

VII. STANDING COMMITTEES

A. Academic and Student Affairs Committee

Services and Activities Fee - University of Washington, Tacoma:
Distribution of Fee and Allocation of FundsRECOMMENDED ACTION:

It is the recommendation of the administration and the Academic and Student Affairs Committee that the Board of Regents approve the following Services and Activities Fee proposals for the University of Washington Tacoma:

- 1) an increase in the Services and Activities Fee for academic year 2007-08,
- 2) the distribution of Services and Activities Fee for 2007-08; and
- 3) the operating budgets and expenditures recommended for 2007-08.

BACKGROUND:

Services and Activities Fees at UW Tacoma and UW Bothell are collected separately from the Services and Activities Fee at the Seattle campus, but the process is handled in like manner for each campus. As provided under RCW 28B.15.045, a student committee proposes the annual program priorities and budget allocation levels to the Board of Regents for approval. The Board of Regents has approved the Services and Activities Fee (SAF) Guidelines that established the Services and Activities Fee (SAF) Committee for UW Tacoma and its operating procedures.

The Board of Regents is authorized to increase the Services and Activities Fee by an amount not to exceed the annual percentage increase in undergraduate tuition authorized by the legislature in the Omnibus Budget Bill.

The history of the level of the Services and Activities Fee at UW Tacoma is:

1991-92	\$ 76	2001-02	\$ 91
1992-93	\$ 76	2002-03	\$ 91
1994-95	\$ 81	2003-04	\$ 97
1995-96	\$ 83	2004-05	\$100
1996-97	\$ 83	2005-06	\$103
1997-98	\$ 85	2006-07	\$106
1998-99	\$ 87	2007-08	\$113
2000-01	\$ 89		

The SAF Committee at UW Tacoma has recommended the following for academic year 2007-2008. Chancellor Patricia Spakes has reviewed and concurs in these recommendations.

VII. STANDING COMMITTEES

A. Academic and Student Affairs Committee

Services and Activities Fee - University of Washington, Tacoma: Distribution of Fee and Allocation of Funds (continued p. 2)

1. Level of Fee:

The quarterly fee payable by a full-time student should be increased to \$113 per quarter for a full-time student for the 2007-08 academic year. This is the maximum amount permitted by law as implemented by the Board of Regents.

2. Distribution of Fees:

Based upon estimated revenue of \$754,000 for fiscal year 2007-08, the Committee recommends that the fees be distributed as follows:

	2006-07 % Distribution	2007-08 % Distribution	2007-08 Distribution based on \$113 fee
Student Activities and Services	82.2%	74.2%	\$559,800
Long-term student loans:	3.5%	3.5%	26,390
Long-term development	14.3%	22.3%	167,810
Total			\$754,000

3. 2007-08 Budget Allocations for Student Activities and Services

The Committee recommends the following distribution for Student Activities and Services for the 2007-08 year.

Campus Safety	\$10,000
Childcare Assistance Program	\$55,000
Student Activities Board:	
Stipends (including summer)	\$24,000
Directors Event Fund	\$45,000
Campus Event Fund	\$45,000
Operational Costs	\$5,000
Registered Student Organizations	
Operational Costs	\$4,966
Banners	\$1,000
Club Fairs	\$1,534

VII. STANDING COMMITTEES

A. Academic and Student Affairs Committee

Services and Activities Fee - University of Washington, Tacoma:
Distribution of Fee and Allocation of Funds (continued p. 3)

Services and Activities Fee - University of Washington, Tacoma:

<u>2007-08 Budget Allocations for Student Activities and Services- cont'd</u>	
SDS Training Fund	\$40,000
Tahoma West	\$28,000
Student Life	
Personnel	\$143,200
Operations	\$5,500
Recognition	\$10,000
ASUWT (Student Government) – Stipends and Operations	\$55,900
Longshoremen’s Hall – Staffing and Communications	\$65,900
Campus Fitness Center – Labor and Supplies	<u>\$19,800</u>
	TOTAL \$559,800

Allocations which are unspent at the end of the fiscal year will revert to the contingency operating budget. Any additional revenue generated as a result of implementation of a fee in the amount of \$113 or due to excess enrollment will remain in the Long Term Development fund.

ATTACHMENTS:

- 1) May 4, 2007 memorandum from Ron Lovin, UWT Services and Activities Fee Committee, to Dr. Patricia Spakes, UWT Chancellor
- 2) May 4, 2007 letter of dissent from Jeremiah Pintar
- 3) May 22, 2007 memorandum from Dr. Patricia Spakes to Ron Lovin

May 22, 2007

Ron Lovin
UWT Services & Activities Committee

Dear Ron:

Thank you for submitting the recommendations of the Services and Activities Fee dated May 4, 2007. I accept the recommendations, and extend thanks to you and the committee for your thoughtful deliberations.

Sincerely,

A handwritten signature in cursive script that reads "Patricia Spakes". The signature is written in black ink and is positioned above the printed name and title.

