 2004-2005**

<b>School/College</b>	<b>July-Jan FY04</b>	<b>July-Jan FY05</b>
<b>Upper Campus</b>		
Achitecture and Urban Planning	\$1,760,526	\$581,763
Arts and Science	\$53,682,880	\$41,001,091
Business Administration	\$0	\$396,250
Education	\$6,678,277	\$11,209,263
Engineering	\$45,563,907	\$44,455,446
Evans School of Public Affairs	\$8,707,608	\$6,060,058
Forest Resources	\$4,505,046	\$3,420,539
Graduate School	\$910,018	\$2,840,306
Information School	\$1,021,245	\$1,103,769
Law	\$0	\$2,101,778
Ocean and Fishery Sciences	\$37,016,133	\$40,401,584
Office of Research	\$7,636,994	\$15,854,725
Social Work	\$13,539,577	\$12,259,624
Undergraduate Education	\$118,897	\$141,228
<b>Subtotal :</b>	<b>\$181,141,108</b>	<b>\$181,827,424</b>
<b>Health Sciences</b>		
Dentistry	\$10,061,586	\$5,882,718
Medicine	\$252,179,135	\$237,395,140
Nursing	\$10,675,980	\$8,523,504
Pharmacy	\$7,068,370	\$7,231,035
Public Health and Community Medicine	\$31,874,780	\$55,408,202
<b>Subtotal :</b>	<b>\$311,859,851</b>	<b>\$314,440,599</b>
<b>Special Programs</b>		
Health Sciences Special Programs	\$11,441,968	\$19,875,345
Other Special Programs	\$8,797,007	\$9,961,025
<b>Subtotal :</b>	<b>\$20,238,975</b>	<b>\$29,836,370</b>
<b>Branch Campuses</b>		
Branch Campuses (Bothell)	\$379,978	\$1,569,267
Branch Campuses (Tacoma)	\$92,500	\$194,568
<b>Subtotal :</b>	<b>\$472,478</b>	<b>\$1,763,835</b>
<b>Grand Total :</b>	<b>\$513,712,412</b>	<b>\$527,868,228</b>

Assuming acceptance of all awards by the Board of Regents

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**List of Awards for Arts and Sciences**


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<b>Department</b>	<b>July-Jan FY04</b>	<b>July-Jan FY05</b>
Center for Humanities	\$10,000	\$0
Center for Statistics and the Social Sciences	\$443,204	\$296,482
Center for Studies in Demography and Ecology	\$1,146,081	\$412,741
College of Arts and Sciences	\$0	\$1,150,692
Department of Anthropology	\$559,908	\$321,418
Department of Applied Mathematics	\$918,860	\$456,546
Department of Asian Languages and Literature	\$0	\$10,000
Department of Astronomy	\$1,438,934	\$1,226,140
Department of Atmospheric Sciences	\$6,345,528	\$2,878,745
Department of Biology	\$9,103,830	\$3,075,542
Department of Chemistry	\$11,693,599	\$11,230,015
Department of Classics	\$44,656	\$0
Department of Communication	\$626,494	\$889,500
Department of Earth and Space Sciences	\$4,158,126	\$4,625,712
Department of English	\$3,000	\$0
Department of Geography	\$1,274,023	\$311,978
Department of Germanics	\$36,000	\$36,000
Department of History	\$123,805	\$80,000
Department of Mathematics	\$788,953	\$3,171,427
Department of Near Eastern Languages & Civilization	\$314,550	\$2,000
Department of Physics	\$2,037,341	\$3,114,506
Department of Political Science	\$171,577	\$0
Department of Psychology	\$5,214,664	\$4,114,775
Department of Scandinavian Languages and Literature	\$27,273	\$27,273
Department of Sociology	\$170,705	\$93,964
Department of Speech and Hearing Sciences	\$435,257	\$602,911
Department of Statistics	\$1,141,844	\$719,209
Henry M. Jackson School of International Studies	\$4,907,640	\$1,318,758
Institute for Nuclear Theory	\$176,700	\$195,000
Public Performing Arts	\$11,356	\$63,390
School of Music	\$0	\$11,180
Sociology	\$0	\$22,718
Thomas Burke Memorial Washington State Museum	\$358,972	\$542,469
	<b>\$53,682,880</b>	<b>\$41,001,091</b>

Assuming acceptance of all awards by the Board of Regents



## Summary of Grant Awards

Fiscal Year 2004-2005

(Excluding Private Awards from Foundations, Industry, Associations and Other)

Month	RESEARCH		TRAINING		Total Grants
	Federal	Non-Federal	Federal	Non-Federal	
July	\$55,974,193	\$6,566,850	\$5,628,040	\$419,247	\$68,588,330
August	\$81,537,111	\$3,607,384	\$8,409,062	\$286,194	\$93,839,751
September	\$91,915,174	\$4,443,388	\$13,472,578	\$2,050,573	\$111,881,713
October	\$38,700,760	\$3,127,126	\$10,006,094	\$587,266	\$52,421,246
November	\$10,112,191	\$5,475,868	\$7,364,454	\$195,093	\$23,147,606
December	\$19,875,113	\$3,182,322	\$11,174,372	\$73,083	\$34,304,890
January	\$26,584,659	\$2,100,436	\$4,807,682	\$239,176	\$33,731,953
February					
March					
April					
May					
June					
<b>Year to Date</b>	<b>\$324,699,201</b>	<b>\$28,503,374</b>	<b>\$60,862,282</b>	<b>\$3,850,632</b>	<b>\$417,915,489</b>

Assuming acceptance of all awards by the Board of Regents

## Summary of Grant Awards

Fiscal Year 2004-2005

(Private Awards from Foundations, Industry, Associations and Other)

Month	RESEARCH	TRAINING	Total Grants
July	\$4,689,311	\$1,326,279	\$6,015,590
August	\$6,122,163	\$1,311,941	\$7,434,104
September	\$4,654,889	\$1,752,306	\$6,407,195
October	\$9,071,080	\$602,381	\$9,673,461
November	\$4,857,082	\$1,482,411	\$6,339,493
December	\$4,783,350	\$670,728	\$5,454,078
January	\$5,950,843	\$826,739	\$6,777,582
February			
March			
April			
May			
June			
<b>Year to Date</b>	<b>\$40,128,718</b>	<b>\$7,972,785</b>	<b>\$48,101,503</b>

Assuming acceptance of all awards by the Board of Regents

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**Summary of Contract Awards**

**Fiscal Year 2004-2005**

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<b>Month</b>	<b>RESEARCH</b>		<b>TRAINING</b>		<b>Total Contracts</b>
	<b>Federal</b>	<b>Non-Federal</b>	<b>Federal</b>	<b>Non-Federal</b>	
July	\$3,974,504	\$4,234,783	\$514,125	\$841,336	\$9,564,748
August	\$1,304,361	\$6,300,048	\$118,967	\$778,040	\$8,501,416
September	\$5,124,669	\$5,086,125	\$331,501	\$888,862	\$11,431,157
October	\$8,812,154	\$3,796,503	\$138,240	\$4,573,040	\$17,319,937
November	\$1,606,359	\$2,459,717	\$399,221	\$132,299	\$4,597,596
December	\$2,745,703	\$3,044,014	\$84,856	\$192,431	\$6,067,004
January	\$1,148,572	\$2,555,799	\$93,912	\$571,095	\$4,369,378
February					
March					
April					
May					
June					
<b>Year to Date</b>	<b>\$24,716,322</b>	<b>\$27,476,989</b>	<b>\$1,680,822</b>	<b>\$7,977,103</b>	<b>\$61,851,236</b>

**Assuming acceptance of all awards by the Board of Regents**



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**Report of Grant and Contract Awards  
Of \$1,000,000 or More**

**January 2005**

**Requiring Action of  
The Board of Regents**

**of the  
University of Washington**

**Office of Research  
Office of Sponsored Programs**

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## Table of Contents

	Page
Detail of Grant Awards - Excluding Private Grants	2

Detail of Grant Awards (Excluding Private Awards) for  
January 2005

**FEDERAL**

**DEPARTMENT OF DEFENSE**

**U.S. Department of the Air Force**

To: LARRY R. DALTON, PROFESSOR \$1,000,000  
DEPARTMENT OF CHEMISTRY  
For: POLYMERIC SMART SKINS MATERIALS : CONCEPTS, MATERIALS AND DEVICES  
  
Eff: 5/1/2001

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**Department of Defense Subtotal: \$1,000,000**

**DEPT. OF HEALTH AND HUMAN SERVICES**

**National Institutes of Health**

To: VIRGINIA W. BERNINGER, PROFESSOR \$1,722,288  
COLLEGE OF EDUCATION  
For: LEARNING DISABILITIES: LINKS TO SCHOOLS AND BIOLOGY  
  
Eff: 12/1/2004

To: DENNIS M. DONOVAN, DIRECTOR \$1,250,000  
ALCOHOL AND DRUG ABUSE INSTITUTE  
For: CLINICAL TRIALS NETWORK: PACIFIC NORTHWEST (WASHINGTON) NODE  
  
Eff: 1/1/2005

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**Dept. of Health and Human Services Subtotal: \$2,972,288**

**NATIONAL SCIENCE FOUNDATION**

**National Science Foundation**

To: ELIZABETH L. FEETHAM, DEAN \$1,936,500  
GRADUATE SCHOOL  
For: 2005 NSF GRADUATE RESEARCH FELLOWSHIPS  
  
Eff: 12/1/2003

To: BRUCE M. HOWE, PRINCIPAL OCEANOGRAPHER \$1,411,475  
APPLIED PHYSICS LABORATORY  
For: SUPPLEMENTAL FUNDING REQUEST DEVELOPMENT OF A POWER SYSTEM FOR CABLED OCEAN  
OBSERVATORIES  
  
Eff: 9/1/2001



**Detail of Grant Awards (Excluding Private Awards) for  
January 2005**

To: JAMES H. MORISON, PRINCIPAL OCEANOGRAPHER \$1,168,861  
APPLIED PHYSICS LABORATORY  
For: NORTH POLE ENVIRONMENT OBSERVATORY

Eff: 6/1/2004

**National Science Foundation Subtotal:**

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**\$4,516,836**

**Total for Federal:**

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**\$8,489,124**

**Total Awards \$1,000,000 or Greater:**

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**\$8,489,124**

# UNIVERSITY OF WASHINGTON

## INVESTMENT PERFORMANCE REPORT

### SECOND QUARTER FISCAL YEAR 2005

AS OF DECEMBER 31, 2004



TREASURER, BOARD OF REGENTS  
TREASURY OFFICE

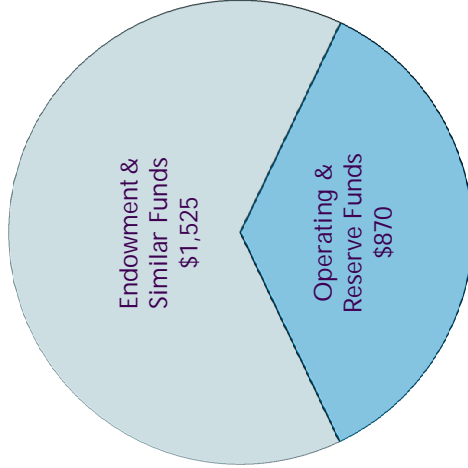
PUBLISHED MARCH 2005

# F3

# TREASURY ASSETS<sup>1</sup>

as of 12/31/04—\$2.4 Billion

Dollars in Millions



### Endowment & Similar Funds

Consolidated Endowment Fund <sup>2</sup>	\$1,344
Life Income Trusts	82
Outside Trusts	52
Non-CEF Endowments	23
Permanent Fund <sup>6</sup>	24
	<u>\$1,525</u>

### Operating & Reserve Funds

Invested Funds <sup>2</sup>	\$718
Portage Bay Insurance/SIRF <sup>3</sup>	46
Bond Retirement Fund <sup>4</sup>	12
Building Fund <sup>4</sup>	9
Debt Service Reserve Funds <sup>5</sup>	3
Bond Proceeds <sup>7</sup>	82
	<u>\$870</u>

1. Includes assets whose management falls under the auspices of the Finance & Audit Committee of the Board of Regents. Excludes Metro Tract and Forest Trust Lands. All dollar amounts are expressed in millions and represent market values.

2. The Invested Funds holds Consolidated Endowment Fund units valued at \$336MM. To avoid double counting, the dollars are included only in the CEF totals.

3. In June 2002, the Board of Regents authorized the establishment of a captive insurance company, Portage Bay Insurance. The previous insurance vehicle, the Self Insurance Revolving Fund(SIRF), will close after existing claims are resolved.

4. General obligation bond reserve fund on deposit with the state of Washington.

5. Required reserve funds for locally issued bonds (2002 Housing & Dining \$1.5MM, 2004 Housing & Dining \$0.6MM, 2004 Parking Reserve Funds \$1.3MM).

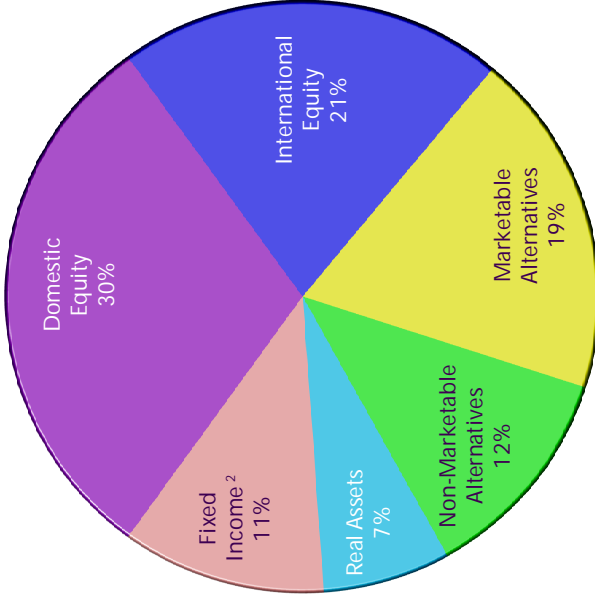
6. Proceeds from sale of land grants and subsequent investment returns on deposit with the state of Washington

7. Construction project funds which have not yet been disbursed (IMA \$7.8MM, Housing & Dining \$1.8MM, Parking \$12.1MM, Genome Sciences/R&T \$60.3MM)

# ASSET ALLOCATION

As of December 31, 2004

Consolidated Endowment Fund<sup>1</sup>—\$1,344MM



	Current Allocation	Interim Target	Policy Target	Policy Range
Domestic Equity	\$407	25%	30%	25%-35%
International Equity	285	20%	15%	10%-20%
Marketable Alternatives	250	20%	15%	10%-20%
Non-Marketable Alternatives	161	15%	15%	10%-20%
Equity Fund	\$1,103	82%	75%	70%-80%
Real Assets Fund	94	8%	8%	5%-10%
Fixed Income Fund <sup>2</sup>	148	12%	17%	12%-22%
<b>Total Consolidated Endowment Fund</b>	<b>\$1,344</b>	<b>100%</b>		

<sup>1</sup> Net foreign currency exposure: 30%

<sup>2</sup> Includes allocation to cash

# CONSOLIDATED ENDOWMENT FUND (CEF)

For the Quarter ending December 31, 2004

## Total Returns as of 12/31/04 <sup>1</sup> (%)

	2 <sup>nd</sup> Qtr FY 2005	1-Year	5-Year	10-Year
Total CEF Return	7.6	13.3	4.1	12.5
Strategy Weighted Policy Benchmark Equity Fund	7.0	12.0	2.8	12.3
Weighted Policy Benchmark	8.7	14.3	4.4	14.6
Real Assets Fund	6.9	20.5	—	—
Policy Benchmark	5.2	19.0	—	—
Fixed Income Fund	1.4	4.0	7.4	7.6
Policy Benchmark (LB Gov't Bond)	0.5	3.5	7.5	7.5

<sup>1</sup> Average Annual Compound Return

## Activity (\$ in Millions)

	FY 2005	FY 2004	FY 2003	Ten Years
Beginning Balance	1,216	1,010	1,013	274
Gifts	30	33	39	361
Transfers	6	6	5	66
Total Additions	37	39	44	428
IF purchase of CEF units	30	57	0	326
Net Investment Return	113	179	19	716
Distributions <sup>1</sup>	(45)	(57)	(57)	(351)
Administrative Fees	(1)	(2)	(2)	(16)
Development Support	(5)	(9)	(8)	(32)
Ending Balance	1,344	1,216	1,010	1,344
Net Change	129	206	(4)	1,070

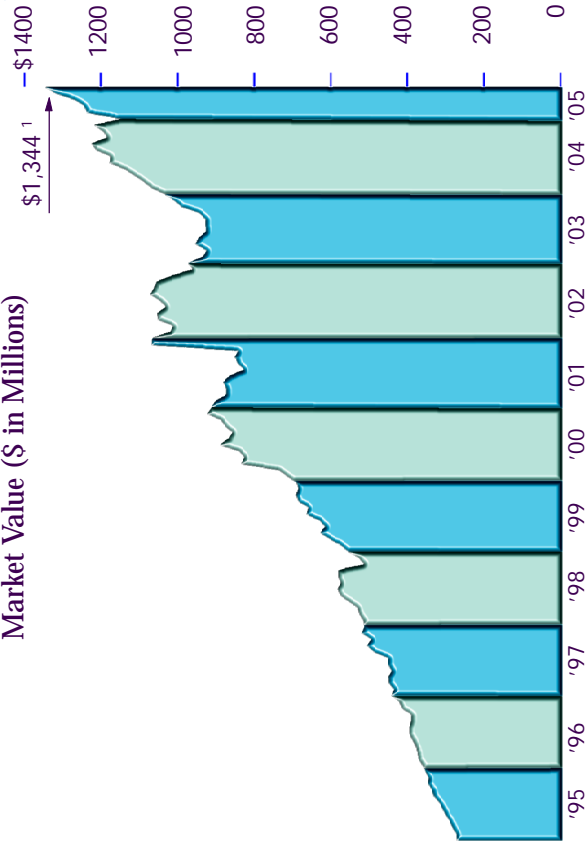
<sup>1</sup> FY 2005 reflects three quarters' distributions due to a timing change

## Cambridge Associates <sup>1</sup> Top 50 Universe Performance for periods ending 12/31/04



<sup>1</sup> Cambridge Associates College and University Investment Pool Top 50 (by Investment Pool Market Value)

## Market Value (\$ in Millions)



<sup>1</sup> Reflects inclusion of IP units in CEF starting 7/01—value without would be \$1,009

# PERFORMANCE UPDATE

## Total Return <sup>1</sup> as of 12/31/04

	2 <sup>nd</sup> Qtr FY '05	1 Year	3 Years	5 Years	10 Years
<b>Consolidated Endowment Fund Equity Fund</b>					
Domestic Equity	7.6	13.3	8.2	4.1	12.5
Core Equity	8.7	14.3	10.5	4.4	14.6
Value Equity	9.3	12.6	7.3	3.4	14.5
Growth Equity	9.6	12.3	7.8	2.5	14.3
International Equity	7.5	12.2	8.4	8.8	15.3
Marketable Alternatives	12.2	15.0	3.9	-6.7	13.8
Non-Marketable Alternatives <sup>2</sup>	14.0	20.0	16.5	2.9	9.6
Real Assets Fund	6.5	12.5	10.7	9.8	—
Fixed Income Fund	2.0	11.9	-0.6	-3.6	14.3
Market Indices					
Equity Indices	6.9	20.5	—	—	—
S&P 500	1.4	4.0	5.8	7.4	7.6
Russell 3000					
Russell 2000	9.2	10.9	3.6	-2.3	12.1
Dow Jones	10.2	11.9	4.8	-1.2	12.0
NASDAQ	14.1	18.3	11.5	6.6	11.5
MSCI ACWI ex US	7.5	5.3	4.6	0.6	13.1
Emerging Markets (IFCG)	14.7	8.6	3.7	-11.8	11.2
Fixed Income Indices	15.4	21.4	13.6	0.0	6.0
LB Government Bond	16.0	27.6	22.9	5.7	—
JP Morgan Global Hedged Bond Index					
	0.5	3.5	5.7	7.5	7.5
	1.7	4.9	5.1	6.4	8.1

Sources: Cambridge Associates and Northern Trust

<sup>1</sup> Total Return: average annual compound return (dividend or interest plus capital appreciation or depreciation)

<sup>2</sup> Provided by Cambridge Associates on a quarter lag.

