

Topic 3: Addressing workload issues with shrinking staff and faculty

In thinking about and prioritizing all the staff FUNCTIONS in your department (independent of current people), how could these functions be grouped in different ways to create stimulating jobs for people while minimizing the overall workforce?

Workload:

- What are tasks/processes/'extras' that can get cut?
- What are the 'bare bones' requirements that must be done?
- How can operations be streamlined?

Morale:

- How do you maintain morale among survivors?
- How do you help people deal with "survivor guilt"?