

VII. STANDING COMMITTEES**B. Finance, Audit and Facilities Committee**Actions Taken Under Delegated Authority

Pursuant to the Standing Orders of the Board of Regents, Delegation of Authority, and to the delegation of authority from the President of the University to the Executive Vice President in Executive Order No. 1, to take action for projects or contracts that exceed \$1,000,000 in value or cost but are less than \$5,000,000, the Administration may approve and execute all instruments.

REPORT OF ACTIONS TAKEN UNDER GENERAL DELEGATED AUTHORITY –
CAPITAL PROJECT BUDGETS

1. UWMC Fire Alarm Replacement, Project No. 201412
Action Reported: Budget Adjustment

On July 6, 2007, an agreement for engineering services was awarded for the UWMC Fire Alarm Replacement project to Sparling under its master agreement for engineering services. The budget was established at \$1,611,841. The budget has been increased to \$3,940,000.

The project designs and replaces the existing fire alarm system consisting of six loops currently protecting the entire University of Washington Medical Center (except the Surgery Pavilion) and Wings AA, BB, and RR of the Health Sciences Center. In phases, as funding is made available, the project will install a fully addressable fire alarm system that is fully integrated with existing addressable fire alarm system components and existing building infrastructure (HVAC, elevators, etc.) systems. Phase 1, which has been completed, consisted of the complete design of the entire system replacement and the replacement of two of the loops. The budget has been increased to proceed with phase 2, which will replace four additional loops. Phase 3, which comprises work that must be performed after all of the new equipment is installed, is being planned and is not included in the increased budget.

Construction of phase 2 is anticipated to start in October 2009 and be complete in June 2010.

The project budget is established at \$3,940,000. Funding of \$2,747,500 is provided by the University of Washington Medical Center, and the remaining \$1,192,500 is provided by Capital Safety through Environmental Health and Safety.

VII. STANDING COMMITTEES

B. Finance, Audit and Facilities Committee

Actions Taken Under Delegated Authority (continued p. 2)

Budget Summary:	Original Approved Budget	Current Approved Budget and Forecast Cost At Completion
Total Consultant Services	\$468,836	\$455,263
Total Construction Cost*	\$866,926	\$2,867,352
Other Costs	\$140,106	\$292,237
Project Administration	\$135,973	\$325,148
Total Project Budget	\$1,611,841	\$3,940,000

*Includes construction contract amount, contingencies and state sales tax.

2. Institute for Learning and Brain Sciences - Child Brain Imaging Center, Project No. 202358 Action Reported: Award of Construction Contract

On August 28, 2009, a construction contract was awarded to Regency NW in the amount of \$468,500 for the Child Brain Imaging Center project located at the Fisheries Center, Project No. 202358. Nine bids were received for this project; the highest bid was \$544,000. The budgeted construction cost was \$589,000.

Regency NW is a general contractor that has completed numerous projects for the University of Washington, including the \$1.3 million Harborview Medical Center MRI Installation project in 2008.

The Institute for Learning and Brain Sciences (I-LABS), a unit of College of Arts and Science is remodeling a portion of its space located on the second floor of the Fisheries Center to house a new brain imaging (MEG) equipment. When completed, this will be the first brain imaging facility dedicated to the study of child brain development in the nation.

The project will renovate 3,300 sf of existing labs and waiting areas to house the Owner-furnished brain imaging equipment and associated vendor-provided shielded room. The renovation provides for a preparation room, control room, changing and toilet rooms, analysis room, and equipment storage rooms.

The construction activities will begin October, 2009 with completion anticipated February 2010. Occupancy is expected in May 2010 after installation of the brain imaging equipment, start up, and testing.

VII. STANDING COMMITTEES

B. Finance, Audit and Facilities Committee

Actions Taken Under Delegated Authority (continued p. 3)

Funding of \$1,200,000 is provided by the College of Arts and Sciences, CASPO, and private donors.

Budget Summary:	Current Approved Budget	Forecast Cost At Completion
Total Consultant Services	\$254,884	\$254,884
Total Construction Cost*	\$774,653	\$748,161
Other Costs	\$66,454	\$67,506
Project Administration	\$104,009	\$104,009
Total Project Budget	\$1,200,000	\$1,174,560

* Includes construction contract amount, contingencies and state sales tax.

3. University of Washington Medical Center Satellite Radiology Department, Project No. 202783
Action Reported: Budget Adjustment

On February 25, 2009, an architectural agreement was awarded to BCRA Inc., for the University of Washington Medical Center (UWMC) Satellite Radiology project. The budget was established at \$1,552,700. The budget has been increased to \$1,940,000.