# INVESTED FUNDS (IF)

For the Quarter ending December 31, 2004

## Total Return <sup>1</sup> (%)

	2 <sup>nd</sup> Qtr FY 2005	1-Year	5-Year	10-Year
Cash	0.1	1.0	5.2	6.0
Citi 2 Yr Treasury	0.0	0.9	5.0	5.6
Liquidity	0.3	2.6	6.7	7.0
LB Intermediate Govt Bond	0.2	2.3	6.6	6.7
IF excluding CEF units	0.3	2.2	6.3	6.7
Weighted Benchmark	0.1	2.0	6.2	6.4
IF including CEF units	2.5	5.5	5.6	8.3
Weighted Policy Benchmark	1.8	3.8	4.8	7.4

<sup>1</sup> Average Annual Compound Return

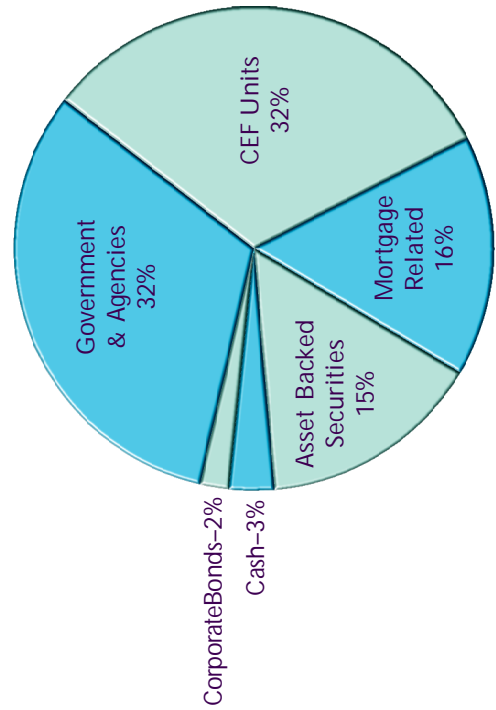
## Fund Allocation by Pool (\$ in Millions)

	Fund Allocation	Range	Duration	
			Actual	Maximum
Cash Pool	\$249	20%–40%	1.7	3.0 yrs
Liquidity Pool <sup>1</sup>	469	30%–60%	3.1	4.1 yrs
Total Cash & Liq. Pool	<u>\$718</u>	<u>68%</u>		
CEF Units held by IF	32%	15%–40%	4.9 <sup>2</sup>	6.4 yrs <sup>2</sup>
Total Invested Funds	<u>100%</u>			

<sup>1</sup> Includes Interfund Loans

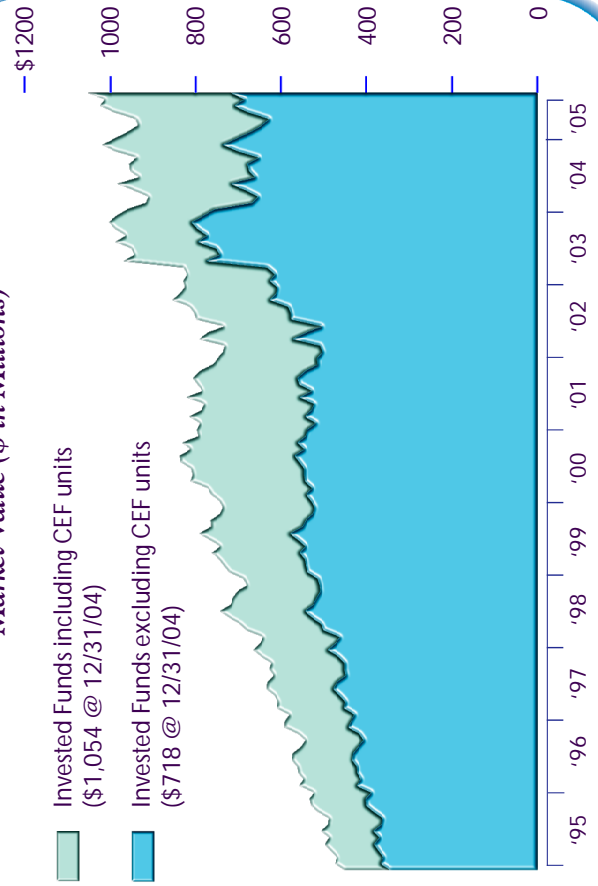
<sup>2</sup> Fixed Income assets only

## Mix of Investments <sup>1</sup>



<sup>1</sup> Not Shown—Interfund Loans (.18%)

## Market Value (\$ in Millions)



# UWINCO Summary of Actions Taken Under Board Delegated Authorities

## Second Quarter Fiscal Year 2005 (10/01/04–12/31/04)

### *By the Finance & Audit Committee:*

None

### *By the Chair of the Finance & Audit Committee:*

Credit Suisse Asset Management	Domestic Equity	November	Manager change	(\$35 MM)
Rainier Investment Management	Domestic Equity	November	Manager change	\$25 MM
Tyce Capital Management	Domestic Equity	November	Manager change	\$15 MM
Ignition Venture Partners III	Non-Marketable Alternatives	November	Venture capital partnership commitment	\$6 MM
Frazier Healthcare Fund V	Non-Marketable Alternatives	November	Venture capital partnership commitment	\$6 MM
Pomona Capital VI	Non-Marketable Alternatives	December	Opportunistic partnership commitment	\$5 MM

### *By the Treasurer:*

Shott Capital Management	Non-Marketable Alternatives	October	Liquidation manager of Non-Marketable Alternative equity distributions	NA
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**VII. STANDING COMMITTEES**

- B. Finance and Audit Committee  
*In Joint Session With*
- C. Capital Assets Committee

Development of Educational Outreach Building by Educational Outreach Properties

RECOMMENDED ACTION:

It is the recommendation of the administration, the Finance and Audit and Capital Assets Committees that the Board of Regents authorize the Executive Vice President or his designee to:

1. Execute a lease with Educational Outreach Properties (EOP), a non-profit subsidiary organization of the National Development Council, for a maximum term of 35 years, for the University of Washington property located on the southeast corner of Campus Parkway and University Way, providing for the development of the property as an office building for the UW Educational Outreach department (UWEO), the Visitors Center, and other campus users.
2. Approve, as required by the Internal Revenue Code:
  - a) EOP issuing up to \$17 million in tax-exempt bonds for the development of the project at a weighted average interest rate not to exceed 7.5% for no longer than the lease term;
  - b) EOP as a non-profit corporation, and;
  - c) The University's intent to accept unencumbered title when tendered by EOP when the non-profit's tax-exempt debt is retired.
3. Execute other documents and approvals required to complete the transaction.

BACKGROUND:

For over ten years, the various units of UWEO have been scattered throughout several locations. Two years ago, the building housing the central administrative unit was destroyed by fire resulting in further fragmentation. Sharing a single centrally located building will enable UWEO to make better use of resources, work more efficiently, and provide a single point of contact for the students and community members who interact daily with UWEO.

Development of Educational Outreach Building by Educational Outreach Properties (continued p. 2)

The building will be constructed on the University-owned site of the current UW Visitor's Information Center, located on the southeast corner of the intersection of NE Campus Parkway and University Way NE. The new building will also house the Visitor's Information Center and other UW units, which are currently occupying the building that will be demolished. The development model calls for a building of approximately 55,000 gross square feet, plus a minimum 20 space parking garage under the building.

DEVELOPMENT PROJECT:

Construction is expected to begin in December of 2005 and be completed by March of 2007. It is anticipated that the garage portion of the project will be completed no later than March of 2006.

The project will be constructed as public work. The University will enter into a design-build contract with an architect-builder team to be named by the selection jury on March 14, 2005. When the parking garage is completed, the design build contract will be assigned to EOP under the terms of a ground lease between the University and EOP. Following the execution of the ground and occupancy leases, the design-build team will assume all development risk.

The University Real Estate Office will negotiate a ground lease of the property with EOP for a term of no more than thirty-five years. The University will enter into an occupancy lease with EOP for approximately 13 years with extension options to coincide with the final payment on the bonds. Payments under the occupancy lease will commence only upon final completion of the project.

FINANCING STRUCTURE:

The total project cost of \$17.2M will be funded from two sources: tax-exempt lease revenue bonds issued by EOP and a \$6M contribution from UWEO.

Tax-exempt lease-backed bonds will be issued by EOP to finance the development. In order to secure the most cost effective lease rates, the lease will obligate the University to make payments from legally available, non-appropriated local funds. This is a broader revenue pool than the revenues which are directly responsible for the lease payments. When the bonds are retired, EOP is obligated to tender unencumbered title to the property to the University.

The overall occupancy costs of the building will be paid from UWEO and other non-appropriated local funds. As part of regular due diligence, Treasury Office has reviewed UWEO's financial position and is comfortable that it has sufficient resources to make lease payments.

Development of Educational Outreach Building by Educational Outreach Properties (continued p. 3)

REVIEW AND APPROVALS:

The lease, construction, and financing of the project have been recommended by the Vice Provost for Educational Outreach, the Director of Real Estate, the Vice Provost for Planning and Budgeting, the Vice President for Financial Management, and the Executive Vice President. This recommendation has been reviewed by the University's financial advisor and bond counsel.

ENCLOSURES:

Sources and Uses of Funds  
Summary of Operating Revenue, Expenditures and Estimates

**UWEO Building**  
**Sources and Uses of Funds**

**Sources of Funds**

Contribution from UWEO	6,000,000
Bond Proceeds	13,330,000
<b>Total Sources of Funds</b>	<b>19,330,000</b>

**Uses of Funds**

Design Costs	4,000,000
Construction Costs	13,224,000
Capitalized Interest	1,406,000
Cost of Issuance	700,000
<b>Total Uses of Funds</b>	<b>19,330,000</b>

## University of Washington Educational Outreach Summary of Operating Revenue, Expenditures and Estimates

	Actual		Estimated	Projected			
	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
<b><u>UWEO Revenue and Other Funding</u></b>							
Operating Funding - UWEO Operations	25,344,646	26,067,909	26,601,000	27,501,000	28,435,000	29,407,000	30,413,000
Operating Funding - Summer Quarter	<u>9,149,285</u>	<u>9,859,346</u>	<u>9,952,165</u>	<u>10,300,000</u>	<u>10,661,000</u>	<u>11,034,000</u>	<u>11,420,000</u>
<b>Total Revenue and Other Funding</b>	<b>34,493,931</b>	<b>35,927,255</b>	<b>36,553,165</b>	<b>37,801,000</b>	<b>39,096,000</b>	<b>40,441,000</b>	<b>41,833,000</b>
<b>Operating Expenditures / Campus Disbursements</b>							
All - In Lease Costs Existing Facilities	(980,971)	(903,245)	(925,826)	(962,000)	(989,000)	(1,003,000)	(1,038,000)
All - In Lease Costs New Building (1)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(207,000)</u>	<u>(558,000)</u>	<u>(688,000)</u>
<b>Total Expenditures</b>	<b>(32,686,381)</b>	<b>(30,889,019)</b>	<b>(34,495,000)</b>	<b>(36,151,000)</b>	<b>(38,053,000)</b>	<b>(40,141,000)</b>	<b>(41,552,000)</b>
<b>Total Net Revenue / ( Loss )</b>	<b>1,807,550</b>	<b>5,038,236</b>	<b>2,058,165</b>	<b>1,650,000</b>	<b>1,043,000</b>	<b>300,000</b>	<b>281,000</b>
Beginning Unrestricted Fund Balance (2)	6,078,803	7,886,353	12,924,589	8,982,754	10,632,754	9,675,754	9,975,754
Equity Contribution to Building & FFE	-	-	(6,000,000)	-	(2,000,000)	-	-
Ending Unrestricted Fund Balance	7,886,353	12,924,589	8,982,754	10,632,754	9,675,754	9,975,754	10,256,754
Ending Fund Balance as % of Operating Funding	23%	36%	25%	28%	25%	25%	25%

**NOTES:**

- (1) All-in lease costs include debt service, operations and maintenance, and reserves. This only reflects UWEO's share of the total building costs.
- (2) Fund balance is maintained as a reserve for program shortfalls and opportunities, obligations to tenured faculty-even if programs are eliminated, and an allowance for shifting economic conditions.

**Assumptions:**

- For planning continuing operations revenue and expenditures are projected at +3.5% /year after 2004, plus program expenditures/disbursements growth averaging \$625K per year.
- Some parts of operating funding will not achieve 3.5% annual growth in the short-term. Some expenditures are expected to increase at a greater rate.
- The few grants administered by UWEO are not included in operations revenue or expenditures

**VII. STANDING COMMITTEES****B. Finance and Audit Committee**

*In Joint Session With*

**C. Capital Assets Committee**

Academic Year 2005-06 Tuition Rates for the Undergraduate Non-resident, Graduate and Professional Tuition Categories

RECOMMENDED ACTION:

It is the recommendation of the University of Washington administration and the Finance and Audit and Capital Assets Committee that the Board of Regents take the following actions regarding tuition rates for the undergraduate non-resident, graduate and professional tuition categories for the 2005-06 academic year:

establish tuition rates for the undergraduate non-resident, graduate and professional tuition categories for the 2005-06 academic year as shown in the attached table;

change the graduate tuition tier designation for engineering masters students from Graduate Tier III to Graduate Tier I; and

establish a cohort-based, two-year tuition rate for business masters students who begin their programs during the 2005-06 academic year; under this cohort-based tuition rate, business masters students entering programs at the start of the 2005-06 academic year will pay the rate listed on the attached table for both the 2005-06 academic year and the 2006-07 academic year; to be eligible for the cohort-based tuition rate, a business masters student must have continuous attendance and complete the degree program within a two-year time frame, subject to review and adjustment based upon the level of state general fund support that is received for the biennium.

POLICY CONSIDERATIONS:

The policy and financial context for these tuition recommendations was discussed at the February Board of Regents meeting. Consistent with recent policy, the purpose of setting tuition for these tuition categories in March is to provide early notice of next year's tuition to prospective and returning students. However, as this item is under consideration by the Board of Regents, the legislature is still in session and the administration does not yet know what level of State General Fund support will be provided to the university for Fiscal Year 2006. Depending on the level of State General Fund support that the legislature ultimately approves for the university for Fiscal Year 2006, the administration may ask the Board of Regents to reconsider these tuition rate actions for the 2005-06 academic year when the university's Fiscal Year 2006 budget is discussed and approved.

## VII. STANDING COMMITTEES

### B. Finance and Audit Committee

#### Academic Year 2005-06 Tuition Rates for the Undergraduate Non-resident, Graduate and Professional Tuition Categories (continued p. 2)

This action item does not establish a tuition rate for undergraduate resident students. The legislature has retained authority over undergraduate resident tuition rates and the university cannot establish a tuition rate for these students until after the legislature has established an upper limit for the tuition increase in the 2005-07 State operating budget bill. The Board of Regents will discuss and establish a tuition rate for undergraduate resident students during its review and approval of the university's Fiscal Year 2006 budget which will occur in May and June (assuming that the legislature completes its actions during the regular session time limits).

A new tuition category for nursing masters students at the Seattle campus was added in 2004-05 with provisions to mitigate the impact of increasing tuition on current students. The 2005-06 academic year will be the last year of the "grandfathering" for nursing masters students; beginning with the 2006-07 academic year, all nursing masters students will be charged the same tuition rate.

