

**UNIVERSITY OF WASHINGTON
BOARD OF REGENTS**

PRESIDENTIAL SEARCH

CHARGE TO THE PRESIDENTIAL SEARCH ADVISORY COMMITTEE

The Search Advisory Committee is comprised of individuals with a commitment to the advancement and well-being of the University of Washington. The members bring diverse expertise, perspective and experience to the common task of advising the Board of Regents in the evaluation of candidates for President of the University. The Board thanks the members in advance for their time and thoughtful participation in this process.

By January 31, 2011, the Committee is to submit to the Board of Regents a list of all candidates who meet the minimum qualifications with the Committee's unranked recommendation of three to five candidates for final interviews. For each of the recommended candidates, the Committee is to provide a summary as to why he or she is considered suited to be President of the University of Washington.

The Committee is to use the attached evaluation criteria and leadership statement in evaluating candidates.

In carrying out its duties, the Committee is expected to include the following activities:

- advise the Board concerning the use of a search consultant and, if one is to be used, its recommendation of a specific consultant
- advertise the position in appropriate journals/media
- actively recruit nominations and applications from a wide, diverse group of well-qualified persons, including women and minorities and non-traditional applicants
- emphasize in all appropriate materials that the University of Washington is an equal opportunity employer committed to diversity in its work force
- maintain records of all nominations and applicants
- screen applications using the criteria attached
- ensure candidates are provided with appropriate information about the University
- select, interview, and check references of semi-finalist candidates
- communicate to the candidate his or her status in the search in a timely manner
- **MAINTAIN CONFIDENTIALITY AT ALL TIMES**

The Committee is not authorized to hire a search consultant, or to conduct hearings, take testimony or public comment, or otherwise act on behalf of the Board of Regents.

Public communication concerning the search is to be done only by the chair of the Committee. Meetings of the Committee are not required to be open to the public and should generally be held privately.

In all its deliberations, the Committee will respect University policies and act in accordance with state laws and regulations.