

**UNIVERSITY OF WASHINGTON DATA MANAGEMENT COMMITTEE**  
**DATA ACCESS AND ROLES TASK FORCE**  
**FISCAL YEAR END REPORT**

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The Data Access and Roles Task Force is chartered by the DMC to help the DMC and Data Custodians review, document, and recommend access and roles to Institutional Data and make access and roles simple, thoughtful, and user friendly for the UW community. From July 2008 to July 2009 the Data Access and Roles Task Force accomplished the following:

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

1. Researched roles and access models at other universities to assist the University of Washington (UW) in creating a roles and access model that would work across business domains.
2. Finalized the first phase of the UW roles and access matrix for financial, student, and human resources data. The matrix was implemented by Office of Information Management (OIM), Decision Support Services in the Enterprise Data Warehouse (EDW) DAC and SMAT tools. The matrix and tools allow Data Custodians to establish role based access according to data classifications in the Administrative Policy Statement 2.10 Minimum Data Security Standards.
3. Worked with the UW Controller's Office to discuss the open financial data initiative with Deans, Administrators, and department Controllers. The initiative was approved in 2008 by the Provost and Executive Vice President, Senior Vice President, and DMC Chair.
4. Collaborated with OIM to develop an EDW user access agreement.
5. Established an interim access request and management process for the EDW.
6. Held quarterly outreach meetings with departments to communicate and expand the UW's knowledge of data access and roles.

**FISCAL YEAR 2010 GOALS**

In addition to the above accomplishments, the Data Access and Roles Task Force started and will continue to work on the following initiatives in the next fiscal year:

1. Expand its focus from OIM and the EDW to institution wide issues related to data access and roles.
2. Help develop a workflow to streamline the access request and management processes at UW.
3. Incorporate the administrative research data into the UW Roles and Access Matrix.
4. Establish a guideline and/or data sharing agreement for Data Custodians granting system access to data to another UW department that wants to maintain a redundant data repository (shadow system).
5. Develop guidelines to assist departments and data custodians with implementing controls for roles and access and applying the UW Roles and Access Matrix to their systems.
6. Revisit Access & Roles Task Force charter and membership
7. Help DMC, as needed, with education and awareness initiatives