Similarly, over the last few years previous Doctor of Pharmacy students have been "grandfathered" to mitigate the impact of tuition increases. The ongoing process of transitioning to having all PharmD students to standard resident and non-resident tuition rates continues during the 2005-06 academic year; for the 2005-06 academic year, incoming, 2<sup>nd</sup> year, and 3<sup>rd</sup> year students are in one tuition category and only 4<sup>th</sup> year students are paying a "grandfathered" rate. Beginning with the 2006-07 academic year, all PharmD students will be charged at either a standard resident or non-resident tuition rate.

#### FUTURE CONSIDERATIONS:

As was discussed at the February Board of Regents meetings, the administration plans on continuing to conduct analyses on both the level and structure of tuition rates for these tuition categories, and plans further discussion with the Board of Regents in upcoming months on the policy issues and questions raised by these analyses. Among the areas for discussion and analysis are:

Should the university formally establish longer-term tuition targets?

Is the current price differential among the graduate tuition tiers sufficient?

Should the university establish more degree specific tuition categories at the graduate level?

For selected graduate and professional tuition categories, should the university consider eliminating the resident/non-resident differential?

VII. STANDING COMMITTEES

B. Finance and Audit Committee

Academic Year 2005-06 Tuition Rates for the Undergraduate Non-resident, Graduate and Professional Tuition Categories (continued p. 3)

Are there graduate or professional programs other than business masters where the university might want to consider cohort-based tuition structures?

Attachment:

2005-06 Academic Year Tuition Rate Recommendations for the Undergraduate Non-Resident, Graduate and Professional Tuition Categories



VII. STANDING COMMITTEES

B. Finance and Audit Committee

Academic Year 2005-06 Tuition Rates for the Undergraduate Non-resident, Graduate and Professional Tuition Categories (continued p. 4)

<b>University of Washington</b>				
<b>Academic Year 2005-06 Tuition Rate Recommendations</b>				
	<b>2004-05 Tuition</b>	<b>2005-06 Dollar Increase</b>	<b>2005-06 % Increase</b>	<b>2005-06 Recommended Tuition</b>
<b>Undergraduate Non-resident</b>	<b>17,400</b>	+ 2,000	11.5%	<b>19,400</b>
<b>Graduate Tier I Resident</b>	<b>7,100</b>	+ 650	9.2%	<b>7,750</b>
<b>Graduate Tier I Non-Resident</b>	<b>17,300</b>	+ 1,500	8.7%	<b>18,800</b>
<b>Graduate Tier II Resident</b>	<b>7,350</b>	+ 650	8.8%	<b>8,000</b>
<b>Graduate Tier II Non-Resident</b>	<b>17,550</b>	+ 1,500	8.5%	<b>19,050</b>
<b>Graduate Tier III Resident</b>	<b>7,600</b>	+ 650	8.6%	<b>8,250</b>
<b>Graduate Tier III Non-Resident</b>	<b>17,800</b>	+ 1,500	8.4%	<b>19,300</b>
<b>Nursing Masters' Resident (Incoming)</b>	<b>7,800</b>	+ 1,900	24.4%	<b>9,700</b>
<b>Nursing Masters' Non-Res. (Incoming)</b>	<b>17,400</b>	+ 1,800	10.3%	<b>19,200</b>
<b>Nursing Masters Resident (Continuing)</b>	<b>7,100</b>	+ 1,210	17.0%	<b>8,310</b>
<b>Nursing Masters Non-Res. (Continuing)</b>	<b>17,300</b>	+ 290	1.7%	<b>17,590</b>
<b>Pharm.D. Resident (Incoming, 2nd Yr. &amp; 3rd Year)*</b>	<b>9,700</b>	+ 970	10.0%	<b>10,670</b>
<b>Pharm.D. Resident (4th Year)*</b>	<b>8,200</b>	+ 410	5.0%	<b>8,610</b>
<b>Pharm.D. Non-Res (Incoming, 2nd Yr &amp; 3rd Year)*</b>	<b>19,200</b>	+ 1,920	10.0%	<b>21,120</b>
<b>Pharm.D. Non-Res (4th Year)*</b>	<b>18,200</b>	+ 910	5.0%	<b>19,110</b>
<b>Business Masters Resident</b>	<b>12,100</b>	+ 2,680	22.1%	<b>14,780</b>
<b>Business Masters Non-Res (Both UWS &amp; UWB)</b>	<b>21,000</b>	+ 3,717	17.7%	<b>24,717</b>
<b>Law Resident</b>	<b>13,000</b>	+ 1,300	10.0%	<b>14,300</b>
<b>Law Non-Resident</b>	<b>19,300</b>	+ 1,930	10.0%	<b>21,230</b>
<b>Medicine Resident</b>	<b>12,800</b>	+ 1,152	9.0%	<b>13,952</b>
<b>Medicine Non-Resident</b>	<b>31,000</b>	+ 2,790	9.0%	<b>33,790</b>
<b>Dentistry Resident</b>	<b>12,800</b>	+ 1,152	9.0%	<b>13,952</b>
<b>Dentistry Non-Resident</b>	<b>31,000</b>	+ 2,790	9.0%	<b>33,790</b>
<b>Tacoma</b>				
<b>Business Masters Resident</b>	<b>11,000</b>	+ 935	8.5%	<b>11,935</b>
<b>Business Masters Non-Res</b>	<b>20,000</b>	+ 1,700	8.5%	<b>21,700</b>
<b>Bothell &amp; Tacoma</b>				
<b>Nursing Masters' Resident</b>	<b>7,350</b>	+ 650	8.8%	<b>8,000</b>
<b>Nursing Masters' Non-Resident</b>	<b>17,550</b>	+ 1,500	8.5%	<b>19,050</b>

VII. STANDING COMMITTEES

B. Finance and Audit Committee

Academic Year 2005-06 Tuition Rates for the Undergraduate Non-resident, Graduate and Professional Tuition Categories (continued p. 5)

<b>University of Washington</b>				
<b>Academic Year 2005-06 Tuition Rate Recommendations</b>				
	<b>2004-05 Tuition</b>	<b>2005-06 Dollar Increase</b>	<b>2005-06 % Increase</b>	<b>2005-06 Recommended Tuition</b>
<b>Post-baccalaureate</b> Resident taking 1 or more graduate courses	<b>7,600</b>	+ 650	8.6%	<b>8,250</b>
<b>Post-baccalaureate</b> Non-resident taking only undergraduate courses	<b>17,400</b>	+ 2,000	11.5%	<b>19,400</b>
taking 1 or more graduate courses	<b>17,800</b>	+ 1,500	8.4%	<b>19,300</b>
<b>Non-matriculated</b> Resident taking 1 or more graduate courses	<b>7,600</b>	+ 650	8.6%	<b>8,250</b>
<b>Non-matriculated</b> Non-Resident taking only undergraduate courses	<b>17,400</b>	+ 2,000	11.5%	<b>19,400</b>
taking 1 or more graduate courses	<b>17,800</b>	+ 1,500	8.4%	<b>19,300</b>

**Tier I**

All PhD students  
Master's degrees not specified below

**Tier II**

Education masters  
Forest Resources masters  
Non-professional School of Medicine masters  
Oceanography & Fisheries Sciences masters  
Public Affairs masters  
Public Health & Community Medicine masters

**Tier III**

Architecture & Urban Planning masters  
Information School masters  
Tacoma masters in Computing and Software Systems

**VII. STANDING COMMITTEES**

- B. Finance and Audit Committee  
*In Joint Session With*
- C. Capital Assets Committee

Approval of a Resolution to Refund Outstanding BondsRECOMMENDED ACTION:

It is the recommendation of the administration, the Finance and Audit and Capital Assets Committees that the Board of Regents approve:

1. the attached resolution to allow for refunding of bonds issued by or on behalf of the University under specific conditions:
  - a) if the savings after expenses are greater than 5% of the value of the bonds refunded
  - b) if the refunding bonds are issued as fixed rate bonds
  - c) for only the three refunding candidates specified in the resolution
  - d) for one year through April 1, 2006
2. Authorize the President or his designee to authorize the issuance of the bonds, to establish all other terms of the bonds, and to execute other documents and approvals required to complete the transaction.

BACKGROUND:

In the last six months, as short term interest rates have risen and long term interest rates have fallen, there have been opportunities for refunding bonds issued by or on behalf of the University. The bonds that are candidates for refunding are the 2000 Student Facilities Bonds, the 2000 ICA bonds, and the 1999 Educational Research Properties bonds (4225 Roosevelt). Since the interest rate environment is constantly changing, it is important that the university be able to quickly react to potential savings opportunities.

FINANCING STRUCTURE:

These are purely financial transactions and will only be undertaken if the benefits from refunding meet the required level of savings. All of the bonds are fixed rate and will be refunded only as fixed rate. The final maturity of the bonds will not be

VII. STANDING COMMITTEES

B. Finance and Audit Committee

*In Joint Session With*

C. Capital Assets Committee

Approval of a Resolution to Refund Outstanding Bonds (continued p. 2)

extended. The 5% savings minimum is the same threshold that the State of Washington uses on its General Obligation bonds.

REVIEW AND APPROVALS:

The resolution and terms have been recommended by the University's financial advisor and reviewed by the Treasury Office, the Vice President for Financial Management, and the Executive Vice President. This recommendation has been reviewed by the University's financial advisor and bond counsel.

ENCLOSURE:

Resolution

BOARD OF REGENTS  
UNIVERSITY OF WASHINGTON  
RESOLUTION  
DATED MARCH 17, 2005

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Authorizing the issuance of  
Not Exceeding \$13,500,000  
UNIVERSITY OF WASHINGTON  
DEPARTMENT OF INTERCOLLEGIATE ATHLETICS REFUNDING REVENUE BONDS,  
SERIES 2005

Not Exceeding \$48,500,000  
UNIVERSITY OF WASHINGTON  
STUDENT FACILITIES FEE REFUNDING REVENUE BONDS, SERIES 2005

Not Exceeding \$33,500,000  
UNIVERSITY OF WASHINGTON  
GENERAL REVENUE BONDS, 2005

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BOARD OF REGENTS  
UNIVERSITY OF WASHINGTON  
RESOLUTION

A RESOLUTION of the Board of Regents of the University of Washington authorizing the issuance of Department of Intercollegiate Athletics, Student Facilities Fee, and General Revenue Bonds of the University to defease and redeem certain outstanding bonds; establishing the source of payment and security for each of such bonds; delegating to the President of the University or his designee the authority to approve the issuance, sale and delivery of such bonds, subject to specified parameters, to select specified bonds to be redeemed or defeased and to call such bonds for redemption, and to provide for the date, form, maturities, redemption and other terms of the bonds; authorizing the selection of one or more trustees, escrow agents and underwriters; and authorizing the execution of documents in connection with the issuance and sale of such bonds.

WHEREAS, the Legislature, pursuant to RCW 28B.10.300 through RCW 28B.10.330 (the "Auxiliary Bond Act") has authorized the Board of Regents to sell and issue revenue bonds to finance the acquisition, construction, and equipping of University facilities including intercollegiate athletics and student recreation facilities; and

WHEREAS, the Legislature, pursuant to RCW 28B.140 (the "Research Bond Act") has authorized the Board of Regents to sell and issue revenue bonds to finance the acquisition, construction, and equipping of research facilities; and

WHEREAS, pursuant to the Auxiliary Bond Act, the University issued its University of Washington Department of Intercollegiate Athletics Revenue Bonds, Series 2000 in the principal amount of \$16,310,000 (the "Series 2000 ICA Bonds"), to pay a portion of the cost of constructing and equipping an indoor practice facility and outdoor practice field and renovating the Bank of America Arena at "Hec" Edmundson Pavilion, and to pay costs of issuance; and

WHEREAS, pursuant to the Resolution of the Board of Regents authorizing the Series 2000 ICA Bonds, the Series 2000 ICA Bonds maturing on and after June 1, 2008, may be redeemed on any date on and after June 1, 2007 at a price of par plus accrued interest; and

WHEREAS, pursuant to the Auxiliary Bond Act, the University issued its University of Washington Student Facilities Fee Revenue Bonds, Series 2000, in an aggregate principal amount of \$49,210,000 (the "Series 2000 IMA Bonds"), to pay a portion of the cost of constructing and equipping improvements to the Intramural Activities Building and to other

student recreational sports facilities, to fund a debt service reserve account, and to pay costs of issuance; and

WHEREAS, pursuant to the Resolution of the Board of Regents authorizing the Series 2000 IMA Bonds, the Series 2000 IMA Bonds may be redeemed on any date on and after June 1, 2010 at a price of 101% of the principal amount to be redeemed plus accrued interest; and

WHEREAS, pursuant to a Resolution of the Board of Regents dated March 19, 1999, the Board approved the issuance by Educational Research Properties, a Washington nonprofit corporation, of not to exceed \$35,000,000 in tax-exempt bonds (the "Roosevelt I Bonds") on behalf of the University pursuant to U.S. Department of Treasury Revenue Ruling 63-20 and Revenue Procedure 82-26, to pay the costs of acquiring and making repairs and upgrades to medical laboratory, clinic and office facilities at 4225 Roosevelt Way Northeast (the "4225 Roosevelt Building"), to fund a debt service reserve fund, and to pay costs of issuance; and

WHEREAS, pursuant to an Indenture of Trust, dated as of June 1, 1999 (the "Roosevelt I Indenture"), by and between Educational Research Properties and Chase Manhattan Trust Company, National Association, as bond trustee, Educational Research Properties issued the Roosevelt I Bonds in two series: its Lease Revenue Bonds (4225 Roosevelt Project), Series 1999A in the aggregate principal amount of \$26,050,000 (the "Roosevelt I Bonds, Series A") and its Lease Revenue Bonds (4225 Roosevelt Project), Series 1999B (Taxable) in the aggregate principal amount of \$4,505,000 (the "Roosevelt I Bonds, Series B"); and

WHEREAS, the University has entered into three leases with Educational Research Properties for the 4225 Roosevelt Building, each with a term of ten years plus four options to extend the lease for five years; and

WHEREAS, under the leases, rent is payable solely from nonappropriated revenues of the University, subject to the payment of ordinary and necessary operating expenses of the University, the obligation of the University to reimburse the State of Washington for bonds issued for the benefit of the University and the payment of debt service on future parity revenue bonds, if any, issued by Educational Research Properties for the benefit of the University; and

WHEREAS, the Roosevelt I Bonds, Series A may be redeemed by Educational Research Properties on any date on and after June 1, 2009, at a price of par plus accrued interest and all of the Roosevelt I Bonds may be defeased; and

WHEREAS, the Roosevelt I Indenture provides that Educational Research Properties will convey to the University unencumbered title to the 4225 Roosevelt Building, without recourse or warranty and in its then condition, upon the full payment and retirement or defeasance of all the outstanding Roosevelt I Bonds, Series A pursuant to the terms of the Roosevelt I Indenture; and

WHEREAS, the University may realize significant debt service savings if the Series 2000 IMA Bonds and/or the Series 2000 ICA Bonds are redeemed prior to their maturities through the issuance of refunding bonds; and



WHEREAS, the University may realize significant savings if the Roosevelt I Bonds are redeemed or defeased, causing title to the 4225 Roosevelt Building to be transferred to the University, because annual debt service to be paid on the University's bonds is projected to be less than the debt service paid on the Roosevelt I Bonds (which is reflected in the University's current annual rent obligation), because the University will no longer be obligated to pay certain administrative fees to Educational Research Properties, and because of property tax savings associated with the University taking title to the property; and

WHEREAS, it is in the best interests of the University to issue Department of Intercollegiate Athletics Refunding Revenue Bonds to redeem the Series 2000 ICA Bonds maturing on and after June 1, 2008, to issue Student Facilities Fee Refunding Revenue Bonds to redeem the Series 2000 IMA Bonds, and to issue new General Revenue Bonds to defease and redeem the Roosevelt I Bonds, in each case if, as a result of such issuance, significant debt service or similar savings to the University can be achieved; and

WHEREAS, pursuant to RCW 28B.10.528, the Board of Regents has the power, when exercised by resolution, to delegate to the President or his designee, any of the powers and duties vested in or imposed upon the Board, including the powers and duties vested in or imposed upon the Board under the Auxiliary Bond Act and the Research Bond Act; and

WHEREAS, because the amount of debt service savings depends on market conditions, which fluctuate significantly from time to time, the Board desires to approve the issuance of such bonds and to delegate to the President of the University or his designee the authority to approve the issuance, sale and delivery of such bonds, subject to specified timing, savings and other parameters set forth herein; and

WHEREAS, the Board desires to delegate to the President of the University or his designee the authority to provide for the date, form, maturities, redemption provisions and other terms of the bonds, to determine whether to redeem or defease the Series 2000 ICA Bonds, Series 2000 IMA Bonds and/or Roosevelt I Bonds, to call any such bonds for redemption, to establish one or more escrow accounts to accomplish the foregoing, to select one or more trustees, escrow agents and underwriters, and to execute documents in connection with the issuance and sale of such bonds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF THE UNIVERSITY OF WASHINGTON, as follows:

Section 1.     Definitions.

The terms defined in this Section 1 shall, for all purposes of this resolution (including the recitals), have the following meanings:

***Authorized Representative*** means the President or his designee.

***Auxiliary Bond Act*** means RCW 28B.10.300 through RCW 28B.10.330, as amended from time to time.

**Board** means the Board of Regents of the University, which exists and functions pursuant to chapter 28B.20 RCW, as amended from time to time.

**Department of Intercollegiate Athletics** means the Department of Intercollegiate Athletics of the University and any successor, as determined by the Board.

**General Revenues** means all nonappropriated income, revenues, and receipts of the University if and to the extent such funds are not restricted in their use by law, regulation, or contract. For example, the following items are restricted and, therefore, excluded:

(a) Appropriations to the University by the State from the State's General Fund;

(b) Each fund the purpose of which has been restricted in writing by the terms of the gift or grant under which such fund has been donated, or by the donor thereof;

(c) Fees imposed upon students as a condition of enrollment at the University, including but not limited to services and activities fees, building fees, and technology fees; and

(d) Revenues and receipts attributable to auxiliary systems established under the Auxiliary Bond Act and Metro Tract Revenue.

