

VII. STANDING COMMITTEES**B. Finance, Audit and Facilities Committee**On-Call Heating Ventilation and Air Conditioning Master Term Engineering Agreement–Select Engineering FirmRECOMMENDED ACTION:

It is the recommendation of the administration and the Finance, Audit and Facilities Committee that the President be delegated authority to award a term agreement for on-call Heating Ventilation and Air Conditioning (HVAC) engineering services to Wood Harbinger, Inc., subject to successful negotiation of the engineering and professional services agreements.

Wood Harbinger, Inc. is a Bellevue, Washington firm established in 1967 and currently employs 74 people. Wood Harbinger, Inc. has provided services to the University of Washington for the Savery Hall Renovation and Guggenheim Hall Renovation. Wood Harbinger, Inc. has also provided services for a broad range of project types to other public agencies including the University of Oregon, Centralia College, Central Washington University, King County and Washington State Department of Transportation.

In the event of an unsuccessful negotiation with the selected firm, it is requested that authority be delegated to open negotiations with Affiliated Engineers, Inc., the firm recommended as first alternate.

BACKGROUND:

The Capital Projects Office recommends the selection of an engineering firm for an on-call Master Term Agreement for various HVAC projects. As individual projects arise, the parties will negotiate the scope of work and fee, and formalize it in a project authorization. Project authorizations under the Master Term Agreement will be executed prior to the expiration of the Master Term Agreement, and will be limited to those with a total project budget (including design, construction, contingency and other costs) of less than \$4 million.

The term agreement will have a maximum total project amount of \$8 million (for the aggregate value of all projects), and will be for an initial two-year period with an optional two-year renewal (for a total term of four years). If the consultant performs well on work awarded during the first two-year period then it is the intention of the Capital Projects Office to continue engineering services with the same consultant for a second two-year period (up to the total value of \$8 million). It is anticipated that working with a consultant with successful recent experience in the design and delivery of projects for the University of Washington may result

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in the production of better design documents in a more timely fashion. It also assures that planning work initiated at the latter end of the first two-year period can be executed by the same consultant in the second two-year period.

In September 2008, the Capital Projects Office advertised for firms interested in providing on-call HVAC engineering services. Eleven firms responded to the Request for Qualifications, and four firms were interviewed on November 3, 2008. The four firms interviewed were: Wood Harbinger, Affiliated Engineers, Inc., Greenbush Group, Inc., and FSI Consulting Engineers. It is the interview team's recommendation that Wood Harbinger, Inc. be awarded the term agreement for on-call HVAC engineering services.