

VII. STANDING COMMITTEES**B. Finance, Audit and Facilities Committee**Actions Taken Under Delegated Authority

Pursuant to the Standing Orders of the Board of Regents delegation of authority, and to the delegation of authority from the President of the University to the Senior Vice President in Administrative Order No. 1, to take action for projects or contracts that exceed \$1,000,000 in value or cost but are less than \$5,000,000, the Administration may approve and execute all instruments.

REPORT OF ACTIONS TAKEN UNDER GENERAL DELEGATED
AUTHORITY – CAPITAL PROJECT BUDGETS

1. Magnusson Health Science Center (MHSC) Department of Medicine
Renovation, Project No. 204190
Action Reported: Adopt Budget

On June 21, 2013, the project budget was established at \$1,297,638 for the MHSC Department of Medicine Renovation project. This project is being designed by ARC Architects, a Seattle firm with prior UW experience.

The MHSC Department of Medicine is planning a multi-space conversion of existing laboratory space into office space in the BB, RR, and C Wings of the Magnusson Health Sciences Center. This renovation project will provide new space for both administration and faculty offices on Floors 5 and 12. New furnishings are included in addition to necessary finish and infrastructure upgrades.

Design completion is scheduled for September 2013. Construction is scheduled to begin November 2013 with occupancy in late May or early June 2014.

This project will be funded by the School of Medicine.

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Budget Summary	Current Approved Budget	Forecast Cost At Completion
Total Consultant Services	\$311,686	\$311,686
Total Construction Cost*	\$565,358	\$565,358
Other Costs	\$302,293	\$302,293
Project Administration	\$118,301	\$118,301
Total Project Budget	\$1,297,638	\$1,297,638

* Includes construction contract amount, contingencies, and state sales tax.

Previous Actions Reported:

July 2013 Architect Selection (Previously reported as the Magnusson Health Sciences Center BB/RR Patient Care and Safety Renovation Project)

2. Portage Bay Building Autism Center, Project No. 204202
Action reported: Select Architect

On March 21, 2013, a professional services agreement was awarded to McGranahan Architects for the Portage Bay Building Autism Center project. In December 2012, the Capital Projects Office selected firms via the Shared Procurement Portal system. Three firms were interviewed on December 19, 2012; Clark/Kjos Architects, Gary Scott Architects, LLC, and McGranahan Architects. The agreement is for professional services in the amount of \$28,132, which is included in a budget value of \$28,644 for design consultants. The balance of the predesign budget is intended for reimbursables.

McGranahan Architects of Tacoma, WA is a firm with significant experience working with higher education institutions, including the UW. In addition to the many projects they have worked on at the Seattle and Tacoma campuses, they have also worked at St. Martin's University, Clover Park Technical College and the Annette B. Weyerhauser Early Learning Center.

The 7,000 gross square feet renovation will take place on the on the second floor of the Portage Bay Building at the University of Washington Seattle campus. The new space will accommodate new observation rooms, group therapy rooms, and office space. Reconfiguration of a storage area will also allow for a larger and more welcoming reception area. Measures for future growth have been identified and include key jurisdictional and regulatory requirements.

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Funding of \$31,000 for predesign is provided by the College of Arts and Sciences.

Previous Actions Reported:

None

3. High Pressure Steam Expansion Joints Replacement Project No. 204276 Actions Reported: Select Engineer/Adopt Budget

On June 7, 2013, an engineering agreement was awarded to Harris Group, Inc. for the High Pressure Steam Expansion Joints Replacement project under its existing Master Term for Engineering Services contract. The engineering agreement is in the amount is \$178,372 for basic services, which is included in the budget value of \$287,885 for design consultants. The balance of the design budget is intended for a hazardous materials consultant and testing. On June 18, 2013, the project budget was established at \$1,541,000. However, following the funding established with the new biennium, a revised budget of \$1,350,000 was established to align the budget with available funding.

The Harris Group is an engineering firm based in Seattle, comprised of over 250 employees nationwide. Its Seattle headquarters office employs nearly 80 staff. Over the past two years, the Harris Group has managed over a dozen mechanical-focused on-call projects for the UW on its Master Term Agreement for industrial mechanical projects. In addition, this firm has provided on-call engineering services for a broad range of public and private clients including Boeing, Port of Seattle, and Shell Oil.

This project is to replace all of the high pressure externally pressurized Bellows expansion joints in the tunnel system with packed (slip) expansion joints. High pressure includes all joints with design pressures greater than 150 pounds per square inch gauge (psig). In total, there are 72 expansion joints to be replaced.

Design completion is scheduled for November 2013. Construction is scheduled to begin in April 2014 (due to the heating requirements on campus) and will be completed in September 2014.

Funding of \$1,350,000 is provided by the State 2013-2015 Biennium. Design documents will be developed with a base bid to match the approved budget. Alternates will be designed to include the scope of work originally developed to cover the original \$1,541,000 budget. Additional funding will be reviewed prior to award of the construction contract.

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Budget Summary	Current Approved Budget	Forecast Cost At Completion
Total Consultant Services	\$251,237	\$251,237
Total Construction Cost*	\$643,716	\$643,716
Other Costs	\$345,266	\$345,266
Project Administration	\$109,781	\$109,781
Total Project Budget	\$1,350,000	\$1,350,000

*Includes construction contract amount, contingencies and state sales tax.

Previous Actions Reported:

None

REPORT OF ACTIONS TAKEN UNDER GENERAL DELEGATED AUTHORITY –
ACQUISITION OF GOODS AND SERVICES

1. Action Reported: Acquisition of the Oracle Webcenter software package for the Enterprise Document Management System (EDMS) project

Under delegated authority, the Executive Director of Procurement Services, or his designee, has executed a contract with ImageSource Inc. on June 30, 2013 to procure the Oracle Webcenter software package for UW Information Technology to provide the core functionalities for the Enterprise Document Management System project.

This contract was awarded to ImageSource Inc. based on a Request for Proposal.

The total contract value including Washington State sales tax is \$2,203,500 which includes the Oracle Webcenter software package and the first year of software maintenance costs. The term of the software license is perpetual, and the total discount negotiated for this procurement is 87.9% off of Oracle's published list price.