Unrestricted fund balances, to the extent that they were accumulated from money that was received as **General Revenues**, also would be includable and available to pay obligations secured by **General Revenues**.

**ICA Bond Fund** means the Bond Fund defined in the Series 2000 ICA Resolution.

**ICA Revenue Fund** means the Revenue Fund defined in the Series 2000 ICA Resolution.

**ICA Reserve Fund** means the Reserve Fund defined in the Series 2000 ICA Resolution.

**Metro Tract** means the "university tract" as defined in RCW 28B.20.381 to include the tract of land in the city of Seattle, consisting of approximately ten acres, originally known as the "old university grounds," as amended to the date of this resolution, and more recently referred to as the "metropolitan tract," together with all buildings, improvements, facilities, and appurtenances thereon.

**Metro Tract Revenue** means all revenues of the University derived from operating, managing, and leasing the Metro Tract.

**Net Revenue** of the Department of Intercollegiate Athletics means, for any period, the excess of Revenue over Operating Expenses.

**Operating Expenses** of the Department of Intercollegiate Athletics means, for any period, all necessary and proper operating expenses of conducting the programs of the Department of Intercollegiate Athletics, including, but not limited to, salaries, travel expenses, scholarships, supplies and equipment, current maintenance charges, expenses of reasonable upkeep and repair, properly allocated shares of charges for insurance, properly allocated shares of charges for general administrative expenses of the University in relation to the Department of Intercollegiate Athletics, but shall exclude depreciation, capital expenditures, payments of debt service and payments, if any, required to be made into any reserve fund for bonds of the Department of Intercollegiate Athletics, all determined in accordance with generally accepted accounting principles.

**RCW** means the Revised Code of Washington, as amended from time to time, or any successor codification of the laws of the State.

**Refunding Candidates** means the Refunding Candidates (ICA), Refunding Candidates (IMA) and Refunding Candidates (Roosevelt I).

**Refunding Candidates (ICA)** means the Series 2000 ICA Bonds maturing on and after June 1, 2008, which may be redeemed on any date on and after June 1, 2007 at a price of par plus accrued interest.

**Refunding Candidates (IMA)** means the Series 2000 IMA Bonds, which may be redeemed on any date on and after June 1, 2010 at a price of 101% of the principal amount to be redeemed plus accrued interest.

**Refunding Candidates (Roosevelt I)** means the Roosevelt I Bonds, Series A, which may be redeemed by Educational Research Properties on any date on and after June 1, 2009, at a price of par plus accrued interest, and the Roosevelt I Bonds, Series B, which may be defeased on any date.

**Research Bond Act** means chapter RCW 28B.140, as amended from time to time.

**Revenue** of the Department of Intercollegiate Athletics means all receipts, rentals, fees, charges, income and other revenue derived by the Department of Intercollegiate Athletics, including, without limiting the generality of the foregoing:

(a) Gross revenue earned by the Department of Intercollegiate Athletics from ticket sales for home and away athletic events less applicable taxes and opposing teams' share of revenue;

(b) Contributions (unrestricted and restricted, unless prohibited) received for use by the Department of Intercollegiate Athletics;

(c) Television and radio fees earned from local, regional, national, and international broadcasts of Department of Intercollegiate Athletics events;

(d) Gross revenue earned by the Department of Intercollegiate Athletics from post season events including, without limiting the generality of the foregoing, football bowl game distributions, men's and women's basketball season playoff revenue and like revenue;

(e) Revenue generated from the sale of concessions and souvenirs at Department of Intercollegiate Athletics events;

(f) Sponsorship and signage income;

(g) Amounts received from the University pursuant to an agreement dated December 1, 2000 to pay a portion of the costs of the Bank of America Arena at "Hec" Edmundson Pavilion; and

(h) Other income including Conibear Shellhouse rental and operating income, if any;

together with interest and profit from the investment thereof, all determined in accordance with generally accepted accounting principles.

**Roosevelt I Bonds** means the Roosevelt I Bonds, Series A and the Roosevelt I Bonds, Series B.

**Roosevelt I Bonds, Series A** means the Educational Research Properties Lease Revenue Bonds (4225 Roosevelt Project), Series 1999A issued in the aggregate principal amount of \$26,050,000 pursuant to the Roosevelt I Indenture.

**Roosevelt I Bonds, Series B** means the Educational Research Properties Lease Revenue Bonds (4225 Roosevelt Project), Series 1999B (Taxable) issued in the aggregate principal amount of \$4,505,000 pursuant to the Roosevelt I Indenture.

**Roosevelt I Indenture** means the Indenture of Trust between Educational Research Properties and Chase Manhattan Trust Company, National Association, dated as of June 1, 1999 authorizing the issuance of the Roosevelt I Bonds.

**Series 2000 ICA Bonds** means the University of Washington Department of Intercollegiate Athletics Revenue Bonds, Series 2000, dated October 15, 2000, issued in the aggregate principal amount of \$16,310,000 pursuant to the Series 2000 ICA Resolution.

**Series 2000 ICA Resolution** means the Resolution of the Board dated September 14, 2000, authorizing the issuance of the Series 2000 ICA Bonds.

**Series 2005 ICA Bonds** means the University of Washington Department of Intercollegiate Athletics Refunding Revenue Bonds, Series 2005 or Series 2006, authorized to be issued in an aggregate principal amount of not to exceed \$13,500,000 pursuant to this resolution and a Trust Agreement.

**Series 2000 IMA Bonds** means the University of Washington Student Facilities Fee Revenue Bonds, Series 2000, dated December 1, 2000, issued in the aggregate principal amount of \$49,210,000 pursuant to the Series 2000 IMA Resolution.

**Series 2000 IMA Resolution** means the Resolution of the Board dated October 20, 2000, authorizing the issuance of the Series 2000 IMA Bonds.

**Series 2005 IMA Bonds** means the University of Washington Student Facilities Fee Refunding Revenue Bonds, Series 2005 or Series 2006, authorized to be issued in an aggregate principal amount of not to exceed \$48,500,000 pursuant to this resolution and a Trust Agreement.

**Series 2005 General Revenue Bonds** means the University of Washington General Revenue Bonds, 2005 or 2006, authorized to be issued in an aggregate principal amount of not to exceed \$33,500,000 pursuant to this resolution and a Trust Agreement.

**Series 2004 General Revenue Bond Resolution** means a Resolution of the Board dated July 16, 2004 authorizing the issuance of the University of Washington General Revenue Bonds, 2004.

**State** means the State of Washington.

**Student Facilities Fee** means that certain fee heretofore established by the Board, which is charged to and collected from full-time and part-time students registered at the University for each academic quarter as a component of the Services and Activities Fee (defined by RCW 28B.15.041, as amended from time to time). The amount of the Student Facilities Fee shall be as determined by the Board from time to time and, with respect to Spring Quarter of 2005, is \$86.27 per academic quarter for full-time undergraduate students plus a fee approved by the Board on June 12, 1998, of \$35 per academic quarter for all full-time students. The Services and Activities Fee (of which the Student Facilities Fee is a component part), with respect to Spring Quarter of 2005, is \$97 per academic quarter for all full-time students plus the additional \$35 per academic quarter approved by the Board on June 12, 1998.

**Student Facilities Fee Bond Fund** means the Student Facilities Fee Revenue Bond Fund identified in Section 19 of the Series 2000 IMA Resolution.

**Student Facilities Fee Reserve Fund** means the Debt Service Reserve Account in the Bond Fund identified in Section 19 of the Series 2000 IMA Resolution.

**Student Facilities Fee Revenue Fund** means the Student Facilities Fee Revenue Account identified in Section 18 of the Series 2000 IMA Resolution.

**Trust Agreement** means a Trust Agreement entered into between the University and a Trustee with respect to the Series 2005 IMA Bonds, Series 2005 ICA Bonds or Series 2005 General Revenue Bonds, setting forth the terms of the Series 2005 IMA Bonds, Series 2005 ICA Bonds or Series 2005 General Revenue Bonds, as applicable.

**Trustee** means a bond trustee selected by the Authorized Representative to act on behalf of the owners of the Series 2005 IMA Bonds, Series 2005 ICA Bonds or Series 2005 General Revenue Bonds pursuant to a Trust Agreement.

**University** means the University of Washington, a higher educational institution of the State, the main campus of which is located at Seattle, Washington.

**4225 Roosevelt Building** means the medical laboratory, clinic and office facilities at 4225 Roosevelt Way Northeast currently owned by Educational Research Properties and leased to the University.

Section 2. Findings; Authorization Regarding Determination of Parity Findings.

The Board hereby finds as follows:

(a) It is in the best interests of the University to refund the callable Series 2000 ICA Bonds through the issuance of the Series 2005 ICA Bonds if the projected debt service savings meet or exceed the threshold set forth in Section 8(a)(i).

(b) It is in the best interests of the University to refund the Series 2000 IMA Bonds through the issuance of the Series 2005 IMA Bonds if the projected debt service savings meet or exceed the threshold set forth in Section 8(b)(i).

(c) It is in the best interests of the University to finance the redemption and defeasance of the Roosevelt I Bonds through the issuance of the Series 2005 General Revenue Bonds if the projected savings generated by such redemption and/or defeasance meet or exceed the threshold set forth in Section 8(c)(i).

(d) Pursuant to Section 24 of the Series 2000 ICA Resolution, the University may issue bonds with a lien on Net Revenue of the Department of Intercollegiate Athletics on a parity with the lien thereon of the outstanding Series 2000 ICA Bonds to refund all or a portion of the Series 2000 ICA Bonds if the University is not in default of any of its covenants and undertakings in connection with the Series 2000 ICA Bonds, if the University has received a certificate of the Controller of the University described in Section 24(2)(A) or (B) of the Series 2000 ICA Resolution, and if the resolution authorizing the refunding bonds meets specified debt service reserve fund requirements. The Board hereby authorizes the Authorized Representative to approve the certificate of the Controller and determine that each of these conditions will be satisfied on or before the date of issuance of the Series 2005 ICA Bonds.

(e) Pursuant to Section 13 of the Series 2000 IMA Resolution, the University may issue bonds with a lien on Student Facilities Fees on a parity with the lien thereon of the outstanding Series 2000 IMA Bonds to refund all or a portion of the Series 2000 IMA Bonds if the University is not in default of any of its covenants and undertakings in connection with the Series 2000 IMA Bonds and if the University has received a certificate of the Controller of the University described in Section 13(b)(1) or (2) of the Series 2000 IMA Resolution. The Board

hereby authorizes the Authorized Representative to approve the certificate of the Controller and determine that each of these conditions will be satisfied on or before the date of issuance of the Series 2005 IMA Bonds.

(f) Since the date of issuance of the Roosevelt I Bonds, the Research Bond Act was passed, authorizing the University to issue bonds for research purposes payable from General Revenues. The University has previously issued its General Revenue Bonds, 2004, pursuant to the Series 2004 General Revenue Bond Resolution. Pursuant to Section 19 of the Series 2004 General Revenue Bond Resolution, the University may issue additional bonds payable from General Revenues for the purposes permitted under the Research Bond Act. The Board hereby determines that financing the redemption and defeasance of the Roosevelt I Bonds is permitted by the Research Bond Act. The Board hereby further determines that financing such redemption and defeasance through the issuance of the Series 2005 General Revenue Bonds and that the resulting delivery of unencumbered title to the 4225 Roosevelt Building are in the best interests of the University.

### Section 3. Authorization and Purpose of the Bonds.

(a) *Series 2005 ICA Bonds.* Pursuant to this resolution and the Auxiliary Bond Act, the Board hereby authorizes, subject to the determinations to be made pursuant to Section 8 and the parameters set forth therein, the issuance of the Series 2005 ICA Bonds to be designated as “UNIVERSITY OF WASHINGTON DEPARTMENT OF INTERCOLLEGIATE ATHLETICS REFUNDING REVENUE BONDS, SERIES 2005 OR SERIES 2006” (depending on the year of issuance) to advance refund all or a portion of the Series 2000 ICA Bonds maturing on and after June 1, 2008, and to pay costs of issuance.

(b) *Series 2005 IMA Bonds.* Pursuant to this resolution and the Auxiliary Bond Act, the Board hereby authorizes, subject to the determinations to be made pursuant to Section 8 and the parameters set forth therein, the issuance of the Series 2005 IMA Bonds to be designated as “UNIVERSITY OF WASHINGTON STUDENT FACILITIES FEE REFUNDING REVENUE BONDS, SERIES 2005 OR SERIES 2006” (depending on the year of issuance) to advance refund all or a portion of the Series 2000 IMA Bonds and to pay costs of issuance.

(c) *Series 2005 General Revenue Bonds.* Pursuant to this resolution and the Research Bond Act, the Board hereby authorizes, subject to the determinations to be made pursuant to Section 8 and the parameters set forth therein, the issuance of the Series 2005 General Revenue Bonds to be designated as “UNIVERSITY OF WASHINGTON GENERAL REVENUE BONDS, 2005 OR 2006” (depending on the year of issuance) to finance the defeasance or redemption of the Roosevelt I Bonds.

### Section 4. Description of the Bonds.

(a) *Limits on Principal Amount.* The Series 2005 ICA Bonds may be issued in the aggregate principal amount determined by the Authorized Representative pursuant to Section 8; provided that such aggregate principal amount shall not exceed \$13,500,000. The Series 2005

IMA Bonds may be issued in the aggregate principal amount determined by the Authorized Representative pursuant to Section 8; provided that such aggregate principal amount shall not exceed \$48,500,000. The Series 2005 General Revenue Bonds may be issued in the aggregate principal amount determined by the Authorized Representative pursuant to Section 8; provided that such aggregate principal amount shall not exceed \$33,500,000. Subject to the terms of this resolution, the Authorized Representative may determine to issue all of the Series 2005 ICA Bonds, Series 2005 IMA Bonds, and Series 2005 General Revenue Bonds, none of the foregoing or any combination of the foregoing.

(b) *Terms in Trust Agreements.* The dated date, maturity dates, form, interest rates, interest payment dates, principal maturities, registration, transfer and exchange provisions, authorized denominations, redemption provisions, defeasance provisions, covenants, events of default, remedies, reserve fund provisions, if any, consent, notice and amendment provisions, additional bonds provisions, the Refunding Candidates to be redeemed or defeased, and other terms of any Series 2005 ICA Bonds, Series 2005 IMA Bonds and Series 2005 General Revenue Bonds determined to be issued by the Authorized Representative shall be determined by the Authorized Representative pursuant to Section 8 and shall be set forth in the applicable Trust Agreement; provided, that the rate of interest on any such bonds shall be fixed in the Trust Agreement and shall not be variable. Subject to Section 8, other terms of any Series 2005 ICA Bonds, Series 2005 IMA Bonds and Series 2005 General Revenue Bonds determined to be issued by the Authorized Representative shall be approved by the Authorized Representative and set forth in the Trust Agreement. The approval of the Authorized Representative of the terms of the Series 2005 ICA Bonds, Series 2005 IMA Bonds and 2005 General Revenue Bonds shall be evidenced by his or her execution of the applicable Trust Agreement. The Authorized Representative shall also approve the plan of refunding and plan of defeasance for the applicable Refunding Candidates selected for defeasance or redemption by the Authorized Representative, provisions for the establishment of one or more escrow accounts for the defeasance or redemption of such Refunding Candidates, and call of redemption with respect to such Refunding Candidates.

(c) *Execution and Authentication.* The Series 2005 ICA Bonds, Series 2005 IMA Bonds and Series 2005 General Revenue Bonds shall be executed on behalf of the University by the manual or facsimile signatures of the President and the Secretary or Treasurer of the Board, and the official seal of the University shall be reproduced thereon. No Series 2005 ICA Bonds, Series 2005 IMA Bonds or Series 2005 General Revenue Bonds shall be valid for any purpose hereunder or under the applicable Trust Agreement until the certificate of authentication printed thereon is duly executed by the manual signature of an authorized signatory of the registrar for such bonds.

#### Section 5. Source of Repayment and Security for Series 2005 ICA Bonds.

(a) The Series 2005 ICA Bonds shall be payable solely from Revenue of the Department of Intercollegiate Athletics and the ICA Bond Fund. All Series 2000 ICA Bonds, Series 2005 ICA Bonds and any future bonds issued on a parity of lien with the Series 2005 ICA Bonds pursuant to the terms of the Trust Agreement for the Series 2005 ICA Bonds shall be equally and ratably secured by (i) a lien on the Revenue of the Department of Intercollegiate



Athletics and the money and investments in the ICA Revenue Fund, subject only to the amounts necessary for the payment of Operating Expenses of the Department of Intercollegiate Athletics, as and when needed; and (ii) a first lien on the money and investments in the ICA Bond Fund and the ICA Reserve Fund.

(b) The liens created in this Section 5 shall be immediately valid and binding upon the issuance of the Series 2005 ICA Bonds, without possession by any third party and such security interests shall be prior to any party having any claim against such money, investments or fund without filing or recording, and regardless of whether such competing party has notice of said security interest.

(c) The Series 2005 ICA Bonds shall be special, limited obligations of the University and shall not constitute an obligation, either general, special or moral, of the State, nor a general or moral obligation of the University. The owners of the Series 2005 ICA Bonds shall have no right to require the State, nor has the State any obligation or legal authorization, to levy any taxes or appropriate or expend any of its funds for the payment of the principal thereof or the interest thereon. Said principal and interest are payable solely and only from the sources specified in this Resolution and in the Trust Agreement for the Series 2005 ICA Bonds. The University has no taxing power.

Section 6. Source of Repayment and Security for Series 2005 IMA Bonds.

(a) The Series 2005 IMA Bonds shall be payable solely from Student Facilities Fees and the Student Facilities Fee Bond Fund. All Series 2000 IMA Bonds, Series 2005 IMA Bonds and any future bonds issued on a parity of lien with the Series 2005 IMA Bonds pursuant to the terms of the Trust Agreement for the Series 2005 IMA Bonds shall be equally and ratably secured by (i) a first lien on Student Facilities Fees and the money and investments in the Student Facilities Fee Revenue Fund; and (ii) a first lien on the money and investments in the Student Facilities Fee Bond Fund and the Student Facilities Fee Reserve Fund.