Patricia Spakes
Chancellor

**UNIVERSITY OF WASHINGTON TACOMA
Services & Activities Fee Committee**

May 4, 2007

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Chancellor Spakes,

JWT Chancellor's Office

The UW Tacoma Services and Activities Fee Committee (SAFC) approved their final annual allocation recommendations for 2007-2008 academic year on Friday, April 20, 2007. As no appeals were filed their recommendations are outlined below for your consideration and approval. Since there was one proposal which did not receive a unanimous approval, a letter of dissent in enclosed and will be submitted for Board of Regents review in accordance with the SAFC guidelines. The Committee's recommendations are as follows:

1. Raise the 2007-2008 SA Fee to the maximum amount allowed.
2. Place 17% of the total amount collected after required amounts are deducted and an additional \$100,000 of unspent 06-07 funds into the Long Term Fund.
3. Place \$74,000 and undesignated, unspent funds from the 06-07 academic year into the Contingency Fund.
4. Place 1% of the total amount collected after required amounts are deducted into the SAFC Operations Fund.
5. Roll forward \$175,000 of budget 16-0329, of which \$150,000 is for space acquisitions and \$25,000 is for Phase 2 of Longshoremen's Hall enhancement projects.
6. Fund the departments, organizations, and services itemized below:

**Services & Activities Fee Committee
2007-2008 Campus Entities Funding Recommendations**

Organization	Requested	Approved	Comments
CAMPUS SAFETY	\$19,000	\$10,000	If program is successful, please come back to committee for contingency consideration.
Student Salaries	\$19,000	\$10,000	
Total:	\$19,000	\$10,000	
CHILDCARE ASSISTANCE PROGRAM	\$55,000	\$55,000	
CAP Grants	\$54,000	\$54,000	
Operations	\$1,000	\$1,000	
Total:	\$55,000	\$55,000	
STUDENT ACTIVITIES BOARD	\$119,000	\$119,000	
SAB Stipends to include Summer Quarter	\$24,000	\$24,000	
Director Event Funds (DEF)	\$45,000	\$45,000	
Campus Event Fund (CEF)	\$45,000	\$45,000	
Operational Costs	\$5,000	\$5,000	
REGISTERED STUDENT ORGANIZATION OPERATIONS	\$119,000	\$119,000	
	\$7,595	\$7,500	
Phone Charges	\$1,116	\$1,116	
Long Distance Charges	\$100	\$100	
Office Supplies	\$2,500	\$2,500	
Photocopies	\$1,250	\$1,250	
Banners	\$1,000	\$1,000	
Club Fairs/Meet & Greet	\$1,628	\$1,534	
Total:	\$7,594	\$7,500	

**UNIVERSITY OF WASHINGTON TACOMA
Services & Activities Fee Committee**

SDS – TRAINING FUND		\$45,000	\$40,000	If program is successful, please come back to committee for contingency consideration.
General		\$45,000	\$40,000	
Total:		\$45,000	\$40,000	
TAHOMA WEST		\$29,770	\$28,000	
Printing		\$19,700	\$17,900	
Advertising & Promotion		\$2,200	\$2,200	
Computer-related Equipment		\$500	\$500	
Office Supplies		\$2,870	\$2,870	
Stipends		\$4,000	\$4,000	
Annual Release Recognition Event		\$500	\$530	
Total:		\$29,770	\$28,000	
STUDENT LIFE		\$154,951	\$158,700	
Personnel		\$139,451	\$143,200	
Operations		\$5,500	\$5,500	
Recognition		\$10,000	\$10,000	
Total:		\$154,951	\$158,700	
ASUWT		\$59,400	\$55,900	
President		\$10,500	\$7,000	
Vice President		\$7,000	\$7,000	
Senators (8)		\$28,000	\$28,000	
Office Assistant		\$3,000	\$3,000	
Lobbyist		\$1,500	\$1,500	
Publicity & Marketing		\$1,500	\$1,500	
Forums		\$500	\$500	
Copies		\$1,500	\$1,500	
Computer Repair & Maintenance		\$2,000	\$2,000	
Office Supplies & Postage		\$1,500	\$1,500	
Telephone		\$2,400	\$2,400	
Total:		\$59,400	\$55,900	
LONGSHOREMEN'S HALL		\$65,214	\$65,900	
Staffing:				
Scenario 1		\$38,556	\$38,556	
Scenario 2		\$12,320	\$12,320	
Scenario 3		\$10,718.40	\$10,718	
Security		\$450	\$1,100	
Communications		\$3,170	\$3,206	
Total:		\$65,214	\$65,900	
CAMPUS FITNESS CENTER		\$24,629	\$19,800	If usage is justified during June 07 the facility manager should come back to the committee for contingency consideration to remain open for the remainder of the summer.
Student Labor:				
Scenario 1		\$19,521	\$19,521	
Scenario 2		\$4,878		
Cleaning Supplies		\$230	\$279	
Total:		\$24,629	\$19,800	
Grand Total:		\$579,558	\$559,800	

UNIVERSITY OF WASHINGTON TACOMA
Services & Activities Fee Committee

If you have any questions, comments, or concerns in regards to the Committee's final recommendations, please do not hesitate to contact me at rlovin@u.washington.edu.

Respectfully,

A handwritten signature in black ink, appearing to read 'Ronal Lovin', written in a cursive style.

Ronal Lovin
Spokesperson, UW Tacoma Services and Activities Fee Committee

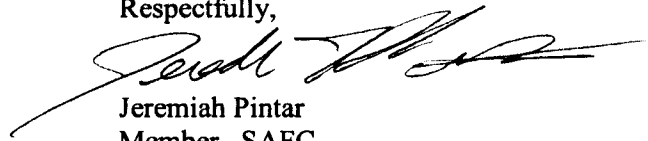
Friday, May 04, 2007

Chancellor Spakes,

I Jeremiah Pintar have voted against the \$74,000 of undesignated unspent funds from the 2006-2007 academic into the Contingency Fund for the following reason:

I believe to stay in congruence with the decision not to see the Ledger's proposal, because they did not submit their application on time, I would not vote to set any funds aside which would support their organization. I believe that if I were to vote "Yes" for this I would be contradicting the first decision to which we stood by our policies and procedures.

Respectfully,

 May 04 2007
Jeremiah Pintar
Member, SAFC