



UNIVERSITY OF WASHINGTON

*Office of the Provost and Executive Vice President*

Revised May 5, 2008

*Vice Provost, Office of Global Affairs Advisory Search Committee*

Patricia Wahl, Dean, School of Public Health and Community Medicine, **Chair**  
Ann Anderson, Associate Vice President and Controller, UW Finance & Facilities  
James Clauss, Director of Honors Program, Office of Undergraduate Academic Affairs  
Sara Curran, Associate Professor, Jackson School of International Studies  
David Eaton, Associate Vice Provost for Research  
King Holmes, Director, Center for AIDS and STD, Department of Global Health  
Daniel T. Schwartz, Professor, Department of Chemical Engineering  
Douglas Wadden, Executive Vice Provost  
Anand Yang, Director, Jackson School of International Studies

Dear Colleagues:

Thank you for agreeing to serve on the advisory search committee to recruit the next Vice Provost for Global Affairs.

This will be an internal search, since I believe that there are several people at the UW who are well qualified for this position. Under the most ideal circumstances, we would do the following:

1. Meet with me to discuss the task at hand (early May)
2. Advertise the open position (May to September 15)
3. Committee will review candidates and select 4-6 to interview (late September)
4. Provide advice to me (October)

The first committee meeting will be held on May 5 at 8:30 in 26 Gerberding Hall, and I will attend the first portion of it to discuss the search. I understand the tight timeline this imposes upon you, and I appreciate the efforts you will take in recruiting and reviewing the applications for this critical position.

Susan McCrary in my office will be staffing the search and will be communicating with you and your assistants about meetings.

Sincerely,

A handwritten signature in cursive script that reads "Phyllis M. Wise".

Phyllis M. Wise  
Provost and Executive Vice President