(b) The liens created in this Section 6 shall be immediately valid and binding upon the issuance of the Series 2005 IMA Bonds, without possession by any third party and such security interests shall be prior to any party having any claim against such money, investments or fund without filing or recording, and regardless of whether such competing party has notice of said security interest.

(c) The Series 2005 IMA Bonds shall be special, limited obligations of the University and shall not constitute an obligation, either general, special or moral, of the State, nor a general or moral obligation of the University. The owners of the Series 2005 IMA Bonds shall have no right to require the State, nor has the State any obligation or legal authorization, to levy any taxes or appropriate or expend any of its funds for the payment of the principal thereof or the interest thereon. Said principal and interest are payable solely and only from the sources specified in this Resolution and in the Trust Agreement for the Series 2005 IMA Bonds. The University has no taxing power.

Section 7. Source of Repayment and Security for Series 2005 General Revenue Bonds.

(a) *Special Fund Obligations.* The Series 2005 General Revenue Bonds shall be special fund obligations of the University, payable solely from General Revenues and the money and investments identified in the Trust Agreement. The 2005 General Revenue Bonds shall not constitute an obligation, either general, special or moral, of the State, nor a general or moral obligation of the University. The registered owner of the Series 2005 General Revenue Bonds shall have no right to require the State of Washington, nor has the State of Washington any obligation or legal authorization, to levy any taxes or appropriate or expend any of its funds for the payment of the principal thereof or the interest or any premium thereon. The University has no taxing power.

(b) *All General Revenue Bonds Have Equal Claim on General Revenues.* The 2005 General Revenue Bonds shall be equally and ratably payable, without preference, priority or distinction because of date of issue or otherwise from General Revenues on the same basis as the University's General Revenue Bonds, 2004.

(c) *Additions to General Revenues.* The University has reserved the right to include in General Revenues, at its sole option, in the future, other sources of revenue or income, specifically including, but not limited to, all or any portion of the items or the auxiliary systems on the terms set forth in the Series 2004 General Revenue Bond Resolution, which reservation of rights shall be set forth in substantially the same form in any Trust Agreement for the Series 2005 General Revenue Bonds.

(d) *Deletions from General Revenues.* The University has reserved the right to remove, at its sole option, in the future, any revenues from General Revenues, which reservation of rights shall be set forth in substantially the same form in any Trust Agreement for the Series 2005 General Revenue Bonds

Section 8. Determination of Certain Matters Affecting the Bonds.

The Authorized Representative is hereby authorized to make the following determinations and take the following actions with respect to the Series 2005 ICA Bonds, Series 2005 IMA Bonds and Series 2005 General Revenue Bonds, or with respect to any of the foregoing, subject to the limitations described below:

(a) determine whether to issue the Series 2005 ICA Bonds; provided that the conditions set forth under (i) through (v) are satisfied. In the event that the Authorized Representative determines to issue the Series 2005 ICA Bonds, the Authorized Representative shall identify which of the Refunding Candidates (ICA) shall be defeased or called for redemption, and proceed to defease and/or call for redemption such Series 2000 ICA Bonds on behalf of the Board. The conditions to be satisfied prior to the issuance of the Series 2005 ICA Bonds are as follows:

(i) that no Series 2005 ICA Bonds shall be issued unless the issuance of the Series 2005 ICA Bonds will result in present value savings equal to at least 5% of the par amount of the outstanding Series 2000 ICA Bonds to be refunded;

(ii) that the aggregate principal amount of the Series 2005 ICA Bonds shall not exceed the maximum aggregate principal amount set forth in Section 4(a);

(iii) that the true interest cost for the Series 2005 ICA Bonds shall not exceed 6.5%;

(iv) that the closing date for the sale of the Series 2005 ICA Bonds shall be no later than April 1, 2006 (unless such date is extended with the approval of the Board); and

(v) that the final maturity date for the Series 2005 ICA Bonds shall be not later than the final maturity date for the outstanding Series 2000 ICA Bonds;

(b) determine whether to issue the Series 2005 IMA Bonds; provided that the conditions set forth under (i) through (v) are satisfied. In the event that the Authorized Representative determines to issue the Series 2005 IMA Bonds, the Authorized Representative shall identify which of the Refunding Candidates (IMA) shall be defeased or called for redemption, and proceed to defease and/or call for redemption such Series 2000 IMA Bonds on behalf of the Board. The conditions to be satisfied prior to the issuance of the Series 2005 IMA Bonds are as follows:

(i) that no Series 2005 IMA Bonds shall be issued unless the issuance of the Series 2005 IMA Bonds will result in savings equal to at least 5% of the value of the outstanding Series 2000 IMA Bonds to be refunded;

(ii) that the aggregate principal amount of the Series 2005 IMA Bonds shall not exceed the maximum aggregate principal amount set forth in Section 4(a);

(iii) that the true interest cost for the Series 2005 IMA Bonds shall not exceed 6.5%;

(iv) that the closing date for the sale of the Series 2005 IMA Bonds shall be no later than April 1, 2006 (unless such date is extended with the approval of the Board); and

(v) that the final maturity date for the Series 2005 IMA Bonds shall be not later than the final maturity date for the outstanding Series 2000 IMA Bonds;

(c) determine whether to issue the Series 2005 General Revenue Bonds; provided that the conditions set forth under (i) through (v) are satisfied. In the event that the

Authorized Representative determines to issue the Series 2005 General Revenue Bonds, the Authorized Representative shall identify which of the Refunding Candidates (Roosevelt I) shall be defeased or called for redemption, and proceed, on behalf of the Board, to defease and/or request that Educational Research Properties call for redemption such Roosevelt I Bonds. The conditions to be satisfied prior to the issuance of the Series 2005 General Revenue Bonds are as follows:

:

(i) that no Series 2005 General Revenue Bonds shall be issued unless the issuance shall result in present value savings to the University equal to at least 5% of the par amount of the outstanding Roosevelt I Bonds (measured by comparing the debt service on the Roosevelt I Bonds with the debt service to be paid on the Series 2005 General Revenue Bonds);

(ii) that the aggregate principal amount of the Series 2005 General Revenue Bonds shall not exceed the maximum aggregate principal amount set forth in Section 4(a);

(iii) that the true interest cost for the Series 2005 General Revenue Bonds shall not exceed 6.5%;

(iv) that the closing date for the sale of the Series 2005 General Revenue Bonds shall be no later than April 1, 2006 (unless such date is extended with the approval of the Board); and

(v) that the final maturity date for the Series 2005 General Revenue Bonds shall be not later than the final maturity date for the outstanding Roosevelt I Bonds;

(d) select a Trustee for the owners of any or all of the Series 2005 ICA Bonds, Series 2005 IMA Bonds and Series 2005 General Revenue Bonds, as applicable; and fix its or their rights, duties, powers, and obligations under the applicable Trust Agreement;

(e) determine and approve the dated date, maturity dates, form, interest rates, interest payment dates, principal maturities, registration, transfer and exchange provisions, authorized denominations, redemption provisions, defeasance provisions, covenants, events of default, remedies, reserve fund provisions, if any, consent, notice and amendment provisions, additional bonds provisions, Refunding Candidates to be redeemed or defeased, and other terms of any or all of the Series 2005 ICA Bonds, Series 2005 IMA Bonds and Series 2005 General Revenue Bonds, as applicable, subject to Section 4; which approval shall be evidenced by the execution by the Authorized Representative of the applicable Trust Agreement setting forth such terms;

(f) approve the information contained in the Preliminary Official Statement pertaining to any or all of the Series 2005 ICA Bonds, Series 2005 IMA Bonds and Series 2005 General Revenue Bonds, as applicable; "deem final" such Preliminary Official Statement(s) as of its date, except for the omission of information on offering prices, interest rates, selling

compensation, delivery dates and any other terms or provisions of any or all of the Series 2005 ICA Bonds, Series 2005 IMA Bonds and Series 2005 General Revenue Bonds dependent on such matters, for the sole purpose of the applicable underwriter's compliance with Securities and Exchange Commission Rule 15c2-12; authorize the distribution of such Preliminary Official Statement(s) to prospective purchasers of any or all of the Series 2005 ICA Bonds, Series 2005 IMA Bonds and Series 2005 General Revenue Bonds, as applicable, and others; approve and execute the Final Official Statement in connection with the public offering and sale of any or all of the Series 2005 ICA Bonds, Series 2005 IMA Bonds and Series 2005 General Revenue Bonds to the actual purchasers of such bonds and others;

(g) determine the manner of sale of any or all of the Series 2005 ICA Bonds, Series 2005 IMA Bonds and Series 2005 General Revenue Bonds; select an underwriter(s) for any or all of the Series 2005 ICA Bonds, Series 2005 IMA Bonds and Series 2005 General Revenue Bonds to be issued; negotiate, review and execute at his or her discretion, a Bond Purchase Contract for the sale of any or all of the Series 2005 ICA Bonds, Series 2005 IMA Bonds and Series 2005 General Revenue Bonds, as applicable;

(h) negotiate, review and execute at his or her discretion Trust Agreements with respect to any or all of the Series 2005 ICA Bonds, Series 2005 IMA Bonds and Series 2005 General Revenue Bonds;

(i) select one or more trust companies to serve as escrow agent in connection with the refunding or defeasance of the Refunding Candidates determined pursuant to this section to be redeemed or defeased; provide for the establishment of one or more escrow accounts for the defeasance or redemption of such Refunding Candidates; provide for notices of redemption and defeasance; and negotiate, approve and execute one or more Escrow Agreements for these purposes;

(j) determine if it is in the best interest of the University for any or all of the Series 2005 ICA Bonds, Series 2005 IMA Bonds and/or Series 2005 General Revenue Bonds to be insured and, if so, select the insurer, purchase such bond insurance, pay the premium therefor and enter into any reimbursement agreement, each as applicable;

(k) execute such documents or certificates on behalf of the University, and to do all things on its behalf, necessary to proceed with any determination of the Authorized Representative to issue, sell and deliver any or all of the Series 2005 ICA Bonds, Series 2005 IMA Bonds and Series 2005 General Revenue Bonds as authorized herein and consistent with the terms of this resolution.

In determining the items described in this section, the Authorized Representative, in consultation with University staff and the University's financial advisor, shall take into account those factors that, in his or her judgment, will result in the lowest true interest cost on the Series 2005 ICA Bonds, Series 2005 IMA Bonds and Series 2005 General Revenue Bonds, as applicable, to their maturity, including, but not limited to current financial market conditions and current interest rates for obligations comparable in tenor and quality to the Series 2005 ICA Bonds, Series 2005 IMA Bonds and Series 2005 General Revenue Bonds, as applicable. The

Authorized Representative is directed to report to the Board promptly after the issuance and sale of any Series 2005 ICA Bonds, Series 2005 IMA Bonds or the Series 2005 General Revenue Bonds.

Section 10. General Authorization; Ratification of Prior Acts. The Authorized Representative and other appropriate officers of the University are authorized to take any actions and to execute documents as in their judgment may be necessary or desirable in order to carry out the terms of, and complete the transactions contemplated by, this resolution. All acts taken pursuant to the authority of this resolution but prior to its effective date are hereby ratified.

Section 11. Severability . If any provision in this resolution is declared by any court of competent jurisdiction to be contrary to law, then such provision shall be null and void and shall be deemed separable from the remaining provision of this resolution and shall in no way affect the validity of the other provisions of this resolution or the Series 2005 ICA Bonds, Series 2005 IMA Bonds or Series 2005 General Revenue Bonds.

Section 12. Immediate Effect. This resolution shall take effect immediately upon its adoption.

ADOPTED at an open public meeting of the Board of Regents of the University, after notice thereof was duly and regularly given as required by law, this 17<sup>th</sup> day of March, 2005.

BOARD OF REGENTS, UNIVERSITY OF  
WASHINGTON

By \_\_\_\_\_

Attest:

By \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Jay A. Reich  
Special Assistant  
Attorney General  
State of Washington

# F7



## Report of Audit Activities 2004



*Finance and Audit Committee  
Board of Regents*

Department of Audits  
University of Washington

March 2005



## Executive Summary

Internal Audit engages in three primary activities – audits, advisory services, and investigations. Our focus is to proactively work with campus schools and colleges assisting management to understand financial risk and exposures. Rather than duplicate the financial and compliance auditing performed by KPMG and the State Auditor’s Office, Internal Audit concentrates on departmental control systems and processes. We continue to expand our advisory services, enabling management units to develop the tools and implement the systems to find and correct their own errors. In this way, audit resources are maximized.

In 2004 we visited 51 University units: 36 as part of our planned scheduled audits, 7 at the request of management and 8 as part of special investigations.

Overall, our audits found that departments generally had good control systems in place. Exceptions resulted primarily from management oversight rather than from problems systemic at the University level.

The number of information technology audits completed in 2004 increased significantly over 2003. We focused these audits on departmental systems developed and operated to meet specific departmental needs. Most of the systems we examined had not been audited before. Our audits revealed that departments need to improve and strengthen controls related to system access and security, and disaster recovery.

Internal Audit recommendations increased last year although the implementation rate declined to 71%, 7 points below the industry average of 78%. This is not due to an unwillingness to accept findings, but because the complexities of implementing solutions is taking more time. Internal Audit performs follow-up reviews of each audit and audit recommendation approximately 6 months after each audit report is issued. Audit recommendations that have not been implemented continue to be tracked until they are either implemented or alternative solutions are found.

The University of Washington Internal Audit Plan for 2005 is designed to provide comprehensive audit coverage, deploying Internal Audit resources in an effective and efficient manner. As in years past, we will continue to focus on federal regulatory issues and departmental management controls.





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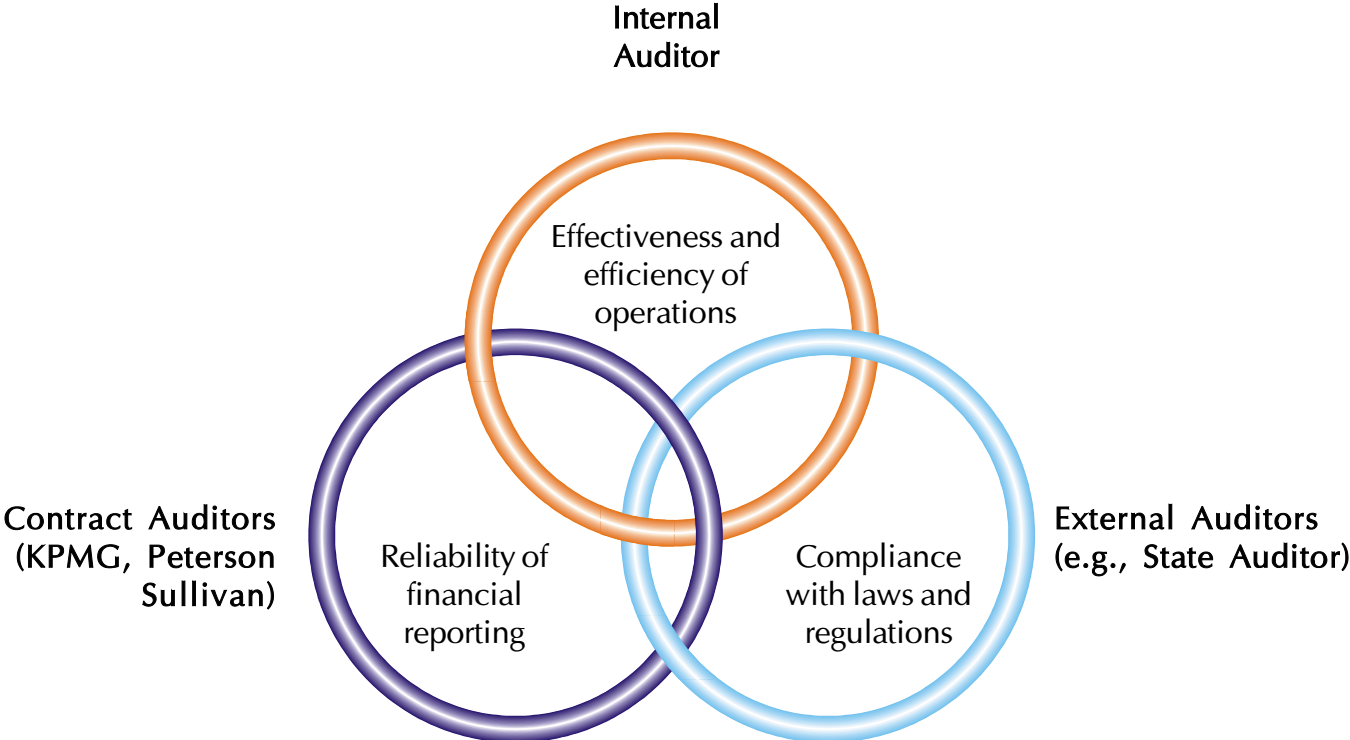
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# Results of 2004 Work

## Audit Coverage Overview

As part of the coordinated audit approach adopted in 1990, the Department of Audits works closely with contract auditors and external auditors to maximize audit coverage and to avoid duplication of effort. Each audit organization has a specific role:





# Results of 2004 Work

## Work Accomplished in 2004

### Scheduled Department Audits\*

#### *Completed*

Bioengineering  
Office of the Board of Regents  
Chemistry  
International Faculty, Students and Staff  
Office of the President  
Payroll  
Student Fiscal Services  
Audit Follow-ups (26)

#### *In Progress*

Capital Projects  
College of Forest Resources  
Intercollegiate Athletics  
Department of Surgery

### Management Requests

Center on Human Development and Disability  
(cash handling)  
Chemistry (use of biochemicals)  
General Internal Medicine (CCER grants)  
Office of Minority Affairs (GEAR UP program)  
Purchasing (policy review)  
Regional Primate Center (rate review)  
Department of Surgery (hourly payroll)

### Special Investigations

Fraud (3)  
Ethics/Conflict of Interest (2)  
Financial Processes (3)  
UWMC/Harborview (6)

### Training Provided

#### *University Training & Development*

- Faculty Grants Management (4)
- Internal Controls and Fraud Prevention (2)
- Work & Leave Records Maintenance (7)

#### *Departments*

- Assess and Reduce Departmental Audit Risk (2)
- Grants Management
- Internal Controls
- State Ethics Law (15)
- Travel

### Advisory Services

- Campus Security Advisory Committee
- Effort Reporting Team
- Environmental Health & Safety Committee
- Privacy Assurance & Systems Security Council
- Tax Strategy Team
- User Transitioner's Team

### External Relations

#### *External Committees*

- Washington State Society of CPAs Governmental Accounting & Audit Committee

#### *Memberships*

#### *State Committees*

- Interinstitutional Internal Auditors

#### *Professional Organizations*

- Association of College & University Auditors
- Association of Governmental Accountants
- Certified Fraud Examiners
- Information Systems Audit and Control Association
- Institute of Internal Auditors
- Washington State Society of CPAs

\* See pages 3 & 4 for results of the 2004 scheduled audits



# Results of 2004 Work

## Results of 2004 Scheduled Audits

In 2004, the Department of Audits continued to emphasize the University's commitment to ensure that departments have solid control systems in place.

