



UNIVERSITY OF WASHINGTON

Office of the Provost and Executive Vice President

December 3, 2008

Advisory Search Committee for the Dean and Vice Provost of The Graduate School

Douglas Wadden, Executive Vice Provost for Academic Affairs and Planning, *Chair*

Jake Faleschini, President, GPSS

Marilyn Gray, Assistant to the Associate Dean, Student Affairs, Assistant to the Associate Dean/Director,
Office of Postdoctoral Affairs, The Graduate School

Juan Guerra, Associate Dean, The Graduate School

Arthur Nowell, Dean, College of Ocean and Fishery Sciences

Susan Potts, President, Seattle Chapter ARCS

Robert Stacey, Divisional Dean, Arts and Humanities Divisions, College of Arts and Sciences

Beth Traxler, Associate Professor, Department of Microbiology

Alan Wood, Professor, Interdisciplinary Arts and Sciences Program, UW Bothell

Dear Colleagues:

Thank you for agreeing to serve on the search advisory committee to identify and recommend internal candidates for the position of Dean and Vice Provost of The Graduate School. Executive Vice Provost Doug Wadden will chair the committee.

A strong Graduate School is essential to any major university, and I am grateful to Interim Dean and Vice Provost Gerald Baldasty for taking on this responsibility. It is my hope that we can have a permanent dean in place by mid-March.

Because I am confident we have very qualified individuals within the University community for this key position, I ask that you search widely throughout our campuses for candidates, seeking the viewpoints of the broader UW faculty, students, and staff, as well as appropriate constituencies outside the University of Washington. At the conclusion of the search, I will be pleased to receive from you the name or names of the most highly qualified candidate(s). I would like to have your recommendation by the end of February.

Enclosed are a copy of Executive Order 20 from the University Handbook, which sets forth the basic procedures for conducting a search for a dean, and the position description/job ad. Executive Vice Provost Wadden would like to hold a brief informational meeting on December 11 at 1:00 p.m. in the Regents Room (301 Gerberding Hall), prior to the end of the academic quarter. I will attend a portion of that meeting to discuss the search with you. Doug Wadden will contact you after the meeting if you are unable to attend.

Again, I appreciate your willingness to accept this assignment.

Sincerely,

A handwritten signature in cursive script that reads "Phyllis M. Wise".

Phyllis M. Wise
Provost and Executive Vice President