The University of Washington Medical Center is expanding the Radiology Services at a location convenient to the Emergency Department. The project consists of 2,856 gross square feet of new procedure rooms including: Radiology Room, Ultra Sound and general X-ray Rooms, and new CT Room. The project will also include ancillary spaces such as Dressing Room, Control Room, Staff Workroom, and Toilet Room. The project is located at the NE240 SCOR Suite. After completion of the predesign, the UWMC expanded the project area by capturing the adjacent Employee Health exam room and circulation. This change necessitated the project to be implemented in two phases to minimize impact on the ongoing operations. The first phase of the project consists of reconfiguration of the Employee Health suite to provide an additional exam room, followed by the second phase involving renovation of NE240 for Satellite Radiology suite.

The first phase of construction commenced September 2009 with the second phase starting December 2009, with completion forecasted for June 2010. The first phase is being completed using the Job Order Contractor.

VII. STANDING COMMITTEES

B. Finance, Audit and Facilities Committee

Actions Taken Under Delegated Authority (continued p. 4)

Funding for the project is available from the UWMC capital funds.

Budget Summary:	Original Approved Budget	Current Approved Budget and Forecast Cost At Completion
Total Consultant Services	\$239,258	\$240,815
Total Construction Cost*	\$1,191,885	\$1,523,693
Other Costs	\$18,397	\$24,951
Project Administration	\$103,160	\$150,541
Total Project Budget	\$1,552,700	\$1,940,000

* Includes construction contract amount, contingencies and state sales tax.

4. University of Washington Medical Center, 3NN and 3NE Otolaryngology Eye Center, Project No. 202995
Action Reported: Adopt Budget

The UWMC is consolidating the Otolaryngology and Eye Clinic located on the 3rd floor to improve patient care delivery services and optimize efficiency. The current Eye Center occupies approximately 6,600 square feet. The Eye Center relocated their operations on July 1, 2009 to Harborview Eye Institute. Otolaryngology is expanding into the space vacated by the Eye Center. The project consists of interior finishes upgrade, consolidation of patient waiting areas, addition of new hearing booths, and creation of new eye exam rooms. This project will be phased to maintain current operations. Phase one of five, which consists primarily of interior finishes upgrade, was completed in July 2009, with a budget approval of \$450,000. Upon completion of the preliminary design in July 2009, and upon final decision of the project scope, the project value was determined to be \$1,400,000. The architect selection was reported in July, and the contract was issued in June.

Construction is expected to begin in November 2009 lasting through August, 2010.

The project budget is established at \$1,400,000. Funding of \$1,400,000 is provided from the University of Washington Medical Center.

VII. STANDING COMMITTEES

B. Finance, Audit and Facilities Committee

Actions Taken Under Delegated Authority (continued p. 5)

Budget Summary	Current Approved Budget	Forecast Cost At Completion
Total Consultant Service	\$209,948	\$209,948
Total Construction Cost*	\$1,064,331	\$1,064,331
Other Costs	\$14,512	\$14,512
Project Administration	\$111,209	\$111,209
Total Project Budget	\$1,400,000	\$1,400,000

* Includes construction contract amount, contingencies and state sales tax.

REPORT OF ACTIONS TAKEN UNDER GENERAL DELEGATED AUTHORITY – ACQUISITION OF GOODS AND SERVICES

1. University Childcare Centers Action Reported: Award of Contract

Under delegated authority, the Director of Purchasing Services, or his designee, has executed a multi-year contract with Haggard Nelson Childcare Resources to manage the University's Childcare Centers (UWCC).

BACKGROUND:

The University maintains three onsite Childcare programs at five facilities on the UW Seattle campus and family housing communities (West Campus, Radford Court, and Laurel Village) for the benefit of students and faculty/staff. These programs are administered by UW Work/Life, a division of the UW Human Resources Department. The previous contractual relationship with Haggard Nelson Childcare Resources, in place since 1993, expired on August 31, 2009 requiring the UW to re-solicit the marketplace to implement a new contract.

A request for proposals was issued on April 3, 2009. Five responses were received on the due date of May 4, 2009. A review committee made up of the Assistant Director for Benefits and Work/Life, representatives of Human Resources, Purchasing, Housing and Food Services, and parents representing each of the three sites, reviewed the proposals, interviewed the top three firms, and conducted site and reference checks. The recommendation of the committee was to execute a contract with Haggard Nelson Childcare Resources. This

VII. STANDING COMMITTEES

B. Finance, Audit and Facilities Committee

Actions Taken Under Delegated Authority (continued p. 6)

recommendation was reviewed and approved by the UW Vice President, Human Resources.

The initial term of the contract will be for five years, with options for extend for two additional five year periods. The initial term of the contract commenced on September 1, 2009.

Except for maintenance of the sites, there is no direct cost to the University. The parents pay tuition/fees directly to the contractor. Estimated revenue to the contractor, during the first term, is \$216,666/month, assuming full capacity.