Overall, we found that internal controls are sufficient to ensure compliance with applicable regulations and policies, and to ensure that business objectives are achieved. We found no flagrant deficiencies in the course of these scheduled audits. Audit exceptions resulted primarily from lapses in management oversight and not from systemic problems at the University level.

### Bioengineering

The department reports to the School of Medicine and the College of Engineering. It is currently housed in ten buildings on campus. A new Bioengineering building is under construction with completion scheduled for late 2005.

Bioengineering research programs receive more National Institutes of Health funding than any other bioengineering department in the country. Annual research funding in FY 2004 totaled more than \$19 million.

The department is to be commended for its orderly and efficient operations.

We recommended the department strengthen controls in the areas of grants management, payroll, purchasing, and information technology.

### Office of the Board of Regents

We reviewed the office's system of internal controls relating to purchasing, work and leave records, and compliance with the Open Public Meetings Act. We recommended the office strengthen purchasing controls to ensure that transactions are properly authorized.

### Chemistry

We reviewed the department's system of internal controls over payroll, purchasing, cost centers, and gifts and grants management. We recommended the department strengthen controls over travel, cost sharing, salary certification reporting, IT management, and rate setting.

### International Faculty, Students and Staff

We reviewed controls that ensure the University remains in compliance with federal regulations regarding enrollment and/or employment of non-US citizens.

At the time of our audit, the University employed more than 5,400 non-US citizens, and approximately 2,500 foreign students were enrolled. Federal law places restrictions on foreign visitors such as how long they can work and stay in the country, how many classes they must take and required documentation.

Overall, we found that University systems ensure compliance with the federal record maintenance and information reporting requirements. We recommended strengthening monitoring procedures to ensure that documentation has been filed to support the continued lawful employment of all non-US citizens employed by the University.





## Results of 2004 Scheduled Audits (cont'd)

### **Payroll Systems User Access**

We reviewed the University's automated payroll, time reporting and leave systems. We recommended strengthening controls over user access.

### **Office of the President— Residence Inventory**

We reviewed the inventory of items housed in the President's residence. We recommended that the office update the inventory records, and also the appraisals for antiques and silver to ensure sufficient insurance coverage.

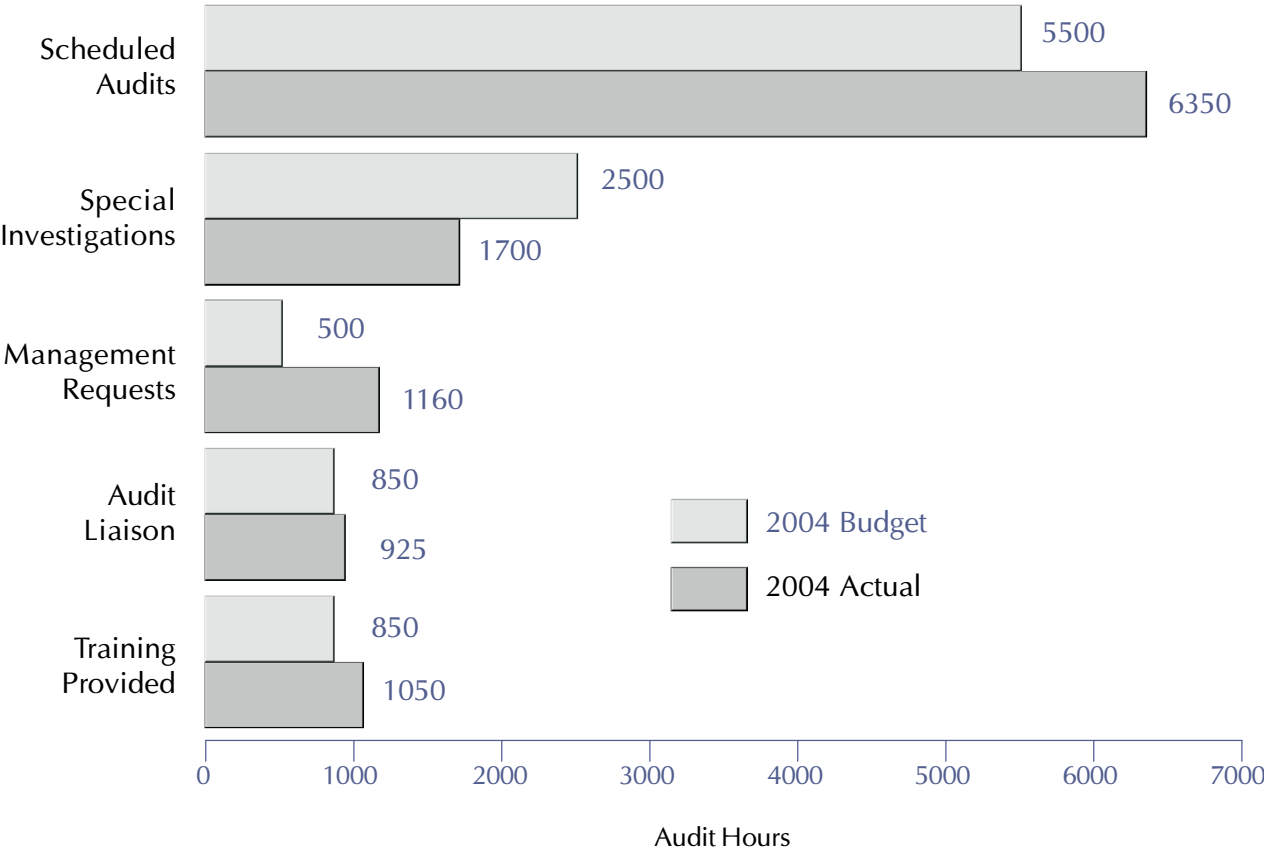
### **Student Fiscal Services Cash Handling & Scholarship Database**

We reviewed Student Fiscal Services (SFS) system of internal controls over cash handling. SFS processed more than \$63 million from September 2003 through February 2004. We found that the department has sufficient controls in place to ensure that cash receipts are recorded and deposited on a timely basis. We recommended the department strengthen procedures to restrict access and improve security over cash.

We also reviewed controls over the scholarship database. We recommended the department strengthen controls over user access, and the completeness and accuracy of transactions.



### Audit Hours by Type of Audit—2004 Budget and 2004 Actual



Total actual hours exceeded total budgeted hours by 985 hours. This was a result of reductions in non-audit hours.

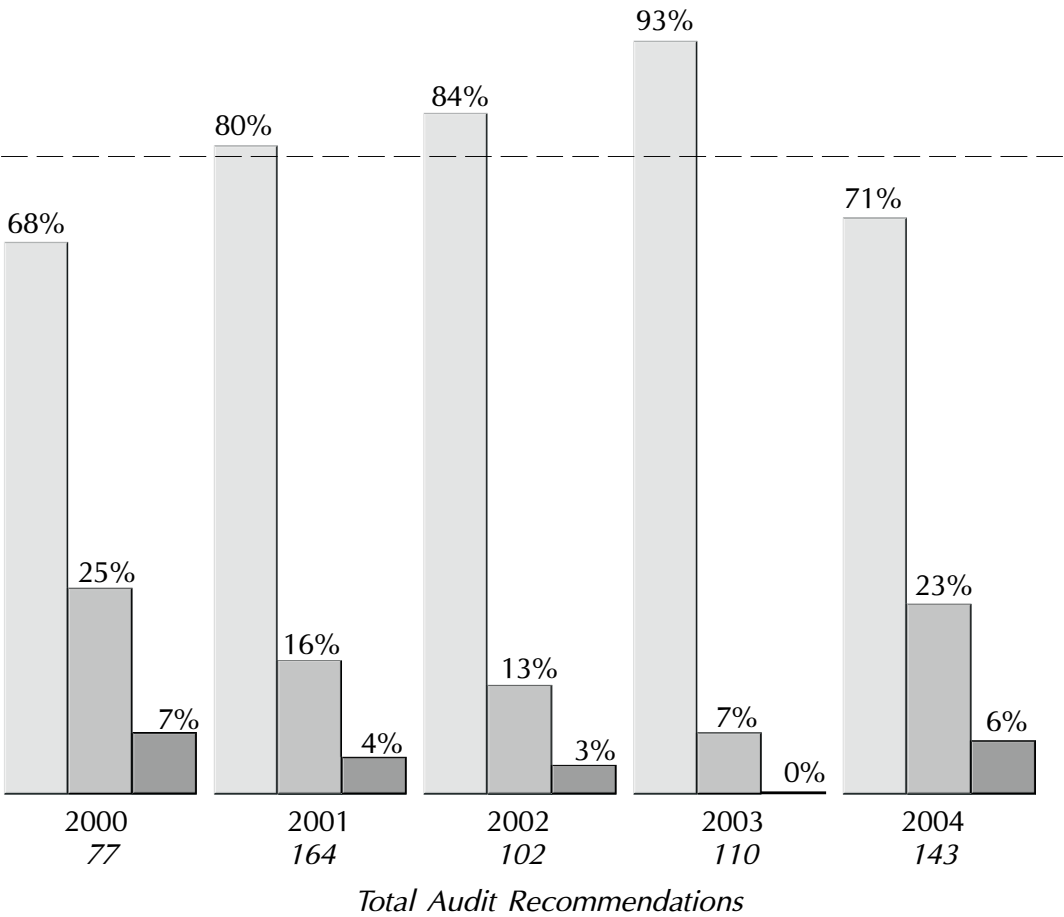


# Results of 2004 Work

## Implementation of Audit Recommendations 2000–2004

Internal Audit conducts follow-up reviews to determine whether audit recommendations agreed to by management have been implemented. Follow-up reviews generally occur six months after an audit is completed. The following graph compares the percentage of recommendations implemented for the years 2000–2004.

*Implementation numbers based on six month follow-up*



- Audit Recommendations Implemented
- Audit Recommendations in Progress
- Audit Recommendations Not Implemented<sup>1</sup>
- Industry Average Recommendations Implemented (78%)<sup>2</sup>

<sup>1</sup> Management planned to implement the audit recommendations but had not done so at the time of our follow-up review, or management decided to accept the risk of not fully implementing the recommendations.

<sup>2</sup> Source: *The 1999 Analytical Benchmarking for Auditors in the College and University Sector (ABACUS)*.



# 2005 Audit Plan

## 2005 Audit Focus

### Federal Regulatory Issues

#### *Faculty Effort Certification Process*

Faculty effort on research projects is the subject of increasing scrutiny by federal and state auditors. Faculty effort certification (FEC) reports document effort paid from both federal and non-federal sponsored projects. The FECs also document cost sharing on sponsored projects. As part of our 2005 grants management audits, we will determine whether effort is accurately reported and certified on the FECs. We will also review budgeted and actual salaries charged to grants to determine whether controls are in place to support compliance with award requirements.

#### *Privacy of Medical Records Used in Research*

The Health Insurance Portability and Accountability Act of 1996 (HIPAA) mandates privacy standards to protect patients' medical records. We will review departmental policies and procedures for protecting the privacy of medical records of persons participating in National Institutes of Health-funded clinical trials and other research.

### Grants Management

We anticipate continued federal interest in research and program accountability. The University can be proud of its award winning grants management program. Internal Audit will continue to identify high risk departments and work with departmental management to ensure full compliance with applicable regulations.

### Capital Projects

The need to ensure that ongoing and new capital projects do not expose the University to major financial losses is a continuing internal audit focus. In 2005 we will focus on control systems that ensure construction project costs are accurately tracked, and that projects are completed on time and within budget.

### Internal Control Systems

The University continues to move its central systems away from pre-approval controls and toward post audit controls. Internal Audit provides advisory services and training to ensure that departments continue to have a sound basis for establishing and monitoring internal control systems. It is more important than ever that departmental management understand the risks and responsibilities associated with operating in a decentralized post-audit control environment. As more functions are delegated to departments, oversight is required to ensure that controls are in place and serve the intended purpose.

Budget cuts and restraints on departmental and general operating funds force departments to make difficult decisions on resource allocations. As budgets shrink, pressures may result in the elimination of critical system controls. Without system checks and balances, departments have a higher exposure to financial irregularities and noncompliance with policies and regulations.





2005

Audit Plan

## 2005 Audit Focus *(continued)*

### **Gifts and Endowments Expenditure Control Systems**

During FY 2004 the University received more than \$120 million in gifts and endowments. The University relies on individual departments to ensure that these funds are spent in accordance with donor intentions. In 2005 we plan to review departmental controls designed to ensure gift and endowment funds are expended according to donor intent.

### **Computing and Networking**

#### *Web-Based Transaction Processing*

The growth of web-based transaction processing continues. Internal Audit will focus on security measures and controls that are required to ensure data is protected from loss or damage.

#### *Department Computing and Networking*

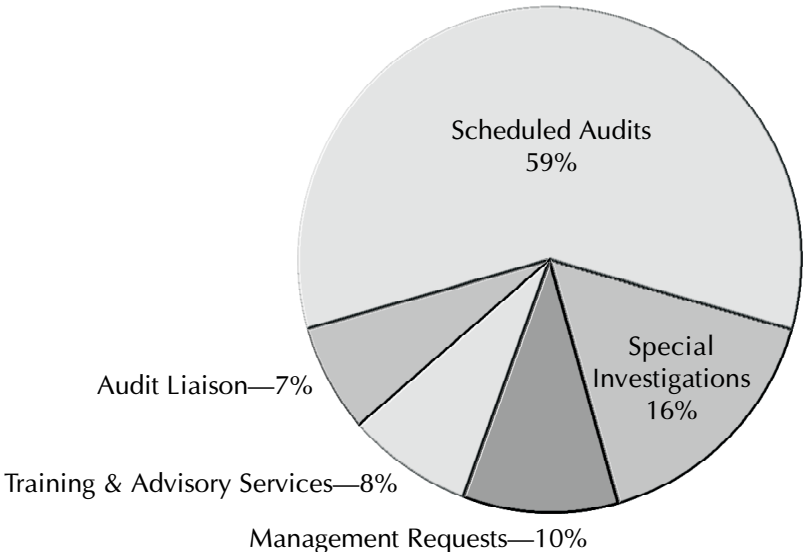
University departments often develop and operate their own computer systems because of special needs. Our focus is on identifying critical systems and networks that are managed at the departmental level so that we can ensure security of the overall University computing environment. Toward this objective, we are working with departmental staff to promote awareness of risks and issues concerning internal security and uninterrupted operations.



# 2005 Audit Plan

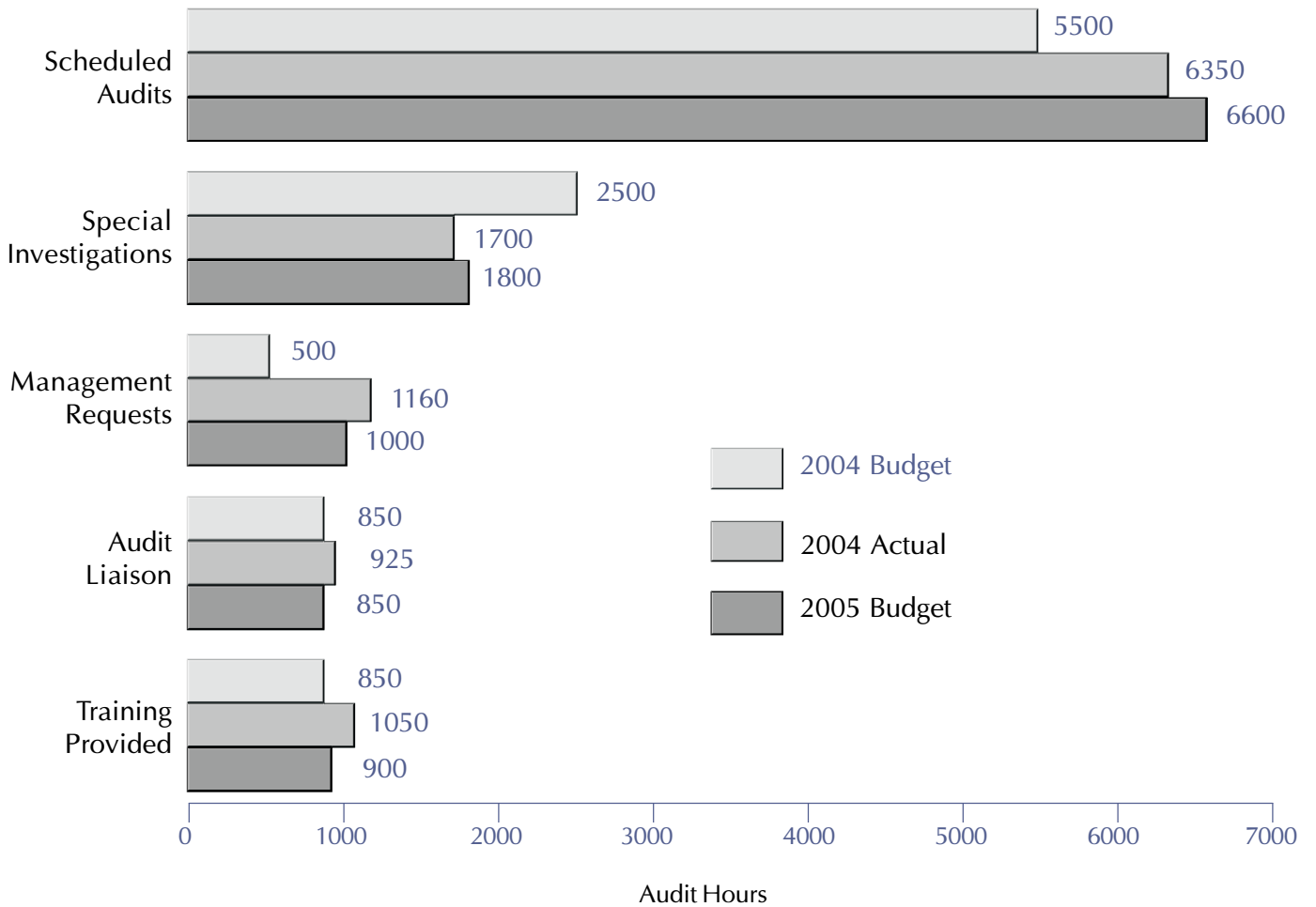
## 2005 Departments to be Audited

	Internal Controls	Compliance	Business Processes	Information Technology	Follow-Ups
<b>Scheduled Departmental Audits</b>					
Capital Projects Office	•	•	•	•	•
College of Forest Resources	•	•	•	•	•
Health Sciences					
· Regional Primate Center	•	•		•	
Intercollegiate Athletics	•	•	•		•
School of Medicine					
· Dept. of Medicine (Metabolism, Endocrinology and Nutrition)	•	•	•	•	
· Radiology	•	•	•	•	
· Surgery	•	•	•	•	
School of Social Work	•	•			
Various Departments					•
<b>Scheduled University-Wide Audits</b>					
Cash Receipts/Revolving Funds	•		•		
Endowments and Gifts	•	•			
eProcurement				•	
Payroll—Overtime, Hourly	•			•	
Systems Development				•	





## 2005 Planned Audit Hours





# 2005 Audit Plan

## Summary of Audit Coverage

The University departments listed below are ranked from high to low in terms of the relative risk they represent. A ● in the columns to the right signifies the areas each auditing entity plans to audit in 2005. A ✓ represents the areas audited by other auditors in 2004.

Risk/ Rank	Organization	Internal Audit Dept.	Hospital Internal Auditor	State Auditor's Office	KPMG	Peterson Sullivan	Other Auditors
1.	School of Medicine	●		●			✓
2.	Harborview Medical Center		●	●	●		✓
3.	University Medical Center		●	●	●		✓
4.	Health Sciences	●					✓
5.	Intercollegiate Athletics	●		●	●		
6.	College of Arts & Sciences			●			✓
7.	College of Engineering						✓
8.	Capital Projects	●		●			
9.	Office of Development & Alumni Relations				●		
10.	Payroll			●	●		
11.	University Computing Services						
12.	Purchasing			●	●		✓
13.	School of Public Health & Community Medicine			●			
14.	Treasury Office			●	●		
15.	UW Tech Transfer						
16.	Grant & Contract Accounting			●	●		
17.	Payables Operations			●	●		✓
18.	Financial Accounting			●	●		
19.	Student Fiscal Services				●		
20.	Information Systems						
21.	Student Financial Aid						
22.	Physical Plant				●		
23.	Transportation				●		
24.	School of Dentistry						
25.	Housing & Food Services					●	
26.	Communication Technologies						
27.	Equipment Inventory			●	●		✓
28.	Publications Services						
29.	Office of Sponsored Programs						✓
30.	College of Forest Resources	●					
31.	Graduate School						
32.	University Stores				●		



# 2005 Audit Plan

## Summary of Audit Coverage *(continued)*

The University departments listed below are ranked from high to low in terms of the relative risk they represent. A ● in the columns to the right signifies the areas each auditing entity plans to audit in 2005. A ✓ represents the areas audited by other auditors in 2004.

Risk/ Rank	Organization	Internal Audit Dept.	Hospital Internal Auditor	State Auditor's Office	KPMG	Peterson Sullivan	Other Auditors
33.	School of Business Administration						✓
34.	School of Law						
35.	School of Pharmacy						
36.	College of Ocean & Fishery Sciences						
37.	Educational Outreach						
38.	Real Estate/Metropolitan Tract Office					●	
39.	School of Social Work	●					
40.	University Libraries						
41.	School of Nursing						
42.	Human Resources						
43.	Facilities Services				●		
44.	University Police						
45.	College of Education						
46.	Student Activities and Union Facilities					●	
47.	Daniel J. Evans School of Public Affairs						✓
48.	College of Architecture & Urban Planning						✓
49.	Bothell Campus						✓
50.	Admissions & Records						
51.	Tacoma Campus						
52.	Information School						
53.	Risk Management			●	●		✓
54.	Undergraduate Education						
55.	Student Affairs						
56.	Media Relations and Communications						
57.	Planning & Budgeting			●			
58.	ASUW/GPSS					●	
59.	Office of Research						
60.	Student Publications					●	
61.	Minority Affairs						
62.	Provost						



## Internal Audit Charter

### Mission

The mission of Internal Audit is to actively provide the Board of Regents and the University of Washington community with useful information that improves accountability through independent assurance, consulting and education services. This is accomplished through independent audits and consultations designed to evaluate and promote a strong system of internal controls, including effective and efficient operations.

### Authority

The Department of Audits functions under the authority of the Finance and Audit Committee of the Board of Regents of the University of Washington.

The Department of Audits is authorized to have full, free, and unrestricted access to information including records, computer files, property, and personnel of the University. Internal Audit is free to review and evaluate all policies, procedures and practices of any University activity, program, or function.

In performing the audit function, the Department of Audits has no direct responsibility for, nor authority over, any of the activities reviewed. Therefore, the internal audit review and appraisal process does not in any way relieve other persons in the organization of the responsibilities assigned to them.

### Scope

The scope of internal audit activity encompasses the examination and evaluation of the adequacy and effectiveness of the University's system of internal control and the quality of performance in carrying out assigned responsibilities including appropriate training and consulting assistance. Internal auditors are concerned with any phase of University activity in which they may be of service to management. This involves going beyond the accounting records to obtain a full understanding of operations under review.

### Independence

To permit the rendering of impartial and unbiased judgment essential to the proper conduct of audits, internal auditors will be independent of the activities they au-

dit. This independence is achieved through organizational status and objectivity.

- *Organizational Status:* The Director of Audits is responsible to the Treasurer, Board of Regents, whose scope of responsibility and authority assures that audit findings and recommendations will be afforded adequate consideration and the effectiveness of action will be reviewed at an appropriate level. The Director of Audits has direct access to both the President and the Board of Regents, and may take matters to them that are believed to be of sufficient magnitude and importance to require their immediate attention.
- *Objectivity:* Because objectivity is essential to the audit function, an internal auditor does not develop and install procedures, prepare records, or engage in any other activity which the auditor would normally review and appraise and which could reasonably be construed to compromise the auditor's independence. The auditor's objectivity is not adversely affected, however, by determining and recommending standards of control to be adopted in the development of systems and procedures under review.

### Responsibility

The internal audit staff has a responsibility to report to University management on the areas examined and to evaluate management's plans or actions to correct reported findings. In addition, the Director of Audits has a responsibility to report at least annually to the Board of Regents Finance and Audit Committee and to inform the Board of any significant findings that have not been reasonably addressed by University management. The Director of Audits will coordinate internal and independent outside audit activities to ensure adequate coverage and minimize duplicate efforts.

### Standards

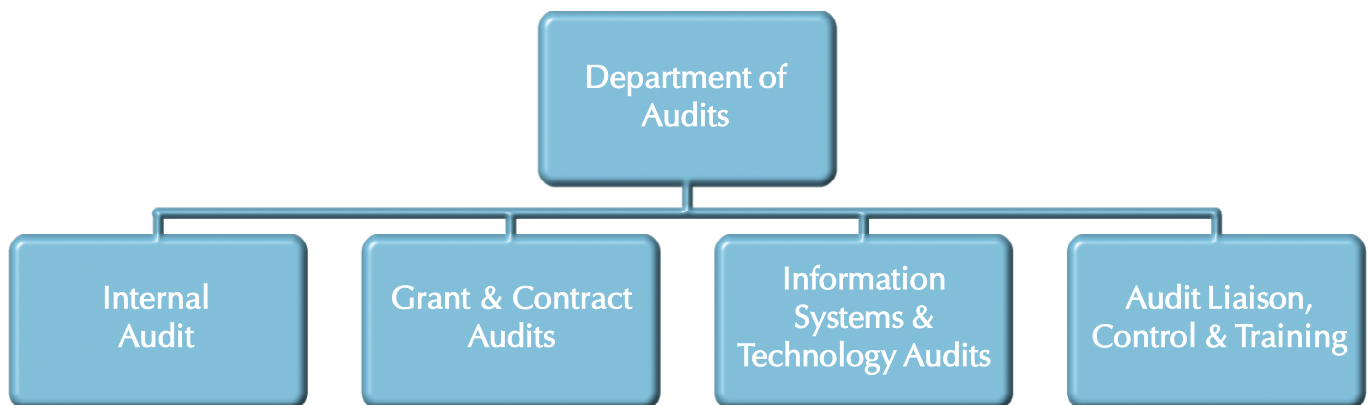
The responsibility of the Department of Audits is to serve the University in a manner that is consistent with the standards established by the internal audit community. At a minimum it shall comply with the relevant professional auditing standards and code of conduct of the Institute of Internal Auditors (IIA) and the Association of College and University Auditors (ACUA).

## Audit Services by Function

“The objective of internal auditing is to assist agency staff in the effective discharge of their responsibilities.”

Source: *State Administrative & Accounting Manual, O.F.M., Section 20.40.20, May 1, 1999*

We have changed our focus from a traditional transaction-based auditing model to a proactive risk-based model. We partner with campus management to analyze business processes and identify risk and improvement opportunities. To effectively carry out our responsibilities, the Department of Audits is organized into four functions:



### **Internal Audit**

- Internal Control Systems
- Departmental Support
- Compliance
- Special Investigations

### **Grant & Contract Audit**

- Grant Management Systems
- Special Investigations

### **Information Systems & Technology Audits**

- Internal Control Systems
- Central System Computing Support
- Departmental Computing Support

### **Audit Liaison, Control and Training**

- Management Communications
- External Auditor Liaison
- Audit Resolution
- Audit Contracting
- Training and Development

## Risk Assessment

We use a risk assessment model to prioritize audit coverage and ensure timely reviews of high exposure areas. We define risk to include:

- Loss, unauthorized use and misappropriation of University assets
- Violation of laws and regulations
- Adverse publicity involving the University

The risk assessment process includes gathering and evaluating information from senior management and college and department administrators. We use the following risk factors to help identify high risk areas.

- Asset Liquidity
- Nature of Operations
  - Decentralized Operations
  - Sensitive Data
- Internal Control Systems
- External Audit Coverage
- Extent of Outside Regulation
- Financial Impact
  - Grants & Contracts
  - Gifts
  - Total Expenditures
- University Focus
  - Management's Interest
  - Auditor's Interest

We review risk assessment models used by peer institutions and utilize KPMG's experience and knowledge of University operations to ensure our risk assessment model includes factors relevant to the University of Washington.

We develop our annual audit plan based on the results of the risk assessment survey, management input, planned external audit coverage and issues currently affecting universities nationwide.



## Elements of the Audit Planning Process

- Interviews of senior University management for key concerns
- University-wide assessment of risk
- Consideration of the changing environment and identification of issues that could affect the University
- Evaluation of issues of concern to other universities

*Universities contacted:*

University of Arizona  
University of California - Berkeley  
University of California - San Diego  
University of California System  
Colorado State University System  
Cornell University  
University of Florida  
University of Georgia  
Georgia Institute of Technology  
University of Georgia System  
University of Illinois - Urbana-Champaign  
John Hopkins University  
Massachusetts Institute of Technology  
University of Michigan  
University of Minnesota  
University of New Mexico  
University of North Carolina - Chapel Hill  
Oregon University System  
University of Pennsylvania  
Stanford University  
Texas A&M University Systems  
University of Texas System  
University of Utah  
University of Wisconsin-Madison

- Integrated planning with external auditors
- Assessment of cyclical audit coverage for the high-risk organizational units identified in our risk assessment

## Contract Auditors on Campus During 2004

### **KPMG**

Financial statement audits for:

- University of Washington
- Intercollegiate Athletics
- Parking Services
- UW Medical Center
- UW Medical Center Consolidated Laundry
- UW Medical Center Service League
- Harborview Medical Center
- Harborview Sexual Assault Center
- Harborview Eastside Sexual Assault Center for Children

### **Peterson Sullivan**

- Metropolitan Tract Financial Statements Audit
- UNICO Properties—Lease Compliance
- Four Seasons Olympic Hotel—Lease Compliance
- Trammell Crow Company—Operating Agreement

Financial statement audits for:

- Associated Students of the UW
- Graduate & Professional Student Senate
- Student Publications
- Student Union Facilities
- Housing & Dining System
- Retail & Remote Food Services

## External Auditors on Campus During 2004

### **Office of the State Auditor**

- Compliance with state and federal regulations
- State of Washington's annual financial statements audit in compliance with the Single Audit Act
- Whistleblower and citizen complaints
- Fraud investigations

### **U.S. Dept. of Health and Human Services**

- Review of Select Agent Program

### **Office of Naval Research**

- Property Control System Analysis

### **M.D. Oppenheim and Company P.C.** (contracted by the National Science Foundation)

Audit of costs claimed of PEER grant subcontractors

- Civil Engineering
- Evans School of Public Affairs
- School of Business Administration
- UW Bothell

### **National Aeronautics and Space Administration**

- Assessment of quality system and compliance to internal quality plans and procedures

### **Eastern Virginia Medical School — Contraceptive Research and Development Program**

- Audit of costs claimed Department of Obstetrics and Gynecology

### **Washington State Department of Labor and Industries**

- Compliance with industrial insurance laws and regulations

**V. REPORT OF THE PRESIDENT OF THE BOARD OF REGENTS**Amendments to the Bylaws of the Board of Regents**RECOMMENDED ACTION:**

It is the recommendation of the Chair of the Board that the Board of Regents adopt the amendments to the Bylaws of the Board of Regents, as attached.

**BACKGROUND:**

The Board of Regents amends the Bylaws and the Standing Orders as necessary to accommodate changes in the Board's and the University's operations and policies. The most recent such change to the Bylaws was made in January 2004. The amendments for the Bylaws would:

1. Eliminate the Finance and Audit and Capital Assets Committees and remove all references to these two committees.
2. Create a new committee entitled, Finance, Audit and Facilities, and charge it with the combined duties of the current Finance and Audit and Capital Assets Committees.
3. Remove the specific location of Board meetings and replace with new language that states, "Regular meetings of the Board shall be held pursuant to a schedule and at locations established yearly by resolution of the Board."
4. Remove the requirement of standing committees to hold annual organizational meetings to review their responsibilities and identify any specific objectives it wishes to accomplish in the ensuing year.
5. Clarify the right of ex-officio representatives to speak but not to vote on any matter being considered at a public meeting of the Board or a committee and on other matters brought up for discussion by any member of the Board or the President of the University.
6. Other minor grammatical changes and clarifications.

Attachment: Annotated Bylaws

BP-1/203  
3/17/05

## Part II: BYLAWS OF THE BOARD OF REGENTS

### Article I: OFFICERS OF THE BOARD

**1. Election.** At its regular meeting held in September of each year, the Board of Regents by majority vote shall elect a President and Vice President who shall be members of the Board. The Board by majority vote shall also elect a Secretary and a Treasurer, and may elect an Assistant Secretary, Assistant Treasurer, and such other officers as it may desire, who need not be members of the Board. The President and Vice President shall hold office for one year and until their successors are elected. All other officers of the Board shall hold office during the pleasure of the Board.

**2. President.** The President of the Board shall preside at all meetings of the Board and shall sign all contracts and other written instruments required to be executed by the Board. The President shall have the authority and perform the duties usually attached to the office and shall have such other authority and duties as prescribed by these Bylaws, the Standing Orders, and the Board. The President of the Board may also be referred to as Chair of the Board.

**3. Vice President.** The Vice President of the Board shall have the authority and shall perform the duties of the President of the Board in the event of the President's absence or incapacity. The Vice President may have such other authority and duties as prescribed by these Bylaws, the Standing Orders, and the Board. The Vice President of the Board may also be referred to as the Vice Chair of the Board.

**4. Secretary.** The Secretary of the Board shall: (a) give notice of all meetings of the Board in the manner prescribed by applicable law and these Bylaws; (b) attend all meetings of the Board, and make and retain custody of complete and permanent minutes and records of all proceedings of the Board; (c) be custodian of the permanent records of all rules and regulations of the Board; (d) execute or attest all contracts and other written instruments required to be signed by the President of the Board; (e) maintain custody of the seal of the University and affix it to appropriate documents; and (f) in general, have the authority and perform all duties incident to the office of Secretary and such other authority and duties as prescribed by these Bylaws, the Standing Orders, and the Board. If an Assistant Secretary is elected by the Board, the Assistant Secretary shall have the authority and shall perform the duties of the Secretary in the event of the Secretary's absence or incapacity, and shall perform such other duties as may be assigned by the Board.

**5. Treasurer.** The Treasurer of the Board shall: (a) be responsible to the Finance, Audit and Facilities Committee for recommending, developing, and analyzing policy and procedures relating to the investment of endowments, gifts, and bequests, other non-appropriated funds, and other funds in excess of immediate needs of the University of Washington; (b) attend meetings of the Finance, Audit and Facilities Committee as an *ex officio* member without vote and participate in the preparation of agendas for such meetings; and (c) report to the Finance, Audit and Facilities Committee and the Board from time to time on matters pertaining to the Consolidated Endowment Fund and other gift funds. If an Assistant Treasurer is elected by the Board, the Assistant Treasurer shall have the authority and shall perform the duties of the Treasurer in the event of the Treasurer's absence or incapacity, and shall perform such other duties as may be assigned by the Board.

*BR October 27, 1995; revised October 17, 1997; January 20, 2005; March 17, 2005*

## Article II MEETINGS OF THE BOARD

**1. Regular Meetings.** Regular meetings of the Board shall be held pursuant to a schedule and at locations established yearly by resolution of the Board. The President of the Board, with the concurrence of a majority of the members of the Board, may cancel any regular meeting. All such regular meetings will be conducted in conformance with the laws of the State of Washington governing such meetings.

The Board shall give no less than 24 hours notice of cancellation of a regular meeting.

**2. Special Meeting.** The President of the University, the President of the Board, or any six (6) members of the Board may call a special meeting at any time. Not less than twenty-four hours before any special meeting, the Secretary shall have notified each member of the Board by written notice of the time, place, and the business to be transacted at the meeting. Such notice shall be distributed and posted in accordance with the laws of the State governing such meetings. The presence of a Regent at the meeting or the Regent's written waiver of notice filed with the Secretary shall constitute a waiver of receiving written notice of the meeting. When the meeting is called to deal with an emergency involving injury or damage, or the likelihood of injury or damage, to persons or property, and the time requirements for notice provided for above would be impractical and increase the likelihood of such injury or damage, such required notice may be dispensed with and the Secretary shall notify each member of the Board by the best means possible under the circumstances.

**3. Notice of Agenda for Regular Meeting.** Not less than four days before any regular meeting, the Secretary shall mail to each member of the Board a reminder of the regular meeting and a preliminary Agenda setting forth the matters which are to be considered at the meeting.

**4. Addenda to the Agenda at Regular or Special Meetings.** Addenda to the Agenda of either a regular or a special meeting may be permitted at the commencement of or during such meeting, except that final disposition shall not be taken on addenda to the Agenda of a special meeting unless notice as required by applicable law has been given.

**5. Quorum.** A majority of the entire Board shall be necessary to constitute a quorum at all regular meetings and special meetings.

**6. Order of Business.** The following shall be the order of business at each regular meeting of the Board:

Report of the President of the Board

Report of the President of the University

Consent Agenda ( including Approval of Minutes)

Reports of Standing Committees of the Board

Reports of Special Committees of the Board

Any other business that may properly come before the Board

The following shall be the order of business at each special meeting of the Board:

Reading of Notice of Meeting

The special business for which the meeting was called

Any other business that may properly come before the Board

The order of business of the Board may be changed or suspended at any meeting by a majority of the Regents present. An item shall be removed from the consent agenda by request of any Regent.

**7. Minutes.** The minutes of all regular and special meetings of the Board shall be kept by the Secretary. Such minutes, following approval, shall be open to public inspection in the office of the Secretary of the Board of Regents during regular University business hours.

**8. Public Meetings.** Regular and special meetings of the Board of Regents and committees thereof as required by applicable law shall be open to the public, except for executive sessions which may be held as permitted by applicable law. Board members may appear at any meeting through a telephone or video-conferencing device that permits communications with all other persons at the meeting. Persons wishing to appear before the Board to make a presentation shall comply with the procedures as specified in Article II, [Paragraph 11](#) of the Bylaws.

**9. Committee of the Whole Meetings.** Meetings of the Board as a Committee of the Whole may be held before regular or special meetings of the Board or at such time and such place as the President of the Board may direct from time to time.

**10. Executive Sessions.** During any regular or special meeting of the Board or committee, the Board or committee may hold an executive session to discuss matters as permitted in applicable laws of the State of Washington.

**11. Communications to and Appearance before the Board.** Any persons who wish to communicate to the Board or appear before the Board shall do so as follows:

**A. Communications to the Board.** Any person who wishes to bring a matter to the attention of the Board may do so by submitting such communication in writing to the Secretary of the Board of Regents. The Secretary shall bring such written communications to the attention of the President of the Board and the President of the University for direction as to response and/or transmittal to the Board.

**B. Appearance before the Board.** The meetings of the Board of Regents are intended for presentation of agenda items by the chairs of the respective standing committees and by the President of the University for discussion and action by the members of the Board. Public testimony on Agenda items, or on other relevant items which any person may wish to call to the attention of the Board, may be taken by the appropriate standing committee or by the Committee of the Whole. The chair of each committee shall have the discretion to limit the time and order of appearances as deemed desirable for a fair presentation of views consistent with the other business before the committee. In an unusual case, this Bylaw may be waived by the President of the Board or by any other six (6) members of the Board.

**C. Petition to Board for Promulgation, Amendment, or Repeal of Rule.** Persons having an interest in the promulgation, amendment, or repeal of a "rule" as defined in [RCW 34.05.010](#) may submit a written petition to the University's Rules Coordination Office. Any petition so submitted shall contain the name and address of the petitioner or petitioners, a description of the persons on whose behalf the petition is presented if it is presented in a representative capacity, a statement of the interest of the petitioner and/or the persons on whose behalf it is presented, and a statement of the reasons supporting the petition. If the petition is for the promulgation of a rule, it shall contain the proposed rule. If the petition is for an amendment of an existing rule, it shall contain the rule with the proposed deletions lined out and proposed additions underlined or italicized. If the petition is for the repeal of a rule, it shall contain a copy of the rule proposed to be repealed. The petition shall be considered by the Board at the first regular meeting held not less than thirty (30) days after the date the petition was submitted to the Rules



Coordination Office, provided that the Board may consider the petition at any earlier regular or special meeting of the Board.

Within sixty (60) days after submission of a petition to the Rules Coordination Office that is for the promulgation, amendment, or repeal of a "rule," as defined in [RCW 34.05.010](#), the Board shall either deny the petition in writing or initiate rule-making procedures in accordance with [RCW 34.05.330](#).

**12. Rules of Procedure.** Robert's Rules of Order, latest revised edition, shall govern all meetings of the Board and its committees except where such rules of order are superseded by the Bylaws or Standing Orders of the Board. Any member of the Board may make a motion which need not be seconded in order to bring the subject of the motion before the Board for action.

*Article II revised October 18, 1985; March 15, 1991; BR October 27, 1995; July 17, 1998, January 21, 2000; February 21, 2003; September 17, 2004; March 17, 2005*

### **Article III COMMITTEES OF THE BOARD**

**1. Executive Committee.** At its regular meeting held in September of each year, the Board by majority vote shall elect an Executive Committee of not less than six (6) members, of which the President of the Board shall be an *ex officio* member and chairperson. Five (5) members of the Executive Committee shall constitute a quorum for the conduct of business of the Executive Committee. During the absence or incapacity of the President, the Executive Committee shall elect from among its membership a chairperson *pro tem*. The Executive Committee may call special meetings of the Board, and shall represent and may transact business for the entire Board during the interim between regular meetings of the Board, but, except in emergencies, will generally refer all matters to the entire Board for subsequent action.

**2. Standing Committees.** The standing committees hereinafter set forth are established to facilitate the business of the Board and the University. The incoming President of the Board, during the meeting at which the election is held or prior to the next regular meeting of the Board following such election, shall designate the chairperson and other members of each standing committee. The President of the Board shall not be appointed to any committee, but may act as an alternate, including voting, in the event of the absence of any committee member. Each such committee shall consist of at least four (4) members. The student regent may serve on the Academic and Student Affairs Committee but shall excuse himself or herself from participation or voting on matters relating to the hiring, discipline, or tenure of faculty members and personnel. All matters considered by the standing committees requiring action shall be referred to the Board for action unless express authority is delegated to a committee. Subsequent to the transaction by a committee of any business under delegated authority, the committee shall render a report thereof to the Board.

**A. Academic and Student Affairs Committee.** The Academic and Student Affairs Committee shall consider matters pertaining to the teaching, research, and public service programs of the University and to its faculty, staff, and students. Matters to be brought before the Committee may include, but are not limited to, the following examples:

(1) *Faculty and Staff Affairs.* The Committee shall consider and make recommendations to the Board on matters relating to the faculty and the professional and classified staff, including their status, responsibilities, discipline, remuneration, benefits, health, and welfare.



(2) *Educational Policy*. The Committee shall consider and make recommendations to the Board on matters relating to educational policy, including admissions requirements, instruction, curriculum, degrees, research, educational technology, distance learning, public services activities, and the establishment and disestablishment of educational and research organizational units.

(3) *Student Welfare*. The Committee shall consider and make recommendations to the Board on matters relating to the general welfare of students, including housing and food services, health services and health insurance, safety, extracurricular activities, sports programs, and policies governing student discipline and student organizations.

Any of the above enumerated examples of matters to be brought before the Academic and Student Affairs Committee may be directed to any other standing or special committee or the Committee of the Whole of the Board for consideration.

**B. Finance, Audit and Facilities Committee.** The Finance, Audit and Facilities Committee shall consider matters pertaining to the financial, capital, and other assets management of the University, including the management of investments and investment properties. Matters to be brought before the Committee may include, but are not limited to, the following examples:

(1) *Budget and Appropriations*. The Committee shall review all proposed requests for appropriation of State funds for the University for subsequent approval by the Board before presentation to the legislature or other State authority.

The Committee shall review proposed annual or biennial operating and capital budgets for subsequent approval by the Board. No expenditure of University funds, except as the Board may specifically order, shall be made otherwise than pursuant to the budgets recommended by the Committee and approved by the Board: Provided, That the President of the University or the President's authorized representative is:

(a) empowered to approve transfers within a college or school budget, transfers between college, school, or other operating unit budgets, so long as the previously approved total is not thereby exceeded, and

(b) empowered to make allocations to any college, school, department, or other budget unit from the President's Reserve or from general University funds except for capital additions.

(2) *Audits*. The Committee shall consider and make recommendations to the Board concerning audit policies and guidelines and shall review audit plans and reports.

(3) *Investments*. The Committee shall consider and make recommendations to the Board concerning investment policies and guidelines, shall monitor the performance of the Treasurer and other officers charged with their implementation, and shall make periodic reports to the Board.

(4) *Gifts, Grants, Bequests, Contracts, and Agreements*. The Committee shall consider and make recommendations to the Board on acceptance and approval and allocation of gifts, grants, bequests, trusts, contracts, and agreements received by the University.

(5) *Development Program*. The Committee shall consider and make recommendations to the Board concerning the policies governing the fund-raising efforts of the University.

(6) *Tuition and Fees*. The Committee shall consider and make recommendations to the Board on fees and charges pertaining to revenue-producing operations such as housing, parking, and intercollegiate athletics.

(7) *Intellectual Properties.* The Committee shall consider and make recommendations to the Board concerning the University's intellectual properties, particularly with respect to technology transfer activities. The Committee will regularly review management of these assets and propose policies that, consistent with the University's mission, will maximize income to the University over the long term.

(8) *Borrowings.* The Committee shall consider and make recommendations to the Board concerning the long term financing of capital projects and any other borrowings which may be required by the University.

(9) *Collective Bargaining.* The Committee shall consider and make recommendations to the Board on matters relating to collective bargaining for those employees authorized by state law to bargain collectively, including general policy and collective bargaining agreements.

(10) *Planning, Development, and Maintenance of Facilities.* The Committee shall consider matters relating to all physical assets of the University including the Metropolitan Tract and University trust lands. The Committee will regularly review management of these assets and propose policies that, consistent with the University's mission, will maximize income to the University over the long term. The Committee shall consider and make recommendations to the Board on matters related to the planning, development, maintenance, and upkeep of all campuses and stations of the University and the facilities and buildings thereon, including environmental assessments, selection of architects and engineers, plans and specifications, the taking of bids, and the award and execution of all contracts relating thereto. The Committee will also review the strategies for intergovernmental and neighbor relations and recommend to the Board policies and agreements related to land usage.

(11) *Real Property.* The Committee shall consider and make recommendations to the Board concerning the ownership, management and leasing of the University's real property, including safeguarding the interests of the University in the operation and development of the Metropolitan Tract. The Committee will review Tract operations, assure compliance with major Tract leases, and make recommendations to the Board on all major modernization and new development. The Committee will also consider and make recommendations to the Board concerning the stewardship and management of University trust lands, including the sale of such lands or any timber, forage, minerals, or other valuable materials on those or other University lands.

(12) *Security and Safety.* The Committee shall consider and make recommendations to the Board concerning the safety of the campus, including security, protection from fire and other hazards, and the safety of lives and property.

(13) *Information Technology.* The Committee shall consider and make recommendations to the Board concerning the general strategies of the University to take advantage of current information technology.

(14) *Other Matters.* The Committee shall consider and make recommendations to the Board on other matters relating to the finances of the University, such as property and liability insurance, bank accounts, and surety bonds. or to the servicing of the University, such as parking, transportation, major acquisitions of equipment, goods and services, and the rental or leasing of facilities.

Any of the above enumerated examples of matters to be brought before the Finance, Audit and Facilities Committee may be directed to any other standing or special committee or the Committee of the Whole of the Board for consideration.

**3. Special Committees.** Special committees may be established and appointed by the President of the Board with the concurrence of the Executive Committee or the Board, and with such powers and duties as the Executive Committee or the Board may determine. All matters considered by special committees requiring action shall be referred to the Board for action unless express authority is delegated to a committee.

**4. Notice of Meetings of Committees.** Meetings of committees of the Board shall be held at such times and places as may be fixed by each committee or its chairperson. The Secretary of the Board shall give each member of the committee notice of committee meetings in sufficient time and manner to allow attendance at the meetings. Notice of meetings of any committee of the Board at which an action is taken on behalf of the Board pursuant to delegated authority shall be given, when required, in accordance with the applicable law of the State of Washington governing such meetings.

**5. Communications to and Appearance before Committees.** Any person who wishes to communicate to a committee or appear before a committee shall do so in accordance with Article II, Paragraph 11 of the Bylaws of the Board.

**6. Quorums.** A majority of the members of a committee shall be necessary to constitute a quorum.

*Article III revised October 18, 1985; December 13, 1985; and BR, October 27, 1995; revised October 17, 1997; July 17, 1998; January 21, 2000; February 21, 2003; October 14, 2004; March 17, 2005*

#### **Article IV OFFICERS OF THE UNIVERSITY**

**1. President of the University.** The President of the University shall be elected by the Board upon receiving the affirmative votes of not less than two-thirds of the members of the Board (excluding the student regent), and shall serve at the pleasure of the Board. The President of the University shall be the chief executive officer of the University and shall be responsible directly to the Board for the management and conduct of all the affairs of the University except those which by law, these Bylaws, the Standing Orders, or other orders of the Board are the specific responsibility of other persons or bodies. The President of the University is authorized to attend all regular and special meetings of the Board and its committees unless requested otherwise in specific instances by the Board or committee, and is authorized to bring matters before the Board or any of its committees for discussion and action.

**2. Other Officers.** The President of the University is authorized and encouraged to recommend for appointment by the Board (excluding the student regent) such number of vice presidents, deans, and other officers as may be necessary for assistance in carrying out efficiently the manifold responsibilities of the chief executive officer of the University. All such officers of the University shall be under the general supervision of and shall exercise such powers and duties as may be prescribed by the President of the University.

#### **Article V STUDENT, FACULTY, AND ALUMNI REPRESENTATIVES**

**1.** The Associated Students of the University of Washington (ASUW), the Graduate and Professional Student Senate (GPSS), the Faculty Senate, and the Alumni Association (UWAA) each may annually designate a person to sit as a representative of that organization with the Board of Regents at its public meetings; and, upon invitation from the chairperson of a standing or special committee or the President of the Board, such representative may sit at meetings of standing or special committees of the Board or at any other meetings. In order to assure continuity, persons other than the representative so designated may not represent those organizations at meetings of the Board. Participation of any of the aforementioned representatives shall be at the expense of the organization which they represent and not an expense obligation of the Board.

2. Notice of public meetings shall be given such representatives in the same manner and at the same time as notice is given members of the Board.

3. Not less than four days before any regular meeting, the Secretary shall provide to each representative a preliminary Agenda setting forth the matters which are to be considered at the meeting.

4. Such representatives shall be entitled to speak but not to vote on any matter being considered at a public meeting of the Board or a committee and on other matters brought up for discussion by any member of the Board or the President of the University. Concerning any other matters, such representatives may communicate with the Board in accordance with Article II, [Paragraph 11](#) of the Bylaws of the Board.

*Article V revised July 17, 1998; March 17, 2005*

#### **Article VI EXERCISE OF POWERS**

The Board and its committees shall act only at meetings called as provided by applicable law and these Bylaws, and all matters coming before the board or its committees for action shall be determined by the majority vote of its members present, the members present being not less than a quorum, except as otherwise specified herein. The member of the Board who is presiding at a meeting shall be entitled to make motions, second motions, vote, and otherwise participate in the meeting to the same extent as the other members of the Board. The student regent shall excuse himself or herself from participation or voting on matters relating to the hiring, discipline, or tenure of faculty members and personnel.

#### **Article VII STANDING ORDERS**

The Board may adopt Standing Orders, not inconsistent with these Bylaws, for the government of the University and for regulation of the business of the Board. Except as otherwise specified in a particular Standing Order, the Board may amend or repeal any Standing Order in whole or in part at any meeting of the Board.

#### **Article VIII AMENDMENTS**

These Bylaws may be amended or repealed in whole or in part by the affirmative vote of a majority of the members of the Board at any meeting; Provided, That a draft of the proposed amendment or repealer shall have been given to each member at least four days prior to a regular meeting or with notice of a special meeting.

*Bylaws are as revised through March 17, 2005*